



March 11, 2019 Council Meeting

Mayor Bryan Hough
Mayor Pro-Tem Perry Toomey
Councilwoman Carolyn Breyare
Councilman Charles McCorkle
Councilman Jeff Meadows
Councilman David Moore
Councilwoman Lauren Shoemaker
Kemp Michael, City Attorney
Danny Jackson, City Manager

**CITY OF MOUNT HOLLY
MOUNT HOLLY CITY COUNCIL**



**March 11, 2019
7:00 P.M.**

CALL TO ORDER BY THE MAYOR

INVOCATION

**PLEDGE OF ALLEGIANCE
Boy Scout Troop 59**

SET THE AGENDA

CONSENT AGENDA

1. Approval of Budget Amendments
 - Police (MHCDF Grant Funds)
 - Parks and Recreation (River Street Park Canoe/Kayak Replacement)
 - Administration (Black History Funds)
 - Planning (Business Incentive Grant for Bottle Shop)
2. Approval of Surplus Property
3. Approval of a Resolution naming an ABC Officer
4. Approval of a Resolution of Intent to consider the closing an undeveloped portion of Scott Street between Rankin Avenue and Madora Street
5. Certify the sufficiency of an Annexation Petition for Gaston County Parcel ID: 178060 and 178067
6. Certify the sufficiency of an Annexation Petition for Gaston County Parcel ID: 220906.
7. Call for public hearing regarding a Conditional District Rezoning of Gaston County Parcel ID# 178060 from R-8 Single Family/Conditional Use and Parcel ID# 178067 from RS-20 Gaston County to Conditional District Single Family.
8. Call for public hearing regarding a Conditional District Rezoning of Gaston County Parcel ID# 220906 from R-1 Gaston County to Conditional District Single Family.
9. Approval of the minutes of the January 28, 2019 Council Work Session Meeting
10. Approval of the minutes of the February 11, 2019 Council Meeting

PRESENTATIONS

1. Presentation of SHARP Awards *Cherie Berry*
2. Presentation Honoring Chief Roper upon his recent Retirement *Mayor Bryan Hough*
3. Swearing in of Police Officers Tyler Herndon and Matthew Scott, Corporal McManus and Sergeant Cox *Mayor Bryan Hough*

PUBLIC HEARING

1. Public hearing for review and recommendation to City Council, regarding a text amendment to Section 5.21 Downtown Gateway Overlay District to include prohibited uses in the B-2 and B-3 zoning districts. *Brian DuPont*

PUBLIC COMMENT – Three (3) Minute Limit

OLD BUSINESS

NEW BUSINESS

1. Consideration and Approval of the RFP - Recycling Collections and Disposal selection
Miles Braswell/Tony Walker
2. Consideration and Approval of Municipal Complex Patio and Dumpster Project Award
Jonathan Wilson
3. Consideration and Approval of North Main Street Parking Lot Project Award
Jonathan Wilson
4. Consideration and Approval of a Budget Amendment for the North Main Street Parking Lot Project
Jonathan Wilson

OTHER BUSINESS

CLOSED SESSION

ADJOURN

CONSENT AGENDA



City of Mount Holly Action Agenda Item

To: Mayor and City Council From: Deputy Chief Reagan	Date: 2/6/19 Meeting Date: 3/11/19
Agenda Item to be considered: Budget Amendment	
Recognize and appropriate funds received from the Mount Holly Community Development Foundation to the Mount Holly Police Department	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request :	
The Mount Holly Police department received private grant proceeds from the Mount Holly Community Development Foundation of \$350.49 to be used towards a small project under the direction of the police department. This action recognizes and appropriates funding into the police department's operating budget. Funding will be allocated to the department's budget line 10-10-4310-298 in the sum of \$350.49	
Fiscal Impact:	
Will Item affect current budget	☒ YES ☐ NO ☐ N/A
Reviewed by Finance Director	☒ YES ☐ NO ☐ N/A
Preaudit Certification required	☐ YES ☐ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☐ NO ☐ N/A
Budget Transfer required	☒ YES ☐ NO ☐ N/A
Total City Dollars:	\$ 350.49
Budget Code	10-10-4310-298
Reviewed by City Attorney	☐ YES ☐ NO ☐ N/A
Manager/Staff Recommendation:	
Approval of Budget Amendment to recognize and appropriate grant funding	
Result of City Council Decision:	
Attachments: Budget Amendment	



Date Submitted: 11-Mar-19

Finance Officer: _____

City Manager: _____

Appropriate Funding received from Mount Holly Community Dev Foundation for grant proceed in the amount
of \$350.49 for the police department operating budget.

7P Revenue

MOUNT HOLLY COMMUNITY DEV FNDTN INC

106-B South Main Street
Mount Holly, NC 28120

2887

66-112/531

DATE 1-23-19

PAY
TO THE
ORDER OF

City of Mount Holly

\$ 350.49

Three Hundred Fifty & 49/100

DOLLARS

BB&T

BRANCH BANKING AND TRUST COMPANY
1-800-BANK BBT BBT.com

FOR MH Police Dept. completion of grant funds

K. J. K.

⑈00002887⑈ ⑆053101121⑆0005104073338⑈

Small Project



City of Mount Holly Action Agenda Item

To: Mayor and City Council	Date: 2-26-19
From: Mark Jusko	Meeting Date: 3-11-19
Agenda Item to be considered:	
Budget Amendment to cover replacement of canoe/kayak launch at River Street Park	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request: <i>The heavy rains throughout last fall and winter recently washed the canoe/kayak launch at River Street Park down the river. This budget amendment will cover the cost of putting in a new man-made canoe /kayak launch at River Street Park.</i>	
Fiscal Impact:	
Will Item affect current budget	☒ YES ☐ NO ☐ N/A
Reviewed by Finance Director	☒ YES ☐ NO ☐ N/A
Preaudit Certification required	☐ YES ☒ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☒ NO ☐ N/A
Budget Transfer required	☒ YES ☐ NO ☐ N/A
Total City Dollars:	\$ 20,120.00
Budget Code	
Reviewed by City Attorney	☐ YES ☒ NO ☐ N/A
Manager/Staff Recommendation: Approval of Budget Amendment to recognize and appropriate funding	
Result of City Council Decision: 	
Attachments: 	



CITY OF MOUNT HOLLY
FY 18-19 Budget Amendment

Account Number	Description	Debit	Credit
10-81-6130-550	Park - Captial	\$ 20,120.00	
10-00-3991-000	Fund Balance		\$ 20,120.00
TOTAL		\$ 20,120.00	\$ 20,120.00

Date Submitted: 11-Mar-19

Finance Officer: _____

City Manager: _____

Department Comments:

Appropriation from fund balance funding for replacement of canoe/kayak launch at River Street Park

Heavy rains washed ramp away replacement is needed



City of Mount Holly Action Agenda Item

To: Mayor and City Council	Date: 2-26-19
From: Danny Jackson, City Clerk	Meeting Date: 3-11-19
Agenda Item to be considered:	
Recognize and appropriate funds from Fund Balance to Black History in the general fund	
<u>Closing the Black History – Mount Holly Account</u>	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request:	
Currently, the Black History Forum's account has been handled by the City of Mount Holly. As of January 10, 2019 the Black History Forum requested to close the account with the City and transfer all available funding to the new account open by the Black History Forum. The forum has become a 501C and wish to continue managing their account on their own. This request will close the current checking account under the City and transfer due funding to the Black History Forum.	
Fiscal Impact:	
Will Item affect current budget	☒ YES ☐ NO ☐ N/A
Reviewed by Finance Director	☒ YES ☐ NO ☐ N/A
Preaudit Certification required	☐ YES ☒ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☒ NO ☐ N/A
Budget Transfer required	☒ YES ☐ NO ☐ N/A
Total City Dollars:	\$ 37,201.38
Budget Code	10-00-4120-494
Reviewed by City Attorney	☐ YES ☐ NO ☒ N/A
Manager/Staff Recommendation:	
Approval of budget amendment.	
Result of City Council Decision:	
Attachments: Budget Amendment	



City of Mount Holly Action Agenda Item

To: City Council
Greg Beal, Economic Development
From: Coordinator/Planning Director

Date: March 7, 2019

Meeting Date: March 11, 2019

Agenda Item to be considered: Approval of Budget Amendment for Business Incentive Grant for The Summit Craft Beer Bottleshop and Taproom.

Will this require a public hearing? ☐ YES ☒ NO

Background/Purpose of Request: At their January 14th meeting, City Council unanimously approved a Business Incentive Grant for \$15,000 for The Summit Craft Beer Bottleshop and Taproom, located at 122 South Main Street. Having met all the grant requirements for reimbursement, which includes the completion of the scope of work outlined in the Council-approved grant application, the next step is to approve a budget amendment in the amount of \$15,000 to allocate the funds.

To recap, the awarded grant monies are in the form of a reimbursement to the business owner, Jonathan Todd, for needed plumbing-related improvements (i.e. piping, sinks, bathrooms).

As is customary with this reimbursement grant, the business owner must complete the work, have final inspection approval from Gaston County Building Inspections, and obtain their Certificate of Occupancy from the County, which he did in November 2018. The business owner must also submit a paid-in-full invoice and a W-9 form. It is a system of checks and balances that has worked well and protects the City's investment. The City will process the check when all paperwork is submitted with the purchase order form.

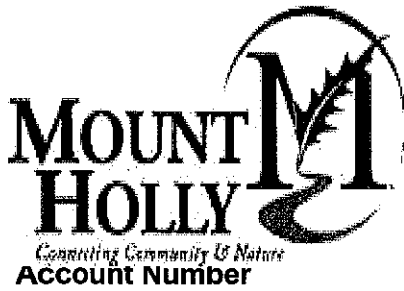
Fiscal Impact:

Will Item affect current budget	☐ YES	☐ NO	☒ N/A
Reviewed by Finance Director	☐ YES	☐ NO	☐ N/A
Preaudit Certification required	☒ YES	☐ NO	☐ N/A
Capital Project Ordinance required	☐ YES	☒ NO	☐ N/A
Budget Transfer required	☒ YES	☐ NO	☐ N/A
Total City Dollars:	\$ 15,000		
Budget Code	10-40-4910-601		
Reviewed by City Attorney (Standard Performance Agreement)	☒ YES	☐ NO	☐ N/A

Manager/Staff Recommendation: Staff recommends approval of this Budget Amendment for the approved Business Incentive Grant for The Summit Craft Beer Bottleshop and Taproom, located at 122 South Main Street.

Result of City Council Decision:

Attachments: *Budget Amendment Form
Certificate of Occupancy
Approved Grant-related invoices*



CITY OF MOUNT HOLLY
FY 18-19 Budget Amendment

Account Number	Description	Debit	Credit
10-40-4910-601		\$ 15,000.00	
10-00-3991-000	Fund Balance		\$ 15,000.00
TOTAL		\$ 15,000.00	\$ 15,000.00

Date Submitted: 11-Mar-19

Finance Officer: _____

City Manager: _____

Department Comments:

Appropriation of funding for Business Incentive Grant for the The Summit Craft Beer Bottleshop
and Taproom located at 122 South Main Street



Certificate of Occupancy/Compliance

**Gaston County
128 W. Main Ave.
Gastonia, NC 28052
(704) 866-3155**

Permit Number **BLDC-18-07-23-00028**

Date 11/14/2018

This is to certify that the work performed for Alteration/Remodel

Under Building (Commercial) permit number BLDC-18-07-23-00028 on a structure located at 122 MAIN ST has been inspected and complies with all Local Ordinances, Zoning Regulations and all State Building Codes.

Permission is hereby granted to use the same for the following purposes:

Remodel of boutique to craft beer store; paper submittal

RTR Renovations, LLC

Contractor


Signature - Building Official

**Drain Express Sewer & Drain Cleaning Experts,
Inc.**

PO Box 587

Belmont, NC 28012

704.393.1055

Ryan@DrainExpressNC.com

Invoice



BILL TO

Jonathan Todd

The Summit

122 South Main St

Mt. Holly, NC 28120

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
17219	10/11/2018	\$0.00	10/26/2018	Net 15	

ACTIVITY	QTY	RATE	AMOUNT
Service Calls - Residential Based off submitted floor plans			8,000.00
* Replaced existing copper water line starting on the inside of the building and replace with PEX. Run overhead to the water heater.			
* Install customer supplied water heater and expansion tank on a stand. Pipe TMP over to mop sink			
* Install customer supplied mop sink and faucet			
* Install mixing valves at necessary fixtures.			
* Run PEX water lines and shut offs to each fixture			
* Install 2x floor sinks with 3" drains			
* Install customer supplied stainless steel hand sink and faucet in bar area. Install piping to floor sink			
* Install clean out on existing sewer line outside.			
* Replace section of existing cast iron sewer line with 4" PVC and install new bathroom group.			
Job Material	1	2,000.00	2,000.00
Other Services	1	1,200.00	1,200.00
Work not included in original SOW			
Install 3/4" Watts RPz back flow above mop sink			
Test RPz and submit results to City of Mt. Holly			
Service Calls - Residential			
Additional Items not originally included in price:			
*water heater stand			
*thermal expansion tank			
*temp. mixing valve			
		380.00	380.00

ACTIVITY	QTY	RATE	AMOUNT
CUSTOMER SUPPLIED PARTS:			
*water heater			
*mop sink			
*mop sink faucet			
*2x commodes			
*2x wall mount sinks			
*2x lavatory faucets			
*2x lavatory chrome ptraps			
*SS hand sink			
*hand sink faucet			
*SS 3 well sink			
*3 well faucet			
*2x floor sinks			
PAYMENT			11,580.00
BALANCE DUE			\$0.00



ANIXTER-PS#005E CHARLOTTE

3416 Trade Park Court

Charlotte North Carolina 28217

7043753703

Customer information

Street: 122 s main

Zip code: 28120

Cardholder Signature

jonathan m todd

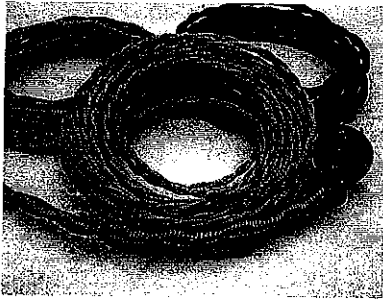
Transaction information

Sale

Date: 08/30/2018 1:46 PM
Merchant ID: 12721969
Terminal ID: 00000001
Invoice No.: se41469895
Amount: \$3,083.44
Card Number: *****8439
Response Msg: Approved
Auth Code: 035514
Auth Mode: Issuer
Processed as: VISA
Entry Method: Manual
Trace No.: 824217002668
Reference No.: 1567561926
Match AVS: Match Z
Match ZIP: Match Z
Match CVV: Not Present
Client ID: 12345
User ID: ss000834

I Agree to Pay Above Total Amount According to Card Issuer Agreement (Merchant Agreement if Credit Voucher).

Merchant / Customer Copy



SUNDIAL WIRE

PO Box 803
Northampton MA 01061
Phone: 413-582-6909
FAX: 413-582-6908
custserv@sundialwire.com

Sales Receipt

Order Number: 46812
Customer: Jonathan Todd
Order Date: 10/4/2018 10:55 PM
Shipping Method: FedEx Ground®
Payment Method: Credit card payment

Ship To

Jonathan Todd
The Summit Craft Bottle Shop and Taproom
122 S. Main St.
Mt. Holly, NC 28120
United States
Phone: 7047477794

Bill To

Jonathan Todd
The Summit Craft Bottle Shop and Taproom
122 S. Main St.
Mt. Holly, NC 28120
United States
Phone: 7047477794

Product Information

Product Name	Part No.	Quantity	Item Price	Total Price
SOCKET: SOLID BRASS, KEYLESS	SKSKBR	14	\$4.75	\$66.50
Light Bulb Cage, Brass Finish	CAGEGBR	4	\$7.00	\$28.00
STRAIN RELIEF: METAL COLLAR - Brass finish Please verify that you are aware that this strain relief ONLY fits on 18-gauge pulley cord and our overbraid wires. Use screw top reliefs for twisted wires.: Yes	STRCOLLBR	18	\$2.50	\$45.00
CEILING CANOPY KIT: CONTEMPORARY, BLACK FINISH	CANCONKBK	2	\$4.00	\$8.00
Light Bulb Cage, Light Antique Brass Finish	CAGELAB	14	\$7.00	\$98.00
2-CONDUCTOR 18-GAUGE RED & PUTTY SMALL HOUND'S-TOOTH COTTON PULLEY CORD - UL-Listed - 100-foot spool	W182CPPRSHULS	2	\$90.00	\$180.00

Subtotal: \$425.50
Add-Ons: \$0.00
Shipping: \$22.64
Tax: \$0.00

Order Total: \$448.14

Thank you for your order!

* does not count toward reimbursement
* not needed for \$15,000 reimbursement



Ship Ticket (Reprint)

**** CASH SALE * CASH SALE * CASH SALE ****

**567 HUGHES SUPPLY PINEVILLE NC
10301 INDUSTRIAL DR
PINEVILLE NC 28134-6519
704-889-0100 Fax 704-889-0108**

ORDER DATE	ORDER NUMBER
08/20/18	S153405109.002
ORDERED FROM:	PAGE NO.
567 HUGHES SUPPLY PINEVILLE NC 10301 INDUSTRIAL DR PINEVILLE NC 28134-6519 704-889-0100 Fax 704-889-0108	4

Printed on 08/23/18 at 12:31pm EDT

SOLD TO: 1289267

EMPLOYEE SALES / PINEVILLE COMPLEX
10301 INDUSTRIAL DRIVE
PINEVILLE, NC 28134-6519

SHIP TO: 1289267

EMPLOYEE SALES / PINEVILLE COMPLEX
SUMMIT CRAFT BOTTLE SHOP & TAPROOM
122 S MAIN STREET
MOUNT HOLLY, NC 28120-1619
704-889-0100

**** CASH SALE * CASH SALE ****

CUSTOMER NUMBER	CUSTOMER PURCHASE ORDER NUMBER	CUSTOMER RELEASE NUMBER	ORDERED BY
1289267	THE SUMMIT		JEREMY
SALESPERSON	WRITER	SHIP VIA	WAREHOUSE
House Sales	Terrence Stevenson	PLBG OUR TRUCK	Shp 920 Prc 920
SHIP DATE	FREIGHT		
08/22/18	No		
ORDER QTY	SHIP QTY	DESCRIPTION	NET UNIT PRICE
1ea	1ea	35103 NC WHITE GOODS TAX Loc: CTR Pn: 3498732 * 1 BOWL SINK * 3 BOWL SINK * FREIGHT FOR SINKS Prior Deposit on 08/20/18 ***** ORDER SUMMARY ***** Total Sales for Order 4076.35 Payments to Date -4076.35 ----- Balance 0.00 ***** 08/20/18 4076.35 Check# 1007	-2841.05
Tote: JH015242		Picker:	Loc: A1
Pkgs:	CTNS: 1*	PALL: 1*	
Filled By		Checked By	

This shipping document is governed by, and incorporates by reference, Hajoca Corporation's Sales Order Terms and Conditions found at <http://www.hajoca.com/sales-order-terms-and-conditions/> and the terms and conditions of our credit application. By your signature below and/or acceptance of the products described herein, you acknowledge having read and agree to be bound by such terms and conditions

Customer Signature: _____ Date: ____/____/____
Return Rec'd On ____/____/____ By _____ AuthBy _____ Appr'd _____

Subtotal	-179.45
S&H CHGS	0.00
Sales Tax	179.45
Amount Due	0.00

**** Reprint ** Reprint ** Reprint ****



City of Mount Holly Action Agenda Item

To: Mayor and City Council	Date: March 4, 2019
From: Miles Braswell, Asst. City Manager	Meeting Date: March 11, 2019
Agenda Item to be considered:	
Surplus Property	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request:	
The following attachment contains items that need to be considered surplus.	
Fiscal Impact:	
Will Item affect current budget	☐ YES ☒ NO ☐ N/A
Reviewed by Finance Director	☒ YES ☐ NO ☐ N/A
Preaudit Certification required	☐ YES ☒ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☒ NO ☐ N/A
Budget Transfer required	☐ YES ☒ NO ☐ N/A
Total City Dollars:	
Budget Code	
Reviewed by City Attorney	☐ YES ☒ NO ☐ N/A
Manager/Staff Recommendation: Declare property surplus per the attachment	
Result of City Council Decision: _____	
Attachments: Resolution and Surplus Property List	

**RESOLUTION OF THE CITY OF MOUNT HOLLY, NORTH CAROLINA FOR
DECLARATION OF SURPLUS PROPERTY AND SALE OF PROPERTY VIA
PUBLIC OR ELECTRONIC AUCTION OR BY MEANS OF EXCHANGE OF
PROPERTY**

WHEREAS, G.S. 160A-267 authorizes the City Council to dispose of surplus property, and authorizes the sale of surplus property by means of private sale, public auction, electronic auction or exchange of property, and

WHEREAS, the City Manager has reviewed the attached list "Attachment A" and declared the items surplus and unusable personal property; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Mount Holly does hereby authorize the City Manager to conduct a sale of the surplus and unusable City personal property by means of a private sale, public or electronic auction, or an exchange of property.

Adopted on this 11th day of March, 2019.

SIGNED:

Bryan Hough, Mayor

ATTEST:

Amy Miller, City Clerk

Attachment A

City of Mount Holly

SURPLUS

3/4/2019

<u>Department</u>	<u>Asset #</u>	<u>Qty</u>	<u>Equipment/ Vehicle Year</u>	<u>Equipment/ Vehicle Make</u>	<u>Model</u>	<u>VIN or Serial #</u>	<u>Description</u>	<u>Known problems</u>	<u>Date to Council</u>
Streets	193	1	2000	Freightliner	FL-80	1FVXJLBB1YHG10411	Cummins 8.3 L Diesel; Rear Loader garbage truck	Motor skips and packer blade operates slow; 157,689 miles; 20, 839 hours	3/11/2019
Fire	831	1	2008	Dodge	Charger	2B3KA43G58H279623	SE 3.5 Liter V6	Mileage 116,578; Runs but needs new PCM and TCM; loses communication with ECU	3/11/2019
Utilities	639	1	2005	Ford	Crown Victoria	2FAHP71W35X151777	4.6 Liter V8	Mileage 132,284 Runs and drives	3/11/2019



City of Mount Holly Action Agenda Item

To: City Council	Date: 3-05-19		
From: Chief Roper	Meeting Date: 3-11-19		
Agenda Item to be considered: Authorization of Major Brian Reagan to act as an ABC Officer			
Will this require a public hearing? ☐ YES ☒ NO			
Background/Purpose of Request: Major Reagan would be authorized to act as an ABC Officer to assist when Sgt. Derek Terry is not available.			
Fiscal Impact:			
Will Item affect current budget	☐ YES	☐ NO	x N/A
Reviewed by Finance Director	☐ YES	☐ NO	x N/A
Preaudit Certification required	☐ YES	☐ NO	x N/A
Capital Project Ordinance required	☐ YES	☐ NO	x N/A
Budget Transfer required	☐ YES	☐ NO	x N/A
Total City Dollars:			
Budget Code			
Reviewed by City Attorney	☐ YES	☐ NO	x N/A
Manager/Staff Recommendation:			
Result of City Council Decision: _____			
Attachments: 1. ABC Officer designation resolution			

**RESOLUTION DESIGNATING AN OFFICIAL TO MAKE RECOMMENDATIONS
TO THE NORTH CAROLINA ALCOHOLIC BEVERAGE CONTROL COMMISSION
ON ABC PERMIT APPLICATIONS**

Whereas, NCGS 18B-904(f) authorizes a governing body to designate an official, by name or by position to make recommendations concerning the suitability of persons or locations for ABC permits: and

Whereas, the City of Mount Holly, County of Gaston, wishes to notify the North Carolina ABC Commission of its designation as required by NCGS 18B-904(f).

BE IT THEREFORE RESOLVED that Major Brian Reagan of the Mount Holly Police Department, is hereby designated to notify the North Carolina Alcoholic Beverage Control Commission of the recommendations of the City of Mount Holly, County of Gaston, regarding the suitability of persons and locations for ABC permits within its jurisdiction.

BE IT FURTHER RESOLVED that notices of the City of Mount Holly, County of Gaston, should be mailed or delivered to the official designated above at the following address:

Mailing Address:	PO Box 406
Office Location:	400 East Central Avenue
City:	Mount Holly, NC 28120
Phone:	704.827.3931

Adopted this 11th day of March, 2019

Signed:

Bryan Hough, Mayor

Attest:

Amy Miller, City Clerk

RESOLUTION OF INTENT

A RESOLUTION declaring the intention of the City Council of the City of Mount Holly to consider the closing of the undeveloped portion of Scott Street between Rankin Avenue and Madora Street:

WHEREAS, G. S. 160A-299 authorizes the City Council to close public streets and alleys; and,

WHEREAS, the City Council considers it advisable to conduct a public hearing for the purpose of giving consideration to the closing of a portion of Scott Street, as shown and described in a certain Petition filed by Dan Bynum, Charles A. Bynum, Mark V. Warren, and CRB Ventures, LLC dated February 21, 2019.

NOW, THEREFORE, BE IT RESOLVED by the City Council that:

1. A public hearing will be held at 7:00 PM on April 8, 2019, in the Mount Holly Municipal Complex to consider a resolution closing a portion of Scott Street described in the Petition.
2. The City Clerk is hereby directed to publish this Resolution of Intent once a week for four successive weeks in The Banner News, or another newspaper of general circulation in the area.
3. The City Clerk is further directed to transmit by registered or certified mail to each owner of property abutting upon that portion of Scott Street a copy of this Resolution of Intent.
4. The City Clerk is further directed to cause adequate notices of this Resolution of Intent and the scheduled public hearing to be posted as required by G.S. 160A-299.

Upon motion duly made of Councilperson _____ and duly seconded by Councilperson _____, the above resolution was duly adopted by the City Council at the meeting held on March 11, 2019, at the Mount Holly Municipal Complex. Upon a call for a vote the votes were unanimous in the affirmative.

NORTH CAROLINA

GASTON COUNTY

PETITION TO THE MOUNT HOLLY
CITY COUNCIL

The undersigned Petitioner(s) hereby petition(s) that portions of certain public roads in Mount Holly, North Carolina, be closed, as follows:

Name of road(s) to be closed: Scott Street (referred to on map as Bright Star Lane)

Attached hereto as Exhibit "A" is a survey or map showing the public roads and depicting the portions which the undersigned desire to close. A written description of the portion of the roads Petitioner desires for the City of Mount Holly to close is as follows:
(Insert description here or attach as Exhibit "B".)

~~Close undeveloped portion of Scott Street from Rankin Avenue to Madara Street~~

This property is bounded on all sides by the undersigned property owners:

Dan Bynum

Chuck Bynum

CRB Ventures LLC (Carlton Broome)

Mark Warren

The Petitioner requests that this matter be placed for hearing before the City Council and that all interested property owners be notified in accordance with North Carolina General Statute 160A-299.

Submitted this 21 day of February, 2019.

By: Mark V. Warren

Name: Mark V. Warren

Address: 205 Walnut Avenue
Mount Holly NC 28120

Petitioner:

By: Carlton R. Broome

Name: CRB Ventures LLC (Carlton Broome)

Address: 116 Patrick Lane, Mount Holly

By: Dan Bynum

Name: 22 Oak Grove St

Address: Mount Holly, NC 28120

By: Charles R. Bynum

Name:

Address: 132 Bynum Rd.

Page 2 of 2

Mt. Holly NC 28120

MEMORANDUM

TO: Mayor and City Council, City of Mount Holly

FROM: Kemp A. Michael

RE: Annexation of 933 Old Highway 27

DATE: March 7, 2019

This is to advise Council that this office has previously represented Dr. Michael Smith and Alaric Holding Co., LLC, in which Dr. Michael Smith is an owner, in the past on other matters unrelated to Annexations. However, this office will only be representing the City of Mount Holly regarding this matter. Please note that our firm does not currently represent Dr. Smith or Alaric Holding Co., LLC regarding any transactions.

RESOLUTION DIRECTING THE CLERK TO INVESTIGATE
A PETITION RECEIVED UNDER G.S.160A-31

WHEREAS, a petition from Alaric Holding Co., LLC requesting annexation of PID 178067 was received on October 1, 2018, by the City Council of the City of Mount Holly; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the City of Mount Holly Clerk before further annexation proceedings may take place; and

WHEREAS, the City Council of the City of Mount Holly deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mount Holly that:

The City of Mount Holly Clerk is hereby directed to investigate the sufficiency of the above-described petition and to certify as soon as possible to the City Council the result of her investigation.

This _____ day of _____, _____.

Bryan M. Hough, Mayor

Attest:

Amy Miller, City Clerk

CERTIFICATE OF SUFFICIENCY

To the City Council of the City of Mount Holly, North Carolina:

I, Amy Miller, City Clerk, do hereby certify that I have investigated the attached petition to annex PID 178067 and hereby make the following findings:

- a. The petition contains an adequate property description of the area proposed for annexation.
- b. The area described in the petition is contiguous to the City primary corporate limits, as defined by G.S. 160A-31.
- c. The petition is signed by and includes addresses of all owners of real property lying in the area described therein.
- d. The petitioner has not declared vested zoning rights on its petition.

In witness whereof, I have hereunto set my hand and affixed the seal of the City of Mount Holly this _____ day of _____, _____.

City Clerk

RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION
OF ANNEXATION PURSUANT TO G.S. 160A-31

WHEREAS, a petition received from Alaric Holding Co., LLC requesting annexation of the area described herein has been received; and

WHEREAS, the City Council of the City of Mount Holly has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the City Clerk as to the sufficiency of the petition as been made;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mount Holly, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at the Mount Holly Municipal Complex at 7:00 PM on April 8, 2019.

Section 2. The area proposed for annexation is described as follows: Gaston County tax PID 178067, Deed Book 4081, Page 1676, Gaston County Public Registry; this property being approximately 34.691 acres and being bounded on the west by the property of Mark & Wanda Allen; on the east by Woodlawn Avenue aka Old Highway 27; on the north by property of Highgrove, LLC, Perfecting Christian Faith Fellowship, Inc., and George Tucker, III; and on the south by property of Springs Properties LTD, Denis & Nancy Abernathy, Lester & Nancy Bryant & others, and Stanley Real Estate, LLC.

Section 3. Notice of the public hearing shall be published in the Gaston Gazette, a newspaper having general circulation in the City of Mount Holly, at least ten (10) days prior to the date of the public hearing.

Mayor

ATTEST:

Clerk

RESOLUTION DIRECTING THE CLERK TO INVESTIGATE
A PETITION RECEIVED UNDER G.S. 160A-58 THROUGH G.S. 160A-58.8

WHEREAS, a petition from REO Funding Solutions III, LLC requesting annexation of an area described in said petition as tax PID 220906 was received on October 5, 2018, by the City Council of the City of Mount Holly; and

WHEREAS, G.S. 160A-58.2 provides that the sufficiency of the petition shall be investigated by the City of Mount Holly Clerk before further annexation proceedings may take place; and

WHEREAS, the City Council of the City of Mount Holly deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mount Holly that:

The City of Mount Holly Clerk is hereby directed to investigate the sufficiency of the above-described petition and to certify as soon as possible to the City Council the result of her investigation.

This ____ day of March, 2019.

Bryan M. Hough, Mayor

Attest:

Amy Miller, City Clerk

CERTIFICATE OF SUFFICIENCY

To the City Council of the City of Mount Holly, North Carolina:

I, Amy Miller, City Clerk, do hereby certify that I have investigated the attached petition to annex tax PID 220906 and hereby make the following findings:

I further find that the area meets the standards for a noncontiguous area as specified in G.S. 160A-58.1(b), in that:

1. The petition contains an adequate property description of the area proposed for annexation.
2. The area described in the petition is noncontiguous to the City primary corporate limits, as defined by G.S. 160A-58.1.
3. The petition is signed by and includes addresses of all owners of real property lying in the area described therein.
4. The petitioner has not declared vested zoning rights on its petition.

In witness whereof, I have hereunto set my hand and affixed the seal of the City of Mount Holly this _____ day of March, 2019.

City Clerk

**RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION
OF ANNEXATION PURSUANT TO G.S. 160A-58 THROUGH G.S. 160A-58.8**

WHEREAS, a petition received from REO Funding Solutions III, LLC, requesting annexation of the area described herein has been received; and

WHEREAS, a City Council of the City of Mount Holly has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the City Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mount Holly, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at the Mount Holly Municipal Complex at 7:00 PM on April 8, 2019.

Section 2. The area proposed for annexation is described as follows: Gaston County tax PID 220906, Deed Book 4631, Page 1298; this property being approximately 78.13 acres and being bounded on the west by the property of Charles Raper Jonas Highway, aka Highway 27, Green Acres, Terry L. Cloninger, Robert & Bonnie Seward, Richard & Cathy Flowers, William & Joan Barrow Irrevocable Trust; on the north by property of Elizabeth & Brandon Wallace, Elizabeth Macedo, Annie Hemby Ham; on the east by property of Gregory & Dolores Martinez, Diane Dale Doran, Melvin & Evelyn Sanders, Vladimir & Dina Sushko, Lorane Johnson Cassada, Sharon M. Wooten, Stephen Andrew & Stephanie Marie Whitesides, Jack & Jennifer Malone, Robert Rene & Yolanda Rosales, and Robert David Allen; and on the south by James & Connie Blackmon, Rosewood Drive, James & Noranda Buchanan, Dennis & Sandra Floyd, Ralph & Dana Faust, Michael & Cindy Nolen, and Carothers Holding Company, Inc..

Section 3. Notice of the public hearing shall be published in the Gaston Gazette, a newspaper having general circulation in the City of Mount Holly at least ten (10) days prior to the date of the public hearing.

Mayor

ATTEST:

Clerk



City of Mount Holly Action Agenda Item

To: Planning Commission	Date: March 6, 2019
From: Jonathan Wilson	Meeting Date: March 11, 2019
Agenda Item to be considered: Call for a public hearing, regarding a request by True Homes, for a rezoning of Tax Parcel ID #'s 178060 from R-8 Single Family Conditional Use and Parcel ID# 178067 from RS-20 Gaston County to Conditional District Single Family.	
Will this require a public hearing? ☒ YES ☐ NO	
Background/Purpose of Request: An application was received by staff requesting a rezoning. One of the parcels is currently located within the City Limits of Mount Holly and is zoned R-8 Single Family/Conditional Use and the second parcel is located in Gaston County under the RS-20 Zoning District. The properties together are approximately 59.39 acres in size. The applicant wishes to rezone the property to a Conditional District to include Single Family Residential as detached homes. The applicant is also seeking an annexation into the City of Mount Holly for the parcel that is currently under Gaston County Jurisdiction.	
Fiscal Impact:	
Will Item affect current budget	☐ YES ☐ NO ☒ N/A
Reviewed by Finance Director	☐ YES ☐ NO ☒ N/A
Preaudit Certification required	☐ YES ☐ NO ☒ N/A
Capital Project Ordinance required	☐ YES ☐ NO ☒ N/A
Budget Transfer required	☐ YES ☐ NO ☒ N/A
Total City Dollars:	\$
Budget Code	
Reviewed by City Attorney	☒ YES ☐ NO ☐ N/A
Manager/Staff Recommendation: The Planning Commission recommended to City Council to call for a public hearing to be held at the April Planning Commission and City Council meeting.	
Result of City Council Decision: _____	
Attachments:	

**REZONING APPLICATION
CITY OF MOUNT HOLLY, NORTH CAROLINA**

Date Filed: 10-25-18 Application Number: _____

The undersigned does (do) hereby respectfully make the application and request to the City of Mount Holly to amend the Zoning Map of Mount Holly as hereinafter requested and in support of this application the following facts are shown:

1. The real property, sought to be rezoned, is owned in fee simple by:
Alaric Holding Co. LLC and Highgrove LLC
Address: 933 Old NC 27 Hwy & 105 Mooreland Estates Dr.
as evidenced by Deed Book 4081&4510 on Page 1676&1739 (respectively) in the Gaston County Registry. There are no restrictions or covenants of record appearing in the chain of title, which would prohibit the property from being put to the use specified in Paragraph five (5) of this application.
2. The real property sought to be rezoned is located at/on
933 Old NC 27 Hwy on the Left or Right side of the Road
(physical address) (circle one) (street)
between _____ and _____, and has a Tax
(street) (street)
Listing of: Tax Book _____, Map _____, Parcel 178067&178060 Said lot(s) has (have)
a frontage of 1255 feet and is approximately 59.39 acres in size.
3. A complete legal description of the boundaries of said realty (to be completed by an attorney) is attached to this application along with a survey or tax map of said realty.
4. It is desired and requested that the real property herein described be rezoned from RS-20 (Gaston)&R-8SF/CU (Mt. Holly) Zone to Mt. Holly "Residential Zone.
Conditional District"
5. If Conditional Use rezoning is requested, a site specific plan (see Appendix) is hereby attached (check) ☒ Yes or ☐ N/A.
6. If the Conditional Use Rezoning is requested, it is proposed that the real property be put to the following use, with the following specific improvements including building sizes and proposed screening in accordance with the attached site plan as mentioned in Paragraph five (5).

Approximately 138 (140 Max) lots single family subdivision, requesting annexation,
appropriate zoning and utilities from Mt. Holly, Homesites to be 52' wide fronts.

7. Attached is a list of all the properties adjacent to the subject property including the owners' name(s) and address and tax book, map, and parcel number of each lot as shown on the Gaston County Tax Maps. Adjacent properties are considered all those immediately or diagonally adjacent to the subject property, including any properties immediately across any creeks, rivers, railroads, highways or other natural or man-made barriers.

Shaun Gasparini / Dependable Development, Inc.

Name of Applicant(s)

Developer
Interest of Applicant in Subject Realty:
(Must be the owner if requesting
Conditional Use Rezoning)

Applicant's Address: 2649 Breckonridge Centre Dr., Monroe, NC 28110

Phone Number: 704-779-4126

Signature: Shaun Gasparini

INSTRUCTIONS: Applications must be TYPED or LEGIBLE and filed with the City of Mount Holly Planning and Zoning Department, together with the application fee in the amount of \$_____ (See Fee Schedule) at least 15 days prior to the Planning Commission meeting for initial consideration.



City of Mount Holly Action Agenda Item

To: City Council	Date: March 6, 2019
From: Jonathan Wilson	Meeting Date: March 11, 2019
Agenda Item to be considered: Call for a public hearing, regarding a request by Hopper Communities, for a rezoning of Tax Parcel ID # 220906 from R-1 Gaston County to Conditional District Single Family.	
Will this require a public hearing? ☒ YES ☐ NO	
Background/Purpose of Request: An application was received by staff requesting a rezoning. The property is currently located in Gaston County under the R-1 Zoning District. The property is approximately 78.17 acres in size. The applicant wishes to rezone the property to a Conditional District to include Single Family Residential as detached homes. The applicant is also seeking an annexation into the City of Mount Holly.	
Fiscal Impact:	
Will Item affect current budget	☐ YES ☐ NO ☒ N/A
Reviewed by Finance Director	☐ YES ☐ NO ☒ N/A
Preaudit Certification required	☐ YES ☐ NO ☒ N/A
Capital Project Ordinance required	☐ YES ☐ NO ☒ N/A
Budget Transfer required	☐ YES ☐ NO ☒ N/A
Total City Dollars:	\$
Budget Code	
Reviewed by City Attorney	☒ YES ☐ NO ☐ N/A
Manager/Staff Recommendation: The Planning Commission recommended to City Council to call for a public hearing to be held at the May Planning Commission and City Council meeting.	
Result of City Council Decision: 	
Attachments:	

**REZONING APPLICATION
CITY OF MOUNT HOLLY, NORTH CAROLINA**

Date Filed: 10-5-2018 Application Number: _____

The undersigned does (do) hereby respectfully make the application and request to the City of Mount Holly to amend the Zoning Map of Mount Holly as hereinafter requested and in support of this application the following facts are shown:

1. The real property, sought to be rezoned, is owned in fee simple by;
REO Funding Solutions III LLC
Address: C/O Ryan LLC PO Box 56607 Atlanta, GA 30343-0607
as evidenced by Deed Book 4631 on Page 1298 in the Gaston County Registry. There are no restrictions or covenants of record appearing in the chain of title, which would prohibit the property from being put to the use specified in Paragraph five (5) of this application.
2. The real property sought to be rezoned is located at/on
1500 Charles Raper Jonas Hwy on the Left or Right side of the Road
(physical address) (circle one) (street)
between Cottonwood Drive and Green Acres Road, and has a Tax
(street) (street)
Listing of: Tax Book _____, Map _____, Parcel 220906 Said lot(s) has (have) a frontage of 1,040 feet and is approximately 78.13 acres in size.
3. A complete legal description of the boundaries of said realty (to be completed by an attorney) is attached to this application along with a survey or tax map of said realty.
4. It is desired and requested that the real property herein described be rezoned from R-1 (Gaston) Zone to Mt. Holly "Residential Conditional District" Zone.
5. If Conditional Use rezoning is requested, a site specific plan (see Appendix) is hereby attached (check) X Yes or _____ N/A.
6. If the Conditional Use Rezoning is requested, it is proposed that the real property be put to the following use, with the following specific improvements including building sizes and proposed screening in accordance with the attached site plan as mentioned in Paragraph five (5).

Approximately 131 (135 max) lots single family subdivision, requesting annexation, appropriate zoning and utilities from Mount Holly.

7. Attached is a list of all the properties adjacent to the subject property including the owners' name(s) and address and tax book, map, and parcel number of each lot as shown on the Gaston County Tax Maps. Adjacent properties are considered all those immediately or diagonally adjacent to the subject property, including any properties immediately across any creeks, rivers, railroads, highways or other natural or man-made barriers.

L. Bart Hopper / Hopper Communities
Name of Applicant(s)

Interest of Applicant in Subject Realty:
(Must be the owner if requesting
Conditional Use Rezoning)

Applicant's Address: 1814 Euclid Avenue, Charlotte, NC 28203

Phone Number: 704-805-4801

Signature: G. Bart

INSTRUCTIONS: Applications must be TYPED or LEGIBLE and filed with the City of Mount Holly Planning and Zoning Department, together with the application fee in the amount of \$ _____ (See Fee Schedule) at least 15 days prior to the Planning Commission meeting for initial consideration.

CITY OF MOUNT HOLLY
MOUNT HOLLY CITY COUNCIL WORK SESSION
Location: Council Chambers

City of Mount Holly
Mount Holly City Council Work Session Meeting
Monday, January 28, 2019
Council Chambers
6:30 pm

Call to Order

Mayor Hough called the meeting to order at 6:30 pm. Mayor Hough advised that Councilwoman Breyare was attending via phone. The following were present:

Mayor Bryan Hough	Danny Jackson, City Manager
Mayor Pro Tem Perry Toomey	Miles Braswell, Assistant City Manager
Councilwoman Carolyn Breyare	David Johnson, City Engineer/ Director of Utilities
Councilman Charles McCorkle	Ryan Baker, Fire Chief
Councilman Jeff Meadows	Mark Jusko, Recreation Supervisor
Councilman David Moore	Tony Walker, Asst Street and Solid Waste Director
Councilwoman Lauren Shoemaker	Don Roper, Police Chief
Attorney Kemp Michael	Greg Beal, Planning Director
	Africa Otis, Finance Director

Invocation

Councilman Moore led the Council, staff and attendees in prayer.

SET THE AGENDA

Mayor Hough advised that the Consent Agenda Item will be removed. With no additional changes, Councilman Moore made a motion to approve the agenda as amended. Councilwoman Breyare seconded the motion. All Council Members voted in favor. (Motion carried)

CONSENT AGENDA—*Removed*

1. Approval of Certificate of Sufficiency and Resolution calling for a public hearing on the question of Annexation of property owned by Eric Lanier, Tax ID# 221751 containing approximately 147.254 acres

AGENDA

1. Discussion of a Text Amendment to Chapter 8 of the City Code of Laws *Marie Anders*
Ms. Anders advised that the main sections in the resolution to focus on amendments to the Street Department collection area of the chapter. She advised that Code Enforcement changes better define and clarify the public nescience. High grass is one of the most repeated

violations in the City therefore chronic violator's language has been added for Article 5. There was discussion in regard to the chronic violator's definition and the option of decimalization. Councilman Meadows made a motion to approve the resolution to amend sections of chapter 8 entitled "Garbage, Refuse and Waste" of the Mount Holly City code to include an option of decimalization. (resolution # 01282019A). Councilwoman Breyare seconded the motion. All Council Members voted in favor. (Motion carried)

2. Discussion of Parking Issues at Catawba Ave and Highland Ave

Mr. Jackson advised that at the January 14th Council Meeting, comments were made during public comment that implied he had given the resident permission to park illegally on the street. Mr. Jackson went on record stating that the comment made was untrue and therefore Ms. Anders will provide options to eliminate this problem. Ms. Anders gave 3 options in regard to parking on the grassy area between the city streets and sidewalks. She advised that the first options would be to plant trees in the area between the sidewalk and the street. Second option is to add very specific language to the exhibiting ordinance that prohibits parking in the planting strip. The third option is to point out state laws in regard to parking within a certain distance from intersections. Discussion ensued on each option along with the option of installing "No Parking" signs. After further discussion the City Council directed Staff to look further into DOT regulations as it relates to parking distance from intersection and bring back to Council at the next meeting.

3. Closed Session (Pursuant to N.C.G.S 143-318.11 (a)(3 and 5))

Councilman Moore made a motion to enter into closed session pursuant to N.C.G.S 143-318.11 (a)(3 and 5). Councilman Meadows seconded the motion. All Council Members voted in favor. Motion carried. The time was 7:20 p.m.

Mayor Pro Tem Toomey made a motion to return to open session. Councilman Moore seconded the motion. All Council Members voted in favor. Motion carried. The time was 7:43 p.m.

4. Adjourn

With no additional items for discussion, Mayor Hough entertained a motion to adjourn. Councilwoman Shoemaker made the motion to adjourn the January 28, 2019 Council Work Session Meeting. Councilman Meadows seconded the motion. All Council members present voted in favor. (Motion carried)

The meeting adjourned at 7:46 p.m.

**City of Mount Holly
Mount Holly City Council Meeting
Monday, February 11, 2019
Council Chambers
7:00 pm**

Call to Order

Mayor Bryan Hough called the meeting to order at 7:00 pm. The following were present:

Mayor Bryan Hough	Danny Jackson, City Manager
Mayor Pro Tem Perry Toomey	Miles Braswell, Assistant City Manager
Councilwoman Carolyn Breyare	Ryan Baker, Fire Chief
Councilman Charles McCorkle	Tony Walker, Assistant Streets and Solid Waste Director
Councilman Jeff Meadows	Dave Johnson, Utilities Director/City Engineer
Councilman David Moore	Don Roper, Chief of Police
Councilwoman Lauren Shoemaker	Greg Beal, Planning Director
Kemp Michael, City Attorney	Africa Otis, Finance Director

Invocation

Reverend Janet DeWater the Pastor of First Presbyterian Church in Mount Holly gave the invocation.

Pledge of Allegiance

Boy Scout Troop 59 of the First United Methodist Church in Mount Holly led attendees in the Pledge of Allegiance.

SET THE AGENDA

Mayor Hough advised that the CRO Presentation will be moved to item #1. With no additional changes to the agenda, Councilwoman Breyare mad a motion to approve the agenda as amended. Councilman McCorkle seconded the motion. All council members voted in favor. (Motion carried)

CONSENT AGENDA

1. Approval of the Special Events Policy/Application and an Amendment to the Fee Schedule to include Fees Associated with Special Events
 2. Call for a public hearing to amend the Downtown Overlay District
 3. Approval of the minutes of the January 14, 2019 Council Meeting
- Councilman Moore made a motion to approve the consent agenda. Councilwoman Shoemaker seconded the motion. All Council Members present voted in favor. (Motion carried)

PRESENTATIONS

1. Update from the Mount Holly CRO
Reverend Robert Andrews, Executive Director of the CRO came before Council to thank the city for their continued support and share the enhancements that are being made to the organization. He advised that the vision of the program has changed and is concentrating on the bigger picture for the citizens which includes transforming and educating the lives of the ones served.
2. Presentation of the Downtown Park Study
Kyle Baugh with Kimley-Horn was present to discuss the findings of the Downtown Park Feasibility Study. Mr. Baugh explained the project process and advised that during the study process the concentrated on Veteran's Park, Veteran's Park Expansion and a new Downtown Park. The results of the study show that most of the public wants to see something done to upgrade Veteran's Park. They wanted a place to walk their dogs, kids to play and connect with nature and an amphitheatre for concerts etc. Councilman Meadows advised that he is extremely excited about this project and the

possibility of extending our downtown area. Mr. Jackson advised that the funding and next steps will be discussed in more detail at the upcoming Council Retreat.

OLD BUSINESS

1. Consideration and Approval of an Amendment to the City Code as it relates to Parking in the Right of Way

Ms. Anders advised that as directed at the last Council meeting language was added to the existing ordinance (Chapter 13 Section 13-32 (a) that would take care of the parking issue as discussed at the last meeting as well as other issues that could arise at other locations. Councilman Meadows made a motion to approve the proposed amendment to the City Code as it relates to parking in the right of way. Councilman McCorkle seconded the motion. All Council Members voted in favor. (Motion carried)

2. Consideration and Approval of Brokerage Firm to Market the Streets and Solid Waste Property

Mr. Braswell advised that staff is looking for direction on the next steps for the former Streets and Solid Waste Property. He added that the rezoning process and the RFP process is complete and now that Council is more comfortable with the future of the property, staff is recommending turning the property over to our broker for marketing. Councilman Meadows was concerned about a straight market sale and asked to be part of the group that sits with our broker and negotiates an agreement. Mayor Hough agreed that with Mr. Meadow's background he would be an asset to facilitate the meeting with the Broker. Councilman Moore made a motion to move forward with our Broker. Councilman Meadow's seconded the motion. All Council Members voted in favor. (Motion carried)

ADJOURN

With no additional items for discussion, Mayor Hough entertained a motion to adjourn. Mayor Pro Tem Toomey made the motion to adjourn the February 11, 2019 Council Meeting. Councilwoman Breyare seconded the motion. All Council members present voted in favor. (Motion carried)

The meeting adjourned at 8:07 p.m.

PRESENTATIONS



City of Mount Holly Action Agenda Item

To: City Council From: Danny Jackson, City Manager	Date: March 6, 2019 Meeting Date: March 11, 2019
<u>Agenda Item to be considered:</u> Presentations #1 – Presentation of SHARP Safety Awards	
Will this require a public hearing? ☐ YES ☒ NO	
<u>Background/Purpose of Request :</u> Ms. Cherie Berry, NC Commissioner of Labor will be in attendance to present the Safety and Health Achievement Recognition Program (SHARP) Award to the Mount Holly Police Department. Please join me in congratulating Chief Roper and his department for practicing a high level of safety in the workplace. Our Police Department was one of only five departments to win the award, which is great and such an honor.	
<u>Fiscal Impact:</u>	
Will Item affect current budget	☐ YES ☒ NO ☐ N/A
Reviewed by Finance Director	☐ YES ☒ NO ☐ N/A
Preaudit Certification required	☐ YES ☒ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☒ NO ☐ N/A
Budget Transfer required	☐ YES ☒ NO ☐ N/A
Total City Dollars:	\$
Budget Code	
Reviewed by City Attorney	☐ YES ☐ NO ☒ N/A
Manager/Staff Recommendation: N/A	
Result of City Council Decision: _____	
Attachments:	



City of Mount Holly Action Agenda Item

To: City Council From: Danny Jackson, City Manager	Date: March 6, 2019 Meeting Date: March 11, 2019
<u>Agenda Item to be considered:</u> Presentations #2 – Presentation Honoring Chief Don Roper upon his retirement	
Will this require a public hearing? ☐ YES ☒ NO	
<u>Background/Purpose of Request :</u> Chief Roper of the Mount Holly Police Department has now officially retired from the NC Local Government. February 1, 2019 was the official start of his retirement from the Local Government System. Congratulations to Chief Roper upon reaching such a significant milestone in his thirty-two (32) year career. It is customary for the City Council to present a Resolution to such retirees, which will take place on Monday night.	
<u>Fiscal Impact:</u>	
Will Item affect current budget	☐ YES ☒ NO ☐ N/A
Reviewed by Finance Director	☐ YES ☒ NO ☐ N/A
Preaudit Certification required	☐ YES ☒ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☒ NO ☐ N/A
Budget Transfer required	☐ YES ☒ NO ☐ N/A
Total City Dollars:	\$
Budget Code	
Reviewed by City Attorney	☐ YES ☐ NO ☒ N/A
Manager/Staff Recommendation: N/A	
Result of City Council Decision: _____	
Attachments:	



City of Mount Holly Action Agenda Item

To: City Council	Date: 03/05/19		
From: Chief Don Roper	Meeting Date: 03/11/19		
Agenda Item to be considered: Officer Swearing In and Badge Pinning			
Will this require a public hearing? ☐ YES ☒ NO			
Background/Purpose of Request: Swearing in and badge pinning of Police Officers Tyler Herndon, Matthew Scott, Corporal McManus and Sergeant Cox.			
Fiscal Impact:			
Will Item affect current budget	☐ YES	☒ NO	☐ N/A
Reviewed by Finance Director	☐ YES	☒ NO	☐ N/A
Preaudit Certification required	☐ YES	☒ NO	☐ N/A
Capital Project Ordinance required	☐ YES	☒ NO	☐ N/A
Budget Transfer required	☐ YES	☒ NO	☐ N/A
Total City Dollars:			
Budget Code			
Reviewed by City Attorney	☐ YES	X NO	☒ N/A
Manager/Staff Recommendation:			
Result of City Council Decision:			
Attachments:			
1. Oath			

NC General Statutes - Chapter 11 6
Law Enforcement Officer

I, _____, do solemnly swear, that I will be alert and vigilant to enforce the criminal laws of this State; that I will not be influenced in any matter on account of personal bias or prejudice; that I will faithfully and impartially execute the duties of my office as a law enforcement officer according to the best of my skill, abilities, and judgment; so help me, God.

PUBLIC HEARINGS



City of Mount Holly Action Agenda Item

To: City Council	Date: 3-5-19
From: Brian DuPont	Meeting Date: 3-11-19
Agenda Item to be considered: Public hearing for review regarding a text amendment to Section 5.21 Downtown Gateway Overlay District to include prohibited uses in the B-2 and B-3 zoning districts.	
Will this require a public hearing? ☒ YES ☐ NO	
Background/Purpose of Request : Staff sees the need to amend the Downtown Gateway Overlay District to establish more restrictive requirements for permitted uses in the Overlay. The amendment would recommend prohibiting certain uses in order to promote the intent outlined in the recent adoption of the Strategic Vision Plan for redevelopment (see attached pictures/maps from plan). Similar to the South Gateway Overlay District outlined in Section 5.20 of the Zoning Ordinance, all permitted principal and accessory uses in the underlying general zoning district are allowed, except that the following uses are prohibited, irrespective of the underlying zoning district. If the Uses outlined were prohibited in the Overlay District under Section 5.21, they would still be permitted to operate in other B-2 and B-3 Zoning Districts in other parts of the City. These areas are primarily along Highway 27 towards Stanley and along Belmont-Mt. Holly Road. Staff has attached the Table of Permitted and Special Uses (for reference and is not part of the text amendment), outlining in <u>yellow</u> the uses that are recommended for prohibition in the Downtown Gateway Overlay under Section 5.21. In addition, during staff's review of the Table, there are some uses that if prohibited should be removed from the B-1 district as permitted uses. These uses are outlined in <u>yellow</u>. Also, Planning Commission recommended a call for a text amendment to be held in April for the removal of the <u>yellow</u> uses from the B-1 zoning district. The purpose for this call would be for consistency. If Council approved the text amendment before them tonight, then there would be uses prohibited in B-2 and B-3, which would be permitted in B-1. Staff recommended clarifying that contradiction through a separate call for text amendment. Planning Commission unanimously recommended the text amendment of Section 5.21 presented by staff with the addition of the call for a text amendment in April for prohibiting the identified uses in the B-1 district.	

Fiscal Impact:

Will Item affect current budget	☐ YES	☐ NO	☒ N/A
Reviewed by Finance Director	☐ YES	☐ NO	☒ N/A
Preaudit Certification required	☐ YES	☐ NO	☒ N/A
Capital Project Ordinance required	☐ YES	☐ NO	☒ N/A
Budget Transfer required	☐ YES	☐ NO	☒ N/A
Total City Dollars:	\$		
Budget Code			
Reviewed by City Attorney	☒ YES	☐ NO	☐ N/A

Manager/Staff Recommendation:

Recommend City Council approval of the text amendment of Section 5.21 as presented by staff to prohibit certain uses in the B-2 and B-3 zoning districts within the Downtown Gateway Overlay; and,

Recommend a Call for a text amendment to amend Article 6, Table of Permitted and Special Uses to prohibit the identified uses from the B-1 zoning district. (**yellow**)

Result of City Council Decision:***Attachments:***

1. Section 5.21 Downtown Gateway Overlay District & Article 6, Table of Special and Permitted Uses
2. Maps from 2018 Strategic Vision Plan and Renderings
3. Zoning Map of Downtown Gateway Overlay District

Section 5.21 Downtown Gateway Overlay District

- A. On April 13, 2009, City Council established the Downtown Gateway Overlay District, with the base zoning of B-1 Central Business District. The Manual for Development for Downtown Mount Holly, an adopted appendix to the Zoning Ordinance, shall serve as the governing document for the Downtown Gateway Overlay District.
- B. Additionally, on August 12, 2013, City Council approved the following text amendment to the Manual for Development in Downtown Mount Holly:
- C. Medical Facilities greater than 25,000 square feet in size are exempt from the design regulations for new commercial buildings found in Section 5 of the Manual for Development in Downtown Mount Holly. However, no use shall be exempt from the parking, landscaping, building material, and connectivity requirements found in Manual and the corresponding sections of the Zoning Ordinance.
- D. Prohibited Uses

All permitted principal and accessory uses in the underlying general zoning district are allowed, except that the following uses are prohibited, irrespective of the underlying zoning district:

Downtown Gateway Overlay District Prohibited Uses Recreational Uses (Section 6.2)

Amusement or water parks	Shooting ranges, indoor
Batting cages	
Fortune tellers, astrologers	
Go-cart raceways	

Downtown Gateway Overlay District Prohibited Uses Education and Institutional Uses (Section 6.3)

Ambulance services	Orphanages
Churches, synagogues & other associated activities	Psychiatric hospitals
Day care centers (6 or more)	
Nursing and convalescent homes; congregate or group care	

**Downtown Gateway Overlay District Prohibited Uses
Business, Professional and Personal Services
(Section 6.4)**

Automobile body shop	Funeral homes
Automobile parking (commercial)	Private clubs
Automobile rental or leasing	Refrigerator or large appliance repair
Automobile repair and service (excluding storage of wrecked or junked vehicles)	Repair shops not classified elsewhere
Automobile storage	Septic tank service
Automobile towing and storage services	Service stations (not including truck stops)
Automobile washing facilities	Taxi terminals
Building maintenance services	Taxidermists
Contractors' facilities with open storage	Tire recapping
Equipment rental and leasing	Truck driving schools
Equipment repairs, light	Truck & utility trailer rental, sale & leasing, light
Freezer lockers	

**Downtown Gateway Overlay District Prohibited Uses
Retail Trade Uses
(Section 6.5)**

Automobile & truck dealers; new & used	HVAC, etc sales and service
Automobile parts & supply store	Mobile home sales & service
Boat dealer; sale or repair	Motorcycle assembly & retail parts sales
Building supply dealers	Pawn shop
Farm machinery sales and service	Recreation vehicles sales & service
Flea market	Service stations (gasoline)
Fuel oil sales	Tire dealers & service
Hardware store (w/ outside storage)	Truck stops

**Downtown Gateway Overlay District Prohibited Uses
Wholesale Trade Uses
(Section 6.6)**

Chemical & allied products	Paints and varnishes
Farm supplies, other	Paper and paper products
Forest products	Plastic materials
Grain & field beans	Plumbing and heating equipment

Hardware	Professional & commercial equipment and supplies
Lumber & other construction materials	Resins
Machinery, equipment & supplies	Trucking or freight terminals
Metals & minerals	Utility equipment and storage yards
Motor vehicles, parts and services	Warehousing & storage, not including storage of any hazardous materials or waste
Moving & storage firms	

**Downtown Gateway Overlay District Prohibited Uses
Other Uses
(Section 6.8)**

Agricultural production (crops)	Horticultural specialties
Forestry	

Article VI **Table of Permitted and Special Uses**

The district or districts in which a particular listed use may be permitted is indicated by an "X" or an "S" in the district columns opposite the listed use. The meanings of the entries in the Table are as follows:

- X indicates the use is permitted by right and a zoning permit may be obtained.
- S indicates the use requires approval of a Special Use Permit in accordance with the procedures described in Section 12.6.

Note The column labeled "Note" means that there are special additional performance requirements that the use must comply with in its development. These requirements are contained in Article VII, "Special Requirement Notes to the Table of Uses." For Special Uses, the requirements listed in the Note for the particular use shall also represent the minimum conditions for issuance of a Special Use. For any other use subject to a Note, the Note requirement shall also represent the minimum conditions for issuance of a Conditional Use Permit as part of the Conditional Use rezoning process.

SIC The 1987 Standard Industrial Classification Manual was utilized in the preparation of this table and shall be consulted as a guide for purposes of interpretation by the Zoning Enforcement Officer. The reference SIC column refers to SIC classifications. Entries with "0000" in the reference SIC column do not correspond to any classification in the SIC manual.

The listing of a use in the Table of Permitted and Special Uses in no way relieves that use of having to meet all local, state and federal laws pertaining to the establishment and operations of that use.

The City of Mount Holly recognizes that if a use listed or not listed in this article is not found to have a definition in Article 3 of this Ordinance then the latest version of Merriam-Webster Dictionary should be utilized to define said use.

The Table of Permitted (X) and Special (S) Uses follows:

Section 6.1 Residential Uses

Use Types	Note	SIC	R-A	R-20	R-12	R-10	R-8 SF	R-8 MF	R-D	M-H-M-U	O & I	B-1	B-2	B-3	L-1	H-1
accessory use or building (noncommercial)		0000	X	X	X	X	X	X	X	X	X					
bed and breakfast	1	7011									X					
short term rental			X	X	X	X	X	X	X							
dwelling, mixed-use		0000							X	X	X	X				
dwelling, multi-family	5	0000						X		S	X	X				
dwelling, single-family detached		0000	X	X	X	X	X	X	X							
dwelling, townhome; condominium	5	0000						X	X	S	X	X				
family care home (6 or less)	2	8351	X	X	X	X	X	X	X	X	X					
family day-care home (5 or less)	2	8322	S	S	S	S	S	S	S	S	X					
home occupation	3	0000	S	S	S	S	S	S	S	S	X					
mobile home, class "A"	4	0000					X	X								
mobile home, class "B" (#, see Manufactured Home Overlay District)		0000	#	#	#	#	#	#								
mobile home park (#, see Manufactured Home Overlay District)		0000	#	#	#	#	#	#								
modular homes		0000	X	X	X	X	X	X	X	X	X					
planned unit developments (PUD)	6	0000	S	S	S	S	S	S	S	S	S					
swimming pools, accessory	7	0000	X	X	X	X	X	X	X	X	X	X	X	X	X	
yard sales (no more than 1 per every three months; 4 per year)	23	7389	X	X	X	X	X	X	X	X	X	X				
solar energy systems	28	0000	X	X	X	X	X	X	X	X	X	X	X	X	S	S

Section 6.2 Recreational Uses

Use Types	Note	SIC	R-A	R-20	R-12	R-10	R-8 SF	R-8 MF	R-D	M-H-M-U	O-&I	B-1	B-2	B-3	L-1	H-1
amusement arcades & indoor places of entertainment; including bowling alleys, skating rinks, & indoor theaters		7999								X	X			X		
<u>amusement or water parks</u>	8	7996												X		
associations or organizations, social & fraternal	9	8640	X	X						X	X	X	X	X		
auditorium, assembly hall		0000								X	X	X	X	X		
<u>batting cages</u>	8	7999												X		
billiard parlor, pool room		7999												S		
bingo games		7999										X	X	X		
dance studios & schools, including aerobics		7911								X		X	X	X		
dance halls including night clubs & lounges	24	5810								S		S		S		
<u>fortune tellers, astrologers</u>		7999										X		X		
<u>go-cart raceways</u>	8	7999												X		
golf course, including pro shop	10	7997	X	X	X	X	X	X			X	X	X	X		
golf driving ranges	8	7999												X		
marinas		4493												X		
martial arts instructional schools		7999								X		X	X	X		
miniature golf facilities	8	7999												X		
outdoor resort	29	7011												S		
indoor miniature golf	8	7999								X				X		
physical fitness centers		7991								X		X	X	X		
public parks		7990	X	X	X	X	X	X	X	X	X	X	X	X	X	X

Recreational Uses (continued)

Use Types	N o t e	S I C	R- A	R- 20	R- 12	R- 10	R- 8 SF	R- 8 MF	R D	M H M U	O & I	B- 1	B- 2	B- 3	L- 1	H- 1
recreational facilities, public		7999	X	X	X	X	X	X	X	X	X	X	X	X	X	X
recreational facilities, private; including country clubs, private neighborhood parks & multi-family recreation areas where the principal use is permitted in a zone		7997	X	X	X	X	X	X	X	X	X	X	X	X		
recreational facilities; health club, spa & gymnasium (principal use)		7997								X	X	X	X	X		
shooting ranges, indoor		7999												X		
shooting ranges, outdoor, local government only		7999														X
swim & tennis clubs	11	7997	X	X	X	X	X	X	X	X	X	X	X	X		
swimming pools, private	11	7997	X	X	X	X	X	X	X	X	X	X	X	X		

Section 6.3 Education and Institutional Uses

Use Types	N o t e	S I C	R- A	R- 20	R- 12	R- 10	R- 8 SF	R- 8 MF	R D	M H M U	O & I	B- 1	B- 2	B- 3	L- 1	H- 1
<u>ambulance services</u>		4119									X	X	X	X		
<u>cemetery</u>		6553	X	X	X						X		X	X		
<u>churches, synagogues & other associated activities</u>	12	8661	X	X	X	X	X	X	X	X	X		X	X		
<u>colleges or universities</u>		8220									X					
<u>correctional institutions</u>		9223														X
<u>day care centers (6 or more)</u>	13	8322	X	X						X	X		X	X		
<u>governmental, offices & facilities</u>		0000	X	X	X	X	X	X	X	X	X	X	X	X	X	X
<u>health and behavioral care facility</u>		8059									X	X	X	X		
<u>hospitals, public & private</u>		8026								X	X	X	X	X		
<u>libraries</u>		8231								X	X	X	X	X		
<u>museums or art galleries</u>		8412								X	X	X	X	X		
<u>nursing and convalescent homes; congregate or group care</u>	12	8050	X	X							X		X	X		
<u>orphanages</u>		8361									X		X	X		
<u>philanthropic institutions</u>		8399								X	X	X	X	X		
<u>post offices</u>		7389									X	X	X	X		
<u>psychiatric hospitals</u>		8063									X		X	X		
<u>public water & sewer lines; provided minimum water line is 6 inches & minimum sewer line is 8 inches unless otherwise specified by City</u>		0000	X	X	X	X	X	X	X	X	X	X	X	X	X	X
<u>retreat centers</u>		0000	X	X						X	X	X	X	X		

Education and Institutional Uses (continued)

Use Types	N o t e	S I C	R- A	R- 20	R- 12	R- 10	R- 8 SF	R- 8 MF	R D	M H M U	O & I	B- 1	B- 2	B- 3	L- 1	H- 1
schools, including public schools & private schools, having a curriculum similar to those given in public schools		8211	X	X	X	X	X	X	X		X					
schools, specialty training, such as cosmetology, vocation or trade services, not elsewhere classified, where no retail, wholesale, or repair is conducted		8249									X					
specialty hospitals		8069								X	X	X	X	X		
studios		0000								X		X	X	X		

Section 6.4 Business, Professional and Personal Services

Use Types	Note	SIC	R-A	R-20	R-12	R-10	R-8 SF	R-8 MF	R-D	M-H-M-U	O-&I	B-1	B-2	B-3	L-1	H-1
accounting, auditing, or bookkeeping		8271								X	X	X	X	X		
administrative or management services		8741								X	X	X	X	X		
advertising agencies or representatives		7311								X	X	X	X	X		
agencies & offices rendering specialized services not involving retail trade such as real estate, insurance, advertising, architecture, engineering, & accounting and not listed elsewhere		0000								X	X	X	X	X		
animal clinics & hospitals; including totally enclosed kennels operated in connection with animal clinics or hospitals		0742											X	X		
animal grooming (no overnight boarding)		0000											X	X		
automobile body shop		0000												X		
automobile parking lots & facilities for permitted uses in the district		7521	X	X	X	X	X	X	X	X	X	X	X	X	X	X
automobile parking (commercial)		7521											X	X		
automobile rental or leasing		7510											X	X		
automobile repair & service (excluding storage of wrecked or junked vehicles)		0000												X		
automobile storage	14	0000												X		

Business, Professional and Personal Services (continued)

Use Types	N o t e	S I C	R- A	R- 20	R- 12	R- 10	R- 8 SF	R- 8 MF	R D	M H M U	O & I	B- 1	B- 2	B- 3	L- 1	H- 1
automobile towing & storage services	14	7549												X		
automobile washing facilities		7542												X		
automobile wrecking or junk yards	14	5093														X
banking, including loan offices & investment houses		6000								S	X	X	X	X		
banking; ATM (stand-alone)		6000												X		
barber and beauty shops		7241								X	X	X	X	X		
building maintenance services		7349												X		
bus stations		4140												X		
chiropractor offices		8041								X	X	X	X	X		
clothing alterations or repairs		0000								X	X	X	X	X		
communicative facilities, including radio & television broadcasting excluding towers that exceed the height limits		0000									X		X	X		
computer maintenance and repair		7378								X		X	X	X		
computer services		7370								X		X	X	X		
contractors' facilities with open storage		0000												X		
contractors' offices (no storage)		0000								X		X	X	X		
convenience food stores		5411								X		X	X	X	X	
dental offices & laboratories		8071								X	X	X	X	X		

Business, Professional and Personal Services (continued)

Use Types	Note	SIC	R-A	R-20	R-12	R-10	R-8 SF	R-8 MF	R-D	M H M U	O & I	B-1	B-2	B-3	L-1	H-1
doctor's offices & laboratories		8000								X	X	X	X	X		
drive-in theaters	15	7833												X	S	
dry cleaning & laundry-facilities		7211								X		X	X	X		
economic, sociologic, or educational research		8732								X	X	X	X	X		
employment agencies, personnel agencies		7360								X	X	X	X	X		
<u>equipment rental & leasing</u>		7350										X		X		
equipment repairs, heavy		7690														X
<u>equipment repairs, light</u>		7690												X		X
exterminating services		7342												X		
finance or loan offices		6100								S	X	X	X	X		
food catering facility		0000									X	X	X	X		
fraternal organizations		8641	X	X							X	X	X	X		
<u>freezer lockers</u>		4222												X	X	
<u>funeral homes</u>		7261									X		X	X		
insurance agencies		6411								X	X	X	X	X		
Internal service facilities incidental to permitted uses including cafeterias, day care facilities, snack bars, pharmacies, optical stores & similar retail activities when conducted solely for use of employees, patrons or occasional visitors; provided, such activities are within the principal building & neither the facility in itself nor advertising for it are permitted beyond the premises		0000	X	X	X	X	X	X	X	X	X	X	X	X	X	X

Business, Professional and Personal Services (continued)

Use Types	Note	SIC	R-A	R-20	R-12	R-10	R-8 SF	R-8 MF	R-D	M H M U	O & I	B-1	B-2	B-3	L-1	H-1
laundromats		7215										X	X	X		
law offices		8111								X	X	X	X	X		
locksmith shops, including repair		7699										X	X	X		
medical, dental or related offices		8000								X	X	X	X	X		
medical or dental laboratories		8071								X	X	X	X	X		
mini-storage units or warehouses		4225													X	X
motels & hotels		7011								X		X		X		
motion picture production		7810										X		X		
non-commercial research organizations		8733									X	X	X	X		
office not classified elsewhere; where no retail business is conducted		0000								X	X	X	X	X		
optometrists & ophthalmologists		8000								X	X	X	X	X		
photocopying & duplicating services		7334										X	X	X		
photo finishing laboratory		7384										X		X		
photography studio		7221								X	X	X	X	X		
picture framing shop		7699										X	X	X		
private clubs		0000												X		
psychologists' offices		8000								X	X	X	X	X		
radio, television or communication towers	16	0000													X	X
real estate offices		6500								X	X	X	X	X		
recreational vehicle parks or campsites		7033													X	
refrigerator or large appliance repair		7623												X		
rehabilitation or counseling services		8300								X	X	X	X	X		

Business, Professional and Personal Services (continued)

Use Types	Note	SIC	R-A	R-20	R-12	R-10	R-8 SF	R-8 MF	R-D	M-H-M-U	O-&I	B-1	B-2	B-3	L-1	H-1
repair shops not classified elsewhere		7699												X	X	
research, development, or testing services		8730									X	X	X	X		
septic tank service		7699												X	X	
service stations (not including truck stops)		7530											X	X	X	
shoe repair or shoeshine shops		7251										X	X	X		
sign shop		7389									X	X	X	X		
stock, security or commodity brokers		6200									X	X	X	X		
structures & uses clearly incidental to a permitted use		0000	X	X	X	X	X	X	X	X	X	X	X	X	X	X
tanning salons		7299								X		X	X	X		
taxi terminals		4121										X		X		
taxidermists		7699										X	X	X		
tire recapping		7534												X		
travel agencies		4724								X	X	X	X	X		
truck driving schools		8249												X		
truck & utility trailer rental, sale & leasing, light		0000												X	X	
truck & utility trailer rental, sale & leasing, heavy		0000													X	X
truck washing		7542														X
upholstering & furniture refinishing		7641												X		
utility company offices		0000								X	X	X	X	X		
utility stations & plants		0000														X
veterinary services		0740												X	X	
vocational, business or secretarial schools		8240								X	X	X	X	X		
watch or jewelry repair shops		7631										X	X	X		

Section 6.5 Retail Trade Uses

Use Types	Note	SIC	R-A	R-20	R-12	R-10	R-8 SF	R-8 MF	R-D	M-H-M-U	O & I	B-1	B-2	B-3	L-1	H-1
antique shops		5932								X		X	X	X		
apparel sales		5600								X		X	X	X		
appliance sales & service		5722								X		X	X	X		
art studios & galleries		8412								X	X	X	X	X		
arts & crafts sales		5999								X		X	X	X		
auction house (totally enclosed)		5999									X	X	X	X		
automobile & truck dealers; new & used		5511												X	X	
automobile parts & supply store		5531								X		X	X	X		
bakeries; retail		5461								X		X	X	X		
bicycle sales & repair		5941								X		X	X	X		
boat dealer; sale or repair		5551												X		
book stores		5942								X		X	X	X		
bottle shop												X				
brew-pub										X		X	X	X	X	
building supply dealers		5211												X		
camera & photography; sales & service		5946								X		X	X	X		
candy stores		5441								X		X	X	X		
carpet sales & storage		5713								X		X	X	X		
catalogue stores		5961								X		X	X	X		
clothing shops		5600								X		X	X	X		
computer sales		5734								X		X	X	X		
dairy product stores		5451								X		X	X	X		
department & variety stores		5300								X		X	X	X		
drug stores & pharmacies (no drive-thru)		5912								X		X	X	X		
drug stores & pharmacies (w/ drive-thru)		5912								S		X	X	X		
electronic product sales		5730								X		X	X	X		

Retail Trade Uses (continued)

Use Types	Note	SIC	R-A	R-20	R-12	R-10	R-8 SF	R-8 MF	R-D	M H M U	O & I	B-1	B-2	B-3	L-1	H-1
fabric or piece goods store		5949								X		X	X	X		
<u>farm machinery sales & service</u>		5083												X		
farmer's or produce market	26	5431										X		X		
<u>flea market</u>		5999												X		
floor covering, drapery or upholstery		5710							X			X	X	X		
florist shop		5992							X			X	X	X		
<u>fuel oil sales</u>		5980												X		
furniture sales		5712							X			X	X	X		
furniture repair, including upholstery		7641												X		
garden centers or retail nurseries		5261										X	X	X		
gift, novelty & souvenir shop		5947							X			X	X	X		
grocery store (over 3,000 sq ft)		5400							X			X	X	X		
hardware store		5251							X							
<u>hardware store (w/ outside storage)</u>		5200											X	X		
hobby & toy stores		5945							X			X	X	X		
home furnishings, misc.		5719							X			X	X	X		
<u>HVAC, etc sales & service</u>		5070							X			X	X	X		
jewelry sales & repair		5944							X			X	X	X		
leather goods sales		5948							X			X	X	X		
lighting good sales		3648							X			X	X	X		
liquor stores		5921							X			X	X	X		
Microbrewery	30								S			S	S	S	X	X
misc. retail sales		5999							X			X	X	X		
<u>mobile home sales & service</u>		5271												X	X	
<u>motorcycle assembly & retail parts sales</u>	27	5571										S		X		

Retail Trade Uses (continued)

Use Types	Note	SIC	R-A	R-20	R-12	R-10	R-8 SF	R-8 MF	R-D	M-H-M-U	O & I	B-1	B-2	B-3	L-1	H-1
Music stores including instrument dealers & repair		5736								X		X	X	X		
newsstands		5994								X		X	X	X		
office supply store		5040								X		X	X	X		
optical goods sale		5995								X		X	X	X		
Outfitter										X		X	X	X	X	X
paint, glass & wallpaper stores		5231								X		X	X	X		
pawn shop		5932											X	X		
pet stores		5999								X			X	X		
radio & television, stores & repairs		5731								X		X	X	X		
record stores (cd's)		5735								X		X	X	X		
recreation vehicles sales & service		5571												X	X	
restaurant		5812								X		X	X	X	X	
restaurant (w/ drive-thru)		5812										X		X	X	
restaurant (within other facilities; as long as principal use is permitted)		5812								X		X	X	X	X	X
service stations (gasoline)		5541											X	X		
shoe sales and/or repair		7251								X		X	X	X		
shopping centers & malls		5600								X		X	X	X		
sporting goods stores		5941								X		X	X	X		
tire dealers & service		5531												X		
tobacco stores		5993								X		X	X	X		
truck stops		5541												X		
video tape (dvd) rental & sales		7841								X		X	X	X		
woodworking shops (retail)		3553								X		X	X	X		

Section 6.6 Wholesale Trade Uses

Use Types	Note	SIC	R-A	R-20	R-12	R-10	R-8 SF	R-8 MF	R-D	M-H-M-U	O & I	B-1	B-2	B-3	L-1	H-1
agricultural, chemical, pesticides, fertilizers		5191													X	X
agricultural products, other		5159													X	X
ammunition		5099													X	X
animals & animal products, other		5159														X
apparel, piece goods & notions		5130												X	X	X
bakeries, wholesale		2050												X	X	X
beer, wine, distilled alcoholic beverages		5180												X	X	X
books, periodicals & newspapers		5192												X	X	X
bulk mail & packaging		4212												X	X	X
chemicals & allied products		5169												X		X
courier service, central facility		4215												X	X	X
courier service substation		4215												X	X	X
drugs & sundries		5122												X	X	X
durable goods, other		5099												X	X	X
electrical goods		5060												X	X	X
farm supplies, other		5191												X	X	X
flowers, nursery stock & florist supplies		5193												X	X	X
forest products		5099												X	X	X
furniture & home furnishings		5020												X	X	X
grain & field beans		5153												X	X	X
groceries & related products		5140												X	X	X
hardware		5072												X	X	X
jewelry, watches precious stones & metals		5094												X	X	X

Wholesale Trade Uses (continued)

Use Types	N o t e	S I C	R- A	R- 20	R- 12	R- 10	R- 8 SF	R- 8 M F	R D	M H M U	O & I	B- 1	B- 2	B- 3	L- 1	H- 1
livestock		5154														X
lumber & other construction materials		5030												X	X	X
machinery, equipment & supplies		5080												X	X	X
market showrooms (furniture, apparel, etc)		5399												X	X	X
metals & minerals		5050												X	X	X
motor vehicles, parts & services		5010												X	X	X
moving & storage firms		4214												X	X	X
paints & varnishes		5198												X	X	X
paper & paper products		5110												X	X	X
petroleum & petroleum products		5170													X	X
plastic materials		5162												X	X	X
plumbing & heating equipment		5070												X	X	X
professional & commercial equipment & supplies		5040												X	X	X
resins		5162												X	X	X
scraps & waste materials	14	5093														X
sporting & recreational goods & supplies		5091												X	X	X
tobacco & tobacco products		5194												X	X	X
toys & hobby goods & supplies		5092												X	X	X
trucking or freight terminals		4210												X	X	X
utility equipment & storage yards		0000												X	X	X
wallpaper & paint brushes		5198												X	X	X

Wholesale Trade Uses (continued)

Use Types	N o t e	S I C	R- A	R- 20	R- 12	R- 10	R- 8 SF	R- 8 M F	R D	M H M U	O & I	B- 1	B- 2	B- 3	L- 1	H- 1	
<u>warehousing & storage,</u> <u>not including storage of</u> <u>any hazardous materials</u> <u>or waste as determined</u> <u>by any agency of the</u> <u>federal, state or local</u> <u>government</u>		4220													X	X	X

Section 6.7 Manufacturing and Industrial Uses

Use Types	Note	SIC	R-A	R-20	R-12	R-10	R-8 SF	R-8 MF	R-D	M-H-M-U	O & I	B-1	B-2	B-3	L-1	H-1
Brewery	30											S	S	X	X	X
chemicals, except acids & glues		2800														X
clothing & hosiery		2300													X	X
coffee		2095													X	X
computer & office equipment		3570													X	X
concrete, cut stone & clay products		3200														X
costume jewelry & notions		3960													X	X
dairy products		2020													X	X
Distillery	30											S	S	X	X	X
electronic & electronic components & products		3600 3670													X	X
fabricated metal products & can manufacturing		3400														X
fabricated valve & wire products		3490													X	X
fats & oils, animal		2077														X
fats & oils, plant		2070													X	X
fish, canned, cured or frozen		2091														X
floor coverings (including carpet)		3996														X
food & food products except stockyards & slaughterhouses		2000														X
food & related products, miscellaneous		2090														X
furniture products		2500													X	X
glass, including fiberglass		3200													X	X
grain mill products		2040													X	X
graphite & graphite products		3999													X	X

Manufacturing and Industrial Uses (continued)

Use Types	Note	SIC	R-A	R-20	R-12	R-10	R-8 SF	R-8 MF	R-D	M-H-M-U	O & I	B-1	B-2	B-3	L-1	H-1
heating equipment & plumbing fixtures		3430													X	X
household appliances		3630													X	X
hydroelectric power, dams & related facilities																X
ice		2097													X	X
industrial & commercial machinery		3500													X	X
jewelry & silverware (no plating)		3910													X	X
leather & leather products, excluding tanning		3100														X
lighting & wiring equipment		3640													X	X
lumber & wood products		2490													X	X
machine shops		3500													X	X
machinery products		3400													X	X
manufactured housing & wood buildings		2450													X	X
measurement, analysis & control instruments		3800													X	X
meat/poultry, packing & processing (no rendering)		2010														X
medical, dental & surgical equipment		3840													X	X
metal coating & engraving		3470														X
metal fasteners (screws, bolts, etc)		3450													X	X
metal processing		3350													X	X
metal plating		3471														X
millwork, plywood & veneer		2430													X	X
mining & quarrying	20	1000														X

Manufacturing and Industrial Uses (continued)

Use Types	N o t e	S I C	R- A	R- 20	R- 12	R- 10	R- 8 SF	R- 8 M F	R D	M H M U	O & I	B- 1	B- 2	B- 3	L- 1	H- 1
mixing plants, concrete & asphalt		0000														X
motor vehicle assembly		3710														X
motor vehicle parts & accessories		3714													X	X
motorcycle assembly		3751										S			X	X
musical instruments		3930													X	X
paint, varnish & finishes		2851														X
paper & allied products, except manufacture of the raw product		2600														X
paper products (no coating or laminating)		2670													X	X
paper products (coating or laminating)		2670														X
paperboard containers & boxes		2650													X	X
pens & art supplies		3950													X	X
petroleum & related products	21	2900														X
pharmaceutical preparations		2834													X	X
photographic equipment		3861													X	X
pottery & related products		3260													X	X
plastics		2820														X
poultry operations, including hatcheries		0254														X
preserved fruits & vegetables (no can manufacturing)		2030													X	X
primary metal products & foundries		3300														X
printing & publishing		2700										X			X	X
railroad terminal or yard		4010													X	X
refuse & raw material hauling		4212														X

Manufacturing and Industrial Uses (continued)

Use Types	N o t e	S I C	R- A	R- 20	R- 12	R- 10	R- 8 SF	R- 8 MF	R D	M H M U	O & I	B- 1	B- 2	B- 3	L- 1	H- 1
rubber products		3000														X
salvage yards, scrap processing	14	5093														X
sawmill or planning mills		2420														X
signs		3993													X	X
soaps & cosmetics		2840													X	X
sporting goods & toys		3940													X	X
stone & clay products		3200														X
sugar & confectionary products		2060													X	X
surface active agents		2843														X
textile products (no dyeing & finishing)		2200													X	X
textile products (with dyeing & finishing)		2260														X
tires & inner tubes		2296														X
tobacco products		2100														X
tool products		3420													X	X
transportation & heavy equipment parts		3490													X	X
welding operations		7692													X	X
wood containers		2440													X	X
Winery	30											S	S	X	X	X

Section 6.8 Other Uses

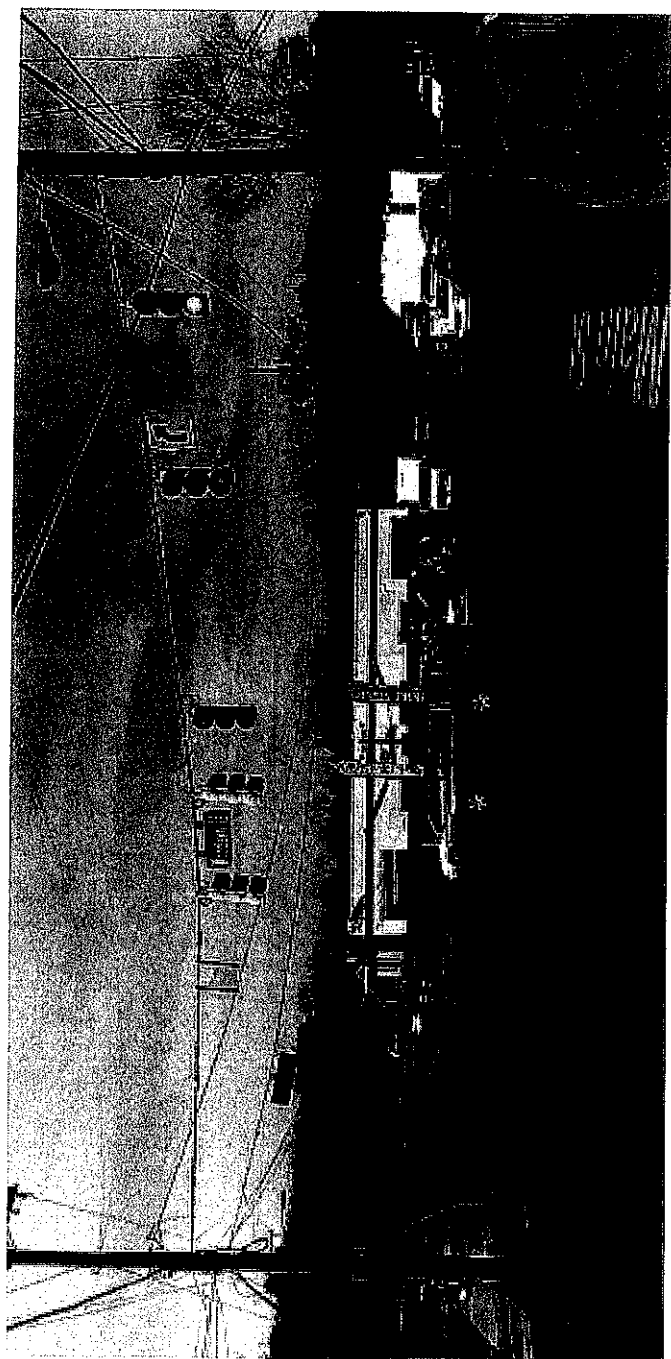
Use Types	N o t e	S I C	R- A	R- 20	R- 12	R- 10	R- 8 SF	R- 8 MF	R D	M H M U	O & I	B- 1	B- 2	B- 3	L- 1	H- 1
adult oriented businesses (@, see Adult Oriented Business Overlay District, Section 5.16)		0000												@		
agricultural production (crops)		0100	X	X	X	X	X	X	X					X	X	X
agricultural production (livestock)		0200	X	X											X	X
coexisting forestry		0810	X	X	X	X	X	X			S	S	S	S		
horticultural specialties		0180	X	X										X	X	X
private greenhouses		0000	X	X	X	X	X	X	X	X	X	X	X	X	X	



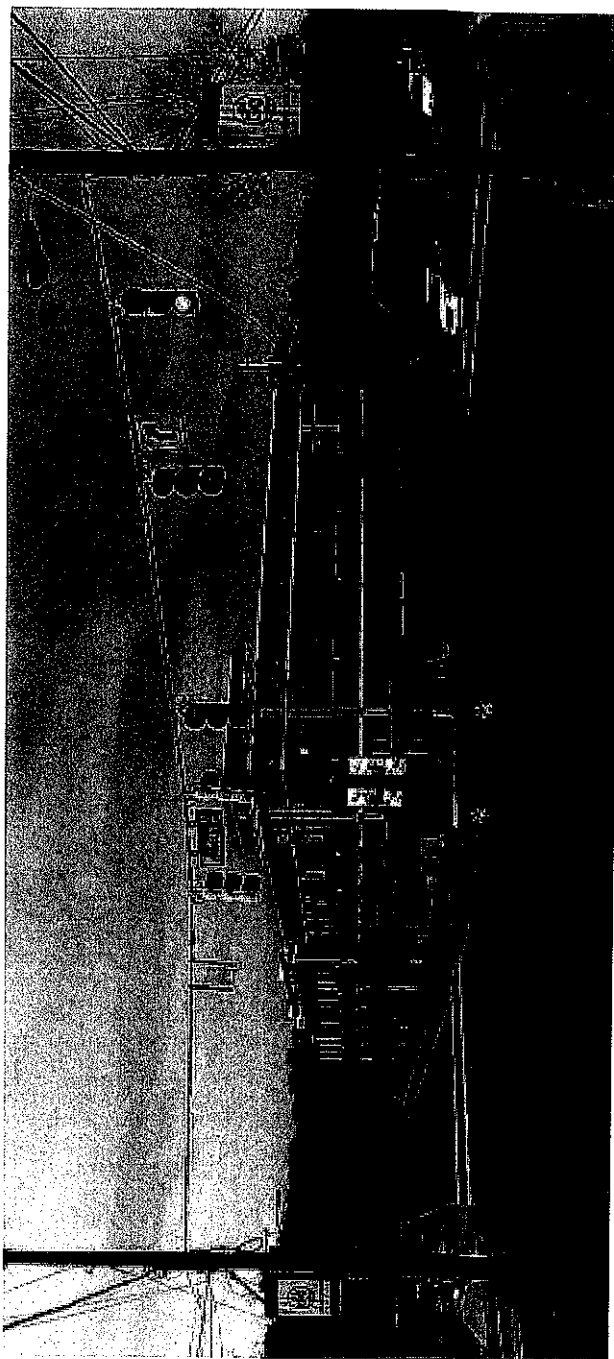
LEGEND

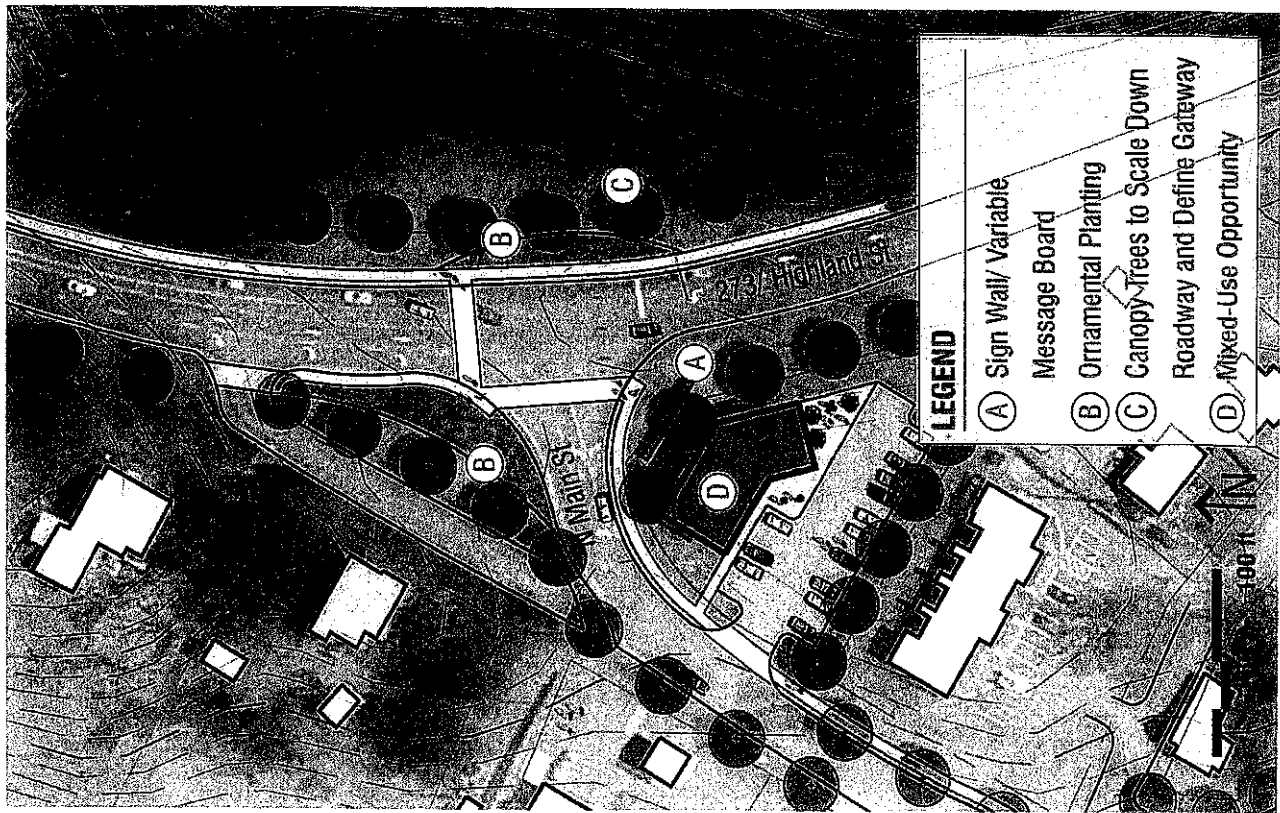
- A Mt. Holly/ Alsace Mill Redevelopment
- B Three Corners Infill Development
- C Greenway/Trail Network
- D Potential Open Space Opportunity
- E Potential Deck Overlook
- F Potential Outdoor Dining
- G Street Tree Planting
- H Potential Creek Crossing

*Downtown and Riverfront Area Plan — North
Three Corners/Alsace Development*



Existing Conditions - "Three Corners" site

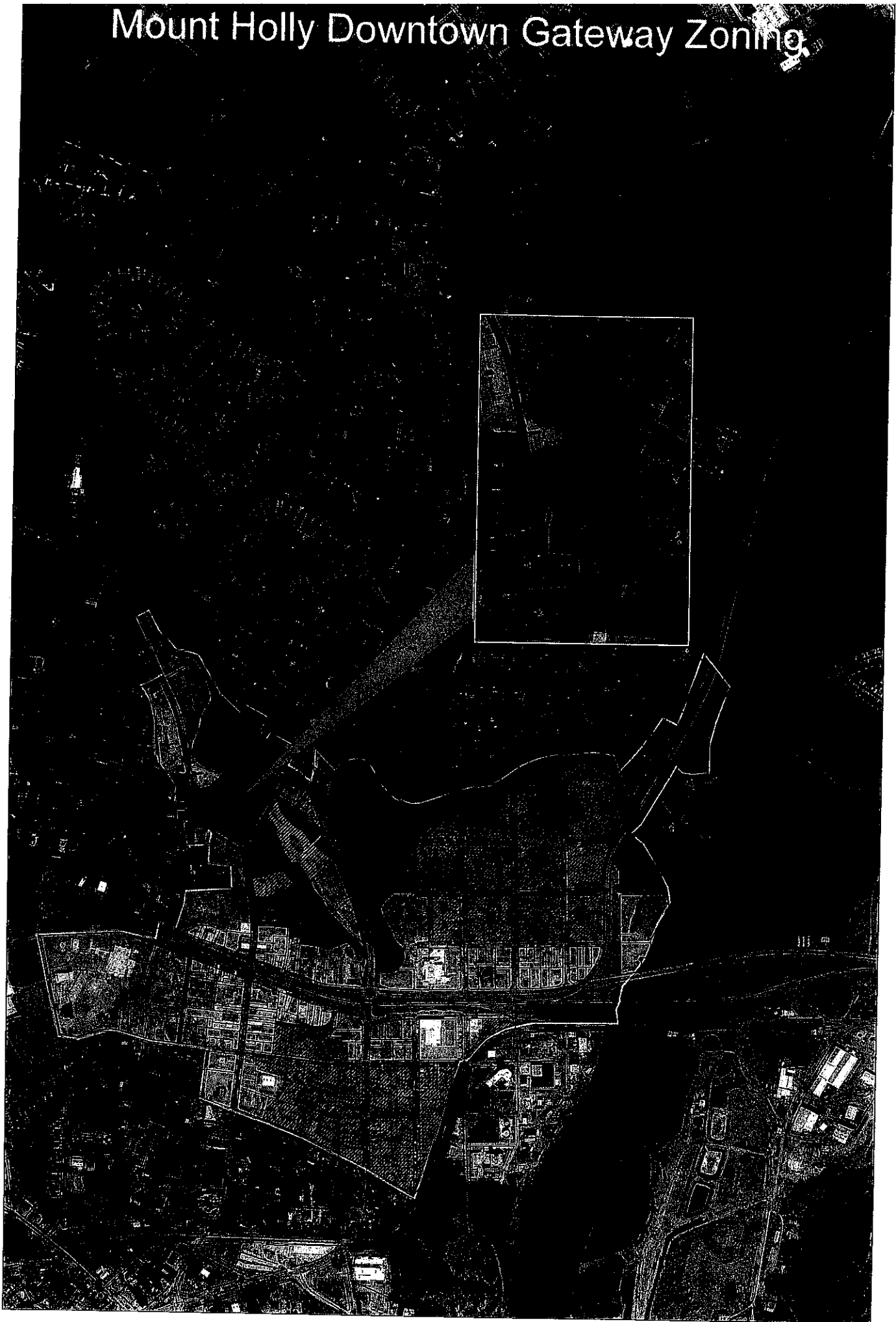




Downtown and Riverfront Area Plan -- North
Main Street Gateway



Mount Holly Downtown Gateway Zoning



OLD BUSINESS

NEW BUSINESS



City of Mount Holly Action Agenda Item

To: Mayor and City Council	Date: March 6, 2019
From: Miles Braswell, Asst. City Manager	Meeting Date: March 11, 2019

Agenda Item to be considered:

Residential and Business Recycling Collection Services

Will this require a public hearing? ☐ YES ☒ NO

Background/Purpose of Request :

During the July 9, 2018 Council Meeting, the recycling program was discussed due to the market conditions and subsequent increase in disposal fees. At this time, Republic Services had acquired ReCommunity and required our current disposal contract at the Municipal Recycling Facility (MRF) to be renegotiated. This disposal fee increase in turn caused the City to react, thus increasing our recycling fee to \$5.25 per customer, up from \$3.00 per customer. During this presentation, Staff mentioned the intent to rebid the recycling operations during Fiscal Year 2018-2019.

With the current Republic disposal contract expiring on July 1, 2019, a Request for Proposals was advertised on February 3, 2019 with two (2) vendors responding with proposals on February 26, 2019. The below table lists the proposal pricing:

<u>Vendor</u>	<u>Bid Amount for Biweekly Collections</u>
Waste Pro of North Carolina, Inc.	\$4.16 / customer / month
Republic Services of North Carolina, LLC	\$8.00 / customer / month

This RFP specifically lists the evaluation criterion that includes the following: fee; experience with similar services; office administration experience; ability to meet schedules; qualifications and abilities of key individuals; references; and an office in the Mount Holly region. Staff reviewed the listed items, spoke with references and met with Waste Pro's staff, now located on Brickyard Road in Mount Holly.

An in-house cost was prepared during the RFP process, with a final cost of \$5.34 / customer / month for the City to provide biweekly recycling collection and disposal services. Attached is the City's cost breakdown for review and reference.

After review of the Proposal Package, reference check, facility/vehicle check, Waste Pro local staff interview, an office in the City limits of Mount Holly and proposed fee, staff recommends awarding the Recycling Collections and Disposal Contract to Waste Pro of North Carolina, Inc.

The contract term is five (5) years, starting July 1, 2019, with a contract extension provision for increments of two (2) years.

The Recycling Fee in the Fee Schedule will be reviewed during the upcoming budget process with any changes submitted through the proposed FY 19-20 Budget.

<i>Fiscal Impact:</i>			
Will Item affect current budget	☐ YES	☒ NO	☐ N/A
Reviewed by Finance Director	☒ YES	☐ NO	☐ N/A
Preaudit Certification required	☐ YES	☒ NO	☐ N/A
Capital Project Ordinance required	☐ YES	☒ NO	☐ N/A
Budget Transfer required	☐ YES	☒ NO	☐ N/A
<i>Total City Dollars:</i>	\$ 277,056 (approximate) total for Fiscal Year 2019-2020		
<i>Budget Code</i>	10-30-4710		
Reviewed by City Attorney	☐ YES	☒ NO	☐ N/A
<i>Manager/Staff Recommendation:</i> Approval to contract with Waste Pro of North Carolina, Inc. to provide recycling collections and disposal services beginning on July 1, 2019.			
<i>Result of City Council Decision:</i>			
<i>Attachments:</i> In-house Recycling Cost			

IN-HOUSE RECYCLING COST

<u>Recycling</u>	<u>Republic MRF</u> <u>Charge/ton</u>	<u>Republic Avg.</u> <u>Rebate</u>	<u>Charge/ton w</u> <u>Rebate</u>	<u>Avg. Monthly</u> <u>Tons/ Customer</u> <u>(01/18 - 12/18)</u>	<u>Monthly</u> <u>Customers</u> <u>(Dec 2018)</u>	<u>Estimated</u> <u>Disposal Cost /</u> <u>Customer</u>	<u>Estimated</u> <u>Surcharge:</u> <u>Contamin.</u>	<u>Total Disposal</u> <u>Cost /</u> <u>Customer /</u> <u>Month</u>
with Glass	\$ 98.25	\$ (33.74)	\$ 64.51	84	5550	\$ 0.98	\$ 0.69	\$ 1.66
<u>Actual</u> <u>Monthly Cost</u> <u>/ Customer</u>	<u>FY 17-18</u> <u>Monthly</u> <u>Equipment /</u> <u>Customer</u>	<u>Monthly</u> <u>Overhead</u> <u>(16%) /</u> <u>Customer</u>	<u>Total Monthly</u> <u>Cost/</u> <u>Customer</u>					
\$ 2.45	\$ 0.72	\$ 0.51	\$ 3.68					
<u>Total Disposal</u> <u>Cost /</u> <u>Customer /</u> <u>Month</u>	<u>Total Monthly</u> <u>Cost/</u> <u>Customer</u>	<u>Estimated</u> <u>Monthly</u> <u>Recycling</u> <u>Costs</u>						
\$ 1.66	\$ 3.68	\$ 5.34						



City of Mount Holly Action Agenda Item

To: City Council From: Jonathan Wilson, Project Manager	Date: March 5, 2019 Meeting Date: March 11, 2019																																
Agenda Item to be considered: Municipal Complex Patio & Dumpster Screening Project																																	
Will this require a public hearing? ☐ YES ☒ NO																																	
Background/Purpose of Request : The City Council approved a budget of \$70,000 for the Patio (Outdoor seating) at the Municipal Complex along with \$35,000 for the screening of the Municipal Complex dumpster. Staff advertised the project in the Gaston Gazette and on the City's website on January 25, 2019. Bids for this project were due on February 13, 2019 at 3:00 PM with three (3) contractors submitting bids. The below table lists the bid results:																																	
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 25%;">Contractor</th> <th style="width: 25%;">Patio Bid</th> <th style="width: 25%;">Dumpster Screening Bid</th> <th style="width: 25%;">Total Bid (including 15% contingency)</th> </tr> </thead> <tbody> <tr> <td>Bower Traust Construction</td> <td>\$62,700.00</td> <td>\$24,200.00</td> <td>\$99,935.00</td> </tr> <tr> <td>RNF Construction, LLC</td> <td>\$80,694.00</td> <td>\$17,710.00</td> <td>\$113,164.60</td> </tr> <tr> <td>Catalyst Construction Company, Inc.</td> <td>\$115,000.00</td> <td>\$37,000.00</td> <td>\$174,800.00</td> </tr> </tbody> </table>		Contractor	Patio Bid	Dumpster Screening Bid	Total Bid (including 15% contingency)	Bower Traust Construction	\$62,700.00	\$24,200.00	\$99,935.00	RNF Construction, LLC	\$80,694.00	\$17,710.00	\$113,164.60	Catalyst Construction Company, Inc.	\$115,000.00	\$37,000.00	\$174,800.00																
Contractor	Patio Bid	Dumpster Screening Bid	Total Bid (including 15% contingency)																														
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RNF Construction, LLC	\$80,694.00	\$17,710.00	\$113,164.60																														
Catalyst Construction Company, Inc.	\$115,000.00	\$37,000.00	\$174,800.00																														
A fifteen (15%) percent contingency was added to the base bid above to cover unforeseen conditions during construction. The contingency may only be used by the contractor upon written instructions from the City's project Manager. Any contingency amount remaining at contract completion will revert to the City. It is my recommendation to award the Municipal Complex Patio & Dumpster Screening Project to Bower Traust Construction at \$99,935.00. The contract period is sixty (60) calendar days and will begin upon contract execution and issuance of the Notice to Proceed.																																	
Fiscal Impact: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 45%;">Will Item affect current budget</td> <td style="width: 15%;">☐ YES</td> <td style="width: 15%;">☒ NO</td> <td style="width: 25%;">☐ N/A</td> </tr> <tr> <td>Reviewed by Finance Director</td> <td>☐ YES</td> <td>☒ NO</td> <td>☐ N/A</td> </tr> <tr> <td>Preaudit Certification required</td> <td>☐ YES</td> <td>☒ NO</td> <td>☐ N/A</td> </tr> <tr> <td>Capital Project Ordinance required</td> <td>☐ YES</td> <td>☒ NO</td> <td>☐ N/A</td> </tr> <tr> <td>Budget Transfer required</td> <td>☐ YES</td> <td>☒ NO</td> <td>☐ N/A</td> </tr> <tr> <td>Total City Dollars:</td> <td colspan="3">\$ 99,935.00</td> </tr> <tr> <td>Budget Code</td> <td colspan="3">10-00-4120-351 10-00-4120-550</td> </tr> <tr> <td>Reviewed by City Attorney</td> <td>☐ YES</td> <td>☒ NO</td> <td>☐ N/A</td> </tr> </table>		Will Item affect current budget	☐ YES	☒ NO	☐ N/A	Reviewed by Finance Director	☐ YES	☒ NO	☐ N/A	Preaudit Certification required	☐ YES	☒ NO	☐ N/A	Capital Project Ordinance required	☐ YES	☒ NO	☐ N/A	Budget Transfer required	☐ YES	☒ NO	☐ N/A	Total City Dollars:	\$ 99,935.00			Budget Code	10-00-4120-351 10-00-4120-550			Reviewed by City Attorney	☐ YES	☒ NO	☐ N/A
Will Item affect current budget	☐ YES	☒ NO	☐ N/A																														
Reviewed by Finance Director	☐ YES	☒ NO	☐ N/A																														
Preaudit Certification required	☐ YES	☒ NO	☐ N/A																														
Capital Project Ordinance required	☐ YES	☒ NO	☐ N/A																														
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Total City Dollars:	\$ 99,935.00																																
Budget Code	10-00-4120-351 10-00-4120-550																																
Reviewed by City Attorney	☐ YES	☒ NO	☐ N/A																														
Manager/Staff Recommendation:																																	

Approval to award the Municipal Complex Patio & Dumpster Screening Project to Bower Traust Construction at \$99,935.00.

Result of City Council Decision:

Attachments:

1. Bid Tabulation

Project: Municipal Complex Patio & Dumpster Screening Project

Bid Opening Date: February 13, 2019

Time: 3:00 PM

Location: 400 East Central Avenue
Mount Holly, NC 28120
Administration Conference Room

Company Name:	RNF Construction	Bowser Traust Construction	Catalyst Construction Company			
Addendum Acknowledgement: (2 Addendum)	✓	✓	✓			
Execution of Bid Sheet:	✓	✓	✓			
Bid Bond:	✓	N/A	✓			
Patio Bid:	\$80,694.00	\$62,700.00	\$115,000.00			
Dumpster Bid:	\$17,710.00	\$24,200.00	\$37,000.00			
Contingency (15%):	\$14,760.00	\$13,035.00	\$22,800.00			
Total Bid:	\$113,164.60	\$99,935.00	\$174,800.00			



City of Mount Holly Action Agenda Item

To: City Council

Date: March 5, 2019

From: Jonathan Wilson, Project Manager

Meeting Date: March 11, 2019

Agenda Item to be considered: North Main Street Parking Lot Renovation Project

Will this require a public hearing?

☐ YES

☒ NO

Background/Purpose of Request :

The City Council approved a budget of \$153,000 in the Administration Capital Outlay budget as well as \$45,000 in the Water/Sewer Fund (Stormwater) for the above project. Staff advertised in the Gaston Gazette and on the City's website on January 25, 2019. Bids were due on February 13, 2019 at 2:30 PM, with only one (1) contractor submitting bids. With only one bid, the project was re-advertised in the Gaston Gazette on February 15, 2019. The revised bid date was February 22, 2019 at 2:30 PM. At the February 22, 2019 bid opening there were three (3) contractors who submitted bids. The below table lists the bid results:

<u>Contractor</u>	<u>Total Bid (including 15% contingency)</u>	<u>Alternate #1</u>	<u>Alternate #2</u>
Catalyst Construction Company, Inc.	\$977,500.00	\$55,910.00	\$40,480.00
RNF Construction, LLC	\$457,171.44	\$295,600.00	\$66,307.40
Tarpon Construction, Inc.	\$459,867.75	\$25,500.00	\$27,500.00

A fifteen (15%) percent contingency was added to the base bid above to cover unforeseen conditions during construction. The contingency may only be used by the contractor upon written instructions from the City's project Manager. Any contingency amount remaining at contract completion will revert to the City.

RNF Construction, LLC was the low bidder with a total bid of \$457,171.44. However, the Alternate #1 is an additional twelve (12) parking spaces located behind 125 North Main Street and Alternate #2 is an additional seven (7) parking spaces at the same location. The City bid these as alternates due to the fact that an easement agreement with the owners of 125 North Main Street had not been finalized at the time of bidding. Now that easements are finalized, Staff is requesting that Council award the project to Tarpon Construction, Inc. for a base bid amount of \$459,867.75 and include Alternate #1 (12 parking spaces) for a bid amount of \$25,500 to bring the awarded amount to Tarpon Construction, Inc. at \$485,367.75. The contract period is ninety (90) calendar days and will begin upon contract execution and issuance of the Notice to Proceed.

It is important to note that the approved project budget is \$153,000 in the Administration Capital Outlay and \$45,000 in the Water/Sewer Fund (Stormwater) for a total project budget of \$198,000. Additionally, it is important to communicate that the project budget that was arrived at from an initial project scope was not as extensive as the scope that was bid.

Should Council move forward with awarding the project to Tarpon Construction, Inc. in the amount of \$485,367.75 Staff also requests that Council approve a budget amendment. Staff would like to point out additional fees that are associated with the project outside of the General Contractor:

- Duke Energy (Overhead to underground utilities): \$19,394.06
- AT&T (Overhead to underground utilities): \$6,435.57
- ESP Associates, Inc (Construction Materials Testing): \$10,118.00
- Kelso Surveying (Easement Exhibits): \$600.00
- Michael, Elting, & Anders PLLC (Easement Agreements): \$2,615.00 (approximate to date) budget for an additional \$1,000.00 for a total of \$3,615.00.

This will bring the total project budget to \$525,530.38

Therefore, an additional amount of \$327,530.38 will need to be appropriated for the project from the City's Fund Balance.

Fiscal Impact:

Will Item affect current budget	☒ YES	☐ NO	☐ N/A
Reviewed by Finance Director	☒ YES	☐ NO	☐ N/A
Preaudit Certification required	☐ YES	☒ NO	☐ N/A
Capital Project Ordinance required	☐ YES	☒ NO	☐ N/A
Budget Transfer required	☒ YES	☒ NO	☐ N/A
Total City Dollars:	\$ 525,530.38		
Budget Code	62-91-4730-354 10-00-4120-550		
Reviewed by City Attorney	☒ YES	☐ NO	☐ N/A

Manager/Staff Recommendation:

Approval to award the North Main Street Parking Lot Renovation Project to Tarpon Construction at \$485,367.75 as well as approve a budget amendment in the amount of \$327,530.38.

Result of City Council Decision:

Attachments:

1. Bid Tabulation

Project:	North Main Street Parking Lot Renovation Project				
Bid Opening Date:	February 13, 2019; Re-advertised to February 22, 2019				
Time:	2:30 PM				
Location:	400 East Central Avenue Mount Holly, NC 28120 Administration Conference Room				
Company Name:	Catalyst Construction Company	RNF Construction	Tarpon Construction		
Addendum Acknowledgement: (2 Addendum)	✓	✓	✓		
Unit Pricing Sheets:	✓	✓	✓		
Execution of Bid Sheet:	✓	✓	✓		
Bid Bond:	✓	✓	✓		
Project Bid:	\$ 850,000.00	\$ 397,540.80	\$ 399,885.00		
Contingency (15%):	\$ 127,500.00	\$ 59,631.06	\$ 59,982.75		
Total Bid:	\$ 977,500.00	\$ 457,171.44	\$ 459,867.75		
Alternate #1:	\$ 55,910.00	\$ 295,600.00	\$ 25,500.00		
Alternate #2:	\$ 40,480.00	\$ 66,307.40	\$ 27,500.00		



City of Mount Holly Action Agenda Item

To: City Council	Date: March 5, 2019
From: Jonathan Wilson, Project Manager	Meeting Date: March 11, 2019
Agenda Item to be considered: Amend budget to appropriate funds for the North Main Street Parking Lot Renovation Project	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request : Should City Council award the North Main Street Parking Lot Renovation Project to Tarpon Construction funds will need to be appropriated for the project from the City's Fund Balance. The current budget is \$198,000.00 and with a total project budget being \$525,530.38. The requested \$327,530.38 must be appropriated in order to carry out the project.	
Fiscal Impact:	
Will Item affect current budget	☒ YES ☐ NO ☐ N/A
Reviewed by Finance Director	☒ YES ☐ NO ☐ N/A
Preaudit Certification required	☐ YES ☒ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☒ NO ☐ N/A
Budget Transfer required	☒ YES ☒ NO ☐ N/A
Total City Dollars:	\$ 525,530.38
Budget Code	10-00-4120-550
Reviewed by City Attorney	☒ YES ☐ NO ☐ N/A
Manager/Staff Recommendation:	
Approval of a budget amendment in the amount of \$327,530.38.	
Result of City Council Decision: _____	
Attachments: 1. Budget Amendment Form	

OTHER BUSINESS

REPORTS

Mount Holly Parks & Recreation

Monthly Report

Sole Patrol- The Sole Patrol met 20 times during the month of February. The total attendance was 479 with 46 different members attending. They met for a monthly birthday party, Valentines breakfast, and of course exercise.

Fitness Center- The Fitness Center was open 24 days during February. The total attendance was 180, with 34 different members attending. Of the 34, 20 were seniors, 10 were paying residents, and 4 were employees.

Athletics- Youth basketball season finished up in February. We will be sending 3 all-star teams to SWAC tournaments this weekend (March 8-10)

Free-play basketball at the Old Gym and Tuckaseege Center has been averaging 32 people per day.

Free-play Pickleball on Wednesdays from 11-2pm, has been averaging 14 people per session.

Rentals & Special Events- There were no shelter or community center rentals throughout the month of February.

Special events will kick off on Friday April 5 with a summer concert series event. The event will go from 6-10pm with DJ Johnny B's Beach and Boogie, and the Tim Clark Band.

News & Notes- Spring sports (soccer, baseball, girls' volleyball, and girls' softball) practices will run throughout the month of March. Games will begin in April.

Parks & Recreation Commission will meet on Tuesday March 26 at 630pm.

Incident Disposition Totals by Offense

MOUNT HOLLY POLICE

(02/01/2019 - 02/28/2019)

Offense:	Arrest/No Supp.:	Arrest/Oth. Agency:	Death of Offender:	Vic. Ref. to Cooper.:	Prosecut. Declined:	Extradit. Declined:	Located Missing:	Unfound.:	Reported:	Actual:	Further Invest.:
0200 - Rape	0	0	0	0	0	0	0	0	1	1	1
0510 - Burglary - Forcible Entry	1	0	0	0	0	0	0	0	1	1	0
0520 - Burglary - Non-Forced Entry	0	0	0	0	0	0	0	0	1	1	1
0640 - Larceny - From Motor Vehicle	0	0	0	0	2	0	0	0	6	6	3
0690 - Larceny - All Other Larceny	1	0	0	0	0	0	0	1	6	5	2
0710 - Motor Vehicle Theft - Automobile	0	0	0	0	0	0	0	0	2	2	2
0900 - Arson	0	0	0	0	0	0	0	0	1	1	0
1026 - Counterfeiting - Using	0	0	0	0	0	0	0	0	2	2	1
1120 - Fraud - Obtaining Money/Property by False Pretense	0	0	0	0	1	0	0	0	2	2	1
1400 - Criminal Damage to Property (Vandalism)	2	0	0	0	2	0	0	0	9	9	3
1530 - Possessing/Concealing Weapons	1	0	0	0	0	0	0	0	1	1	0
1780 - Child Molestation (Non-Assaultive)	0	0	0	0	0	0	0	0	1	1	1
1810 - Drug Violations	3	0	0	0	0	0	0	0	5	5	2
1834 - Drug Violations - Equipment/Paraphernalia - Possessing/Concealing	2	0	0	0	0	0	0	0	2	2	0
1890 - Drug Violations - All Other Drug Violations	0	0	0	0	0	0	0	0	1	1	1
2100 - DWI - Alcohol and/or Drugs	2	0	0	0	0	0	0	0	2	2	0
2570 - Obscene Material/Pornography - Expliciting Children	0	0	0	0	0	0	0	0	1	1	0
2650 - Escape From Custody or Resist Arrest	2	0	0	0	0	0	0	0	3	3	1
2690 - All Other Offenses	4	0	0	0	0	0	0	1	5	4	0
4010 - All Traffic (except DWI)	14	0	0	0	0	0	0	0	17	17	2
4020 - Suicide	0	0	0	0	0	0	0	1	1	0	0
8010 - Missing Persons	0	0	0	0	0	0	2	0	2	2	0

Incident Disposition Totals by Offense **MOUNT HOLLY POLICE** **(02/01/2019 - 02/28/2019)**

Offense:	Arrest/No Supp.:	Arrest/Oth. Agency:	Death of Offender:	Vic. Ref. to Cooper.:	Prosecut. Declined:	Extradit. Declined:	Located Missing:	Unfound.:	Reported:	Actual:	Further Invest.:
9910 - Calls for Service	0	0	0	0	0	0	0	1	11	10	5
Totals:	32	0	0	0	5	0	2	4	83	79	26

Arrest Status/Disposition Totals by Offense

MOUNT HOLLY POLICE

(02/01/2019 - 02/28/2019)

Offense:	Further Invest.:	Inactive:	Closed/Cleared:	Arrest/No Supp.:	Arrest/No Invest.:	Felony:	Misc.:	Juvenile:	Adult:	Offense:
0510 - Burglary - Forcible Entry	0	0	1	1	0	0	1	0	1	1
0600 - Larceny	0	0	1	0	1	0	1	0	1	1
0690 - Larceny - All Other Larceny	0	0	4	3	1	2	2	0	4	4
1140 - Fraud - Unauthorized Use of Conveyance	0	0	1	1	0	0	1	0	1	1
1810 - Drug Violations	0	0	6	5	1	5	1	0	6	6
1834 - Drug Violations - Equipment/Paraphernalia - Possessing/Concealing	0	0	2	0	2	0	2	0	2	2
1890 - Drug Violations - All Other Drug Violations	0	0	3	3	0	3	0	0	3	3
2100 - DWI - Alcohol and/or Drugs	0	0	2	2	0	0	2	0	2	2
2640 - Contempt of Court, Perjury, Court Violations	0	0	11	2	9	2	9	0	11	11
2650 - Escape From Custody or Resist Arrest	0	0	1	1	0	0	1	0	1	1
2660 - Parole & Probation Violations	0	0	1	1	0	0	1	0	1	1
2690 - All Other Offenses	0	0	5	2	3	2	3	0	5	5
4010 - All Traffic (except DWI)	0	0	2	2	0	0	2	0	2	2
Totals:	0	0	40	23	17	14	26	0	40	40

Citation Totals by Charge

MOUNT HOLLY POLICE

(02/01/2019 - 02/28/2019)

Charge:	Number of Charges:
Speeding (Misdemeanor)	1
Speeding (Infraction)	5
Seat Belt	4
DWI	2
No Operator License	7
Driving While License Revoked	16
Expired Registration	23
Inspection	4
Unsafe Movement	1
Failure To Stop (Stop Sign/Flashing Red Light)	1
Running Red Light	3
No Insurance	2
Failure To Reduce Speed	4
Other (Misdemeanor)	4
Other (Infraction)	14
Other (2nd Charge - Misdemeanor)	5
Other (2nd Charge - Infraction)	30
Total:	126

Mt Holly PD
400 E CENTRAL AV MT HOLLY , NC 28120

CFS By Department - All Departments By Date
2/1/2019 - 2/28/2019

MOUNT HOLLY COMMUNICATIONS		Count	Percent
SCHOOL RES OFFICER		12	100.00%
Total Records For MOUNT HOLLY COMMUNICATIONS		12	Dept Calls/Total Calls 0.75%
MOUNT HOLLY POLICE		Count	Percent
ALARM B		18	1.13%
ALARM R		23	1.45%
ANIMAL COMPLAINT		5	0.31%
ASSAULT AL OCC		6	0.38%
ASSAULT IN PROG		1	0.06%
ASSIST FD/EMS		20	1.26%
ASSIST LE AGENCY		25	1.57%
ASSIST OTHER		3	0.19%
B & E RES AL OCC		2	0.13%
B & E RES IN PROG		4	0.25%
B & E TO VEHICLE ALR OCC		6	0.38%
B & E VEHICLE IN PROGRESS		1	0.06%
CHECK ROADWAY		8	0.50%
CHECK THE WELFARE		23	1.45%
CHILD ABUSE AL OCC		2	0.13%
CIVIL DISPUTE		9	0.57%
COMMUNICATING THREATS		3	0.19%
COUNTERFEIT MONEY		2	0.13%
COURT		8	0.50%
DAMAGE TO PROPERTY		5	0.31%
DEATH INV UNATTENDED		1	0.06%
DIRECT TRAFFIC		8	0.50%
DISCHARGE FIREARM		1	0.06%
DISTURBANCE NATURE UNK		3	0.19%
DOMESTIC ARGUMENT		30	1.89%
DOMESTIC ASSAULT		1	0.06%
DRUGS		6	0.38%
FOLLOW UP INVESTIGATION		15	0.94%
FOOT PATROL		3	0.19%
FOUND PROPERTY		7	0.44%
FRAUD		3	0.19%
FUNERAL ESCORT		4	0.25%
HANGUP 911		7	0.44%
HARRASSMENT		3	0.19%
HIT & RUN PD		6	0.38%
INFORMATION ONLY		13	0.82%
INTOXICATED DRIVER		6	0.38%
INTOXICATED PEDESTRIAN		4	0.25%

MOUNT HOLLY POLICE

	Count	Percent
JUVENILE	21	1.32%
JUVENILE SEX ASSAULT AL OCC	1	0.06%
K9 DEPLOYMENT	2	0.13%
LARCENY AL OCC	14	0.88%
LARCENY FROM VEHICLE	1	0.06%
LARCENY IN PROG	2	0.13%
LICENSE CHECK	3	0.19%
LITTERING	1	0.06%
LOCKOUT HOUSE/CAR	1	0.06%
LOST PROPERTY	1	0.06%
MISC CALL	2	0.13%
MISSING PERSON JUVENILE	4	0.25%
MV COLLISION PD	32	2.01%
MV COLLISION PI	4	0.25%
NOISE VIOLATION	7	0.44%
OBTAINING WARRANT	2	0.13%
OVERDOSE	3	0.19%
PARKING VIOL	5	0.31%
PERSONAL ESCORT	18	1.13%
PROWLER	6	0.38%
PUBLIC NUISANCE BIKES/SKATEBOARDS/ATV/DIRT BIKES	3	0.19%
RADAR/TRAFFIC ENFORCEMENT	2	0.13%
RECOVER STOLEN PROPERTY	1	0.06%
SCHOOL RES OFFICER	42	2.64%
SCHOOL TRAFFIC	4	0.25%
SERVE WARRANT	18	1.13%
SEX OFFENSE/RAPE AL OCC	1	0.06%
SOLICITATION	3	0.19%
SPEC ASSIGNMENT TRAFFIC	32	2.01%
SPECIAL ASSIGNMENT	26	1.64%
SPECIAL CHECK	685	43.08%
STOLEN VEHICLE AL OCC	2	0.13%
STRANDED MOTORIST	19	1.19%
SUICIDAL SUBJECT	1	0.06%
SUSPICIOUS PERSON	36	2.26%
SUSPICIOUS VEH OCCUP	58	3.65%
SUSPICIOUS VEH UNOCCUP	53	3.33%
TRAFFIC OTHER	4	0.25%
TRAFFIC STOP	163	10.25%
TRESPASS	7	0.44%
VANDALISM AL OCC	1	0.06%
VERBAL ARGUMENT	3	0.19%
WORTHLESS CHECK	1	0.06%
Total Records For MOUNT HOLLY POLICE	1590	Dept Calls/Total Calls 98.76%

No Units

	Count	Percent
ALARM R	1	12.50%
PARKING VIOL	1	12.50%

No Units	Count	Percent
SPECIAL CHECK	5	62.50%
SUSPICIOUS VEH OCCUP	1	12.50%
Total Records For No Units	8	Dept Calls/Total Calls 0.50%
Total Records		1610

PUBLIC WORKS REPORT

	JANUARY	2019	2018	2017
<u>Water</u>				
Daily Average (mgd)		2.660	2.703	2.303
Daily Maximum (mgd)		3.190	3.336	2.660
Daily Minimum (mgd)		2.240	2.296	1.960
Monthly Total (mg)		82.530	83.786	71.380
Customers				
Inside City Limits		6270	6091	5888
Outside City Limits		489	489	485
TOTAL		6759	6580	6373
<u>Wastewater</u>				
Daily Average (mgd)		2.388	2.105	2.223
Daily Maximum (mgd)		3.417	3.134	3.773
Daily Minimum (mgd)		1.507	1.417	1.319
Monthly Total Flow (mg)		74.020	65.251	68.928
American & Efird Total Flow (mg)		19.592	18.928	12.832
Customers				
Inside City Limits		5870	5695	5501
Outside City Limits		52	55	56
TOTAL		5922	5750	5557
<u>Sanitation</u>				
Number of Customers				
Residential		5467	5283	5139
Commercial / Industrial		152	147	147
Recycling		5576	5391	5249
Garbage Collected (tons)		448.97	373.96	359.90
General Yardwaste (tons)		48.40	23.04	35.03
Chipping (tons)		0.00	0.00	0.00
Leaves (tons)		54.00	10.00	16.00
Total Yardwaste (tons)		102.40	33.04	51.03
White Goods (tons)		0.00	0.00	0.00
Recycling (tons)		88.59	87.17	84.90

PUBLIC WORKS REPORT

	FEBRUARY	2019	2018	2017
<u>Water</u>				
Daily Average (mgd)		2.644	2.522	2.266
Daily Maximum (mgd)		2.950	2.940	2.826
Daily Minimum (mgd)		2.293	2.228	1.572
Monthly Total (mg)		74.040	70.611	63.452
Customers				
Inside City Limits		6276	6111	5912
Outside City Limits		493	489	487
TOTAL		6769	6600	6399
<u>Wastewater</u>				
Daily Average (mgd)		2.774	2.337	1.867
Daily Maximum (mgd)		7.525	3.525	2.383
Daily Minimum (mgd)		1.948	1.429	1.123
Monthly Total Flow (mg)		77.668	65.433	52.279
American & Efird Total Flow (mg)		18.575	18.543	14.143
Customers				
Inside City Limits		5877	5715	5523
Outside City Limits		53	55	56
TOTAL		5930	5770	5579
<u>Sanitation</u>				
Number of Customers				
Residential		5484	5304	5171
Commercial / Industrial		152	146	147
Recycling		5592	5410	5272
Garbage Collected (tons)		362.02	397.87	319.66
General Yardwaste (tons)		52.37	48.77	57.24
Chipping (tons)		0.00	0.00	2.00
Leaves (tons)		8.50	0.00	0.00
Total Yardwaste (tons)		60.87	48.77	59.24
White Goods (tons)		0.00	0.00	0.00
Recycling (tons)		80.95	74.94	75.40