



January 11, 2016 Council Meeting

Mayor Bryan Hough
Mayor Pro-Tem David Moore
Councilman Jerry Bishop
Councilwoman Carolyn Breyare
Councilman Jim Hope
Councilman Jeff Meadows
Councilman Perry Toomey
Kemp Michael, City Attorney
Danny Jackson, City Manager

**CITY OF MOUNT HOLLY
MOUNT HOLLY CITY COUNCIL**



**January 11, 2016
7:00 P.M.**

CALL TO ORDER BY THE MAYOR

INVOCATION

Pastor Charles McCorkle of Wesley Chapel Holiness Church

PLEDGE OF ALLEGIANCE

Boy Scout Troop 59

SET THE AGENDA

CONSENT AGENDA

1. Call for a public hearing for a Conditional District Rezoning of Phase 4 in Dutchman's Ridge
2. Approval of the minutes of the December 14, 2015 Council Meeting

PRESENTATIONS

1. Presentation of Public Works Facility – Schematic Drawing

Scott Wilson

PUBLIC HEARING

PUBLIC COMMENT – Three (3) Minute Limit

OLD BUSINESS

1. Consideration and Approval of the Amendments to Section 21-14 (Firearms) and Section 21-20 (Intoxicating Liquors and Beverages) of the City Code
2. Gateway Monument Signs – Design, Fabrication and Installation Services
3. Discussion of Township Grant Application Priorities

Marie Anders

*Miles Braswell
Danny Jackson*

NEW BUSINESS

1. Construction Manager at Risk – New Fire Station and Public Works Facility

Miles Braswell

OTHER BUSINESS

CLOSED SESSION

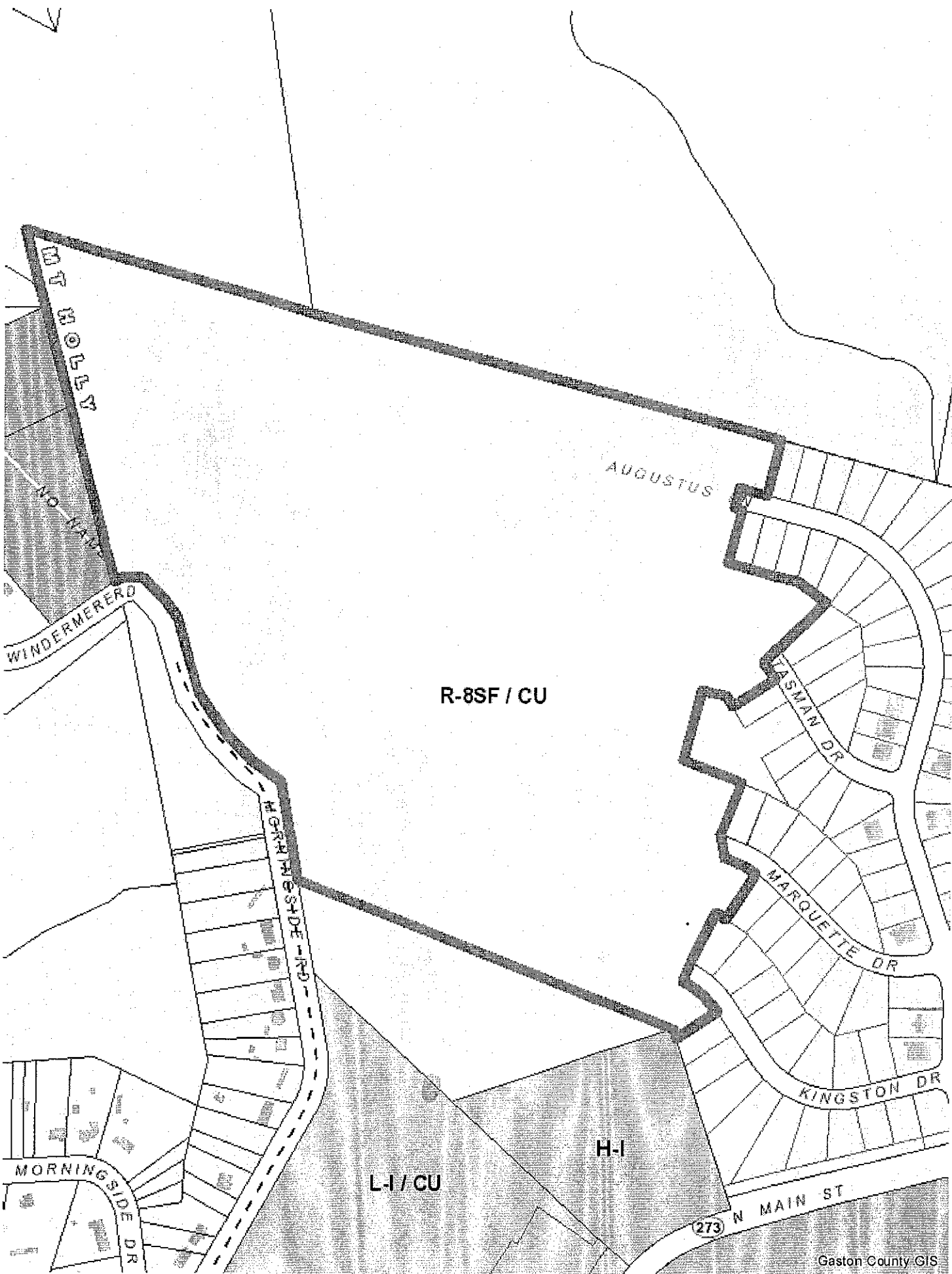
ADJOURN

CONSENT AGENDA



City of Mount Holly Action Agenda Item

To: City Council	Date: 1-5-16
From: Jonathan Wilson	Meeting Date: 1-11-16
Agenda Item to be considered: Call for a public hearing, regarding a request by Rick Judson, for a rezoning of Tax Parcel ID # 217374 from R-8 Single Family Conditional Use to Single Family Conditional District.	
Will this require a public hearing? ☒ YES ☐ NO	
Background/Purpose of Request: An application was received by staff requesting a rezoning. The applicant requests to rezone Tax Parcel ID # 217374 from R-8 Single Family Conditional Use to Single Family Conditional District.	
The property is located in the rear of the existing Dutchman's Ridge Subdivision on North Main Street. The property is approximately 19 acres in size and the project will be known as Dutchman's Ridge Phase 4. The applicant wishes to rezone the property to a Conditional Use district to include Single Family Residential as detached homes. The applicant will be requesting permission to develop 44 single family homes.	
Fiscal Impact:	
Will Item affect current budget	☐ YES ☐ NO ☒ N/A
Reviewed by Finance Director	☐ YES ☐ NO ☒ N/A
Preaudit Certification required	☐ YES ☐ NO ☒ N/A
Capital Project Ordinance required	☐ YES ☐ NO ☒ N/A
Budget Transfer required	☐ YES ☐ NO ☒ N/A
Total City Dollars:	\$
Budget Code	
Reviewed by City Attorney	☒ YES ☐ NO ☐ N/A
Manager/Staff Recommendation: The Planning Commission recommended to call for public hearing for a rezoning of approximately 19 acres from R-8 Single Family Conditional Use to Single Family Conditional Use which is supported by Staff.	
Result of City Council Decision: _____	
Attachments: Rezoning Application Map	



R-8SF / CU

L-I / CU

H-1

**REZONING APPLICATION
CITY OF MOUNT HOLLY, NORTH CAROLINA**

Date Filed: _____ Application Number: _____

The undersigned does (do) hereby respectfully make the application and request to the City of Mount Holly to amend the Zoning Map of Mount Holly as hereinafter requested and in support of this application the following facts are shown:

1. The real property, sought to be rezoned, is owned in fee simple by:
East Dutchman LLC.

Address: 4301 Fairview Oak Lane Charlotte, NC 28211
as evidenced by Deed Book 4768 on Page 1956 in the Gaston County Registry. There are no restrictions or covenants of record appearing in the chain of title, which would prohibit the property from being put to the use specified in Paragraph five (5) of this application.

2. The real property sought to be rezoned is located at/on
700 Augustus Lane on the Left or Right side of the Road

(physical address) (circle one) (street)
between Kingston Drive and Augustus Lane, and has a Tax
(street) (street)

Listing of: Tax Parcel # 14061007.00 Said lot(s) has (have) a frontage of NA feet and is approximately 19.03 acres in size.

3. A complete legal description of the boundaries of said realty (to be completed by an attorney) is attached to this application along with a survey or tax map of said realty.

4. It is desired and requested that the real property herein described be rezoned from
R-8SF/ CU Zone to CD Single Family Zone.

Residential

5. If Conditional Use rezoning is requested, a site specific plan (see Appendix) is hereby attached (check) X Yes or N/A.

6. If the Conditional Use Rezoning is requested, it is proposed that the real property be put to the following use, with the following specific improvements including building sizes and proposed screening in accordance with the attached site plan as mentioned in Paragraph five (5).

Improvements shall include: 44 Single Family Homes with streets, sidewalks and utilities, large common open space, and sidewalk sidewalk improvement to North Main Street S.R. 1869

7. Attached is a list of all the properties adjacent to the subject property including the owners' name(s) and address and tax book, map, and parcel number of each lot as shown on the Gaston County Tax Maps. Adjacent properties are considered all those immediately or diagonally adjacent to the subject property, including any properties immediately across any creeks, rivers, railroads, highways or other natural or man-made barriers.

Rick Judson
Name of Applicant(s)

Manager
Interest of Applicant in Subject Realty:
(Must be the owner if requesting
Conditional Use Rezoning)

Applicant's Address: 4301 Fairview Oak Lane, Charlotte, NC 28211

Phone Number: 704-342-3774

Signature: Rick Judson

INSTRUCTIONS: Applications must be TYPED or LEGIBLE and filed with the City of Mount Holly Planning and Zoning Department, together with the application fee in the amount of \$300.00 (See Fee Schedule) at least 15 days prior to the Planning Commission meeting for initial consideration.

City of Mount Holly
Mount Holly City Council Meeting
Monday, December 14, 2015
Council Chambers
7:00 pm

Call to Order

Mayor Bryan Hough called the meeting to order at 7:00 pm. The following were present:

Mayor Bryan Hough	Danny Jackson, City Manager
Mayor Pro Tem Perry Toomey	Jamie Guffey, Assistant City Manager
Councilman Jerry Bishop	Greg Beal, Planning Director
Councilwoman Carolyn Breyare	Ray Clemmer, Assistant Director of Utilities
Councilman J. Jason Gowen	Ryan Baker, Interim Fire Chief
Councilman Jim Hope	Don Roper, Deputy Chief of Police
Councilman David Moore	Dave Johnson, Utilities Director/City Engineer
Kemp Michael, City Attorney	Miles Braswell, Director of Streets and Solid Waste

Invocation

Reverend Eric Lively, Pastor of Grace Baptist Church gave the invocation.

Pledge of Allegiance

Boy Scout Troop 59 of the First United Methodist Church in Mount Holly led attendees in the Pledge of Allegiance. Scout Leader Rick Connell announced that he is stepping down from his position as Troop 59 Leader. He announced that he will truly miss coming to Mount Holly each month.

Set the Agenda

With no changes to the agenda, Councilman Gowen made a motion to approve the agenda as presented. Councilman Moore seconded the motion. All Council Members present voted in favor. (Motion carried)

SPECIAL RECOGNITION

At this time, Mayor Hough presented Councilman Jason Gowen with resolutions as a token of appreciation from the City for his time spent serving the City of Mount Holly.

SWEARING -IN CEREMONY

1. Oath of Office for Councilwoman Carolyn Breyare
2. Oath of Office for Councilman Jeff Meadows
3. Oath of Office for Councilman Perry Toomey
4. Oath of Office for Mayor Bryan Hough

Jesse B. Caldwell III, Senior Resident Superior Court Judge administered the oaths of office to Ms. Breyare, Mr. Meadows, Mr. Toomey and Mayor Hough with their families present to assist with the swearing in ceremony.

CONSENT AGENDA

1. Approval of Liens for Clearing of Weeds and Grass
2. Approval of the 2016 Art and Music Festival
3. Approval of the 2016 Meeting Schedule
4. Approval of Recreation Commission Re-Appointments
5. Approval of Budget Amendment for the Purchase of Fire Trucks
6. Approval of the minutes of the November 9, 2015 Council Meeting

Councilman Bishop made a motion to approve the consent agenda. Councilman Toomey seconded the motion. All Council Members present voted in favor. (Motion carried)

PRESENTATIONS

1. Swearing In Ceremony for Officer Michael Dodd

Chief Roper introduced Officer Michael Dodd. Officer Dodd was recently hired to become part of the Mount Holly Police Department. Mayor Hough administered the Oath of Office to Officer Dodd.

2. Presentation of Employee Service Awards

Mayor Hough recognized the City Employees that have reached milestones in their career with the City of Mount Holly including special recognition of Todd Calhoun in the Police Department and Ray Clemmer in the Utility Department for 25 years of service.

PUBLIC COMMENT – Three (3) Minute Limit

Klaus Schick

Mount Holly, NC 28120

Mr. Schick commented that he was in attendance at the Christmas Parade and was amazed at the number of people downtown. He advised that he does not celebrate the Christmas Holiday but the Christmas celebrations do not bother him. However, when people try to force their religious beliefs on him he does not appreciate it.

Gene Clayburn

102 Sunset Drive

Mount Holly, NC 28120

Ms. Clayburn advised that she has been a resident of Mount Holly for 25 years. After the State bought her house she decided to build in Mount Holly. However, she could not find a builder that would build a ranch style house in Mount Holly. She commented that the City should recruit builders of one story homes for seniors. She advised that she enjoyed living in the great city and wanted the Council to know that everyone that works for the City are very hard workers. She expressed her gratitude to everyone that works for the city but especially the Police Department for keeping her safe for 25 years.

NEW BUSINESS

1. Council Appointments

Mayor Pro Tem—Councilman David Moore

City Attorney—Kemp Michael

City Auditors—Martin and Starnes

Tax Collector—Sandra Walker

Asst city attorney

Councilman Bishop made a motion to approve Council Appointments of Mayor Pro Tem Moore, City Attorney Kemp Michael, Asst. City Attorney Marie Anders, City Auditors Martin and Starnes and the Tax Collector Sandra Walker. Councilwoman Breyare seconded the motion. All Council Members voted in favor. (Motion carried)

2. Consideration and Approval of the Gaston County Township Grants

Mr. Jackson presented the proposed Gaston County Township Grant submittals. He advised that at this time he does not have a lot of details in regard to the grant process. Therefore he recommends the city apply for all the proposed grants. Mayor Hough advised that the grants will be matching funds but all the grant applications include items that are included in our CIP and the City will be funding in the full amount. Mayor Pro Tem Moore made a motion to submit all of the Gaston County Township Grants for consideration. Councilman Hope seconded the motion. All Council Members voted in favor. (Motion carried)

OTHER BUSINESS

Mr. Michael expressed his appreciation for the City Attorney and Assistant City Attorney Appointments.

ADJOURN

With no additional items for discussion, Mayor Hough entertained a motion to adjourn. Councilman Bishop made the motion to adjourn the December 14, 2015 Council Meeting. Mayor Pro Tem Moore seconded the motion. All Council members present voted in favor. (Motion carried)

The meeting adjourned at 8:02 p.m.

PRESENTATIONS



City of Mount Holly Informational Item

To: Mayor and City Council	Date: January 4, 2016
From: Miles Braswell, Director	Meeting Date: January 11, 2016
Agenda Item to be considered:	
Public Works Facility – Schematic Drawing	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request :	
During the January 15, 2015 City Council Retreat, staff was instructed to seek advice from CoxShepp Construction, LLC in regards to the upcoming construction of a new Public Works Facility located on the recently purchased Adrian Mill site. Subsequently, CoxSchepp met with staff and provided a proposal to provide a schematic drawing for a new building to house the Streets and Solid Waste Department, the Utilities Department and other employees located in various facilities throughout the City. Scott Wilson, Partner with CoxSchepp Construction, LLC worked with City staff to develop the building's program. During the design, Mr. Wilson met with the Construction Committee to discuss the City's expectations and developed a building plan accordingly. The final schematic drawing presented was approved by the Construction Committee. This schematic drawing will be used by the architect, moving forward into the design development project phase.	
Fiscal Impact:	
Will Item affect current budget	☐ YES ☒ NO ☐ N/A
Reviewed by Finance Director	☐ YES ☒ NO ☐ N/A
Preaudit Certification required	☐ YES ☒ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☒ NO ☐ N/A
Budget Transfer required	☐ YES ☒ NO ☐ N/A
Total City Dollars:	\$
Budget Code	
Reviewed by City Attorney	☐ YES ☒ NO ☐ N/A
Manager/Staff Recommendation: <u>Proceeding with the schematic drawing as presented.</u>	
Result of City Council Decision: <u>None Required – Informational Item Only</u>	
Attachments: <u>None</u>	

PUBLIC HEARINGS

OLD BUSINESS

MEMORANDUM

TO: Mayor, City Manager, and City Council, City of Mount Holly

FROM: Marie M. Anders, Assistant City Attorney

RE: Options for proposed revisions to Chapter 21 of the City Code regarding firearms and alcohol in Parks

DATE: September 10, 2015

At the August 24, 2015, Council meeting, I presented a proposed comprehensive update to Chapter 21 of the Mount Holly City Code which addressed typographical errors, modern policies of the Parks and Recreation Department, and recent state legislation. Council passed a resolution adopting the proposed revision as submitted with the exception of Section 21-14 entitled, "Firearms", and Section 21-20 entitled "Intoxicating liquors or beverages." Council gave direction to discuss more options regarding these two sections at the following meeting.

Before you now are options for Council to discuss regarding revising these two code sections. A short sketch of the options is as follows:

FIREARMS:

- A. Option A is the most restrictive option allowed by current NC law. It bans openly carrying firearms and also bans concealed carry with or without a permit in certain designated Recreational Areas. The State has removed the authority of the City to prohibit concealed carry with a permit in all areas of the park except those certain areas described in the statute. At the last meeting, I presented this option and directly used the language from the statute. In this revised language, I have attempted to simplify and clarify the language, and it no longer directly mirrors the statute, but the statute was the starting place and guideline.
- B. Option B is the least restrictive option. It allows open carry of firearms and it allows concealed carry of firearms with a permit. However, firearms are not allowed in any municipal buildings per City Ordinance Sec. 14-23, therefore firearms could not be taken into the Tuckasee Community Center, the Old Gym, or any other buildings in the parks.
- C. Option C is a middle ground option where openly carrying firearms is allowed in the parks but concealed carry with or without a permit is prohibited to the fullest extent allowed by legislature. Firearms still cannot be carried into municipal buildings.
- D. Option D is another middle ground option where openly carrying firearms is prohibited but concealed carry with a permit is allowed. Firearms still cannot be carried into municipal buildings.

ALCOHOL:

- A. Option A is for the City to take no action to revise this code section. This section would continue to prohibit alcohol in parks entirely.
- B. Option B is where beer and wine is allowed in the parks with a special event permit subject to the terms and conditions listed in the ordinance. A special area is designated, similar to at downtown events, and alcohol is not permitted outside the confines of that special area.
- C. Option C is where beer and wine is allowed in the Tuckaseege Community Center only with a special event permit subject to the terms and conditions listed in the ordinance. Alcohol is not permitted outside of the Tuckaseege Community Center.

RESOLUTION TO AMEND SECTIONS OF
CHAPTER 21 OF THE MOUNT HOLLY CITY CODE
ENTITLED "PARKS AND RECREATION"

BE IT RESOLVED that the City Council hereby amends Chapter 21 entitled, "Parks and Recreation," of the Mount Holly City Code as follows:

FIREARMS:

OPTION A (The most restrictive option allowed by legislature).

Sec. 21-14 reads as re-written:

"Sec. 21-14. Firearms.

- (a) Openly carrying firearms or handguns. It shall be unlawful for any person to openly carry, possess, or display firearms of any description or air guns within any park. The Mount Holly Parks and Recreation Director or his designee is authorized and directed to post, in conspicuous locations, notices regarding this prohibition in the parks.
- (b) Possession or carry of concealed handguns. It shall be unlawful for any person to possess or carry a concealed handgun with or without a permit within any Recreational Areas as defined below. The Mount Holly Parks and Recreation Director or his designee is authorized and directed to post, in conspicuous locations, notices regarding this prohibition at or within the Recreational Areas located at: Tuckaseegee Park, Tuckaseegee Community Center, Veterans Park, River Street Park, Catawba Heights Neighborhood Park, Woodlawn Park, Mountain Island Park, and the Old Gym. Nevertheless, a concealed handgun permittee may, at a Recreational Area, secure the handgun in a locked vehicle within the trunk, glove box, or other enclosed compartment or area within or on the motor vehicle.
- (c) Definitions. For purposes of this section, the following terms are hereby defined:
 - (1) "Recreational Areas" includes only the following:
 - (i) A swimming pool, including any appurtenant facilities used for dressing, storage of personal items, or other uses relating to the swimming pool.
 - (ii) A facility used for athletic events, including, but not limited to, the skateboard park, basketball courts, and tennis courts.
 - (iii) An athletic field, including any appurtenant facilities such as stand-alone restrooms, but only during an athletic event, including practice sessions, which had been scheduled with the City of Mount Holly Parks and Recreation Department.

(2) Exclusions from Recreational Areas. For purposes of this section, the term "Recreational Areas" does not include any greenway, designated biking or walking path, an area that is customarily used as a walkway or bike path although not specifically designated for such use, open areas or fields where athletic events may occur unless the area qualifies as an "athletic field" as defined above or any other area that is not specifically described in subsections (i) through (iii) above.

(d) This section does not apply to a qualified sworn law enforcement officer or to a watchman or other person specifically authorized by the City of Mount Holly to carry firearms on such premises while acting lawfully and within the scope of his authority.

As to the prohibition of carrying firearms within municipal buildings, including buildings located within parks such as the Tuckasee Community Center, see § 14-23 of this Code.

~~No person except duly authorized law enforcement officers shall carry or possess firearms of any description, or air guns within any park."~~

OPTION B (Least restrictive option- open carry allowed, concealed carry with a permit allowed, except in buildings).

Sec. 21-14 reads as re-written:

| "Sec. 21-14. Firearms.

| Repealed.

| ~~No person except duly authorized law enforcement officers shall carry or possess firearms of any description, or air guns within any park.~~

| For state law regulating carrying concealed weapons, see G.S. § 14-269.

| As to the prohibition of carrying firearms within municipal buildings, including buildings located within parks such as the Tuckasee Community Center, see § 14-23 of this Code."

OPTION C (Middle ground option. Open carry allowed, concealed carry prohibited to fullest extent permitted by legislature).

Sec. 21-14 reads as re-written:

“Sec. 21-14. Firearms.

(a) Possession or carry of concealed handguns. It shall be unlawful for any person to possess or carry a concealed handgun with or without a permit within any Recreational Areas as defined below. The Mount Holly Parks and Recreation Director or his designee is authorized and directed to post, in conspicuous locations, notices regarding this prohibition at or within the Recreational Areas located at: Tuckaseegee Park, Tuckaseegee Community Center, Veterans Park, River Street Park, Catawba Heights Neighborhood Park, Woodlawn Park, Mountain Island Park, and the Old Gym. Nevertheless, a concealed handgun permittee may, at a Recreational Area, secure the handgun in a locked vehicle within the trunk, glove box, or other enclosed compartment or area within or on the motor vehicle.

(b) Definitions. For purposes of this section, the following terms are hereby defined:

(1) “Recreational Areas” includes only the following:

- (i) A swimming pool, including any appurtenant facilities used for dressing, storage of personal items, or other uses relating to the swimming pool.
- (ii) A facility used for athletic events, including, but not limited to, the skateboard park, basketball courts, and tennis courts.
- (iii) An athletic field, including any appurtenant facilities such as stand-alone restrooms, but only during an athletic event, including practice sessions, which had been scheduled with the City of Mount Holly Parks and Recreation Department.

(1)(2) Exclusions from Recreational Areas. For purposes of this section, the term “Recreational Areas” does not include any greenway, designated biking or walking path, an area that is customarily used as a walkway or bike path although not specifically designated for such use, open areas or fields where athletic events may occur unless the area qualifies as an “athletic field” as defined above or any other area that is not specifically described in subsections (i) through (iii) above.

(c) This section does not apply to a qualified sworn law enforcement officer or to a watchman or other person specifically authorized by the City of Mount Holly to carry firearms on such premises while acting lawfully and within the scope of his authority.

As to the prohibition of carrying firearms within municipal buildings, including buildings located within parks such as the Tuckasee Community Center, see § 14-23 of this Code.

~~No person except duly authorized law enforcement officers shall carry or possess firearms of any description, or air guns within any park.”~~

OPTION D (Middle ground option. Open carry prohibited, concealed carry allowed with a permit except in buildings).

Sec. 21-14 reads as re-written:

“Sec. 21-14. Firearms.

(a) Openly carrying firearms or handguns. It shall be unlawful for any person to openly carry, possess, or display firearms of any description or air guns within any park. The Mount Holly Parks and Recreation Director or his designee is authorized and directed to post, in conspicuous locations, notices regarding this prohibition in the parks.

(b) This section does not apply to a qualified sworn law enforcement officer or to a watchman or other person specifically authorized by the City of Mount Holly to carry firearms on such premises while acting lawfully and within the scope of his authority.

For state law regulating carrying concealed weapons, see G.S. § 14-269.

As to the prohibition of carrying firearms within municipal buildings, including buildings located within parks such as the Tuckasee Community Center, see § 14-23 of this Code.

~~No person except duly authorized law enforcement officers shall carry or possess firearms of any description, or air guns within any park.”~~

ALCOHOL:

OPTION A- Council declines to make any change to Section 21-20 of the City Code. Alcohol will continue to be prohibited in the parks.

OPTION B- Beer and wine allowed in the parks pursuant to the terms of a special event permit.

Sec. 21-20 reads as re-written:

"Sec. 21-20. Intoxicating liquors or beverages.

It shall be unlawful for any person to consume or possess any alcoholic beverage, to be or become intoxicated, or to be under the influence of intoxicants within the confines of any park, except pursuant to a special event permit issued by the City Manager or his designee. If a special event applicant desires to have beer and/or wine consumption during an event, this information must be included in the special event application. This beer and wine permit, when issued, will be subject to all applicable ABC regulations and shall designate the boundaries of the event and temporarily close those portions of the park within the boundaries of the event from general public use. The applicant must provide to the City Manager or his designee a copy of the necessary ABC permit at least 24 hours prior to any weekday event, or by Noon on Thursday prior to a weekend event. No alcohol will be consumed in any park outside the designated boundaries of the event. All alcohol must be removed from the park within one hour of the conclusion of the event. All events serving or allowing beer and wine shall be required to employ one or more off-duty Mount Holly police officers. The cost of such security will be provided to the applicant at the time of making the application and shall be payable by applicant at the time the final rental payment is due. Disruptive behavior will not be tolerated and the City Manager, his designee, or the Mount Holly Police may close the event due to disruptive behavior and no refunds shall be paid.

No person shall sell or attempt to sell any beer, wine, whiskey or other intoxicating liquor or beverage within the confines of any park. No person shall be or become intoxicated, or under the influence of intoxicants, in public while within the confines of any park; public display or use of beer, wine, whiskey or other intoxicating liquor or beverage or the containers thereof is prohibited."

OPTION C- Beer and wine allowed in the Tuckaseege Center pursuant to the terms of a special event permit.

Sec. 21-20 reads as re-written:

"Sec. 21-20. Intoxicating liquors or beverages.

It shall be unlawful for any person to consume or possess any alcoholic beverage, to be or become intoxicated, or to be under the influence of intoxicants within the confines of any park, except within the Tuckaseege Community Center pursuant to a special event permit issued by the City Manager or his designee. If a special event applicant desires to have beer and/or wine consumption during an event, this information must be included in the special event application. This beer and wine permit, when issued, will be subject to all applicable ABC regulations. The applicant must provide to the City Manager or his designee a copy of the necessary ABC permit at least 24 hours prior to any weekday event, or by Noon on Thursday prior to a weekend event. No alcohol will be consumed in any park except inside the Tuckaseege Community Center. All alcohol must be removed from the premises within one hour of the conclusion of the event. All events serving or allowing beer and wine shall be required to employ one or more off-duty Mount Holly police officers. The cost of such security will be provided to the applicant at the time of making the application and shall be payable by applicant at the time the final rental payment is due. Disruptive behavior will not be tolerated and the City Manager, his designee, or the Mount Holly Police may close the event due to disruptive behavior and no refunds shall be paid.

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City of Mount Holly Action Agenda Item

To: Mayor and City Council	Date: January 4, 2016										
From: Miles Braswell, Director	Meeting Date: January 11, 2016										
Agenda Item to be considered:											
Gateway Monument Signs – Design, Fabrication and Installation Services											
Will this require a public hearing? ☐ YES ☒ NO											
Background/Purpose of Request:											
A conceptual gateway monument sign was prepared in April 2014 and presented to the City Council through Weekly Updates on 4/25/14 and 5/1/15. The subsequent Request for Proposals (RFP) was based on this conceptual design. The RFP was prepared by City staff and the project was advertised November 8, 2015 with three (3) contractors submitting proposals on December 1, 2015 at 2:30 PM. The below table lists the bid results:											
<table border="1"><thead><tr><th>Contractor</th><th>Bid (Including contingency)</th></tr></thead><tbody><tr><td>Image 360</td><td>\$81,650.00</td></tr><tr><td>Sign Connection</td><td>\$94,741.31</td></tr><tr><td>Craven Sign Services, Inc.</td><td>\$123,372.00</td></tr></tbody></table>		Contractor	Bid (Including contingency)	Image 360	\$81,650.00	Sign Connection	\$94,741.31	Craven Sign Services, Inc.	\$123,372.00		
Contractor	Bid (Including contingency)										
Image 360	\$81,650.00										
Sign Connection	\$94,741.31										
Craven Sign Services, Inc.	\$123,372.00										
A fifteen (15%) percent contingency was added to the base bid above to cover unforeseen conditions during construction. The contingency may only be used by the contractor upon written instructions from the City's Project Manager. Any contingency amount remaining at contract completion will revert to the City. The below table lists the alternate that was included to relocate the existing brick sign at the entrance to the City on Highway 273 South, near I-85, to a designated City storage facility for potential use in the future:											
<table border="1"><thead><tr><th>Alternate</th><th>Description</th><th>Image 360</th><th>Sign Connection</th><th>Craven Sign Svcs.</th></tr></thead><tbody><tr><td>1</td><td>Existing Hwy. 273 sign (new monument sign location #1) removal and transport to City storage warehouse</td><td>\$1,000.00</td><td>\$1,050.00</td><td>\$22,955.00</td></tr></tbody></table>		Alternate	Description	Image 360	Sign Connection	Craven Sign Svcs.	1	Existing Hwy. 273 sign (new monument sign location #1) removal and transport to City storage warehouse	\$1,000.00	\$1,050.00	\$22,955.00
Alternate	Description	Image 360	Sign Connection	Craven Sign Svcs.							
1	Existing Hwy. 273 sign (new monument sign location #1) removal and transport to City storage warehouse	\$1,000.00	\$1,050.00	\$22,955.00							
It is my recommendation to award the Gateway Monument Sign design, fabrication and installation to Image 360 at \$82,650.00, which includes the base bid, contingency and alternate 1. Construction is anticipated during the late summer/fall of 2016 and will extend one hundred (100) calendar days.											

<i>Fiscal Impact:</i>			
Will Item affect current budget	☐ YES	☒ NO	☐ N/A
Reviewed by Finance Director	☒ YES	☐ NO	☐ N/A
Preaudit Certification required	☒ YES	☐ NO	☐ N/A
Capital Project Ordinance required	☐ YES	☒ NO	☐ N/A
Budget Transfer required	☐ YES	☒ NO	☐ N/A
Total City Dollars:	\$ 82,650.00		
Budget Code	10-30-4710-550		
Reviewed by City Attorney	☐ YES	☒ NO	☐ N/A
<i>Manager/Staff Recommendation:</i> <u>Approval to award the Gateway Monument Sign project to Image 360 at \$82,650.00.</u>			
<i>Result of City Council Decision:</i> _____			
<i>Attachments:</i> <u>Bid Form</u>			

Project:		Gateway Monument Signs		
Bid Opening Date:		12/1/2015		
Time:		2:30 PM		
Location:		400 East Central Avenue		
		Mount Holly, NC 28120		
		Administration Conference Room		
Company Name:		Craven Sign Services Inc.	Image 360	Sign Connection
Bid Bond:		No	NA	NA
Addendum 1 Acknowledgement		Yes	No	Yes
E-Verify Affidavit (if applicable)		NA	NA	NA
Unit Pricing sheets		Yes	Yes	Yes
Execution of Bid sheet		Yes	Yes	Yes
<u>Item</u>	<u>Description</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>
Base Bid	Location 1	\$ 21,456.00	\$ 14,200.00	\$ 16,476.75
Base Bid	Location 2	\$ 21,456.00	\$ 14,200.00	\$ 16,476.75
Base Bid	Location 3	\$ 21,456.00	\$ 14,200.00	\$ 16,476.75
Base Bid	Location 4	\$ 21,456.00	\$ 14,200.00	\$ 16,476.75
Base Bid	Location 5	\$ 21,456.00	\$ 14,200.00	\$ 16,476.75
Contingency	15%	\$ 16,092.00	\$ 10,650.00	\$ 12,357.56
	Total Bid	\$ 123,372.00	\$ 81,650.00	\$ 94,741.31
Alternate 1		\$ 22,955.00	\$ 1,000.00	\$ 1,050.00



City of Mount Holly Action Agenda Item

To: City Council

Date: January 6, 2016

From: Danny Jackson, City Manager

Meeting Date: January 11, 2016

Agenda Item to be considered: Old Business #3 – Discussion of Township Grant Application Priorities

Will this require a public hearing?

☐ YES

☒ NO

Background/Purpose of Request : During the December 14, 2015 City Council Regular Meeting the City Manager presented five (5) project applications for consideration of a Gaston County Township Grant. The City Council voted to direct the City Manager to submit all five applications to Gaston County, which was done by the December 31, 2015 deadline. Recently, Gaston County Commissioner Chad Brown, who represents the Riverbend Township, requested that the applications be prioritized. Due to the fact that the City Council did not prioritize the applications because it was not required, the City Manager provided to Commissioner Brown his opinion on the priority of the projects. It is also important to note that four of the five projects submitted were only in the Riverbend Township. The other project was in the South Point Township. On Monday at the City Council Meeting, the Council is being asked to prioritize the four projects in the Riverbend Township. The action taken by the City Council will then be forwarded to Commissioner Brown for his review. Please see the enclosed projects as they were reviewed and submitted to Gaston County originally.

Fiscal Impact:

Will Item affect current budget	☐ YES	☒ NO	☐ N/A
Reviewed by Finance Director	☐ YES	☒ NO	☐ N/A
Preaudit Certification required	☐ YES	☒ NO	☐ N/A
Capital Project Ordinance required	☐ YES	☒ NO	☐ N/A
Budget Transfer required	☐ YES	☒ NO	☐ N/A
Total City Dollars:	\$		
Budget Code			
Reviewed by City Attorney	☐ YES	☐ NO	☒ N/A

Manager/Staff Recommendation: To be discussed at the meeting on Monday night.

Result of City Council Decision:

Attachments: Gaston County Township Grant Applications

Township Grant – Application Guidelines

Program Description:

The Gaston County Board of Commissioners (BOC) has established the Township Grant Program as a means of allocating a portion of the CaroMont Lease proceeds to Gaston County Townships. Each Township is to receive an allocation of \$500,000 with the exception of Gastonia which is to receive two allocations of \$500,000. The full BOC will ultimately decide which projects receive the allocations. Applications should be submitted to the County Manager's Office and electronic submissions are acceptable. Essential information for the cover sheet includes the following:

- **Project/Program Name**
- **Sponsoring Commissioner**
- **Applicant Organization, Contact Information and Contact Person**
- **Township Name**
- **Amount Requested**
- **Program/Project Description**
- **Estimated Duration of the Project or Program**

In order to be eligible for the program, the applicant must be a legal entity in Gaston County, North Carolina and projects must serve a clearly identifiable public purpose. The following criteria will help evaluators to more clearly define the public benefit of the proposals for the use of Township Grant funds and improve the objectivity of the process.

Evaluation Matrix

Criteria	Weight	Score
1. Impact: Percentage of the population of the township or county as a whole served by the program and the significance of the benefit received.	1 – 5	
2. Sustainability: The extent to which the program or capital improvement can be sustained without additional county financial support.	1 – 5	
3. Match/Leverage: Other resources are available to fund a portion of the project. (Outside support of 50% or more results in a maximum score of 5 for this criterion.)	1 – 5	
4. Job Creation/Economic Development: The program or improvement results in or fosters job creation and/or economic development.	1 - 5	
5. Education: Significant gains in primary, secondary or higher education are associated with the program or project.	1 – 5	
6. Quality of Life/Health/Safety: The project or program yields significant benefits in one or more of these areas for Gaston County residents.	1 – 5	
Total	6 – 30	

Additional Notes and Instructions

- The deadline for applications is December 31, 2015 and it is expected that review will begin in January 2016. It is anticipated that awards will be made approximately sixty (60) days thereafter.
- Narratives (program/project descriptions) should not exceed 3 single-spaced pages. The narrative should address the evaluation criteria specifically and describe the proposed use of funds clearly.
- Although the proposal will be evaluated on the basis of the criteria presented above, it is not anticipated that all proposals will be highly ranked on each of the six criteria. In addition, the BOC reserves the right to make awards for any project that they agree provides a clear public benefit and is consistent with their established priorities.
- Applicants must be established legal entities in the Gaston County, North Carolina including units of local government and non-profit organizations. Please include tax ID numbers, mailing address, telephone number and email address as appropriate.
- If the organization has received county funding previously, it would be desirable that an accounting of the use of those funds be provided as an addendum to the application. County funds received under the Township Grant Program may not be comingled with other organizational funds that are dedicated to other purposes. Moreover, a report after the completion of the project or one-year into the life of a funded program will be required. Gaston County financial management policies require the following:
 - Proof of accounting records sufficient for an internal or external audit with the right to randomly require or perform an audit or review of financial statements.
 - Separate cost accounting of County funds prohibit comingling of County grant funds with personal funds; require a separate business entity checking account and/or cost center that tracks only County funds.
 - Improved program accountability – a statement of purpose for the use of County funds and report on the effectiveness in achieving the stated purpose including cost per unit or service delivered.

Submission Information:

Applications should be submitted to the County Manager's Office prior to December 31, 2015.

The mailing address is:

Eric Johnson, Assistant to the County Manager
128 West Main Avenue
PO Box 1578
Gastonia, NC 28053

For Electronic Submission:

Eric.johnson@gastongov.com



Project Name: Downtown Sustainable Parking Lot

Sponsoring Commissioner: Chad Brown

Applicant: The City of Mount Holly
Danny Jackson, City Manager

Township: Riverbend Township

Amount Requested: \$224,000

Project Description:

The planning area is approximately 12 acres consisting of downtown offices / retail businesses, a Church, residential homes and a large asphalt parking area owned by multiple property owners. The area is about 90% impervious surface and it drains to Dutchman's Creek. This project would minimize stormwater discharge, lessen the probability of flooding to reoccur, improve water quality in Dutchman's Creek, and provide an organized ingress – egress and parking system for the Downtown business center.

Estimated Duration of Project: 18 – 24 months

Proposed Project Grant Application - Riverbend Township
The City of Mount Holly
Downtown Sustainable Parking Lot

Budget Estimate:

Planning, Engineering and Permitting	\$ 50,000
Reconstruction of parking lot	\$230,000
Total	\$280,000

Grant Request \$224,000

20% Mount Holly Contribution \$ 56,000

1. **Impact** – County and Mount Holly citizens would benefit from this project by having a safe and environmentally sustainable parking facility available to all patrons of Mount Holly businesses.

2. **Sustainability** – Once the project is complete, the maintenance of the facilities and improvements would be privately owned and maintained with public ingress and egress permitted over the parking and access road areas. No additional County funding would be required for the operation and maintenance of the improvements.

3. **Match / Leverage** – the citizens of Mount Holly pay a stormwater fee for stormwater improvements and maintenance of stormwater facilities. This fee is limited due to allocated funds for regular maintenance of stormwater facilities and small project improvements throughout the City. The City would contribute 20% or \$56,000 toward the project costs.

4. **Job Creation / Economic Development** – Improving the parking area and access will benefit the entire City for ease of access to businesses, for utilization during City wide events i.e. Springfest, and for improving the downtown image with aesthetic improvements which all lead to a positive promotion of the City's downtown area.

5. **Education** – The redevelopment plan would reduce stormwater runoff and improve the water quality before the flow reaches Dutchman's Creek. The plan would include removal of impervious surfaces, install level spreaders, bioretention facilities, roof drainage system, permeable pavement. The community information sessions and charrette process will provide a forum for schools to become part of the solution.

6. **Quality of Life / Health / Safety** – the improvements to the parking area will significantly improve the quality of life for Mount Holly citizens, promote businesses downtown, reduce the potential of stormwater flooding and improve the water quality of the runoff entering the Dutchmans Creek and ultimately to the Catawba River.

Proposed Project Grant Application - Riverbend Township
The City of Mount Holly
Downtown Sustainable Parking Lot

CITY OF MOUNT HOLLY
DOWNTOWN IMPROVEMENTS
DUTCHMANS CREEK NONPOINT POLLUTION CONTROL GRANT





Project Name: Oak Trail Road Sidewalk Connectivity

Sponsoring Commissioner: Mickey Price

Applicant: The City of Mount Holly
Danny Jackson, City Manager

Township: South Point Township

Amount Requested: \$320,000

Project Description:

The State Transportation Improvement Program (STIP # C-5606A) for the sidewalk connection on Belmont-Mt. Holly Road has been funded for 2017. This proposed project for grant consideration extends the State sidewalk construction along Oak Trail Road from Belmont-Mt Holly Road to Ferstl Road. This sidewalk will ultimately connect with the sidewalk on 273 and to the YMCA. This project includes the sidewalk construction and much needed drainage and road pavement improvements to Oak Trail road.

Estimated Duration of Project: 12 – 20 months

Proposed Project Grant Application – South Point Township
The City of Mount Holly
Oak Trail Road Sidewalk Connectivity

Budget Estimate:

Engineering, Testing and Surveying	\$ 25,000
Construction of 3,700 lf of sidewalk, drainage improvements and road paving	\$495,000

Total	\$520,000
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Grant Request	\$320,000
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Mount Holly Contribution	\$200,000
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1. **Impact** – The connectivity between jurisdictions, destinations and employment areas has always been a goal of Gaston County Municipalities. This project would achieve a significant linkage between Belmont Abbey College and the YMCA for both pedestrian and vehicle traffic.

2. **Sustainability** – Once the sidewalk and road reconstruction has been completed, the improvements would be included in the City's overall street maintenance program and additional financial support from the County would not be necessary.

3. **Match/Leverage** – The City is requesting \$320,000 from the grant program and the City will contribute \$200,000 to fund the project.

4. **Job Creation / Economic Development** – Walkable communities connecting destinations are considered attractive amenities by many employers and will be a positive consideration for new non-residential users.

5. **Education** - With the schools in the neighborhood, the ¾ miles of new sidewalk will contribute to the well being of the student population.

6. **Quality of Life / health / Safety** – Without much debate, this project will be a positive asset for the City and add significant benefit to the quality of life in the City and provides a safe option for pedestrians, bikers, and runners. This improvement provides a safe travelway and pedestrian linkage in an area need of improvements.

Proposed Project Grant Application – South Point Township
The City of Mount Holly
Oak Trail Road Sidewalk Connectivity

PROJECT LOCATION





Project Name:	Gravity Sewer Line Extension to Lucia Riverbend Highway
Sponsoring Commissioner:	Chad Brown
Applicant:	The City of Mount Holly Danny Jackson, City Manager
Township:	Riverbend Township
Amount Requested:	\$156,000
Project Description:	Project includes extending a gravity sewer line along Rt 273 to Lucia Riverbend Highway. This sewer line will promote sustainable growth within the County and provide service to the Mount Holly's new fire station located on Lucia Riverbend Highway.
Estimated Duration of Project:	8 – 12 months

Proposed Grant Application - Riverbend Township
The City of Mount Holly
Gravity Sewer Line Extension to Lucia Riverbend Highway

Budget Estimate:

Engineering Design and permitting	\$ 42,000
Construction of 2,000 lf of Gravity Sewer	\$270,000
Total	\$312,000

Grant Request \$156,000

Mount Holly Contribution \$156,000

1. **Impact** –The sewer line extension allows the Fire Department facility to be built on Lucia Riverbend Hwy and it will provide fire service to a significant segment of the City's population and County citizens.

2. **Sustainability** – once the sewer line has been installed and is put into operation, the line will be included in the operation and maintenance budget of the utilities Department. Additional financial support from the County would not be needed.

3. **Match/Leverage** – The City is requesting \$156,000 from the grant program and the City will match with \$156,000 to fund the project.

4. **Job Creation / Economic Development** – this project will generate development activity by the fact a sewer line becomes available along a major transportation corridor. The job creation potential can be significant due to the land area yet to be developed along 273 to Lucia Riverbend Highway.

5. **Education** - the Fire Department Station will include a community center available to local organizations to promote educational opportunities, job fairs, and industry expo's.

6. **Quality of Life / health / Safety** – a sewer line extension would allow County residents to connect to a public sewer and be able to abandon septic systems. Eliminating private septic systems is good for the citizens and the environment.

[illegible]

Mount Holly North Fire Station – Grant Application Riverbend Township

Requested funding assistance for the City of Mount Holly North Fire Station.

Construction of North Fire Station	\$2,500,000
Grant Request	\$250,000
Mount Holly Contribution	\$2,250,000

1. **Impact** – This project is in the design stage; however the City of Mount Holly has already purchased the property off of Lucia Riverbend Highway for the station to be built. This is located across from the Mountain Island Charter School. In addition to the City of Mount Holly building the station, we will be staffing the station with fulltime personnel. This will not only increase the service level for the approximate 14,000 citizens of Mount Holly but it will also increase the service level to the surrounding Riverbend Township Citizens. With the projected growth of this area this project will affect the present and future populations of the Riverbend Township.

2. **Sustainability** – This building will be owned by the City. It will be maintained and staffed with city funds placed into the operational budget of the City of Mount Holly.

3. **Match/Leverage** – The City of Mount Holly is requesting \$250,000 from the Township Grant Program. The City of Mount Holly will be contributing the remaining funds to build the station. Because there has only been estimates for this project the actual cost has not been set.

4. **Job Creation / Economic Development** – The fire station being built could help encourage economic development. Many businesses and developers take into account location of fire stations when deciding on areas to build.

5. **Education** - The North Fire Station will include a community room component available to local populations for access. There will be CPR and other classes that will be held in the station throughout the year. In addition this will increase the availability for the Mount Holly to expand an already aggressive Fire Prevention Program that is one of the best in area. This program reached over 1200 kids in 2015 alone.

6. **Quality of Life / health / Safety** – The health and safety of the citizens in this area will be greatly increased by placing a 24 hour staffed fire station in the Riverbend Township. By building the North Fire Station there will be a staffed fire truck on the road within one minute from the time of dispatch. Currently there is a distance delay due to the apparatus traveling from the Killian Avenue location. Once the station is built the northern part of the City and surrounding county areas level of service will increase. Minutes are very important when someone is experiencing a medical or fire related emergency.



Mt. Holly Fire Department



P.O. Box 406, 433 Killian Ave, Mount Holly, N.C. 28120
Office: 704-822-2927 - Fax: 704-822-1234

City of Mount Holly North Fire Station

**City of Mount Holly
Danny Jackson, City Manager
P.O. Box 406
Mount Holly, N.C. 28120
704-827-3931**

Riverbend Township Commissioner Chad Brown is the sponsoring commissioner for the North Fire Station project.

Reference the Riverbend Township

Requested amount: \$250,000

Project: North Fire Station construction assistance

The estimated project duration is one year.

City of Mount Holly

Township Grant Application

1. Project Name- Catawba Riverfront Greenway
2. Sponsoring Commissioner- Chad Brown
3. Applicant Organization- City of Mount Holly Parks & Recreation Department,
Mark Jusko, Recreation Superintendent, 704-951-3006, mark.jusko@mtholly.us
4. Township- Riverbend
5. Amount Requested- \$80,000
6. Project Description- The City of Mount Holly is in the process of building a 1.2 mile greenway, which will extend from Tuckasee Park, along the scenic Catawba River to the Mount Holly Municipal Complex, which currently houses the Administration and Police Department offices for the City. We are applying to receive a Township Grant in the amount of \$80,000 to supplement an \$800,000 NCDOT grant that we officially accepted in June 2013 for the construction of the greenway.
7. Estimated Duration- The greenway should be completed by fall 2016.

Narrative:

Impact:

In 2003, Mount Holly residents went through a visioning process on what they would like to see their city become. Along with streetscape improvements through downtown, greenways were a top choice to help improve our community. In 2007, the Mount Holly Community Development Foundation contracted with Greenways Incorporated to develop a Catawba River Corridor Plan (Greenway Master Plan). In the Greenway Master Plan, the connection from Tuckasee Park to the Municipal Complex is listed as an integral part of the whole greenway system. In 2010, the City of Mount Holly contracted with Site Solutions to produce a Comprehensive Parks & Recreation Master Plan. In that plan, greenways were listed as the #1 recreational facility that residents would like to see in Mount Holly. In that same plan, walking, jogging, and bicycling were all listed as the top activity that our residents enjoyed. The City of Mount Holly currently has segments of the greenway already in place, but this will connect our heavily utilized Tuckasee Park to the Mount Holly Municipal Complex and Linear Park. As you can see by the plans listed here, the support and enthusiasm will lead to a positive impact for residents of Riverbend Township, City of Mount Holly, and Gaston County. With Mount Holly's population around 14,000 (2014), this greenway will become a popular destination for not only our citizens, but also citizens from other areas of Gaston County, and surrounding counties.

Sustainability:

Once completed the Catawba Riverfront Greenway will become part of the City of Mount Holly's parks system. Currently the Mount Holly Parks & Recreation Department programs and maintains six other parks in the city, and the plans are for the greenway to be maintained and sustained under the same format.

Match/Leverage:

The City of Mount Holly officially accepted a grant in the amount of \$800,000 from the North Carolina Department of Transportation in June 2013. The City of Mount Holly is requesting to receive a Township grant in the amount of \$80,000 or 10% of the existing match, to help supplement this project.

Job Creation/Economic Development:

According to an American Association of State Highway and Transportation Officials study in 2012, for every million dollars spent on greenway projects, 17 full-time jobs have been created. Therefore; with our project close to a million dollars we can expect job creation to occur.

As far as economic development, when companies are looking to relocate to an area, one of the main reasons they choose one area over another is recreational opportunities for their employees. With this greenway in place, we may see new businesses relocate, which can lead to new job creation for our local workforce. Another benefit is for existing businesses to see increase in customers that were brought into town to visit our greenway.

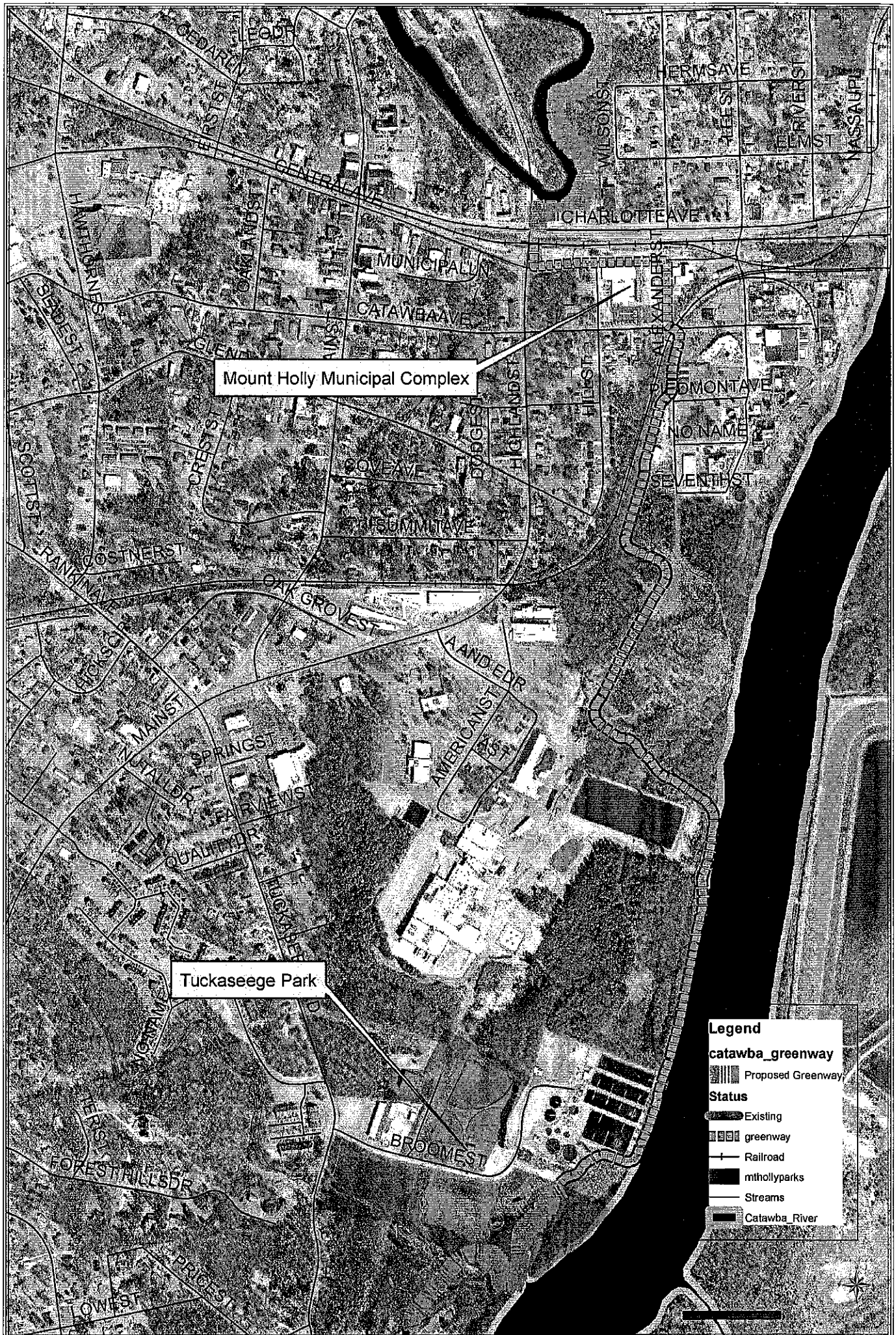
Education:

The Catawba Riverfront Greenway could potentially become a destination point for school children in local schools to come and learn about natural habitats, native trees and plants. It may also become an outdoor learning center for students from local colleges such as Belmont Abbey, Gaston College, and Charlotte.

Quality of Life/Health/Safety:

According to the website www.countyhealthrankings.org, Gaston County is ranked 77th out of all 100 counties in North Carolina in health factors. One of the solutions to this problem is for people to exercise more. Greenways provide an avenue for people to exercise no matter what their socioeconomic status is. Exercise not only leads to reduced levels of heart disease, it also leads to lower incidences of types of diabetes. Exercise not only leads to better physical health, it also leads to a better social health, and a better sense of community. In a 2004 study from the journal of Health Promotion Practice, it states that for every dollar spent on trails, nearly three dollars of public health benefits are produced.

In closing quality of life can be defined as *"the standard of health, comfort, and happiness experienced by an individual or group"*. The City of Mount Holly believes that the citizens, of Riverbend Township, Mount Holly, and Gaston County will experience that feeling of health, comfort, and happiness as they venture out on the Catawba Riverfront Greenway.



Mount Holly Municipal Complex

Tuckasee Park

Legend

catawba_greenway

Proposed Greenway

Status

Existing

greenway

Railroad

mthollyparks

Streams

Catawba_River

NEW BUSINESS



City of Mount Holly Action Agenda Item

To: Mayor and City Council From: Miles Braswell, Director	Date: January 4, 2016 Meeting Date: January 11, 2016
Agenda Item to be considered:	
Construction Manager at Risk – New Fire Station and Public Works Facility	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request :	
During the January 15, 2015 City Council Retreat, staff was tasked with proceeding with the Construction Manager at Risk construction delivery method. Through this method, a Request for Qualifications (RFQ) was developed and an RFQ was advertised on November 15, 2015. The Statement of Qualifications (SOQ) were due from interested firms on December 4, 2015. Three (3) firms responded and are listed below: • CoxSchepp Construction, LLC • Edison Foard Construction Services, Inc. • Miles McClellan Construction Co., Inc. The Construction Committee received the SOQ's and met on December 29, 2015 to discuss each firm. All firms were highly qualified to perform as the Construction Manager, but CoxSchepp Construction was the top choice as they have developed an invaluable working relationship with the City, have qualified staff and have the ability to manage these two (2) projects with their current workload. On behalf of the staff representatives to the Construction Committee, we recommend CoxSchepp Construction, LLC as the Construction Manager at Risk for both the new Fire Station and the new Public Works Facility. If approved, the City Attorney will begin contract negotiations with CoxSchepp Construction, LLC.	
Fiscal Impact:	
Will Item affect current budget	☐ YES ☒ NO ☐ N/A
Reviewed by Finance Director	☐ YES ☒ NO ☐ N/A
Preaudit Certification required	☐ YES ☒ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☒ NO ☐ N/A
Budget Transfer required	☐ YES ☒ NO ☐ N/A
Total City Dollars:	\$
Budget Code	
Reviewed by City Attorney	☐ YES ☒ NO ☐ N/A
Manager/Staff Recommendation: Approval of CoxSchepp Construction, LLC to provide a fee to serve as the Construction Manager at Risk for the new Fire Station and the new Public Works Facility.	
Result of City Council Decision: _____	
Attachments: None	

OTHER BUSINESS

REPORTS

Mount Holly Parks & Recreation

Monthly Report

Sole Patrol- The Sole Patrol met 20 times during the month of December. The total attendance was 680, with 73 different members attending. Besides them meeting for exercise, they also met for a Christmas Party with a visit from Santa Claus.

Fitness Center- The Fitness Center was open 23 days during December. The total attendance was 147, with 32 different members attending. Of the 32, 15 were seniors, 10 were city employees, and 7 were paying residents.

Athletics- Youth Basketball season started practicing during the month of December. We have leagues available for ages 3- 15. We have a total of 297 children playing on 38 different teams. Games will be played up until late February.

Free-play at the Old Gym is held Monday-Friday from 230-530pm for children ages 6-15. We have been averaging about 24 children per session.

Rentals & Special Events- The Tuckaseege Community Center was rented out two times during December. The total estimated attendance was 100 people.

Mount Holly Parks & Recreation teamed up with Discover You to put on a Breakfast with Santa event. The event drew an estimated 250 people to Discover You.

News & Notes- Registration for spring sports will begin on Tuesday January 19. Spring sports include baseball, girls' volleyball and softball, and spring soccer.

Mount Holly Parks & Recreation Commission will meet on Tuesday January 26 at 630pm.

Incident Disposition Totals by Offense

MOUNT HOLLY POLICE

(12/01/2015 - 12/31/2015)

Offense:	Arrest/No Supp.:	Arrest/Oth. Agency:	Death of Offender:	Vic. Ref. to Cooper.:	Prosecut. Declined:	Extradit. Declined:	Located Missing:	Unfound.:	Reported:	Actual:	Further Invest.:
0410 - Aggravated Assault	0	0	0	1	1	0	0	1	4	3	1
0510 - Burglary - Forcible Entry	0	1	0	0	0	0	0	0	6	6	4
0520 - Burglary - Non-Forced Entry	0	0	0	0	0	0	0	0	1	1	1
0630 - Larceny - Shoplifting	1	0	0	0	0	0	0	0	1	1	0
0650 - Larceny - Auto Parts & Accessories	0	0	0	0	0	0	0	0	1	1	0
0660 - Larceny - From Buildings	0	0	0	0	0	0	0	0	2	2	2
0690 - Larceny - All Other Larceny	0	0	0	0	0	0	0	0	9	9	6
0810 - Simple Physical Assault	4	3	0	1	0	0	0	1	10	9	1
0820 - Simple Non-Physical Assault	0	1	0	0	0	0	0	0	1	1	0
1120 - Fraud - Obtaining Money/Property by False Pretense	0	0	0	0	0	0	0	0	1	1	1
1150 - Fraud - Credit Card/Automated Teller Machine	0	0	0	0	0	0	0	0	2	2	1
1170 - Fraud - Impersonation	1	0	0	0	0	0	0	0	1	1	0
1190 - Fraud - All Other Fraud	0	0	0	0	0	0	0	0	1	1	0
1400 - Criminal Damage to Property (Vandalism)	0	0	0	0	0	0	0	0	6	6	4
1530 - Possessing/Concealing Weapons	1	0	0	0	0	0	0	0	1	1	0
1810 - Drug Violations	6	0	0	0	0	0	0	0	6	6	0
1834 - Drug Violations - Equipment/Paraphernalia - Possessing/Concealing	3	0	0	0	0	0	0	0	3	3	0
1890 - Drug Violations - All Other Drug Violations	3	0	0	0	0	0	0	0	4	4	1
2040 - Child Abuse (Non-Assaultive)	0	0	0	0	0	0	0	0	1	1	1
2100 - DWI - Alcohol and/or Drugs	1	0	0	0	0	0	0	0	1	1	0
2450 - Drunk and Disruptive	1	0	0	0	0	0	0	0	1	1	0

Incident Disposition Totals by Offense

MOUNT HOLLY POLICE

(12/01/2015 - 12/31/2015)

Offense:	Arrest/No Supp.:	Arrest/Oth. Agency:	Death of Offender:	Vic. Ref. to Cooper.:	Prosecut. Declined:	Extradit. Declined:	Located Missing:	Unfound.:	Reported:	Actual:	Further Invest.:
2640 - Contempt of Court, Perjury, Court Violations	3	0	0	0	0	0	0	0	3	3	0
2650 - Escape From Custody or Resist Arrest	2	0	0	0	0	0	0	0	2	2	0
2690 - All Other Offenses	1	0	0	0	0	0	0	0	1	1	0
4010 - All Traffic (except DWI)	10	0	0	0	0	0	0	0	10	10	0
8010 - Missing Persons	0	0	0	0	0	0	2	0	2	2	0
9910 - Calls for Service	0	0	0	0	0	0	0	4	9	5	0
Totals:	37	5	0	2	1	0	2	6	90	84	23

Arrest Status/Disposition Totals by Offense

MOUNT HOLLY POLICE

(12/01/2015 - 12/31/2015)

Offense:	Further Invest.:	Inactive:	Closed/Cleared:	Arrest/No Supp.:	Arrest/No Invest.:	Felony:	Misd.:	Juvenile:	Adult:	Offense:
0410 - Aggravated Assault	0	0	1	0	1	0	1	0	1	1
0510 - Burglary - Forcible Entry	0	0	1	1	0	1	0	0	1	1
0690 - Larceny - All Other Larceny	0	0	1	1	0	0	1	0	1	1
0710 - Motor Vehicle Theft - Automobile	0	0	1	1	0	0	1	0	1	1
0810 - Simple Physical Assault	0	0	6	4	2	0	6	0	6	6
1170 - Fraud - Impersonation	0	0	1	1	0	1	0	0	1	1
1590 - Other Weapons Violations	0	0	1	1	0	1	0	0	1	1
1810 - Drug Violations	0	0	11	11	0	11	0	0	11	11
1834 - Drug Violations - Equipment/Paraphernalia - Possessing/Concealing	0	0	1	1	0	0	1	0	1	1
1890 - Drug Violations - All Other Drug Violations	0	0	3	3	0	2	1	0	3	3
2100 - DWI - Alcohol and/or Drugs	0	0	4	2	2	0	4	0	4	4
2450 - Drunk and Disruptive	0	0	1	1	0	0	1	0	1	1
2640 - Contempt of Court, Perjury, Court Violations	0	0	9	2	7	1	8	0	9	9
2650 - Escape From Custody or Resist Arrest	0	0	2	2	0	0	2	0	2	2
2670 - Trespassing	0	0	1	0	1	0	1	0	1	1
2690 - All Other Offenses	0	0	1	0	1	1	0	0	1	1
4010 - All Traffic (except DWI)	0	0	7	6	1	0	7	0	7	7
4040 - Non-Criminal Detainment (Involuntary Commitment)	0	0	1	0	1	0	1	0	1	1
Totals:	0	0	53	37	16	18	35	0	53	53

Citation Totals by Charge

MOUNT HOLLY POLICE

(12/01/2015 - 12/31/2015)

Charge:	Number of Charges:
Speeding (Misdemeanor)	5
Speeding (Infraction)	26
Seat Belt	3
DWI	3
No Operator License	8
Driving While License Revoked	6
Expired Registration	8
Inspection	5
Unsafe Movement	2
Failure To Stop (Stop Sign/Flashing Red Light)	11
Running Red Light	2
No Insurance	8
Failure To Reduce Speed	4
Other (Misdemeanor)	10
Other (Infraction)	4
Other (2nd Charge - Misdemeanor)	25
Other (2nd Charge - Infraction)	11
Total:	141

Mt Holly PD
400 E CENTRAL AV MT HOLLY , NC 28120
CFS By Department - Select Department By Date
For MOUNT HOLLY POLICE 12/1/2015 - 12/31/2015

MOUNT HOLLY POLICE	Count Per Type	Type Percent for Dept
ALARM B	26	2.35%
ALARM R	37	3.34%
ANIMAL COMPLAINT	3	0.27%
ASSAULT AL OCC	7	0.63%
ASSAULT IN PROG	2	0.18%
ASSAULT W/ WEAPON	3	0.27%
ASSIST CITY DEPARTMENT	1	0.09%
ASSIST FD/EMS	18	1.62%
ASSIST LE AGENCY	20	1.81%
ASSIST OTHER	11	0.99%
ATTEMPTED B & E	3	0.27%
B & E BUSINESS AL OCC	1	0.09%
B & E RES AL OCC	8	0.72%
B & E RES IN PROG	3	0.27%
B & E VEHICLE IN PROGRESS	1	0.09%
BANK ESCORT	2	0.18%
CHECK ROADWAY	14	1.26%
CHECK THE WELFARE	12	1.08%
CHILD ABUSE AL OCC	1	0.09%
CHILD CUSTODY	1	0.09%
CIVIL DISPUTE	10	0.90%
COMM SERV SPECIAL EVENT	13	1.17%
COMMUNICATING THREATS	4	0.36%
COURT	8	0.72%
DAMAGE TO PROPERTY	6	0.54%
DISCHARGE FIREARM	12	1.08%
DISTURBANCE NATURE UNK	2	0.18%
DOMESTIC ARGUMENT	18	1.62%
DOMESTIC ASSAULT	10	0.90%
DRUGS	3	0.27%
FOLLOW UP INVESTIGATION	30	2.71%
FOOT PATROL	4	0.36%
FOUND PROPERTY	7	0.63%
FRAUD	3	0.27%
FUNERAL ESCORT	2	0.18%
HANGUP 911	10	0.90%
HARRASSMENT	1	0.09%
HIT & RUN PD	1	0.09%
IDENTITY THEFT	2	0.18%
INFORMATION ONLY	46	4.15%
INTOXICATED DRIVER	7	0.63%
INTOXICATED PEDESTRIAN	1	0.09%
JUVENILE	5	0.45%

MOUNT HOLLY POLICE	Count Per Type	Type Percent for Dept
JUVENILE CUSTODY ORDER	1	0.09%
JUVENILE SEX ASSAULT AL OCC	1	0.09%
K9 DEPLOYMENT	2	0.18%
LARCENY AL OCC	9	0.81%
LARCENY FROM VEHICLE	4	0.36%
LARCENY IN PROG	4	0.36%
LICENSE CHECK	2	0.18%
MENTAL COMMITMENT	2	0.18%
MISC CALL	1	0.09%
MISSING PERSON ADULT	2	0.18%
MISSING PERSON JUVENILE	2	0.18%
MV COLLISION PD	53	4.78%
MV COLLISION PI	7	0.63%
NOISE VIOLATION	6	0.54%
OBTAINING WARRANT	5	0.45%
OVERDOSE	3	0.27%
PARKING VIOL	2	0.18%
PERSONAL ESCORT	18	1.62%
PICK UP PROPERTY	1	0.09%
PROWLER	8	0.72%
PUBLIC NUISANCE BIKES/SKATEBOARDS/ATV/DIRT BIKES	4	0.36%
RADAR/TRAFFIC ENFORCEMENT	11	0.99%
SCHOOL RES OFFICER	45	4.06%
SCHOOL TRAFFIC	2	0.18%
SERVE WARRANT	8	0.72%
SOLICITATION	2	0.18%
SPECIAL ASSIGNMENT	34	3.07%
SPECIAL CHECK	141	12.73%
STALKING	1	0.09%
STRANDED MOTORIST	22	1.99%
SUBJECT WITH A GUN/WEAPON	3	0.27%
SUICIDAL SUBJECT	3	0.27%
SUSPICIOUS PERSON	38	3.43%
SUSPICIOUS VEH OCCUP	51	4.60%
SUSPICIOUS VEH UNOCCUP	37	3.34%
TRAFFIC OTHER	9	0.81%
TRAFFIC STOP	166	14.98%
TRESPASS	7	0.63%
UNAUTHORIZED USE OF CONVEYANCE	1	0.09%
VANDALISM AL OCC	5	0.45%
VERBAL ARGUMENT	6	0.54%
Total Records For MOUNT HOLLY POLICE	1108	Dept Calls/Total Calls 100.00%
Total Records	1108	

PUBLIC WORKS REPORT

	NOVEMBER	2015	2014	2013
Water				
Daily Average (mgd)		2.491	2.441	2.486
Daily Maximum (mgd)		2.953	3.058	2.930
Daily Minimum (mgd)		2.009	1.781	2.250
Monthly Total (mg)		74.736	73.220	74.590
Customers				
Inside City Limits		5732	5593	5443
Outside City Limits		483	496	490
TOTAL		6215	6089	5933
Wastewater				
Daily Average (mgd)		2.863	2.098	2.134
Daily Maximum (mgd)		5.391	3.418	4.313
Daily Minimum (mgd)		1.500	0.943	1.341
Monthly Total Flow (mg)		85.891	62.941	64.010
American & Efird Total Flow (mg)		15.335	16.312	16.575
Customers				
Inside City Limits		5346	5217	5091
Outside City Limits		55	59	57
TOTAL		5401	5276	5148
Sanitation				
Number of Customers				
Residential		5009	4880	4746
Commercial / Industrial		148	149	146
Recycling		5114	4968	4828
Garbage Collected (tons)		367.52	314.03	310.34
General Yardwaste (tons)		46.33	55.85	57.25
Chipping (tons)		0.00	0.00	0.00
Leaves (tons)		146.89	105.00	49.00
Total Yardwaste (tons)		193.22	160.85	106.25
White Goods (tons)		0.00	0.00	0.00
Recycling (tons)		89.93	58.52	67.40