



October 14, 2019 Council Meeting

Mayor Bryan Hough
Mayor Pro-Tem Perry Toomey
Councilwoman Carolyn Breyare
Councilman Charles McCorkle
Councilman Jeff Meadows
Councilman David Moore
Councilwoman Lauren Shoemaker
Kemp Michael, City Attorney
Danny Jackson, City Manager

**CITY OF MOUNT HOLLY
MOUNT HOLLY CITY COUNCIL**



**October 14, 2019
7:00 P.M.**

CALL TO ORDER BY THE MAYOR

INVOCATION

**PLEDGE OF ALLEGIANCE
Boy Scout Troop 59**

SET THE AGENDA

CONSENT AGENDA

1. Approval of Liens for Weeds and Grass
 - 102 Maple Drive
 - 109 McLean Street
 - 164 Brookstone Court
 - 510 Belmont-Mount Holly Road
 - 103 Webb Street
2. Approval of Budget Amendments
 - Reimbursable Grant for Technology—Police
 - Fitness Training Mats—Police
 - Clean Water State Revolving Fund—Utilities
 - Source Water Protection Plan—Utilities
 - Basin #3—Utilities
3. Approval of a Resolution Declaring Surplus Property
4. Call for a public hearing to consider amending the Downtown Development Manual for the Downtown Gateway Overlay District to allow for one-story restaurants.
 1. Approval of the minutes of the July 8, 2019 Council Meeting
 2. Approval of the minutes of the August 26, 2019 Council Work Session Meeting
 3. Approval of the minutes of the September 9, 2019 Council Meeting

PRESENTATIONS

- 1 Presentation in Regard to Fixing Up Freightliner Trucks
- 2 Presentation of the Peace Tree

*Todd Brittain
Dottie Scher*

PUBLIC HEARING

1. Public Hearing, regarding a request by Faison, for Annexation into the City Limits of Mount Holly for Tax Parcel ID # 210776 (Green Meadows) —***Postponed until January 13, 2020*** *Kemp Michael*
2. Public Hearing, regarding a request by Eastwood Homes, for Annexation into the City Limits of Mount Holly for Tax Parcel ID #'s 202122, 181227, 202690, 181214, 225889, 199264 and 180092 (Hunter's Ridge) —***Postponed until January 13, 2020*** *Kemp Michael*
3. Public Hearing, regarding a request by Hooper Communities, for Annexation into the City Limits of Mount Holly for Tax Parcel ID #'s (Jonas Property) *Kemp Michael*
4. Public hearing for adoption of the Comprehensive Bicycle Plan. *Kimley Horn*

PUBLIC COMMENT – Three (3) Minute Limit

OLD BUSINESS

NEW BUSINESS

OTHER BUSINESS

The November Council Meeting will be held on November 18th due to the Veteran's Day Holiday

CLOSED SESSION

ADJOURN

CONSENT AGENDA



City of Mount Holly Action Agenda Item

To: City Council From: Brandon Livingston	Date: 10-10-19 Meeting Date: 10-14-19
Agenda Item to be considered: Request for adoption of five liens for clearing of grass and weeds	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request : Staff is wishing that council adopt liens to be placed on 102 Maple Drive, Gaston County Parcel ID: 124386, 109 Mclean Street, Gaston County Parcel ID: 181929, 164 Brookstone Court, Gaston County Parcel ID: 179880, 510 Belmont-Mt. Holly Road, Gaston County Parcel ID: 184279, 103 Webb Street, Gaston County Parcel ID: 124316 for the clearing of grass and weeds in violation of the City's nuisance ordinance under Section 8-9 of the City Code.	
Fiscal Impact:	
Will Item affect current budget	☐ YES ☐ NO ☒ N/A
Reviewed by Finance Director	☐ YES ☐ NO ☒ N/A
Preaudit Certification required	☐ YES ☐ NO ☒ N/A
Capital Project Ordinance required	☐ YES ☐ NO ☒ N/A
Budget Transfer required	☐ YES ☐ NO ☒ N/A
Total City Dollars:	\$
Budget Code	
Reviewed by City Attorney	☒ YES ☐ NO ☐ N/A
Manager/Staff Recommendation: Adopt one lien for 102 Maple Drive in the amount of \$450.00. Adopt one lien for 109 Mclean Street in the amount of \$425.00. Adopt one lien for 164 Brookstone Court in the amount of \$425.00. Adopt one lien for 510 Belmont-Mt. Holly Road in the amount of \$395.00. Adopt one lien for 103 Webb Street in the amount of \$400.00.	
Result of City Council Decision: _____	
Attachments: 1. Copy of ordinance to place lien on 102 Maple Drive 2. Copy of ordinance to place lien on 109 Mclean Street 3. Copy of ordinance to place lien on 164 Brookstone Court 4. Copy of ordinance to place lien on 510 Belmont-Mt. Holly Road 5. Copy of ordinance to place lien on 103 Webb Street	

AN ORDINANCE BY THE CITY OF MOUNT HOLLY
ESTABLISHING A LIEN ON CERTAIN REAL PROPERTY
FOR CLEARING OF GRASS & WEEDS

Drawn by & Return:
City of Mt. Holly, P.O. Box 406, Mt. Holly, NC 28120

WHEREAS, certain abatement of public nuisance proceedings have been initiated by the City of Mount Holly pertaining to a certain lot or parcel located in the City of Mount Holly, North Carolina, and identified as Tax Parcel ID# 124316, 103 Webb Street, said parcel being owned by Regina Hampton; and,

WHEREAS, notice of violation was made known to the above-mentioned owner as required by Section 8-9 through 8-14 of the Ordinances of the City of Mount Holly, North Carolina, and the owner has failed to abate the nuisance and the administrator has caused the property to be cleared of the nuisance; and,

WHEREAS, that the actual cost of abated the nuisance has not been paid within 30 days after receipt of the statement of the charges from the City.

NOW, THEREFORE, BE IT RESOLVED, that this Ordinance shall be recorded in the Office of the Register of Deeds for Gaston County, North Carolina, and indexed in the name of the property owner as provided in N.C.G.S. 160A-175(e) and 160A-365, as a lien against the above-described property in favor of the City of Mount Holly for the cost of abating the nuisance, as follows:

Actual cost of clearing	\$ 45.00
Administrative cost	\$ 350.00
Total Lien Due	\$ 395.00

Adopted by the City Council of the city of Mount Holly upon motion duly made, seconded and carried at a properly held meeting on _____ day of _____, 2019.

CITY OF MOUNT HOLLY

By: _____
Mayor

Attest:

City Clerk

AN ORDINANCE BY THE CITY OF MOUNT HOLLY
ESTABLISHING A LIEN ON CERTAIN REAL PROPERTY
FOR CLEARING OF GRASS & WEEDS

Drawn by & Return:
City of Mt. Holly, P.O. Box 406, Mt. Holly, NC 28120

WHEREAS, certain abatement of public nuisance proceedings have been initiated by the City of Mount Holly pertaining to a certain lot or parcel located in the City of Mount Holly, North Carolina, and identified as Tax Parcel ID# 184279, 510 Belmont-Mt. Holly Road, said parcel being owned by Emily Glenn; and,

WHEREAS, notice of violation was made known to the above-mentioned owner as required by Section 8-9 through 8-14 of the Ordinances of the City of Mount Holly, North Carolina, and the owner has failed to abate the nuisance and the administrator has caused the property to be cleared of the nuisance; and,

WHEREAS, that the actual cost of abated the nuisance has not been paid within 30 days after receipt of the statement of the charges from the City.

NOW, THEREFORE, BE IT RESOLVED, that this Ordinance shall be recorded in the Office of the Register of Deeds for Gaston County, North Carolina, and indexed in the name of the property owner as provided in N.C.G.S. 160A-175(e) and 160A-365, as a lien against the above-described property in favor of the City of Mount Holly for the cost of abating the nuisance, as follows:

Actual cost of clearing	\$ 45.00
Administrative cost	\$ 350.00
Total Lien Due	\$ 395.00

Adopted by the City Council of the city of Mount Holly upon motion duly made, seconded and carried at a properly held meeting on _____ day of _____, 2019.

CITY OF MOUNT HOLLY

By: _____
Mayor

Attest:

City Clerk

AN ORDINANCE BY THE CITY OF MOUNT HOLLY
ESTABLISHING A LIEN ON CERTAIN REAL PROPERTY
FOR CLEARING OF GRASS & WEEDS

Drawn by & Return:
City of Mt. Holly, P.O. Box 406, Mt. Holly, NC 28120

WHEREAS, certain abatement of public nuisance proceedings have been initiated by the City of Mount Holly pertaining to a certain lot or parcel located in the City of Mount Holly, North Carolina, and identified as Tax Parcel ID# 179880, 164 Brookstone Court, said parcel being owned by Gregory Jenkins; and,

WHEREAS, notice of violation was made known to the above-mentioned owner as required by Section 8-9 through 8-14 of the Ordinances of the City of Mount Holly, North Carolina, and the owner has failed to abate the nuisance and the administrator has caused the property to be cleared of the nuisance; and,

WHEREAS, that the actual cost of abated the nuisance has not been paid within 30 days after receipt of the statement of the charges from the City.

NOW, THEREFORE, BE IT RESOLVED, that this Ordinance shall be recorded in the Office of the Register of Deeds for Gaston County, North Carolina, and indexed in the name of the property owner as provided in N.C.G.S. 160A-175(e) and 160A-365, as a lien against the above-described property in favor of the City of Mount Holly for the cost of abating the nuisance, as follows:

Actual cost of clearing	\$ 75.00
Administrative cost	\$ 350.00
Total Lien Due	\$ 425.00

Adopted by the City Council of the city of Mount Holly upon motion duly made, seconded and carried at a properly held meeting on _____ day of _____, 2019.

CITY OF MOUNT HOLLY

By: _____
Mayor

Attest:

City Clerk

AN ORDINANCE BY THE CITY OF MOUNT HOLLY
ESTABLISHING A LIEN ON CERTAIN REAL PROPERTY
FOR CLEARING OF GRASS & WEEDS

Drawn by & Return:

City of Mt. Holly, P.O. Box 406, Mt. Holly, NC 28120

WHEREAS, certain abatement of public nuisance proceedings have been initiated by the City of Mount Holly pertaining to a certain lot or parcel located in the City of Mount Holly, North Carolina, and identified as Tax Parcel ID# 181929, 109 Mclean Street, said parcel being owned by Alfran Consulting LLC; and,

WHEREAS, notice of violation was made known to the above-mentioned owner as required by Section 8-9 through 8-14 of the Ordinances of the City of Mount Holly, North Carolina, and the owner has failed to abate the nuisance and the administrator has caused the property to be cleared of the nuisance; and,

WHEREAS, that the actual cost of abated the nuisance has not been paid within 30 days after receipt of the statement of the charges from the City.

NOW, THEREFORE, BE IT RESOLVED, that this Ordinance shall be recorded in the Office of the Register of Deeds for Gaston County, North Carolina, and indexed in the name of the property owner as provided in N.C.G.S. 160A-175(e) and 160A-365, as a lien against the above-described property in favor of the City of Mount Holly for the cost of abating the nuisance, as follows:

Actual cost of clearing	\$ 75.00
Administrative cost	\$ 350.00
Total Lien Due	\$ 425.00

Adopted by the City Council of the city of Mount Holly upon motion duly made, seconded and carried at a properly held meeting on _____ day of _____, 2019.

CITY OF MOUNT HOLLY

By: _____
Mayor

Attest:

City Clerk

AN ORDINANCE BY THE CITY OF MOUNT HOLLY
ESTABLISHING A LIEN ON CERTAIN REAL PROPERTY
FOR CLEARING OF GRASS & WEEDS

Drawn by & Return:

City of Mt. Holly, P.O. Box 406, Mt. Holly, NC 28120

WHEREAS, certain abatement of public nuisance proceedings have been initiated by the City of Mount Holly pertaining to a certain lot or parcel located in the City of Mount Holly, North Carolina, and identified as Tax Parcel ID# 124386, 102 Maple Drive, said parcel being owned by Dorothy Manes; and,

WHEREAS, notice of violation was made known to the above-mentioned owner as required by Section 8-9 through 8-14 of the Ordinances of the City of Mount Holly, North Carolina, and the owner has failed to abate the nuisance and the administrator has caused the property to be cleared of the nuisance; and,

WHEREAS, that the actual cost of abated the nuisance has not been paid within 30 days after receipt of the statement of the charges from the City.

NOW, THEREFORE, BE IT RESOLVED, that this Ordinance shall be recorded in the Office of the Register of Deeds for Gaston County, North Carolina, and indexed in the name of the property owner as provided in N.C.G.S. 160A-175(e) and 160A-365, as a lien against the above-described property in favor of the City of Mount Holly for the cost of abating the nuisance, as follows:

Actual cost of clearing	\$ 100.00
Administrative cost	\$ 350.00
Total Lien Due	\$ 450.00

Adopted by the City Council of the city of Mount Holly upon motion duly made, seconded and carried at a properly held meeting on _____ day of _____, 2019.

CITY OF MOUNT HOLLY

By: _____
Mayor

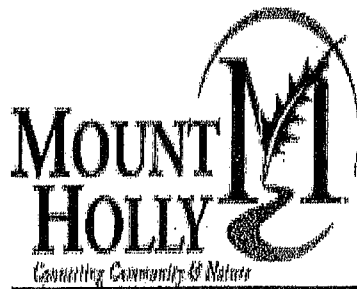
Attest:

City Clerk



City of Mount Holly Action Agenda Item

To: City Council From: Chief Roper	Date: 10-9-19 Meeting Date: 10-14-19																																
Agenda Item to be considered: Recognizing reimbursable grant received from the Governor's Crime Commission for the purchase of Surface Pro laptops for patrol cars. In addition to requesting a budget amendment to transfer 911 funds, federal asset forfeiture funds, state drug tax, and fund balance funds for total technology project.																																	
Will this require a public hearing? ☐ YES ☒ NO																																	
Background/Purpose of Request: MHPD is completing a project that involved a grant from the Governor's Crime Commission that will reimburse \$24,500 to purchase new surface pro laptops for patrol cars. The laptops will have new software installed that will allow officers to receive data from dispatch over the computers. This software will be purchased with allowable 911 funds, with the remaining cost being covered by federal asset forfeiture funds. State drug tax funds will be used to purchase accessories for the surface pros to be installed in the patrol vehicles. Amount requested for transfer: Fund Balance : \$24,500 (reimbursable) 911 funds: \$21,690 Federal asset forfeiture: \$26,385 State drug tax funds: \$5,150																																	
Fiscal Impact: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Will Item affect current budget</td> <td style="width: 15%;">X YES</td> <td style="width: 15%;"> ☐ NO </td> <td style="width: 30%;"> ☐ N/A </td> </tr> <tr> <td>Reviewed by Finance Director</td> <td>X YES</td> <td> ☐ NO </td> <td> ☐ N/A </td> </tr> <tr> <td>Preaudit Certification required</td> <td> ☐ YES </td> <td>X NO</td> <td> ☐ N/A </td> </tr> <tr> <td>Capital Project Ordinance required</td> <td> ☐ YES </td> <td>X NO</td> <td> ☐ N/A </td> </tr> <tr> <td>Budget Transfer required</td> <td>X YES</td> <td> ☐ NO </td> <td> ☐ N/A </td> </tr> <tr> <td>Total City Dollars:</td> <td colspan="3">\$</td> </tr> <tr> <td>Budget Code</td> <td colspan="3">Multiple lines – see attached</td> </tr> <tr> <td>Reviewed by City Attorney</td> <td> ☐ YES </td> <td> ☐ NO </td> <td>X N/A</td> </tr> </table>		Will Item affect current budget	X YES	☐ NO	☐ N/A	Reviewed by Finance Director	X YES	☐ NO	☐ N/A	Preaudit Certification required	☐ YES	X NO	☐ N/A	Capital Project Ordinance required	☐ YES	X NO	☐ N/A	Budget Transfer required	X YES	☐ NO	☐ N/A	Total City Dollars:	\$			Budget Code	Multiple lines – see attached			Reviewed by City Attorney	☐ YES	☐ NO	X N/A
Will Item affect current budget	X YES	☐ NO	☐ N/A																														
Reviewed by Finance Director	X YES	☐ NO	☐ N/A																														
Preaudit Certification required	☐ YES	X NO	☐ N/A																														
Capital Project Ordinance required	☐ YES	X NO	☐ N/A																														
Budget Transfer required	X YES	☐ NO	☐ N/A																														
Total City Dollars:	\$																																
Budget Code	Multiple lines – see attached																																
Reviewed by City Attorney	☐ YES	☐ NO	X N/A																														
Manager/Staff Recommendation: Approve budget amendments as attached																																	
Result of City Council Decision: 																																	
Attachments: 1. Budget Amendment Form 2. Quotes for software and accessories																																	



CITY OF MOUNT HOLLY
FY 19-20 Budget Amendment

	Description	Debit	Credit
10-10-4310-625	State Forfeiture Expense	\$ 5,150.00	
10-10-4310-624	Federal Forfeiture Expense	\$ 26,385.00	
10-10-4310-298	FF & E	\$ 24,500.00	
23-10-4325-199	Contract Services	\$ 21,690.00	
10-00-3991-00	Fund Balance - for SF		\$ 5,150.00
10-00-3991-00	Fund Balance - For FF		\$ 26,385.00
10-00-3991-00	Fund Balance		\$ 24,500.00
23-10-3991-00	E911 Fund Balance		\$ 21,690.00
TOTAL		\$ 77,725.00	\$ 77,725.00

Date Submitted: 14-Oct-19

Finance Officer: _____

City Manager: _____

Department Comments:

Appropriation from State & Federal Forfeiture , E911 and Fund Balance funding to departmental budget for

Supplies and Software for Surface Pro Laptop technology project



SOUTHERN SOFTWARE, INC.
an employee-owned company

Contract **(Terms and Conditions)**

This contract made and entered into this 18th day of September, 2019 by and between SOUTHERN SOFTWARE, a North Carolina Based Corporation with its principal place of business at 150 Perry Drive, Southern Pines, North Carolina 28387 and **Mount Holly Police Department**, 400 E. Central Ave., Mt. Holly, NC 28120.

Listed below are the terms and conditions between Southern Software, Inc. and Mount Holly Police Department, NC. See Exhibit A attached hereto and herein incorporated by reference for details of the products and their price.

TOTAL CONTRACT	\$ 48,074.00
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SALES TAX AND SHIPPING NOT INCLUDED

Main Purchase – MDIS Software: MDIS Server Software, MDIS Licenses

Other: Project Management, Support

Description	Amount Due
Total Software	\$ 16,495.00
Total Project Management	\$ 2,500.00
Total Support	\$ 2,695.00
SUBTOTAL	\$ 21,690.00

Additional Software: Additional RMS Licenses, MDIS Interface for NCIC, AVL

Other: Project Management, Support

Description	Amount Due
Total Software	\$ 20,550.00
Total Project Management	\$ 2,100.00
Total Support	\$ 3,734.00
TOTAL	\$ 26,384.00

SALES TAX AND SHIPPING NOT INCLUDED

EXHIBIT A

Mobile Data Information System (MDIS) (Main Purchase)	\$21,690.00
Addtl RMS Lic., MDIS Interface for NCIC & AVL	\$26,384.00
TOTAL	\$48,074.00

MOBILE DATA INFORMATION SYSTEM (MDIS)		Qty	
MDIS Server Software (Note: Additional Items are Included in a separate Proposal)		1	\$7,995.00
Mobile Computer Aided Dispatch Server Software for voiceless dispatch. Note: Does not include NCIC/DCI/AVL Mapping features.			
MDIS License (without NCIC/State Database Query)		8	\$6,800.00
(Concurrent Licenses; Assumes 23 Installed)			
Client software for voiceless dispatch function. Note: Does not include NCIC/DCI/AVL Mapping features.			
MDIS License (In house) Concurrent		3	\$1,700.00
			1 FREE
Total Software:			\$16,495.00

PROJECT MANAGEMENT

Project Management Fee - Including Installation, Training and Project Management

Total Project Management: \$2,500.00

YEARLY SUPPORT

MDIS Support	24/7 SUPPORT	1	
Total Support:			\$2,695.00

TOTAL INVESTMENT (STATE TAX AND SHIPPING NOT INCLUDED) \$21,690.00

NOTE: MICROSOFT® SQL SERVER 2008™ R2 OR HIGHER IS REQUIRED.

Software includes (30) days of free support, including all updates.

Management fees include training, installation, and project management.

Southern Software will install its software products only on computer configurations compatible with these products. Hardware specifications are available upon request.

**SOUTHERN SOFTWARE'S
ANNUAL SOFTWARE SUPPORT AGREEMENT
MDIS, MDIS INTERFACE FOR NCIC, AVL
24/7**

Southern Software's MDIS Mobile Data Information System, MDIS Interface for NCIC, AVL. This Software Support Agreement covers 24 hours a day, seven days a week support.

Problem Resolution

Southern Software will provide customer software support for mission critical operation of MDIS, MDIS Interface for NCIC, AVL, 24 hours a day, seven days a week. This period includes holidays and weekends. This Agreement does not constitute a warranty but provides for mission critical problem resolutions at any time and non-mission critical problem resolutions of repeatable errors during normal business hours, EST. Southern Software cannot warrant the product will operate free of problems in perpetuity. Southern Software does not warrant third party software applications used in programs provided to customers, i.e., Microsoft® Word. The purpose of this Agreement is to provide the necessary technical assistance to ensure a timely problem resolution and to minimize down time. This Agreement is not intended to provide around-the-clock assistance for problems not deemed to be operation critical. Mission critical is defined as "any problem that renders the entire system unstable or inoperable".

For problems covered under this Agreement, Southern Software will provide the following:

- Telephone response within three hours of notification of the problem from 8:30 a.m. to 5:00 p.m., EST, Monday thru Friday. During this initial response, support personnel will determine the nature of the problem and severity. An attempt to resolve the problem will be made by giving instructions to the customer. Any problem deemed mission critical will take top priority over all other calls.
- Telephone response within one hour of notification of the problem after 5:00 p.m., EST and during holidays that fall on a normal work day. During this initial response, support personnel will determine the nature of the problem and severity. An attempt to resolve the problem will be made by giving instructions to the customer.
- If this is unsuccessful or the severity too great, then Southern Software will escalate to a Level 2 response. A Level 2 response involves a support technician connecting remotely to the customer's network using industry standard secure remote diagnostic methods to attempt to resolve the problem.
- If the problem is unable to be detected or resolved with a Level 2 response then a technician will be scheduled for an on-site visit. There is no cost to the customer for the on-site visit as long as the problem is with a Southern Software product or equipment covered by a Southern Software support contract and as long as the problem is not due to a virus or negligent actions/treatment.

The user understands support staff may provide a temporary fix. A permanent fix will be provided at a later date.

Program Updates

Southern Software will provide program updates to support customers as new updates, fixes and features are added. Updates will be made universally to all supported customers at one time. No custom programming will be performed.

Third Party

If, at any time, an update of a third party's software is required, Southern Software will not incur the cost of such upgrade.

- Software Updates
- Remote System Support
- Annual User's Conference
- Free hardware/network assessments for upgrades.
- Free follow-up/new employee training at Southern Software's office.
- Free web training.

System Access/Customer Responsibility

The customer agrees to provide a dedicated computer capable of remote access for support purposes. The computer designated for remote connectivity shall allow access to all computers on the network requiring support.

This Annual Software Support Agreement provides coverage beginning thirty days after the "go live" date. Support coverage is free during the first thirty days beginning on the "go live" date.

First Year Annual Support for MDIS \$2,695.00 (INCLUDED IN THIS CONTRACT)

First Year Annual Support for MDIS Interface for NCIC \$2,134.00 (INCLUDED IN THIS CONTRACT)

First Year Annual Support for AVL \$500.00 (INCLUDED IN THIS CONTRACT)

By signing this document you are confirming that you have read and understand the terms and conditions of this annual support agreement.

Important- Support Renewal Clause

A lapse in support renewal will require that all outstanding support balances be paid in full prior to reinstatement of support. Support fees are non-refundable.

MOUNT HOLLY POLICE DEPARTMENT, NC
Name of Department

Data Backup Statement

The customer understands that it is the customer's responsibility to ensure data backups are being made daily and verified for accuracy.

Virus Statement

The customer agrees to have virus protection software loaded on each machine and agrees to update it weekly. (Southern Software recommends updating your virus protection software on each machine daily.) This support contract does not cover assistance in the recovery of damage caused by viruses. **Southern Software will charge a fee for virus recovery assistance.**

Items not covered under this annual support agreement -

- **Installation and setup of new equipment.**
- **Transferring of data.**
- **Moving equipment from one site to another.**
- **On-site installation/reinstallation of Southern Software products or installation/reinstallation of third party software/products.**
- **Virus damage/recovery repair work.**
- **Recovery/repair work related to natural disasters such as lightning, floods, etc..**
- **Replacement of equipment that is out of warranty.**
- **Cost of upgrades to third party software including but not limited to Microsoft™ products (ie. Office, SQL, etc.), Anti-virus software, remote connectivity products, etc. or cost of updates to operating systems.**
- **Data Conversions.**
- **On-site Training.**
- **Interfaces with third party products.**
- **Data loss due to drive crashes, machine failures, etc.**
- **Installation, Training and Data Conversions for Software Re-architecture.**

Benefits

- The Software Support Agreement only covers software developed by Southern Software.
- Toll-free telephone support, Monday through Friday, 8:30 a.m. to 5:00 p.m., EST
- 24-hour fax availability
- Software Updates

(Benefits continued)



Don Roper
Chief of Police

Mount Holly Police Department

400 East Central Avenue • Mount Holly, NC • 28120 • (704) 827-4343 • (704) 822-2932

To: Deputy Chief Brian Reagan

From: Sergeant W. D. Terry

Reference: Surface Pro Accessories

Date: October 8, 2019

Deputy Chief Reagan,

As we move forward with the implementation of the Microsoft Surface Pro 6 tablets and MDIS with Southern Software I inquired about and received quotes for the pertinent accessories. These accessories are to protect and use the tablet, mount the tablet in the vehicle, and power the tablet. The following are the quoted amounts and the respective vendors:

- Twenty (20) Logitech K830 Illuminated Keyboards.....\$1,192.18
 - o Best Buy for Business
- Twenty-Six (26) UAG Tempered Glass Screen Shields
- Twenty-Six (26) UAG Rugged Cases
- Twenty (20) Griffin 30W Surface Link Vehicle Chargers.....\$2,885.64
 - o CDW-G LLC
- Twenty-Five (25) Drill Base Tablet Mounts.....\$1,062.25
 - o Dzine Products, LLC. (Tackform)

Total.....\$5140.07

Sincerely,

Sgt. W.D. Terry

Sergeant W. D. Terry

From: Michael.Humpal@bestbuy.com
Subject: Your Best Buy For Business Quote - [236471348]
Date: October 8, 2019 at 11:42 AM
To: derek.terry@mttholly.us
Cc: Michael.Humpal@bestbuy.com



FOR BUSINESS

Quotation Number: 236471348

Best Buy For Business
7601 Penn Avenue South
Richfield, MN 55422-3645

To	Info	From
Derek Terry Mount Holly Police Department 400 E CENTRAL AVE MOUNT HOLLY, NC 28120	Request Date: 10/08/19 Expiration Date: 10/13/19 Customer Number: 3512360 Customer PO#: N/A Payment Type: Credit card	<u>Michael.Humpal@bestbuy.com</u> Business Professional Best Buy For Business Phone: 612-292-0273 Ext. 20273 Fax: 952-430-9011

Dear Derek Terry,

Thank you for requesting a quote for the following item(s) from Best Buy For Business:

Sold To	Bill To	Ship To
Derek Terry Mount Holly Police Department 400 E CENTRAL AVE MOUNT HOLLY, NC 28120	Derek Terry Mount Holly Police Department 400 E CENTRAL AVE MOUNT HOLLY, NC 28120	Derek Terry Mount Holly Police Department 400 E CENTRAL AVE MOUNT HOLLY, NC 28120

Qty	Description	Item#/Mfr#	Price	Ext. Price
20	<u>Logitech - K830 Illuminated Keyboard - Black</u>	BB19754182	\$54.99	Sale:\$1,099.80
		12720		Reg.:\$1,999.80
	Availability: In Stock	920-007182		
				Save:\$900.00

Standard Delivery

Notes:

Product Total:	\$1,099.80
Delivery/Shipping:	\$14.39
Est. Tax:	\$77.99

Tax exemption doesnt apply to any item

Quote Total:	\$1,192.18
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We will honor the prices on this quote through the expiration date noted above. Please know that rapid changes in our business, from changes in technology to product availability, prevent us from guaranteeing that all the items on this quote will be available for purchase in the future. In that case we promise to work with you to make changes or modifications to your order.

If you have any questions, please call Customer Support at 1-800-373-3060, Monday - Friday between 7:30 a.m. and 6:30 p.m. CST. Or [Place this Order online](#)

Thank you for partnering with Best Buy For Business. We appreciate your business and look forward to working with you again soon.

Sincerely,
Michael Humpal
Best Buy For Business
1-800-373-3060
[BestBuyForBusiness.com](#)

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QUOTE CONFIRMATION



DEAR DEREK TERRY,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
KWDW996	9/5/2019	KWDW996	12942444	\$2,885.64

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>UAG Tempered Glass Screen Shield for Surface Pro 6 / Pro 5 / Pro 3 / Pro LT</u> Mfg. Part#: SFPRO-SP UNSPSC: 43211621 Contract: NC eProcurement System	26	4984550	\$25.19	\$654.94
<u>UAG Rugged Case for Surface Pro 6, Pro 5th Gen. & Pro 4 w/ Handstrap - Plas</u> Mfg. Part#: B-SFPROHS-L-IC UNSPSC: 53121705 Contract: NC eProcurement System	26	5006279	\$47.32	\$1,230.32
<u>Griffin 30W Surface Link Vehicle Charger</u> Mfg. Part#: GFB-009-BLK UNSPSC: 39121006 Contract: NC eProcurement System	20	5296840	\$40.58	\$811.60

PURCHASER BILLING INFO		SUBTOTAL		\$2,696.86
Billing Address: MOUNT HOLLY POLICE DEPARTMENT ACCOUNTS PAYABLE 400 E CENTRAL AVE MOUNT HOLLY, NC 28120-2116 Phone: (704) 827-4343 Payment Terms: Request Terms		SHIPPING		\$0.00
		SALES TAX		\$188.78
		GRAND TOTAL		\$2,885.64
DELIVER TO		Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		
Shipping Address: MOUNT HOLLY POLICE DEPARTMENT DEREK TERRY 400 E CENTRAL AVE MOUNT HOLLY, NC 28120-2116 Phone: (704) 827-4343 Shipping Method: UPS Ground (2- 3 Day)				

Need Assistance? CDW•G SALES CONTACT INFORMATION			
	Antoine Kaleta	(877) 800-3208	antokal@cdw.com

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Dzine Products, LLC.
134 W Lake Street Ste 208
Addison, IL 60101 US
630-332-3433
support@tackform.com
www.tackform.com

Estimate

ADDRESS

Sergeant Derek Terry
Mount Holly Police

SHIP TO

Sergeant Derek Terry
Mount Holly Police
400 E. Central Avenue
Mount Holly, NC 28120

ESTIMATE # 1005

DATE 09/05/2019

SKU	ACTIVITY	QTY	RATE	AMOUNT
TFEN-AM02-TAB	Drill Base Tablet Mount Vehicle and Wall Mountable 7" Modular Arm Enduro Series iPad Compati	25	42.49	1,062.25

TOTAL

USD 1,062.25

Accepted By

Accepted Date



SOUTHERN SOFTWARE, INC.
an employee-owned company

Mount Holly Police Department, NC
Proposals

May 9, 2017

Mobile Data Information System (MDIS) - Allowable	\$21,690.00
Mobile Data Information System (MDIS) - Not Allowable	\$28,109.00
TOTAL	\$49,799.00

Contact information for Public Safety Representative:

Mike Moody
Southern Software
150 Perry Drive
Southern Pines, NC 28387

Business:	800.842.8190
Mobile:	910.603.3481
Fax:	910.695.0251
E-Mail	mmoody@southernsoftware.com



SOUTHERN SOFTWARE, INC.
an employee-owned company

911 Allowable

Agency: **Mount Holly Police Department, NC**
Contact: **Sgt. Derek Terry**
Date: **5/9/2017**

MOBILE DATA INFORMATION SYSTEM (MDIS)		Qty	
MDIS Server Software		1	
MDIS License (without NCIC/State Database Query)		8	
<i>(Concurrent Licenses; Assumes 23 Installed)</i>			
MDIS License (in house)	Concurrent	3	1 FREE
Total Software:			\$16,495.00

PROJECT MANAGEMENT	
Project Management Fee - Including Installation, Training and Project Management	
Total Project Management:	\$2,500.00

YEARLY SUPPORT	
MDIS Support	24/7 SUPPORT
	1
Total Support:	\$2,695.00

TOTAL INVESTMENT (STATE TAX AND SHIPPING NOT INCLUDED)	\$21,690.00
---	--------------------

NOTE: MICROSOFT® SQL SERVER 2008™ R2 OR HIGHER IS REQUIRED.

Proposal of software is valid for (60) days from date of proposal.

Proposal of hardware is valid for (30) days from date of proposal.

Software includes (30) days of free support, including all updates.

Management fees include training, installation, and project management.

Southern Software will install its software products only on computer configurations compatible with these products. Hardware specifications are available upon request.



SOUTHERN SOFTWARE, INC.
an employee-owned company

Agency: Mount Holly Police Department, NC
Contact: Sgt. Derek Terry
Date: 5/9/2017

Not Allowable

RECORDS MANAGEMENT SYSTEM (RMS) Qty

RMS Additional Licenses	ADDITIONAL RMS LICENSE(S) (CONCURRENT LICENSING - FOR WORKSTATIONS OR LAPTOPS ON NETWORK EITHER HARDWIRED OR THROUGH VPN CONNECTION)	11
-------------------------	---	----

MOBILE DATA INFORMATION SYSTEM (MDIS) Qty

MDIS Interface for NCIC	1
Additional for NCIC/State Database Query per License	8
AVL (with USB Connection)	1
GPS Units for AVL	23

Total Software: \$22,275.00

PROJECT MANAGEMENT

Project Management Fee - Including Installation, Training and Project Management

Total Project Management: \$2,100.00

ADDITIONAL YEARLY SUPPORT

RMS - Additional	8:30-5, M-F	1
MDIS Interface for NCIC Support	24/7 SUPPORT	1
AVL	24/7 SUPPORT	1

Total Support: \$3,734.00

TOTAL INVESTMENT (STATE TAX AND SHIPPING NOT INCLUDED) \$28,109.00

SQL Server 2008 and a backup system will be required.

Wireless modems ("Air Cards") are required for each mobile unit (providers include Southern Linc, Sprint, Nextel, Verizon, Alltel, US Cellular, etc.). Wireless service plans are required for each wireless modem and are provided by Agency. (\$35-75/month/user typical)

Cisco ASA 5505 Router may be required the State. (Approximate cost - \$ 500 - to be provided and configured by the Agency)

A VPN Router in addition to the Cisco ASA 5505 Router is required to secure access to the mobile units if RMS is being run in addition to MDIS (NetMotion preferred). (All connections and fees to Agency LAN including hardware provided by Agency. 100MB Ethernet LAN Required.)

Agency must configure all networking for mobile and CAD workstations to ping servers before installation begins. Use a static IP for private address.

Secure High Speed Internet Access (VPN, Remote Desktop, etc) to servers for support provided by Agency.

All connections and fees to State NCIC including hardware provided by Agency. TCP/IP Interface Required.

Hardware Specifications are located at www.southernsoftware.com
Proposal of software is valid for (60) days from date of proposal.
Proposal of hardware is valid for (30) days from date of proposal.
Management fees include training, installation, and project management.

From: Tapler, Marsha marsha.tapler@nc.gov
Subject: RE: MDIS Proposal from Southern Software Mt. Holly
Date: May 10, 2017 at 9:43 AM
To: derek.terry@mtholly.us



Good morning Sgt. Terry,

Yes, the allowable as noted on the attached Southern Software quote is eligible for 911 funds.

Thank you,

Marsha

Marsha Tapler
Financial Analyst, North Carolina 911 Board
NC Department of Information Technology
919.754.6344 office
marsha.tapler@nc.gov
www.nc911.nc.gov



Image001.png
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Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.

From: Derek Terry [<mailto:derek.terry@mtholly.us>]
Sent: Wednesday, May 10, 2017 9:37 AM
To: Tapler, Marsha <marsha.tapler@nc.gov>
Subject: MDIS Proposal from Southern Software

Sergeant W. D. Terry
Administrative Sergeant
Mount Holly Police Department
(704)827-4343



Image004.jpg
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City of Mount Holly Action Agenda Item

To: City Council	Date: 10-9-19		
From: Chief Roper	Meeting Date: 10-14-19		
Agenda Item to be considered: Budget amendment to transfer funds from State Forfeiture funding for training equipment.			
Will this require a public hearing? ☐ YES ☒ NO			
Background/Purpose of Request: MHPD is requesting to purchase training mats that will be used for defensive tactics and physical fitness training by department instructors to provide in-house training to officers. The cost of the mats is \$3,555. Funding source is State Forfeitures			
Fiscal Impact:			
Will Item affect current budget	X YES	☐ NO	☐ N/A
Reviewed by Finance Director	X YES	☐ NO	☐ N/A
Preaudit Certification required	☐ YES	X NO	☐ N/A
Capital Project Ordinance required	☐ YES	X NO	☐ N/A
Budget Transfer required	X YES	☐ NO	☐ N/A
Total City Dollars:	\$3555.00		
Budget Code	10-10-4310-625		
Reviewed by City Attorney	☐ YES	☐ NO	X N/A
Manager/Staff Recommendation: <u>Approve budget amendments as attached</u>			
Result of City Council Decision: _____			
Attachments: 1. Budget Amendment Form 2. Quote			



Brian Reagan <brian.reagan@mtholly.us>

Fwd: MatsMatsMats.com Quote 180208-66651

1 message

Mark Walls <markwalls@mtholly.us>
 To: brian.reagan@mtholly.us

Mon, Sep 9, 2019 at 2:50 PM

Deputy Chief,

This is the updated quote from matsmatsmats.com. Looks there has been an increase in their pricing since last year.
 If you have any questions don't hesitate to contact me.

Thanks,

Mark

Sent from my iPhone

Begin forwarded message:

From: "MatsMatsMats.com - Chris" <chrisa@matsmatsmats.com>
 Date: September 9, 2019 at 1:28:36 PM EDT
 To: markwalls@mtholly.us
 Subject: MatsMatsMats.com Quote 180208-66651

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MatsMatsMats.com Pending Order
 Mail or Fax Your Credit Card Payment

**Please print this page, fill it out, and email, fax to 818-337-7464 or mail to:
 MatsMatsMats.com, 6303 Owensmouth Ave., 10th Floor, Woodland Hills, CA
 91367**

Date: 9/9/2019
 Pending Order No: CPO-7710141

Bill Order To:

Mark Walls
 Mount Holly Police Dept.
 400 East Central Avenue
 Mount Holly, NC 28120
 USA
 704-827-4343
 markwalls@mtholly.us

Ship Order To:

Mark Walls
 Mount Holly Police Dept.
 400 East Central Avenue
 Mount Holly, NC 28120
 USA
 704-827-4343

Items Ordered

Model	Product Description	Qty	Price	Total
R-3011-5X10V4-RB	Folding Gymnastics Mat, Size 5'x10'x1-3/8", Color Royal Blue, Style Hook and Loop fastener on 4 sides	12	296.00	3,552.00
Sub Total:				\$3,552.00
Tax (0%):				\$0.00
Shipping:				\$0.00
Total:				\$3,552.00

Please fill in the following information:

Credit card number:
(Visa/MC/Amex/Discover, Please print
clearly)

Card expiration date (ex. 06/03):

____ / ____

Your name as it appears on the card:

Your signature:

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MatsMatsMats.com, 6303 Owensmouth Ave., 10th Floor, Woodland Hills, CA
91367**

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City of Mount Holly Action Agenda Item

To: Mayor and City Council From: Africa Otis, Finance Director	Date: 9-26-19 Meeting Date: 10-14-19
Agenda Item to be considered: <i>Consent Item to appropriate funding for the required 2 percent loan origination fee paid to The Clean Water State Revolving Fund of \$ 377,000.</i>	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request: <i>On August 1, 2018 the Division of Water Infrastructure reviewed our application for the Waste Water Treatment Plant Regionalization Project (Charlotte Water) and the State Water Infrastructure Authority approved eligibility to receive funding of \$18,850,000. A loan fee of 2 percent is required The Notice to Joint Legislative Committee on Local Government of Proposed Local Government Financing has been sent notifying our intent to enter into a loan, therefore securing the 2 percent loan origination fee is the next required step.</i>	
Fiscal Impact:	
Will Item affect current budget	☒ YES ☐ NO ☐ N/A
Reviewed by Finance Director	☒ YES ☐ NO ☐ N/A
Preaudit Certification required	☒ YES ☐ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☒ NO ☐ N/A
Budget Transfer required	☒ YES ☐ NO ☐ N/A
Total City Dollars:	\$ 377,0000
Budget Code	62-91-3991-000
Reviewed by City Attorney	☐ YES ☒ NO ☐ N/A
Manager/Staff Recommendation: Approval of budget amendment	
Result of City Council Decision: _____	
Attachments: <i>budget amendment</i>	



CITY OF MOUNT HOLLY
FY 19-20 Budget Amendment

Account Number	Description	Debit	Credit
62-91-7110-499	Admin - Misc	\$ 377,000.00	
62-91-3991-000	Fund Balance		\$ 377,000.00
TOTAL		\$ 377,000.00	\$ 377,000.00

Date Submitted: 14-Oct-19
Finance Officer:
City Manager:

Department Comments:

Appropriation from enterprise fund balance funding for the required 2 percent loan fee for the Clean Water Revolving Fund Loan. Charlotte Water Project Approved loan amount \$18,850,000



City of Mount Holly Action Agenda Item

To: Mayor and City Council	Date: October 4, 2019
From: David E. Johnson, PE	Meeting Date: October 14, 2019
Agenda Item to be considered: <i>Budget Amendment for \$45,000 from Enterprise Fund Balance to seek firm to create Source Water Protection Plan and Risk and Resilience Assessment & Emergency Response Program</i>	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request : In compliance with NC G.S. 130A-320 Rule 15A NCAC 18C.1305, every supplier of water operating a public water system shall create and implement a Source Water Protection Plan (SWPP) no later than January 1, 2021. Consultant based estimate - \$39,000 In addition to the SWPP, the US EPA has issued a mandate for a more detailed Risk and Resilience Assessment and Emergency Response program. This is due March 31, 2020 with a five-year update requirement. Consultant based estimate - \$6,500	
Fiscal Impact:	
Will Item affect current budget	☒ YES ☐ NO ☐ N/A
Reviewed by Finance Director	☒ YES ☐ NO ☐ N/A
Preaudit Certification required	☒ YES ☒ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☐ NO ☒ N/A
Budget Transfer required	☒ YES ☐ NO ☒ N/A
Total City Dollars:	\$ 45,500
Budget Code	62-91-3991-000
Reviewed by City Attorney	☐ YES ☒ NO ☐ N/A
Manager/Staff Recommendation: <u>Approval of Budget Amendment for completing the SWPP and the RRA.</u>	
Result of City Council Decision: _____	
Attachments: <i>Budget Amendment & proposal</i>	

Source Water Protection Plan

Requires "every supplier of water operating a public water system treating and furnishing water from a surface water source shall create and implement a Surface Water Protection Plan (SWPP)"

- Emanated from the Source Water Assessment Program (SWAP) as an extension
- Consists of listing potential contaminant sources
- Effective May 2019; report due to NCDEQ by January 1, 2021
- Will take estimated 16 months to complete
- Consultant would begin once funds of \$39,000 are secured (budget amendment) and will invoice monthly

Risk and Resilience Assessment and Emergency Response Program

The Risk and Resilience Assessment (RRA) requires community water systems to develop a *more detailed* risk and resilience assessment. The Emergency Response Plan (ERP) should plot out the vulnerability assessment and plan for potential natural disasters; develop a public communications strategy and substantial guards against terrorism

- Emanated from the America's Water Infrastructure Act (AWIA) of 2018
- Effective May 2019; report due to EPA by March 31, 2020
- Must be recertified every 5 years
- Consultant would begin after the SWPP is complete; \$6,500 would be invoiced monthly

GS 130A-320

Source Water Protection Program

A Proposal to the

City of Mount Holly, North Carolina

The State of North Carolina has promulgated a new rule (15A NCAC 18C.1305) which affects every supplier of water operating a public water system treating and furnishing water from a surface water source, such as the City of Mount Holly, shall create and implement a Surface Water Protection Plan (SWPP) based on a state supplied schedule. For the City of Mount Holly, this report has to be submitted no later than January 1, 2021.

This rule emanated from the Source Water Assessment Program (SWAP) as an extension of this program. One of the program's most important components involves the development of local source water protection plans. The Source Water Assessment Program for the City of Mount Holly was completed in September, 2017; primarily by the North Carolina Rural Water Association. A copy of this document will be included in the final report.

A question is: Why is this important? Everyone wants clean safe drinking water and we assume this natural resource will always be available to us. However, surface water sources, such as a lake or stream, can be threatened by many potential contaminant sources (PCS's). These sources include permitted wastewater discharges, urban stormwater runoff, and other types of non-point source contamination such as runoff produced from agricultural activities and land clearing for development. The source for the City of Mount Holly drinking water is Mountain Island Lake.

The State of North Carolina has issued a guidebook, published in October, 2016, for the preparation of these plans. Each chapter of the guidebook corresponds to a step in preparing a local Source Water Protection Plan (SWPP). When all the steps are complete, the SWPP report is ready for submission to the state. Below is a brief description of each of seven steps listed in the guidebook.

1. Obtain a copy of the SWAP.
2. Form a local Source Water Protection (SWP) team.
3. Conduct a Potential Contamination Source inventory.
4. Develop management strategies.
5. Develop a contingency plan.
6. Develop a schedule for implementing and updating the SWPP.
7. Submit the local plan for approval.

During a review of the guidebook activities, it becomes apparent that Steps 2, 3 and 4 will take the most time to complete. For example, the SWP team should be composed of several persons

A Proposal for the City of Mount Holly Regarding Preparation of

Risk Assessment and Emergency Response Programs

In addition to the Source Water Protection planning (previously quoted), the US EPA has now issued a new mandate for a more detailed Risk Assessment and Emergency Response programs. The City of Mount Holly wants to integrate this new mandate in with the Source Water Protection program. You have requested INENCO to prepare a quote for these activities.

Within the outline for the Source Water Protection program, there is a line item for Risk Assessment and Emergency Response. However, the outline for these activities is very brief. The newer mandate suggests much more detailed approach to these activities. This detail will have more INENCO involvement than originally anticipated. We have looked through the documentation for these activities. For the Emergency Response program, there is a suggested guidance document in place. However, for the Risk Assessment program, a guidance document has not yet been prepared and issued. The probable issue date is August, 2019. Therefore, this proposal is based on various documents found, and, in the case of Risk Assessment, not on any guidance document.

For the Emergency Response program, there are eight (8) core elements: (1) system specific information, (2) CWS roles and responsibilities, (3) communication procedures, (4) personnel safety, (5) identification of alternate water sources, (6) replacement equipment and chemical supplies, (7) property protection, and (8) water sampling and monitoring. After these eight elements have been outlined, then they must be integrated into a comprehensive plan, and activated. The activated plan then plots out the vulnerability assessment and plans for potential natural disasters. During the course of the planning, a public communications strategy will be established, and substantial guards against terrorism and security breaches will be suggested.

The Risk Assessment program (better known as Risk and Resilience Assessment program) must include: (1) the risk to the system from malevolent acts and/or natural hazards, (2) the resilience of the pipes and constructed conveyances, physical barriers, source water, water collection and intake, pretreatment, treatment, storage and distribution facilities, electronic, computer, or other automated systems which are utilized, (3) monitoring practices of the system, (4) the financial infrastructure of the system, (5) the use, storage or handling of various chemicals in the system, and (6) the operation and maintenance of the system.

After the above two programs have been prepared, they must be sent to the US EPA for certification. Further, there is five year update requirement. All of this must be kept in mind during the preparation process.

If INENCO is chosen to complete this work, we believe the additional work will extend the completion time by about one month, or to about sixteen (16) months. The estimated added cost to complete these programs is ~~(\$6,500.00)~~ which would bring the total of the preparation of the Source Water Protection plan and the Risk Assessment and Emergency Response plans to an estimated cost of:

\$45,500.00.

I hope that this proposal is complete enough for you and the City of Mount Holly to arrive at a decision. If you have any questions, or comments, please contact me at your earliest convenience.

Thanks again for your consideration,

James W. Gilpin, PE

President



City of Mount Holly Action Agenda Item

To: Mayor and City Council	Date: October 4, 2019
From: David E. Johnson, PE	Meeting Date: October 14, 2019
Agenda Item to be considered: BUDGET AMENDMENT – transfer from Enterprise Fund Balance	
Will this require a public hearing? YES ☐ NO ☒	
Background/Purpose of Request : Since the failure of Basin #3 several years ago, the NCDEQ has been concerned about the potential leaching of contaminants to the river. In August, the Regional Supervisor of the Division of Water Resources made a WWTP site inspection and issued a request for information to ensure structural and environmental integrity of the basin will be maintained until decommissioning. The engineering proposal has been attached for reference. The cost for the engineering may not be sufficient to change their minds about cleaning out Basin #3 and the cost is about equal to the cost of pumping and hauling the contaminants from Basin #3. (\$29,895) Based on our analysis, we believe removing the sludge and contaminants in Basin #3 should resolve all issues with the State concerning environmental and structural issues. Any subsequent rain water or structural problems in the future would not be a regulatory enforcement issue since the basin would be free of contaminants. The cost to pump, haul and land apply the sludge would be a maximum of \$50,000 .	
Fiscal Impact:	
Will Item affect current budget	☒ YES ☐ NO ☐ N/A
Reviewed by Finance Director	☒ YES ☐ NO ☐ N/A
Preaudit Certification required	☒ YES ☐ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☒ NO ☐ N/A
Budget Transfer required	☒ YES ☐ NO ☐ N/A
Total City Dollars:	\$ 50,000
Budget Code	62-91-3991-000
Reviewed by City Attorney	☒ YES ☐ NO ☐ N/A
Manager/Staff Recommendation: <u>Approval of Budget Amendment for dewatering and removal of contaminants from failed WWTP Basin #3 (\$50,000)</u>	
Result of City Council Decision:	
Attachments: Budget Amendment NCDEQ Letter of August 22, 2019 Engineering Proposal	



CITY OF MOUNT HOLLY
FY 19-20 Budget Amendment

Account Number	Description	Debit	Credit
62-91-7110-199	Contract Services	\$ 50,000.00	
62-91-3991-000	Fund Balance		\$ 50,000.00
TOTAL		\$ 50,000.00	\$ 50,000.00

Date Submitted: 14-Oct-19

Finance Officer: _____

City Manager: _____

Department Comments:

Appropriation from enterprise fund balance funding for work to be done for Basin #3 -

Aeration Bottom and Embankment Stability Evaluation - In response to letter from NCDEQ

ROY COOPER
Governor

MICHAEL S. HEGAN
Secretary

LINDA CULPEPPER
Deputy Secretary



NORTH CAROLINA
Environmental Quality

22 August 2019

Mr. David Johnson, PE
City of Mount Holly
P.O. Box 406
Mount Holly, NC 28120

SUBJECT: Mount Holly WWTP
Site visit & meeting (August 20, 2019)
Aeration basin failure
Gaston County

Dear Mr. Johnson,

Thank you for the opportunity to tour the Mount Holly WWTP site and the subsequent discussion on Tuesday, August 20, 2019. This correspondence is being provided to summarize the visit and meeting in order to determine an appropriate path forward with respect to the Aeration Basin #3 failure and its subsequent decommissioning.

The Division of Water Resources requests that the following items be addressed in the near term:

1. Complete an evaluation of the failed Aeration Basin #3 to determine precisely the type of bottom that currently exists (i.e. concrete, bentonite clay, etc);
2. Complete an engineering evaluation of the earthen embankment between the river and the basin to determine its structural integrity;
3. Complete an economic analysis for removal of solids now versus at time of site decommissioning;
4. Provide this information to the Mooresville Regional Office for evaluation.

Following the completion of the items above, it will be necessary to meet again to determine (1) the appropriate path forward based on the facts obtained from the evaluations noted above, and (2) whether or not additional evaluations may be necessary.



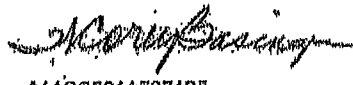
North Carolina Department of Environmental Quality | Division of Water Resources
Mooresville Regional Office | 617 East Center Avenue, Suite 301 | Mooresville, North Carolina 28110
704.688.4000

Also, attached please find a correspondence dated June 2, 2017 from you to Mr. Ron Berry, formerly with the Division's permitting unit. Contained in this correspondence, specifically Item #6, is information directly related to the removal of the solids in Aeration Basin #3 subsequent to its failure. The information in red font confirms the concerns we expressed during our visit on August 20, 2019 relative to potential ground and surface water impacts resulting from the basin wall failure.

Should you have questions or concerns, please do not hesitate to contact Ori Tuvia or me at 704-663-1699 or via email at ori.tuvia@ncdenr.gov or corey.basinger@ncdenr.gov.

Sincerely,

DocuSigned by:



A14CC881AF27425...

W. Corey Basinger
Regional Supervisor
Mooresville Regional Office
Division of Water Resources

Cc: MRO file
Laserfiche



TO: Mr. Ron Berry, Engineer
Division of Water Resources/Complex Permitting
North Carolina Department of Environmental Quality

FROM: David E. Johnson, PE

CC: Danny Jackson, Miles Braswell, Ray Clemmer

DATE: 6/2/17

RE: Mount Holly WWTP NPDES Permit

As we discussed, I am providing you with a summary of our discussion yesterday concerning the above referenced permit. I would like to distribute this summary internally but would appreciate your review and make corrections as needed.

1. The City of Mount Holly has an active permit with TN limits that will be enforced
2. The permit modification currently being drafted by the State includes:
 - a. Nutrient allocations from Charlotte Water (subject to the State reviewing and approving the legal documents outlining the transfer of nutrient limits)
 - b. Mount Holly will be required to decommission their WWTP once their discharge is accepted by the Charlotte Water Long Creek WWTP is in operation.

In this case "decommissioned" refers to at a minimum, cease discharge and physical disconnect and blockage of piping going to the discharge outfall, implementation of a closure plan, and the permittee submitting a request to rescind the NPDES permit.

3. The permit being drafted will not be ready for public notification until the Fall.
4. The interim discharge to Charlotte Water and continue to discharge to the river shall be addressed separately
5. Mount Holly presented an option to address the nutrient limits with the installation of a denitrification filter system
 - a. The State requires a letter from the City of Mount Holly indicating the intent to proceed with a denitrification facility rather than discharge flow to Charlotte Water

This letter formally advises the state that the permittee is requesting a NPDES permit renewal issued based on the active NPDES permit. Additional narrative for future submittal of an Authorization to Construct application for nutrient reduction treatment will be incorporated into the renewal. It was indicated the upgrade of this facility treatment to meet its assigned nutrient allocations would be done in lieu of connecting to Charlotte Water, thus, defining the allowable conditions for the NPDES renewal permit. All nutrient compliance dates listed in the active permit cannot be changed.

- b. The City's WWTP is permitted for a 4.0 mgd capacity. Additional capacity beyond this limit would be extremely difficult to obtain.
 - c. The denitrification facility design shall be submitted to the State for review and approval

The "review and approval" is the Division's Authorization to Construct application/approval process. See Division's website for details.

- d. If the City pursues the denitrification facility, the current nutrient limits remain in effect and the City would be subject to fines if out of compliance
- 6. Basin #3 has been taken out of service due to a wall failure
 - a. Keep the State informed of our actions to repair the basin
 - b. If Basin #3 is determined to not be a useful component of the WWTP, we must file documents with the State stating that Basin 3 is being taken off as an active component of the WWTP

As far as Item 6.b. the "file documents" must demonstrate from an Engineering design point of view that at 4.0 MGD (permitted flow/design capacity) the facility will be able to provide sufficient treatment with the remaining active components to comply with the NPDES permit limits. As we also discussed the residuals in basin#3 should be removed to offset the risk of leaks to ground or surface water (coordinate with regional office). Also, the wastewater from basin#3 now and in the future, must be treated appropriately.



October 1, 2019

Mr. Derek Dixon
City of Mount Holly
Department of Planning & Development
400 East Central Avenue
Mount Holly, NC 28120

**Reference: PROPOSAL FOR AERATION BOTTOM AND EMBANKMENT
STABILITY EVALUATION
Mount Holly WWTP – Aeration Basin #3
Mount Holly, North Carolina
Proposal No. E4-19735 (Revision #1)**

Dear Mr. Dixon:

ESP Associates, Inc. (ESP), appreciates the opportunity to provide aeration bottom and embankment stability evaluation services for the above referenced project. This proposal outlines our proposed scope of services and associated costs.

PROJECT INFORMATION

The basis of this proposal is the project plan and profile titled "City of Mount Holly WWTP Basin "C" Cross Section to the Catawba River" and a letter from The North Carolina Department of Environmental Quality (NCDEQ), Division of Water Resources to Mr. David Johnson, PE with the City of Mount Holly dated August 22, 2019, both provided to ESP by Mr. Derek Dixon with the City of Mount Holly. In addition, scans of previous project plans for improvements to the Waste Water Treatment Plant (WWTP) dated 1964, 1972, 1986 and 1995 were provided to us for use in preparing our proposed services.

Based on a site visit on September 9, 2019 with Mr. Dixon, and Messrs. David McNally, Josh Wells and Jake Sarna with ESP, we understand the aeration basin failure referenced in the NCDEQ letter is Aeration Basin #3 per the provided plans. Aeration Basin #3 is currently out of service and the remainder of the plant will be decommissioned in the future. We understand the eastern wall of Aeration Basin #3 failed (inward rotation, cracked and vertical movement) due to a leaking fire line valve located behind the basin wall. We understand the basin currently contains 2 to 4 feet of rainwater and is overgrown with vegetation around the interior basin slopes. The City of Mount Holly has requested ESP services to assist in addressing the following items from the NCDEQ letter:

ESP Associates, Inc.
P.O. Box 7030 • Charlotte, NC 28241
1.800.960.7317 • NC: 704.583.4949, fax 704.583.4950 • SC: 803.802.2440, fax 803.802.2515
www.espassociates.com

1. "Complete an evaluation of the failed Aeration Basin #3 to determine precisely the type of bottom that currently exists (i.e. concrete; bentonite clay, etc.)."
2. "Complete an engineering evaluation of the earthen embankment between the river and the basin to determine its structural integrity."

ESP has developed the following scope of services to aid in addressing the aeration bottom evaluation for item 1. and the embankment stability evaluation for item 2.

SCOPE OF SERVICES

1. Aeration Bottom Evaluation

ESP will provide personnel to observe the excavation of test holes or pits performed in the bottom of Aeration Basin #3. ESP will report the findings of our observations regarding the type and thickness of the current basin bottom material to depths excavated as determined by the City of Mount Holly. ESP recommends that at least two (2) locations in the bottom of the basin be evaluated. The City of Mount Holly should get concurrence from NCDEQ on the number of locations evaluated. Depending on the bottom material encountered, ESP may collect relatively undisturbed samples of soils for potential laboratory testing including grain size, Atterberg limits and permeability tests. Due to existing site conditions, ESP is proposing the use of additional personnel protective equipment (PPE) for this phase of the evaluation. The sample collection, laboratory testing and PPE costs are included in our cost estimate.

The City of Mount Holly will need to provide the following for the execution of this evaluation:

- Dewater the basin and remove bottom sediment, as necessary.
- Establish safe access into the basin bottom for excavation equipment and personnel.
- Provide or contract appropriate equipment and operators to excavate a small pit or hole in the pond bottom with the excavator. Cut or core through concrete, if required.
- Properly abandon the excavations performed in the pond bottom.
- Inform all site workers of PPE and/or training required for access into the basin.

2. Embankment Stability Evaluation

The purpose of our services will be to sample soils within the existing eastern embankment at the locations shown on the attached "Proposed Boring Location Plan," in order to test for specific properties to aid in ESP's evaluation of the global slope stability of the existing embankment. ESP will utilize the provided topographic drawings to develop two (2) slope stability profile models. ESP will contact the public utility service to mark public utilities. However, we understand private utilities are present within the project area. ESP requests that all private utilities be located by the City of Mount Holly prior to our field activities. ESP will obtain well permits from NCDEQ for the borings performed for this project.

We propose to perform six (6) soil test borings at the approximate locations indicated on the attached "Proposed Boring Location Plan." Standard Penetration Resistances (N-values) and split-

spoon soil samples will be obtained in the soil test borings at designated intervals in accordance with ASTM D 1586. The soil borings will be extended through existing fill soils into residual soils. For the purposes of this proposal, we have assumed boring depths of approximately 30 to 40 feet below the existing ground surface. If auger refusal is encountered above the proposed termination depth for a boring, the boring will be terminated at the refusal depth. In addition, we will auger and sample adjacent to our soil borings in order to obtain up to six (6) undisturbed samples of the fill and/or the residual soils. In two borings, temporary standpipes will be installed to record water level measurements. All borings will be grouted upon completion and well abandonment documentation will be submitted to NCDEQ.

The soil boring sample materials will be classified and logged by a project manager from our office. The split-spoon and undisturbed soil samples will be utilized for engineering classification and laboratory testing including soil plasticity testing and grain size analysis for soil classification purposes along with triaxial compression tests for selected samples.

Our written report will discuss the field and laboratory testing program and will present our test results, conclusions and recommendations for global embankment stability.

SCOPE LIMITATIONS

Our services are limited to:

- Observing and reporting the type (soil, concrete, etc.) and thickness of the basin bottom material. Our scope does not include determining the presence of any soil additives (bentonite, lime, etc.)
- Performing and reporting the results of a global stability analysis for the embankment outside slope located between Aeration Basin #3 and the Catawba River.
- Our stability analysis will be limited to two cross-section locations modeled at the embankment. The analysis will model existing steady state conditions.
- Our services and analysis performed does not include seepage analysis, dam break analysis of the embankment or scour analysis of the embankment from the Catawba River.
- Our services are not intended to analyze the current eastern wall distress conditions or its affects, if any, on the existing and adjacent embankment.
- Our services do not include recommendations for the embankment repair or stabilization should the stability analysis produce less than desirable factors of safety.

COST AND SCHEDULE

Our fee for the above services will be provided at the hourly and unit rates included in the Master Services Agreement for Engineering Services between ESP Associates, Inc. and the City of Mount Holly dated February 5, 2019. A budget of \$7,550 has been established for the aeration bottom evaluation and a budget of \$22,345 has been established for the embankment stability evaluation resulting in a total budget of \$29,895 for the project. This estimate may need revision if the services, scope or duration require additional commitment. Notification of such required

additional commitment will be given prior to the completion of the budgeted amount. A breakdown of the estimated cost is attached.

Based on our present schedule, we can initiate the field services within 2 to 3 weeks after receiving written authorization to proceed. The field services should take on the order of 5 days to complete. Laboratory testing should be completed within 2 to 3 weeks after completion of the field services. Our written report should be available within 2 weeks after completion of the laboratory testing.

COMPENSATION

Our services will be billed monthly and become due in accordance with the terms in the Master Services Agreement for Engineering Services between ESP Associates, Inc. and the City of Mount Holly dated February 5, 2019. Any services not specifically listed above can be provided at the hourly and unit rates in referenced agreement or under a separately negotiated contract.

AUTHORIZATION

Terms, Conditions and a Fee Schedule associated with these services were established in the Master Services Agreement for Engineering Services between ESP Associates, Inc. and the City of Mount Holly. Please indicate your acceptance of this scope of services and associated cost by signing and returning this document to our office. By acceptance of this proposal, Client is guaranteeing ESP that property Owner(s) has/have granted permission for ESP to access the site and perform the above tasks. Upon receipt of this signed proposal, we will proceed with the performance of our services. This proposal may be withdrawn by ESP if not authorized within 60 days of the date of this document.

*Proposal for Aeration Bottom and Embankment Stability Evaluation
Mount Holly WWTP – Aeration Basin #3*

*Proposal No. E4-19735 (Revision #1)
October 1, 2019*

ESP appreciates the opportunity to provide aeration bottom and embankment stability evaluation services for the referenced project. If you should have questions concerning this proposal, or if additional information is required, please contact us.

Sincerely,

ESP Associates, Inc.



David E. McNally, PE
Senior Engineer



Jacob L. Sarna, PG
Department Manager

Attachment:

Proposed Boring Location Plan
Cost Estimate

AUTHORIZED BY:

Mr. Derek J. Dixon, Site Inspector
City of Mount Holly

Date

Mr. Brian F. Welch, PE, Director of CaT Services
ESP Associates, Inc.

Date

[illegible]

NOTE: AutoCAD drawing titled "Mount Holly WWTF Greenway," developed by Surveying and Mapping Control, LLC received through email from Derek Dixon of Mount Holly on September 9, 2019.



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



Legend

Boring Labels

Boring Name Designation

ASBESTOS TILE:

Pranayog Singh, Localising Panch

Figure 1



The reproduction, alteration, copying, or other use of this drawing without written consent is prohibited and any infringement will be subject to legal action.

PROPOSAL NO:	ES-19725
STATUS	NTS
GRANTEE	J. Woods
CHECKED BY	D. McNally



3475 Lakewood Blvd.
Fort Mill, SC 29708
www.enprossocials.com
Phone: 803-802-2440

COST ESTIMATE
Mount Holly WWTP - Aeration Basin #3
Mount Holly, North Carolina
ESP Proposal No. E4-19735 (Revision #1)

1. AERATION BOTTOM EVALUATION

Field Services

	<u>Quantity</u>	<u>Units</u>	<u>Rate</u>	<u>Total</u>
1 Project Manager II	8	Hours	\$ 105.00	\$ 840.00
2 Senior Project Engineer I	8	Hours	\$ 165.00	\$ 1,320.00
3 Undisturbed Samples, 3 inch Shelby Tube	2	Each	\$ 80.00	\$ 160.00
		Subtotal		\$ 2,320.00

Contingency for Environmental Aspects

1 Respirator	2	Each	\$ 50.00	\$ 100.00
2 Tyvek suits	2	Lump Sum	\$ 130.00	\$ 260.00
3 Nitrile gloves	1	Lump Sum	\$ 30.00	\$ 30.00
4 Protective rubber boots	2	Pair	\$ 50.00	\$ 100.00
		Subtotal		\$ 490.00

Laboratory Testing

1 Atterberg Limits	2	Each	\$ 95.00	\$ 190.00
2 Grain Size with Mechanical Sieve	2	Each	\$ 100.00	\$ 200.00
3 Permeability Test (Undisturbed)	2	Each	\$ 400.00	\$ 800.00
4 Senior Engineering Technician I (Sample Preparation)	6	Hours	\$ 55.00	\$ 330.00
		Subtotal		1,520.00

Engineering, Reporting and Consulting Services

1 Project Manager II	20	Hours	\$ 105.00	\$ 2,100.00
2 Senior Project Engineer I	6	Hours	\$ 165.00	\$ 990.00
3 Administrative Assistant I	2	Hours	\$ 65.00	\$ 130.00
		Subtotal		\$ 3,220.00

Total 1. Cost Estimate \$ 7,550.00

COST ESTIMATE (Continued)
Mount Holly WWTP - Aeration Basin #3
Mount Holly, North Carolina
ESP Proposal No. E4-19735 (Revision #1)

2. EMBANKMENT STABILITY EVALUATION

Field Services

	<u>Quantity</u>	<u>Units</u>	<u>Rate</u>	<u>Total</u>
1 Mobilization of drill crew and equipment	1	Lump Sum	\$ 550.00	\$ 550.00
2 Surcharge for ATV drill rig	1	Lump Sum	\$ 150.00	\$ 150.00
3 Soil test borings: less than 60 blows	220	Feet	\$ 11.00	\$ 2,420.00
4 Auger Boring	80	Feet	\$ 9.50	\$ 760.00
5 Temporary Standpipe	40	Feet	\$ 6.00	\$ 240.00
6 Grout Boreholes	300	Feet	\$ 10.00	\$ 3,000.00
7 Difficult moving, access, standby, etc.	4	Hours	\$ 250.00	\$ 1,000.00
8 Undisturbed Samples, 3 inch Shelby Tube	6	Each	\$ 80.00	\$ 480.00
9 Project Manager II for drilling direction	20	Hours	\$ 105.00	\$ 2,100.00
		Subtotal		\$ 10,700.00

Laboratory Testing

	<u>Quantity</u>	<u>Units</u>	<u>Rate</u>	<u>Total</u>
1 Atterberg Limits	4	Each	\$ 95.00	\$ 380.00
2 Grain Size with Mechanical Sieve	4	Each	\$ 100.00	\$ 400.00
3 Triaxial Compression Test (R with PP)	4	Each	\$ 800.00	\$ 3,200.00
4 Senior Engineering Technician I (Sample Preparation)	12	Hours	\$ 55.00	\$ 660.00
		Subtotal		4,640.00

Engineering, Reporting and Consulting Services

1 Project Manager II	30	Hours	\$ 105.00	\$ 3,150.00
2 Senior Project Engineer I	21	Hours	\$ 165.00	\$ 3,465.00
3 Administrative Assistant I	6	Hours	\$ 65.00	\$ 390.00
		Subtotal		\$ 7,005.00

Total 2, Cost Estimate \$ 22,345.00

TOTAL PROJECT COST ESTIMATE \$ 29,895.00



City of Mount Holly Action Agenda Item

To: Mayor and City Council	Date: October 9, 2019
From: Miles Braswell, Asst. City Manager	Meeting Date: October 14, 2019
Agenda Item to be considered:	
Surplus Property	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request:	
The following attachment contains items that need to be considered surplus.	
Fiscal Impact:	
Will Item affect current budget	☐ YES ☒ NO ☐ N/A
Reviewed by Finance Director	☒ YES ☐ NO ☐ N/A
Preaudit Certification required	☐ YES ☒ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☒ NO ☐ N/A
Budget Transfer required	☐ YES ☒ NO ☐ N/A
Total City Dollars:	
Budget Code	
Reviewed by City Attorney	☐ YES ☒ NO ☐ N/A
Manager/Staff Recommendation: Declare property surplus per the attachment	
Result of City Council Decision: _____	
Attachments: Resolution and Surplus Property List	

**RESOLUTION OF THE CITY OF MOUNT HOLLY, NORTH CAROLINA FOR
DECLARATION OF SURPLUS PROPERTY AND SALE OF PROPERTY VIA
PUBLIC OR ELECTRONIC AUCTION OR BY MEANS OF EXCHANGE OF
PROPERTY**

WHEREAS, G.S. 160A-267 authorizes the City Council to dispose of surplus property, and authorizes the sale of surplus property by means of private sale, public auction, electronic auction or exchange of property, and

WHEREAS, the City Manager has reviewed the attached list "Attachment A" and declared the items surplus and unusable personal property; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Mount Holly does hereby authorize the City Manager to conduct a sale of the surplus and unusable City personal property by means of a private sale, public or electronic auction, or an exchange of property.

Adopted on this 14th day of October, 2019.

SIGNED:

Bryan Hough, Mayor

ATTEST:

Amy Miller, City Clerk

<u>Department</u>	<u>Asset #</u>	<u>Qty</u>	<u>Equipment/ Vehicle Year</u>	<u>Equipment/ Vehicle Make</u>	<u>Model</u>	<u>VIN or Serial #</u>	<u>Description</u>	<u>Known problems</u>	<u>Date to Council</u>
Administration	840	1	2004	Ford	Crown Vic	2FAHP71W84X166113	4.6 L V-8 Mileage 116,907	None	10/14/2019
Fire	NA	1	2015	Husqvarna	YT42DXLS	Serial # : 020615A001260	42" Deck	Transmission needs replacing; Transmission brackets & Frame mounts bent	10/14/2019



City of Mount Holly Action Agenda Item

To: City Council Greg Beal, Economic Development	Date: October 11, 2019
From: Coordinator, Planning Director	Meeting Date: October 14, 2019
<u>Agenda Item to be considered: Call for a public hearing to consider amending the Downtown Development Manual for the Downtown Gateway Overlay District to allow for one-story restaurants.</u>	
Will this require a public hearing? ☒ YES ☐ NO	
<u>Background/Purpose of Request:</u> In April 2009, the City adopted new regulations for the Downtown Gateway Overlay District, which was created in 2006 and extends along E. Charlotte Avenue (NC 27) from Highland Street to the Catawba River.	
<u>In 2013 the City adopted a recommendation from the Downtown Development Manual to extend the architectural guidelines to this district. CaroMont Health met most of the guidelines but was able to obtain a text amendment for certain exemptions prior to the construction of the Emergency Department.</u>	
<u>Staff has been working with potential restaurants for the Downtown Gateway. Besides the requirement of an all brick building with decorative elements, the gateway overlay district requires that parking be located to the side and rear of the building, an eight-foot sidewalk be constructed along the front, in addition to other requirements. The requirement of a two-story minimum height is the key issue, as potential restaurants can meet all other elements of the ordinance. Staff supports a height reduction to one-story for restaurants in this area, if massing and scale is achieved by through a minimum roof line and parapet height that is appropriate. One can look at the Starbucks in Belmont as an example of how one-story buildings can appear bigger than they are through height requirements. What we don't want to encourage is strip-mall type buildings in the Downtown Gateway.</u>	
<u>Staff will be prepared to submit a text amendment with appropriate language at the November hearing, if Council so calls for it.</u>	
<i>Fiscal Impact:</i>	
Will Item affect current budget	☐ YES ☐ NO ☒ N/A
Reviewed by Finance Director	☐ YES ☐ NO ☒ N/A
Preaudit Certification required	☐ YES ☐ NO ☒ N/A
Capital Project Ordinance required	☐ YES ☐ NO ☒ N/A
Budget Transfer required	☐ YES ☐ NO ☒ N/A
Total City Dollars:	\$
Budget Code	
Reviewed by City Attorney	☒ YES ☐ NO ☐ N/A
<i>Manager/Staff Recommendation:</i> Planning Commission made a unanimous recommendation to call for a public hearing on this matter for the November meetings.	
<i>Result of City Council Decision:</i> _____	
<i>Attachments:</i> 	

**City of Mount Holly
Mount Holly City Council Meeting
Monday, July 8, 2019
Council Chambers
7:00 pm**

Call to Order

Mayor Bryan Hough called the meeting to order at 7:00 pm. The following were present:

Mayor Bryan Hough	Danny Jackson, City Manager
Mayor Pro Tem Perry Toomey	Miles Braswell, Assistant City Manager
Councilwoman Carolyn Breyare-absent	Ryan Baker, Fire Chief
Councilman Charles McCorkle	Tony Walker, Assistant Streets and Solid Waste Director
Councilman Jeff Meadows	Dave Johnson, Utilities Director/City Engineer
Councilman David Moore	Don Roper, Chief of Police
Councilwoman Lauren Shoemaker	Greg Beal, Planning Director
Kemp Michael, City Attorney	Africa Otis, Finance Director

Invocation

Councilman Charles McCorkle gave the invocation.

Pledge of Allegiance

With the absence of Boy Scout Troop 59, Mayor Pro Tem Perry Toomey led attendees in the Pledge of Allegiance.

SET THE AGENDA

With no changes to the agenda, Councilman Meadows made a motion to approve the agenda as submitted. Councilman Moore seconded the motion. All council members voted in favor. (Motion carried)

CONSENT AGENDA

1. Consideration and Approval to appoint an Alternate Member to the TDA Board
2. Call for a Public Hearing on a Street Sign Request Policy

Mayor Pro Tem Toomey made a motion to approve the consent agenda. Councilman McCorkle seconded the motion. All Council Members present voted in favor. (Motion carried)

PRESENTATIONS

1. Presentation of the Montcross Chamber Welcome Magazine

Shannon Thomas was present to represent the Montcross Chamber as they celebrate the 14th annual Welcome Magazine to the community. Ms. Thomas was excited to share the cover picture being of the 2018 Lantern Parade. The magazine cover was revealed and a framed copy was presented to Emily Andrews.

PUBLIC HEARING

1. Public hearing to amend Appendix F, Rules of Procedure, for the Planning Commission Terms of Office for officers

Mr. DuPont advised that it is best practice to have term limits for the Planning Commission. He commented that the Chair and Vice Chair shall not serve more than two consecutive one year terms in the same office. This does not prohibit them from serving again in the future. At this time, Councilwoman Shoemaker made a motion to enter into public hearing to amend Appendix F, Rules of Procedure, for the Planning Commission Terms of Office for officers. Councilman Moore seconded the motion. All Council Members present voted in favor. With no one signed up to speak, Councilwoman Shoemaker made a motion to close the Public Hearing. Councilman Meadows seconded the motion. All Council Members present voted in favor.

Councilman Meadows made a motion to approve the proposed amendment to Appendix F, Rules of Procedure, for the Planning Commission Terms of Office for officers. Councilwoman Shoemaker seconded the motion. All Council Members present voted in favor. Motion carried.

2. Public Hearing on a Traffic Control signage in the Autumn Woods Subdivision

Mr. DuPont advised that staff received a request from Autumn Wood's HOA at the last meeting. He advised that staff has posted and advertised as required. Mr DuPont advised that in regard to traffic control devices, the City of Mount Holly is required by law to follow standards under the manual for uniformed transportation control devices (MUTCD) by the Federal Highway Administrations. The requests made by Autumn Woods HOA are not supported based on the requirements in the MUTCD. At this time, Mayor Pro Tem Toomey made a motion to enter into public hearing on a Traffic Control signage in the Autumn Woods Subdivision. Councilman McCorkle seconded the motion. All Council Members present voted in favor. Robert Buff

112 Edenburg Court

Mount Holly, NC 28120

Mr. Buff advised that he has lived in Autumn Wood's for 16 years and feels stop signs are a nuisance and people don't obey the signs.

Mr. Popavich advised that he is a mechanical engineer and he thinks there should be stop signs to slow people down.

Councilwoman Shoemaker made a motion to close the Public Hearing. Councilman Moore seconded the motion. All Council Members present voted in favor.

Councilman Meadows advised that this request was brought to us for safety reasons. What should be used to control vehicle speeds? If stop signs are not the right answer, what is? Mr. DuPont replied that staff does not have a recommendation at this time. Council directed staff research the area and bring back recommendations for Council review.

PUBLIC COMMENT – Three (3) Minute Limit

Steve Pruitt

110 Rose Street

Mount Holly, NC 28120

Mr. Pruitt commented on appearance of neighborhood. He advised that housekeeping and lawn keeping in the neighborhood needs attention. He suggested that council should come and see personally.

Ray Fields

1000 Acre Avenue

Mount Holly, NC 28120

Mr. Fields came before Council to report on the overgrowth of Hoover Street

NEW BUSINESS

1. Consideration and Approval of the Mooreland Oakes Subdivision Annexation Agreement

The City Attorney Mr. Michael provided Council with an updated agreement that was not in the original packet. Councilwoman Shoemaker made a motion to approve the annexation agreement. (Resolution #07082019A) Mayor Pro Tem Toomey seconded the motion. Mr. Michael clarified that Council is voting on the annexation agreement only. The actual annexation will be brought before Council at a later date. Motion carried.

2. Consideration and Approval of a Design consultant for the Parks and Recreation Bond Package

Mr. Wilson advised that staff recommends moving forward with McAdams and negotiating the fee and scope of work for the Parks and Recreation Bond Package. Councilwoman Shoemaker made a motion to approve. Councilman McCorkle seconded the motion. All Council Members present voted in favor. Motion carried.

3. Review of River Park Phase 4 Final Plat

Councilman Meadows made a motion to approve River Park Phase 4 Final Plat contingent upon the final agreement. Councilman Moore seconded the motion. All Council Members voted in favor. Motion carried.

ADJOURN

With no additional items for discussion, Mayor Hough entertained a motion to adjourn. Mayor Pro Tem Toomey made the motion to adjourn the July 8, 2019 Council Meeting. Councilman McCorkle seconded the motion. All Council members present voted in favor. (Motion carried)

The meeting adjourned at 7:32 p.m.

CITY OF MOUNT HOLLY
MOUNT HOLLY CITY COUNCIL WORK SESSION
Location: Council Chambers

City of Mount Holly
Mount Holly City Council Work Session Meeting
Monday, August 26, 2019
Council Chambers
6:30 pm

Call to Order

Mayor Hough called the meeting to order at 6:30 pm. The following were present:

Mayor Bryan Hough	Danny Jackson, City Manager
Mayor Pro Tem Perry Toomey	Miles Braswell, Assistant City Manager
Councilwoman Carolyn Breyare	David Johnson, City Engineer/ Director of Utilities
Councilman Charles McCorkle	Ryan Baker, Fire Chief
Councilman Jeff Meadows	Mark Jusko, Recreation Supervisor
Councilman David Moore	Tony Walker, Street and Solid Waste Director
Councilwoman Lauren Shoemaker	Don Roper, Police Chief
Attorney Kemp Michael	Greg Beal, Planning Director
	Africa Otis, Finance Director

Invocation

Councilwoman Breyare led the Council, staff and attendees in prayer.

SET THE AGENDA

With no changes to the agenda, Councilman Moore made a motion to approve the agenda as presented. Councilwoman Shoemaker seconded the motion. All Council Members voted in favor. (Motion carried)

CONSENT AGENDA

- Approval of Budget Amendments
 - North Parking Lot --Utilities
 - Frost Garden Apt Drainage Project--Utilities
 - Park Bond Project- Parks and Recreation
 - State Forfeiture Revenue –PD
- Approval of Resolution's to investigate the Annexation Petition, Certificate of Sufficiency and Call for a Public Hearing for Faison-Green Meadows LLC.
- Approval of a Resolution for the Capital Reserve Fund Budget Ordinance
- Approval of a Resolution Declaring Surplus Property
- Approval of a Resolution Declaring Service Weapons Surplus Property

Mayor Pro Tem Toomey made a motion to approve the consent agenda. Councilwoman Breyare seconded the motion. All Council Members present voted in favor. (Motion carried)

AGENDA

1. Consideration and Approval of Mooreland Oaks Annexation and System Development Fees Agreement

Councilman Meadows made a motion to approve the Mooreland Oaks Annexation. Councilman McCorkle seconded the motion. All Council Members voted in favor. Motion carried.

Councilman Meadows made a motion to approve the Mooreland Oaks System Development Fee Agreement. Councilwoman Shoemaker seconded the motion. All Council Members voted in favor. Motion carried.

2. Discussion of Amending the Golf Cart Ordinance

Chief Roper presented some revisions to the Gold Cart Ordinance, After feedback from Council, Chief Roper advised that he would incorporate the directives from Council to only prohibit golf carts on the main highways (27, 273, and 16) and bring the revised ordinance back for approval at the September meeting.

3. Closed Session Pursuant to N.C.G.S 143-318.11 (a)(3, 5 and 6)

Councilwoman Breyare made a motion to enter into closed session pursuant to N.C.G.S 143-318.11 (a)(3,5, and6). Councilman Moore seconded the motion. All Council Members voted in favor. Motion carried. The time was 6:52 p.m.

Mayor Pro Tem Toomey made a motion to return to open session. Councilman Moore seconded the motion. All Council Members voted in favor. Motion carried. The time was 7:15 p.m.

There was no action taken during closes session.

4. Adjourn

With no additional items for discussion, Mayor Hough entertained a motion to adjourn. Councilman McCorkle made the motion to adjourn the August 26, 2019 Council Work Session Meeting. Councilman Moore seconded the motion. All Council members present voted in favor. (Motion carried)

The meeting adjourned at 7:16 p.m.

City of Mount Holly
Mount Holly City Council Meeting
Monday, September 9, 2019
Council Chambers
7:00 pm

Call to Order

Mayor Bryan Hough called the meeting to order at 7:00 pm. The following were present:

Mayor Bryan Hough	Danny Jackson, City Manager
Mayor Pro Tem Perry Toomey	Miles Braswell, Assistant City Manager
Councilwoman Carolyn Breyare	Ryan Baker, Fire Chief
Councilman Charles McCorkle	Tony Walker, Assistant Streets and Solid Waste Director
Councilman Jeff Meadows	Dave Johnson, Utilities Director/City Engineer
Councilman David Moore	Don Roper, Chief of Police
Councilwoman Lauren Shoemaker	Greg Beal, Planning Director
Kemp Michael, City Attorney	Africa Otis, Finance Director

Invocation

Reverend Kendall Cameron from the First Baptist Church in Mount Holly gave the invocation.

Pledge of Allegiance

Boy Scout Troop 59 led attendees in the Pledge of Allegiance.

SET THE AGENDA

Mayor Hough advised that #5 Presentations would need to be added as a Presentation of the Water and Sewer Rate increase and Old Business #2 Updated Annexation Petition for Jonas Property. With no changes to the agenda, Councilman Moore made a motion to approve the agenda as amended. Councilwoman Breyare seconded the motion. All council members voted in favor. (Motion carried)

CONSENT AGENDA

1. Call for public hearing, regarding a request by Eastwood Homes, for a rezoning of Tax Parcel ID #'s 202122, 181227, 202690, 181214, 225889, 199264 and 180092 from R-1 and RS-12 Gaston County to Conditional District Residential. (Hunter's Ridge)
2. Approval of Resolution's to investigate the Annexation Petition, Certificate of Sufficiency and Call for a Public Hearing for Hunter's Ridge
3. Approval of a Resolution for the adoption of Zoning Petition filed by REO Funding Solutions, III, LLC by Charles Jonas Hwy Properties, LLC
4. Approval of a Resolution to Authorize the Upset Bid Process for 0.71 acres located off of South Main Street—LKI Holdings
5. Approval of Release of Dutchman's Ridge Bond
6. Approval of Application Process for the Governor's Crime Commission Grant (Police)
7. Approval of the minutes of the May 20, 2019 Council Work Session Meeting
8. Approval of the minutes of the June 3, 2019 Special Meeting
9. Approval of the minutes of the June 10, 2019 Council Meeting
10. Approval of the minutes of the June 24, 2019 Council Work Session Meeting
11. Approval of the minutes of the June 27, 2019 Special Meeting

Councilman McCorkle made a motion to approve the consent agenda. Mayor Pro Tem Toomey seconded the motion. All Council Members present voted in favor. (Motion carried)

PRESENTATIONS

1. Recognition of Travis Rhyne for receiving the CGCIO Certificate

Mr. Braswell presented the IT Director, Travis Rhyne with his CGCIO Certificate that he earned through the Institute of Government.

2. Swearing In Ceremony for Officers Haley Helton and Steven Scarborough

Mayor Bryan Hough performed the swearing in ceremony for Police Officers Haley Helton and Steven Scarborough. Family members were present for the pinning ceremony.

3. Recognition of Police DC Memorial Unity Bike Ride

Chief Roper recognized Corporal Robert Ellison for representing the Mount Holly Police Department in the Police Unity Ride to D.C.

4. Presentation of Employee Recognition Awards

Mr. Jackson and Chief Roper recognized Corporal Robert Ellison, Officer Michael Dodd and Officer Delton Williams for going above and beyond their call of duty by assisting a female in an abusive relationship return to her home in Mississippi.

5. Presentation of Water and Sewer Rates

Ms. Otis explained how staff came up with the new water and sewer rates as she also explained the rate study. She advised that even with the increase Mount Holly still has the lowest rate in Gaston County. She further explained the Enterprise Fund and how money cannot be transferred from fund to fund. Ms. Otis advised that in 2007/2008 the City added tiers to the rate schedule but actual rates have not been increased in over 10 years. Ms. Otis added that in the past few years with the growth of the City more and more demands are being made on the aging infrastructure and the rate increase will help fund improvements.

PUBLIC HEARING

PUBLIC COMMENT – Three (3) Minute Limit

Debra Brown

225 Moses Rhyne Drive

Mount Holly, Nc 28120

Ms. Brown came before Council and asked how did the City get to the point of the water rate increases all at one time? Why did it take decades to increase? She advised that Council should have been implementing gradual increases so the hit would have not been so massive at one time. She also commented that her revenue neutral tax rate saw an increase in her actual bill.

Patty Brown

313 Stonewater Bay

Mount Holly, NC 28120

Ms. Brown came to invite council to Catawba Coffee on Thursday, September 26th from 7-9 to local artist play. She advised that this is a tremendous opportunity to come and give back to the community.

Crystal Wayman

2236 Hampton Meadows Lane

Cramerton NC

Ms. Wayman came to formally invite the Mayor and City council to Community Outreach Block Party September 14th from 10-2 on Lee Street

OLD BUSINESS

1. Consideration and Approval of Amendments to the Golf Cart Ordinance

Ms. Anders advised that the changes were made as directed by Council at the last meeting to specifically excluded Highways 273, 16 and 27 as roads that golf carts are allowed. Councilman Meadows made a motion to approve the amended Golf Cart Ordinance. (Resolution # 09092019A) Councilwoman Breyare seconded the motion. All Council Members voted in favor. Motion carried

2. Jonas Property Updated Annexation Petition

Ms. Anders advised that the Public Hearing has already been held but the ownership has changed and therefore the process will need to be repeated. She advised that all zoning conditions will be incorporated into the new agreement. Councilwoman Shoemaker made a motion to approve the Resolution to Call for a Public

Hearing on the updated annexation agreement for the Jonas Property. (resolution #090920149b) Councilman Moore seconded the motion. (Motion carried)

NEW BUSINESS

1. Consideration and Approval of Crosswalk/Pavement Art Program

Mr. Braswell presented the crosswalk/pavement art program. He advised that he used Charlotte's and Chapel Hill's program as a guide. Council agreed that Charlotte's program is more what they are looking for in the program and directed Mr. Braswell to simulate Charlotte's program for Moutn Holly and bring back at the work session for further review.

2. Consideration and Approval of River Park Phase 5 Final Plat

Councilman Meadows made a motion to approve River Park Phase 5 Plat. Councilwoman Breyare seconded the motion. All Council Members voted in favor. Motion carried.

CLOSED SESSION

1. Closed Session Pursuant to N.C.G.S 143-318.11 (a)(3 and 5))

Councilwoman Shoemaker made a motion to enter into closed session pursuant to N.C.G.S 143-318.11 (a)(3 and 5). Councilman Moore seconded the motion. All Council Members voted in favor. Motion carried. The time was 8:23 p.m.

Mayor Pro Tem Toomey made a motion to return to open session. Councilman Moore seconded the motion. All Council Members voted in favor. Motion carried. The time was 9:14 p.m.

There was no action taken during closes session.

ADJOURN

With no additional items for discussion, Mayor Hough entertained a motion to adjourn. Councilwoman Breyare made the motion to adjourn the September 9, 2019 Council Meeting. Councilman Moore seconded the motion. All Council members present voted in favor. (Motion carried)

The meeting adjourned at 9:16 p.m.

PRESENTATIONS



City of Mount Holly Action Agenda Item

To: Mayor and City Council	Date: October 8, 2019
From: Miles Braswell, Asst. City Manager	Meeting Date: October 14, 2019
Agenda Item to be considered:	
Consideration of The Peace Tree displayed on City Property by Arts on the Greenway	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request:	
Dottie Scher, Tenant Fiber Artist and Administrator, Arts on the Greenway, will be presenting The Peace Tree project, asking the City's Building Maintenance Department to construct the frame and placing the tree on City property, specifically the new patio area. For your information and consideration, the cost and time for Building Maintenance to construct the frame is listed below: Labor: 7 hours Materials: \$300.00	
Fiscal Impact:	
Will Item affect current budget	☒ YES ☐ NO ☐ N/A
Reviewed by Finance Director	☒ YES ☐ NO ☐ N/A
Preaudit Certification required	☐ YES ☒ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☒ NO ☐ N/A
Budget Transfer required	☐ YES ☒ NO ☐ N/A
Total City Dollars:	\$ 300 plus labor
Budget Code	
Reviewed by City Attorney	☐ YES ☒ NO ☐ N/A
Manager/Staff Recommendation:	
Result of City Council Decision: _____	
Attachments:	
- Letter from Dottie Scher, Tenant Fiber Artist and Administrator, Arts on the Greenway dated September 24, 2019 - Picture of a similar tree displayed in Trivento, Italy	



500 E. Central Avenue
Mt. Holly, NC 28120

Miles Braswell
Assistant City Manager
City of Mt. Holly
PO Box
Mt. Holly, NC 28120

September 24, 2019

Dear Mr. Braswell:

In April 2019, a Facebook friend sent me the attached photo of a Christmas Tree in Trivento, Italy. It was displayed in a public square to be shared with all the world. At that time, I was looking for a large Community Fiber Art Project to help announce to the Mt. Holly community and surrounding area the partnership between the artists at Arts on the Greenway and the City of Mt. Holly. This tree sparked an idea that has risen to a fevered pitch. I posted the idea on Facebook and the enthusiasm has been remarkable.

Women from across Gaston County and Mecklenburg County, fiber artists in Ireland, children from Concord, Gastonia, Lake Wylie and Mt. Holly answered our call. They made over 800 granny squares and garlands. They helped sew the squares into a huge blanket to cover a Christmas Tree shaped frame and they are anxious to see their work displayed and appreciated by all.

The squares are made of acrylic yarns, some of which have been manufactured here in Gaston County. They are to commemorate the proud textile heritage of Gaston County. Several will display symbols of different cultures and religions indicating the welcome to all people to come and share in the joy of this tree and of the season. Thus, the name The Peace Tree. The top of the tree will be truncated at approximately 12 feet so a white dove metal sculpture designed and produced by a local metal artist can be displayed. The dove will be approximately 2 feet in diameter and 3 feet tall, making the total height of the tree 15 feet. The dove will be available for purchase after the tree is disassembled. The blanket will be divided into lap blankets and throws, then donated to shelters for the elderly, children and victims of domestic abuse.

We are proposing having the City's Maintenance Department build the frame and placing the Arts on the Green Granny Square Christmas Peace Tree on public property owned by the City of Mt. Holly, specifically on the new wooden pagoda outside Discover You, on Central Avenue. If you agree to this proposal, the tree will be displayed outdoors from December 21, 2019 to January 4, 2020. On the night of December 21, 2019, a reception is to be held where 5 smaller trees will be displayed and auctioned to raise money for Arts on the Greenway and tours of our building will be available. We plan to present a major Community Fiber Art Project for the Holiday Season next year in 2020 as well and look forward to any ideas you may have for that project.

Thank you so much for your consideration,

Dottie Z. Scher
Tenant Fiber Artist and Administrator, Arts on the Greenway



PUBLIC HEARINGS

Resolution Postponing Public Hearings on the Question of
Annexation of Hunter's Ridge and Green Meadows

WHEREAS, the public hearing on the above annexations (Hunter's Ridge - PID #180092, 181214, 181227, 202122, 202690, 225889 & 199264 and Green Meadows-PID# 210776) have been advertised to be held on this date date, October 14, 2019; and ,

WHEREAS, the Council has determined that these Public Hearings should be postponed until January 13, 2020, without the need of further advertisement.

NOW THEREFORE, the above referenced public hearings shall be held by the City Council 7:00 PM on Monday, January 13, 2020.

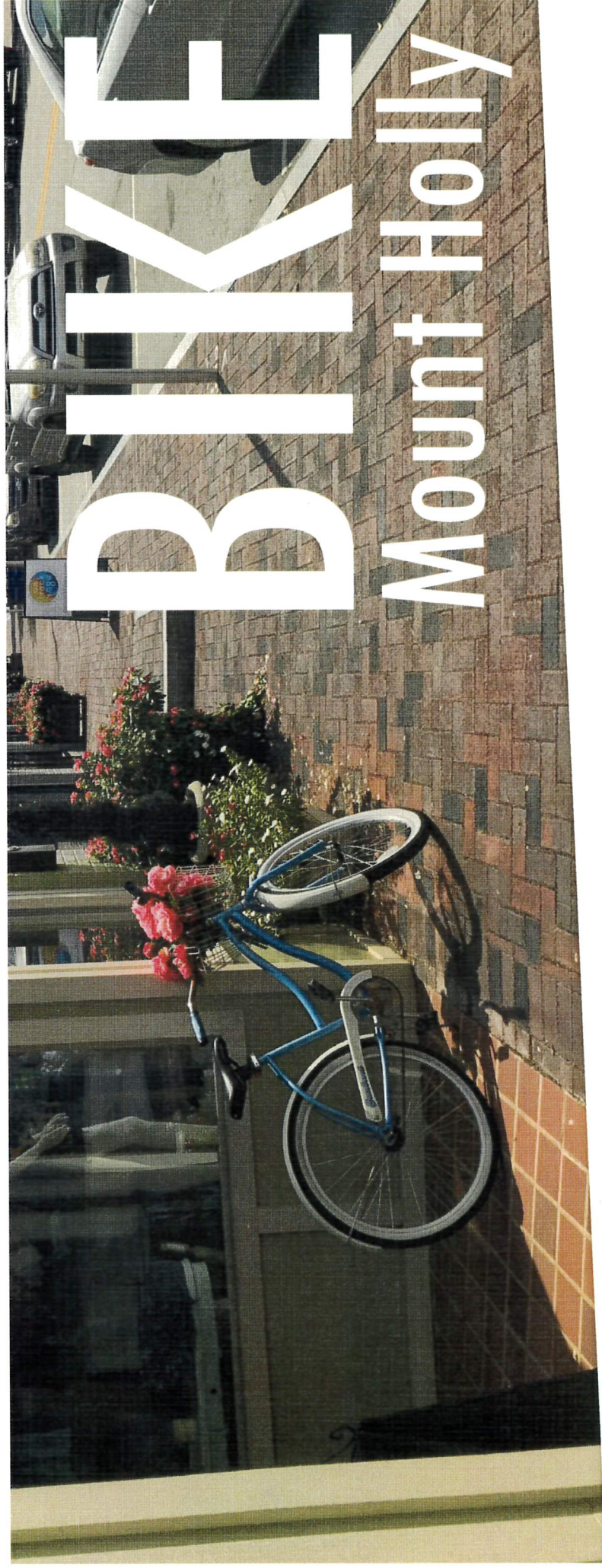
Motion made by _____

Motion seconded by _____



City of Mount Holly Action Agenda Item

To: City Council From: Brian DuPont	Date: 10-10-19 Meeting Date: 10-14-19
Agenda Item to be considered: Public hearing for review and recommendation to City Council for the adoption of the Comprehensive Bicycle Plan	
Will this require a public hearing? ☒ YES ☐ NO	
Background/Purpose of Request : The City was awarded a grant from NCDOT Bicycle and Pedestrian Division to develop a bicycle plan for Mount Holly. For the past 12-months the process included 4 steering committee meetings, a public workshop and focus group meetings, and an interactive open house. NCDOT finalized their review with very minor comments. The Planning Commission and Steering Committee both reviewed the draft of the plan and provided feedback as well. A copy of the plan is online at www.bikemountholly.com The plan has been thoroughly reviewed over the past few months by various groups. All comments received were reflected in the plan. Staff from Kimley Horn will provide a presentation on the plan. Planning Commission unanimously recommended adoption of the plan.	
Fiscal Impact:	
Will Item affect current budget	☐ YES ☐ NO ☒ N/A
Reviewed by Finance Director	☐ YES ☐ NO ☒ N/A
Preaudit Certification required	☐ YES ☐ NO ☒ N/A
Capital Project Ordinance required	☐ YES ☐ NO ☒ N/A
Budget Transfer required	☐ YES ☐ NO ☒ N/A
Total City Dollars:	\$
Budget Code	
Reviewed by City Attorney	☐ YES ☐ NO ☒ N/A
Manager/Staff Recommendation: Recommend adoption of the Comprehensive Bicycle Plan.	
Result of City Council Decision:	
Attachments: 1. Presentation by Kimley Horn 2.	



City Council
October 14th, 2019

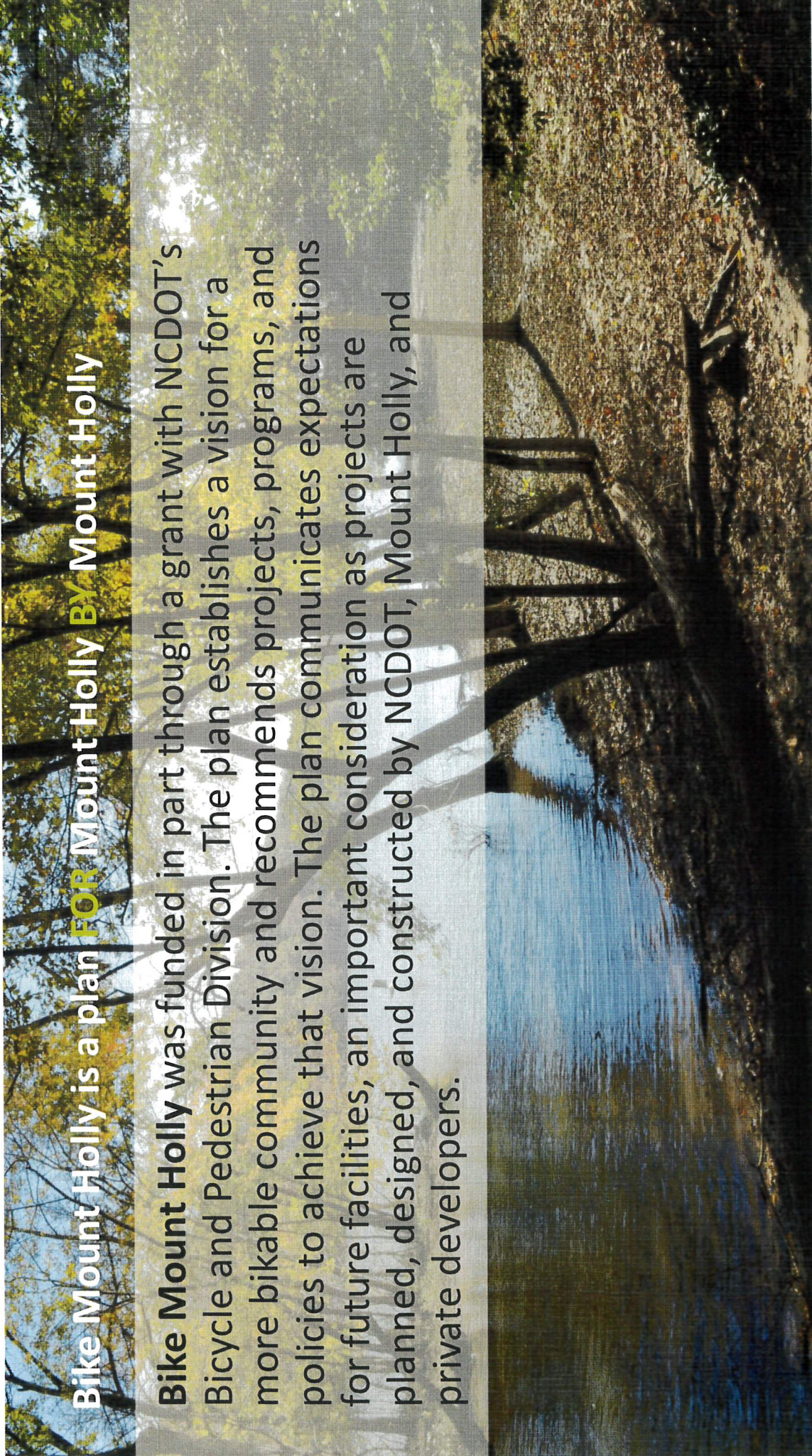


Presentation Overview

- Seeking adoption of the Mount Holly Comprehensive Bicycle Plan (Bike Mount Holly)
- Recommended for adoption by the Planning Commission on October 7th

-
- Planning Process
 - Vision and Goals
 - The Plan
 - Existing Conditions
 - Outreach
 - Facility Recommendations
 - Prioritization
 - Policies & Programs

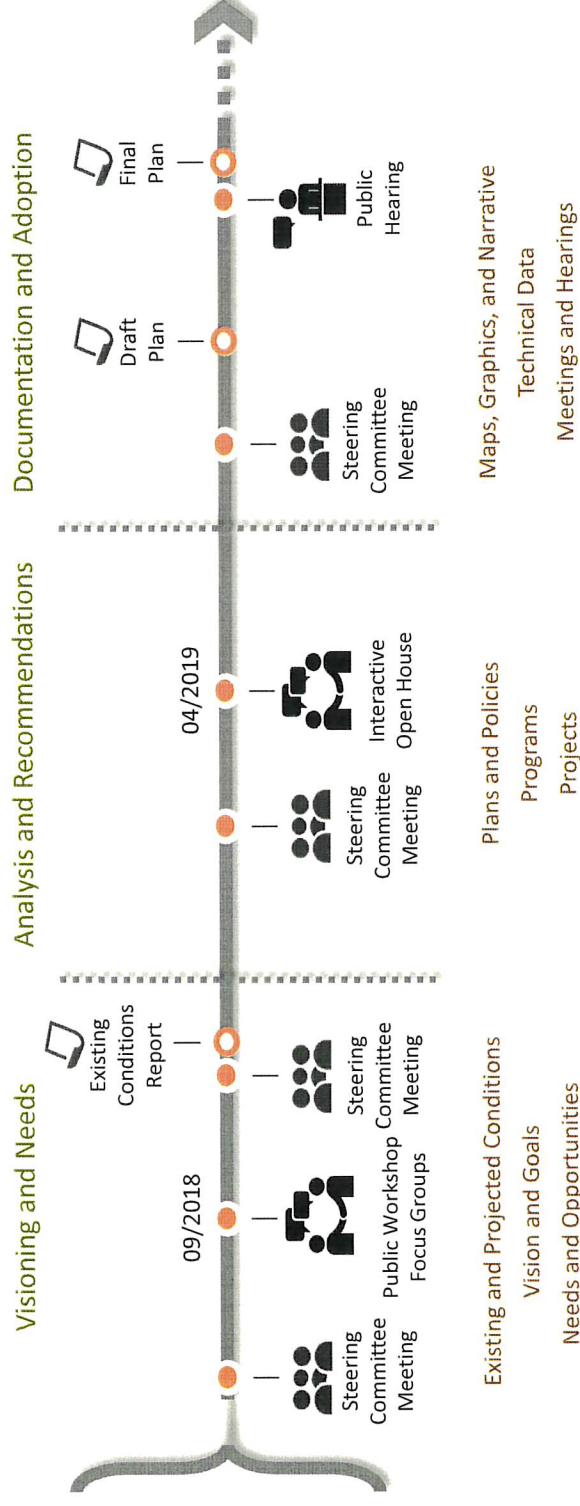




Bike Mount Holly is a plan **FOR** Mount Holly **BY** Mount Holly

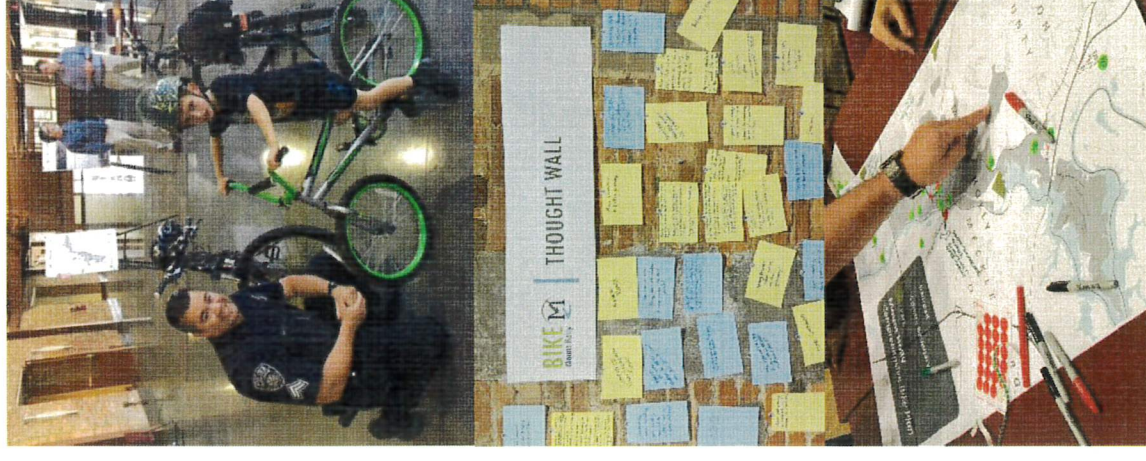
Bike Mount Holly was funded in part through a grant with NCDOT's Bicycle and Pedestrian Division. The plan establishes a vision for a more bikable community and recommends projects, programs, and policies to achieve that vision. The plan communicates expectations for future facilities, an important consideration as projects are planned, designed, and constructed by NCDOT, Mount Holly, and private developers.

Planning Process



BY THE NUMBERS!

- 4** | Steering Committee Meetings **450+** | Touch points
- 2** | Public Workshops **7,000+** | Data points
- 1** | Online survey (**319** Participants!) **400+** | Comments



Vision and Goals

Mount Holly's bicycle network will provide **safe, convenient, and comfortable** travel options for riders of **all ages, abilities, and backgrounds** whether traveling for **transportation or recreation**.

Through Bike Mount Holly, the City commits to improving bicycling with a focus on:



Connecting community and nature



Connecting people to each other



Connecting people to opportunity



Connecting people to local places

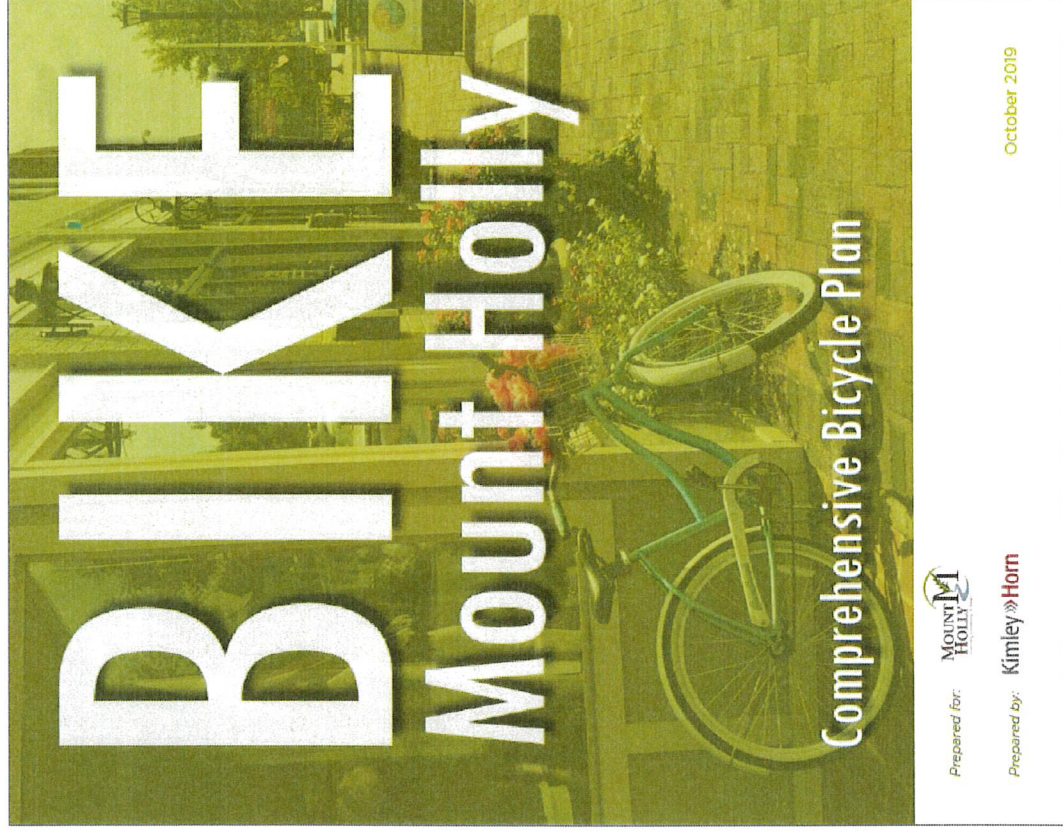


Connecting Mount Holly to the region



BIKE Mount Holly - Report

1. Introduction
2. Existing Conditions
3. Outreach
4. Facility Recommendations
5. Prioritization
6. Policies & Programs
7. Conclusion



Existing Conditions

- Demographics/Economics
- Biking Considerations
- Plan/Policy Review

AT A GLANCE!

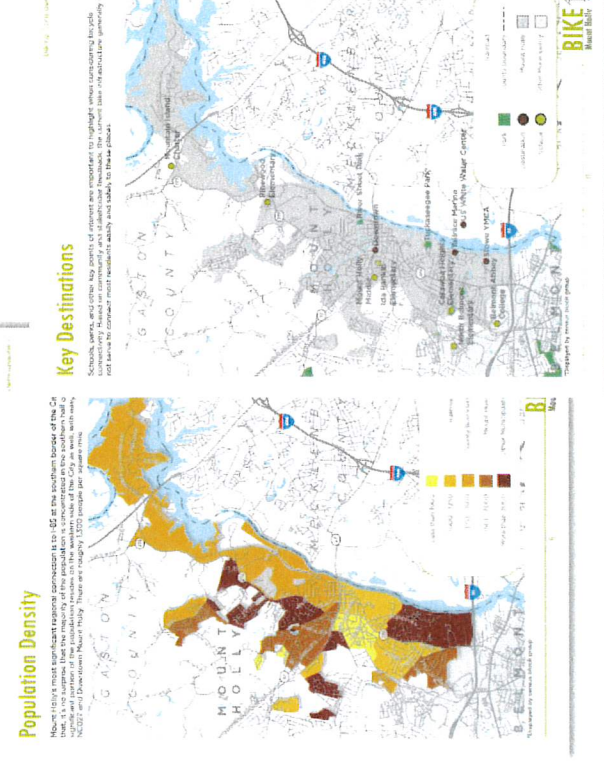


8% increase in population from 2010 to 2016. Mount Holly holds roughly 0.5% of the regional population.



Top Industries

Manufacturing	57.1%
Health Care and Social Assistance	6.0%
Accommodation and Food Services	5.6%

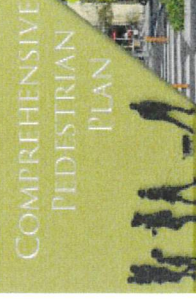


CAROLINA THREAD TRAIL MASTER PLAN FOR CASTON COUNTY COMMUNITIES



**CAROLINA
THREAD
TRAIL**
Weaving
Communities
Together

CITY OF MOUNT HOLLY



AUGUST 2011



Mount Holly, North Carolina
**Strategic Vision
Plan Update**



Facility Recommendations

- **Plan Consistency**
 - Local plans and infrastructure, regional network, etc.
- **Demonstration Projects**
 - Slightly more detail to highlight costs, constraints, and opportunities for selected projects

Total Projects | 36

Bike Lanes | 9.7 miles

Multi-Use Paths | 25.5 miles

Sharrows | 4.2 miles

Wide Shoulders | 6.4 miles

3 loops | North, South, West

3 “out and backs” | North, South, West

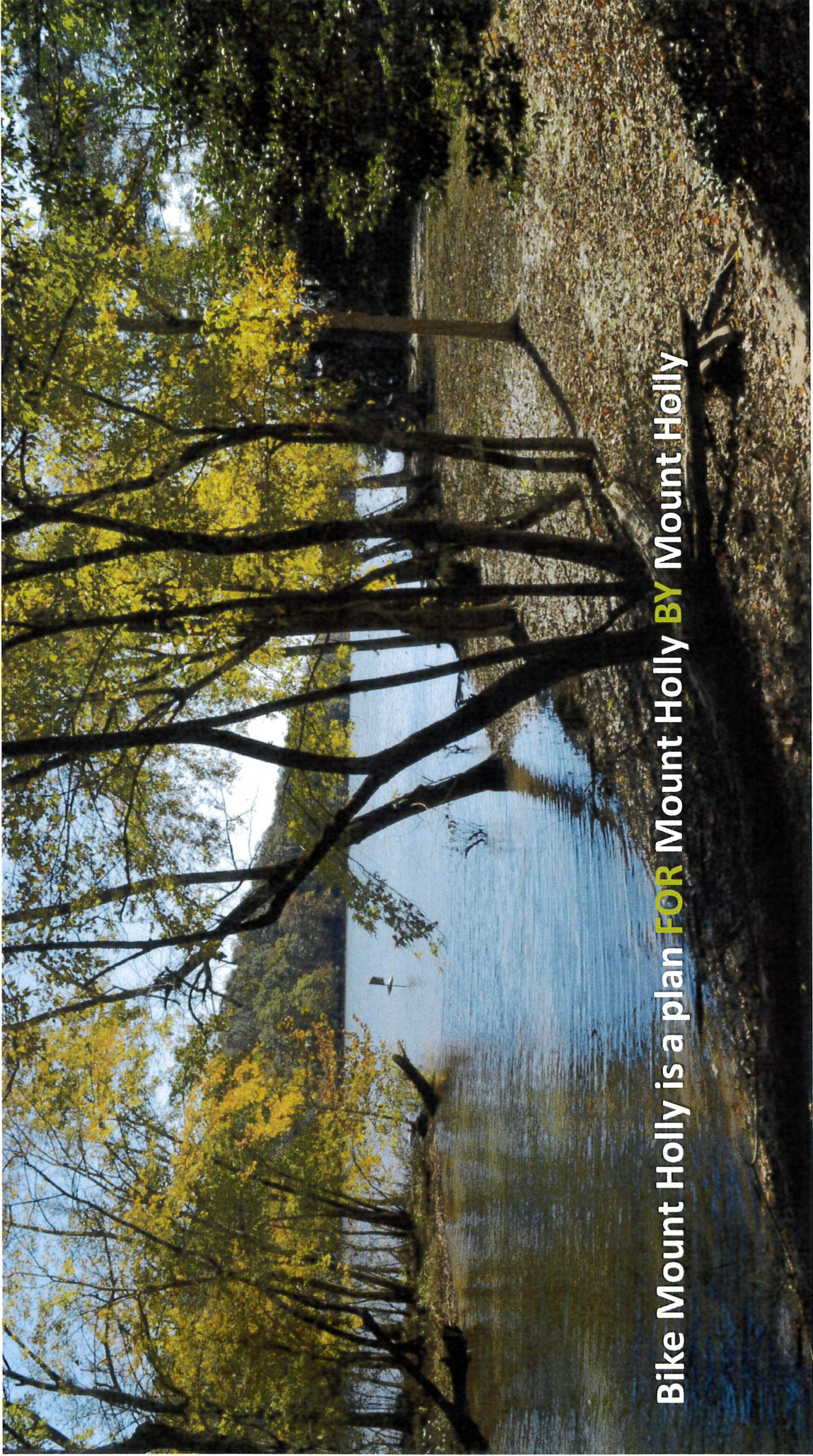
Demonstration Projects | 11



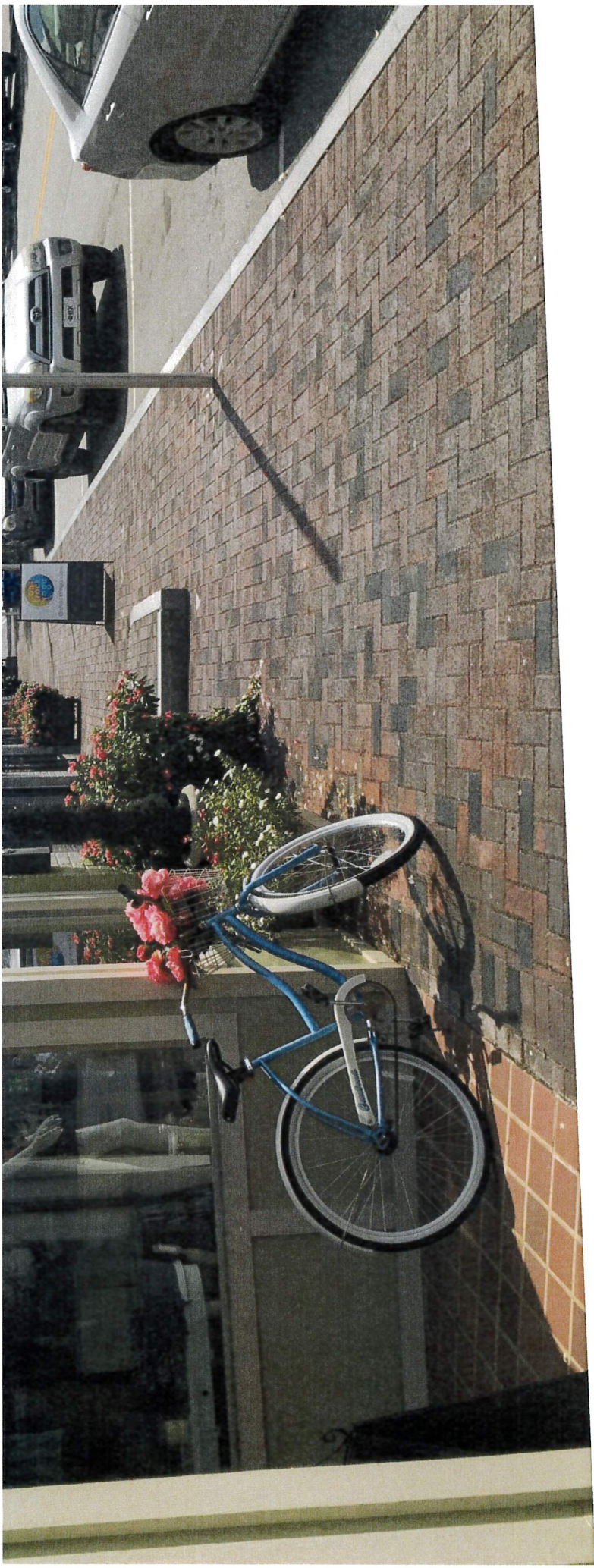
Policies & Programs

- Programmatic improvements to biking in Mount Holly
 - Local Events
 - Project Integration
 - Design Guidelines
 - Promotion and Awareness
 - Monitoring and Assessment
- Assessed by a variety of factors





Bike Mount Holly is a plan **FOR** Mount Holly **BY** Mount Holly



Questions?

OLD BUSINESS

NEW BUSINESS

OTHER BUSINESS

REPORTS

Mount Holly Parks & Recreation

Monthly Report

Sole Patrol- The Sole Patrol met 20 days during the month of September. The total attendance was 584, with 34 different members attending. They met for a monthly birthday party, exercise, and fellowship.

Fitness Center- The Fitness Center was open 24 days during the month of September. The total attendance was 181, with 40 different members attending. Of the 40, 28 were seniors, 8 were paying residents, and 4 were seniors.

Athletics- Our fall sports teams have been playing games throughout the month of September. We have teams participating in soccer, baseball, girls' volleyball, and girls' softball.

Free-play basketball has been averaging 39 people per session. Free-play is held Monday – Friday from 230-5 at the Old Gym for children and Tuckasee Community Center for adults.

Free-play pickleball is averaging 12 people per session. Pickleball is held Monday & Wednesday from 11am-2pm at the Tuckasee Community Center.

Rentals & Special Events- The Tuckasee Community Center was rented 1 time during the month of September. The estimated attendance was 50 people. The shelters at Tuckasee and River Street Parks were rented 9 times, the estimated attendance was 335 people.

Special Events included: A Summer Concert Series on September 6. Musical entertainment was provided by DJ Johnny B's Beach and Boogie and Spare Change.

Food Truck Friday was held on Friday September 13. Kelby Costner provided the entertainment.

News & Notes Food Truck Friday will be held Friday October 11. The In-laws will be providing the entertainment.

Our first Saturday in the Park event will be held on October 19 at Tuckasee Park. David Childers will provide the entertainment. The FROGS will be providing games and activities for children. The event will go from 1-5pm.

Parks & Recreation Commission will be held on Tuesday October 22 at 630pm.

The Halloween Bash will be held on Thursday October 24 at Tuckasee Park from 530-8pm. There will be games, activities, music, and candy for children of all ages.

Incident Disposition Totals by Offense

MOUNT HOLLY POLICE

(09/01/2019 - 09/30/2019)

Offense:	Arrest/No Supp.:	Arrest/Oth. Agency:	Death of Offender:	Vic. Ref. to Cooper.:	Prosecut. Declined:	Extradit. Declined:	Located Missing:	Unfound.:	Reported:	Actual:	Further Invest.:
0300 - Robbery	0	0	0	0	1	0	0	0	1	1	0
0410 - Aggravated Assault	1	0	0	0	1	0	0	0	3	3	1
0420 - Aggravated Assault with Sexual Motives	0	0	0	0	0	0	0	0	3	3	3
0510 - Burglary - Forcible Entry	0	0	0	0	3	0	0	0	8	8	5
0520 - Burglary - Non-Forced Entry	0	0	0	0	0	0	0	0	1	1	1
0630 - Larceny - Shoplifting	1	0	0	0	0	0	0	0	1	1	0
0640 - Larceny - From Motor Vehicle	1	0	0	0	1	0	0	0	12	12	10
0650 - Larceny - Auto Parts & Accessories	0	0	0	0	0	0	0	0	1	1	0
0660 - Larceny - From Buildings	0	0	0	0	0	0	0	0	1	1	0
0690 - Larceny - All Other Larceny	1	0	0	0	4	0	0	0	17	17	6
0710 - Motor Vehicle Theft - Automobile	0	0	0	0	0	0	0	1	1	0	0
0810 - Simple Physical Assault	0	0	0	0	5	0	0	0	7	7	1
0820 - Simple Non-Physical Assault	0	0	0	0	0	0	0	0	1	1	1
0830 - Simple Physical Assault with Sexual Motive	0	0	0	0	0	0	0	0	1	1	1
0890 - Simple Assault- All Other Simple Assault	0	1	0	0	1	0	0	0	2	2	0
1015 - Forgery - Using/Uttering	0	0	0	0	0	0	0	0	2	2	1
1027 - Counterfeiting - Undetermined/Not Applicable	0	0	0	0	0	0	0	0	1	1	0
1120 - Fraud - Obtaining Money/Property by False Pretense	0	0	0	0	0	0	0	0	1	1	1
1150 - Fraud - Credit Card/Automated Teller Machine	0	0	0	0	0	0	0	0	1	1	1
1170 - Fraud - Impersonation	0	0	0	0	1	0	0	0	2	2	1
1180 - Fraud - Wire/Computer/Other Electronic Manipulation	0	0	0	0	0	0	0	0	1	1	0

Incident Disposition Totals by Offense

MOUNT HOLLY POLICE

(09/01/2019 - 09/30/2019)

Offense:	Arrest/No Supp.:	Arrest/Oth. Agency:	Death of Offender:	Vic. Ref. to Cooper.:	Prosecut Declined:	Extradit Declined:	Located Missing:	Unfound.:	Reported:	Actual:	Further Invest.:
1190 - Fraud - All Other Fraud	0	0	0	0	0	0	0	0	3	3	3
1330 - Possessing/Concealing Stolen Property	1	0	0	0	0	0	0	0	1	1	0
1400 - Criminal Damage to Property (Vandalism)	1	0	0	0	2	0	0	0	17	17	11
1590 - Other Weapons Violations	0	0	0	0	0	0	0	0	1	1	0
1790 - All Other Sex Offenses	0	0	0	0	0	0	0	0	3	3	3
1810 - Drug Violations	3	0	0	0	1	0	0	0	4	4	0
1834 - Drug Violations - Equipment/Paraphernalia - Possessing/Concealing	1	0	0	0	0	0	0	0	1	1	0
2030 - Child Neglect (Non-Assaultive)	0	0	0	0	0	0	0	0	2	2	1
2100 - DWI - Alcohol and/or Drugs	3	0	0	0	0	0	0	0	4	4	1
2620 - Kidnapping	0	0	0	0	0	0	0	0	2	2	2
2650 - Escape From Custody or Resist Arrest	1	0	0	0	1	0	0	0	4	4	1
2670 - Trespassing	2	0	0	0	0	0	0	0	3	3	1
2690 - All Other Offenses	1	0	0	0	0	0	0	0	3	3	2
4010 - All Traffic (except DWI)	12	0	0	0	1	0	0	0	15	15	2
4020 - Suicide	0	0	0	0	0	0	0	0	1	1	0
4040 - Non-Criminal Detainment (Involuntary Commitment)	2	0	0	0	0	0	0	0	2	2	0
8010 - Missing Persons	0	0	0	0	0	0	0	1	1	0	0
9910 - Calls for Service	0	0	0	0	0	0	0	3	13	10	3
Totals:	31	1	0	0	22	0	0	5	148	143	63

Arrest Status/Disposition Totals by Offense

MOUNT HOLLY POLICE

(09/01/2019 - 09/30/2019)

Offense:	Further Invest.:	Inactive:	Closed/ Cleared:	Arrest/ Supp.:	Arrest/ Invest.:	Felony:	Misd.:	Juvenile:	Adult:	Offense:
0420 - Aggravated Assault with Sexual Motives	0	0	1	1	0	1	0	0	1	1
0510 - Burglary - Forcible Entry	0	0	1	1	0	0	1	0	1	1
0520 - Burglary - Non-Forced Entry	0	0	1	1	0	1	0	0	1	1
0690 - Larceny - All Other Larceny	0	0	1	1	0	1	0	0	1	1
0810 - Simple Physical Assault	0	0	2	0	2	0	2	0	2	2
1190 - Fraud - All Other Fraud	0	0	2	0	2	1	1	0	2	2
1330 - Possessing/Concealing Stolen Property	0	0	1	1	0	1	0	0	1	1
1400 - Criminal Damage to Property (Vandalism)	0	0	1	1	0	0	1	0	1	1
1810 - Drug Violations	0	0	1	0	1	0	1	0	1	1
1832 - Drug Violations - Equipment/Paraphernalia - Manufacturing	0	0	1	1	0	1	0	0	1	1
1834 - Drug Violations - Equipment/Paraphernalia - Possessing/Concealing	0	0	1	1	0	1	0	0	1	1
2100 - DWI - Alcohol and/or Drugs	0	0	3	3	0	0	3	0	3	3
2620 - Kidnapping	0	0	1	1	0	1	0	0	1	1
2640 - Contempt of Court, Perjury, Court Violations	0	0	9	2	7	0	9	0	9	9
2650 - Escape From Custody or Resist Arrest	0	0	3	2	1	0	3	0	3	3
2660 - Parole & Probation Violations	0	0	3	0	3	1	2	0	3	3
2670 - Trespassing	0	0	3	3	0	0	3	0	3	3
2690 - All Other Offenses	0	0	1	0	1	0	1	0	1	1
4010 - All Traffic (except DWI)	0	0	7	0	7	0	7	0	7	7
4040 - Non-Criminal Detainment (Involuntary Commitment)	0	0	1	0	1	0	0	0	1	1
Totals:	0	0	44	19	25	9	34	0	44	44

Citation Totals by Charge

MOUNT HOLLY POLICE
(09/01/2019 - 09/30/2019)

Charge:	Number of Charges:
Speeding (Infraction)	23
No Operator License	4
Driving While License Revoked	15
Expired Registration	19
Inspection	3
Unsafe Movement	2
Failure To Stop (Stop Sign/Flashing Red Light)	5
Running Red Light	5
No Insurance	3
Possess/Consume Alcohol - Passenger	1
Failure To Reduce Speed	3
Other (Misdemeanor)	1
Other (Infraction)	22
Other (2nd Charge - Misdemeanor)	2
Other (2nd Charge - Infraction)	31
Total:	139

Mt Holly PD
400 E CENTRAL AV MT HOLLY , NC 28120

CFS By Department - All Departments By Date
9/1/2019 - 9/30/2019

MOUNT HOLLY POLICE	Count	Percent
ALARM B	18	0.81%
ALARM R	30	1.36%
ANIMAL COMPLAINT	10	0.45%
ARMED ROBBERY AL OCC	2	0.09%
ASSAULT AL OCC	6	0.27%
ASSAULT IN PROG	1	0.05%
ASSAULT W/ WEAPON	2	0.09%
ASSIST CITY DEPARTMENT	5	0.23%
ASSIST FD/EMS	12	0.54%
ASSIST LE AGENCY	18	0.81%
ASSIST OTHER	9	0.41%
ATTEMPTED B & E	2	0.09%
B & E RES AL OCC	3	0.14%
B & E RES IN PROG	5	0.23%
B & E TO VEHICLE ALR OCC	11	0.50%
B & E VEHICLE IN PROGRESS	1	0.05%
CHECK ROADWAY	13	0.59%
CHECK THE WELFARE	28	1.26%
CHILD CUSTODY	1	0.05%
CIVIL DISPUTE	17	0.77%
COMM SERV SPECIAL EVENT	8	0.36%
COMMUNICATING THREATS	7	0.32%
COURT	8	0.36%
DAMAGE TO PROPERTY	5	0.23%
DEATH INV UNATTENDED	1	0.05%
DISCHARGE FIREARM	4	0.18%
DISTURBANCE NATURE UNK	1	0.05%
DOMESTIC ARGUMENT	20	0.90%
DOMESTIC ASSAULT	4	0.18%
DOMESTIC ESCORT	2	0.09%
DRUGS	4	0.18%
FIGHT MULTIPLE SUBJ	1	0.05%
FOLLOW UP INVESTIGATION	35	1.58%
FOOT PATROL	3	0.14%
FOUND PROPERTY	8	0.36%
FRAUD	7	0.32%
FUNERAL ESCORT	5	0.23%
HANGUP 911	5	0.23%
HARRASSMENT	2	0.09%
HIT & RUN PD	8	0.36%
IDENTITY THEFT	1	0.05%
ILLEGAL DUMPING	1	0.05%

MOUNT HOLLY POLICE

	Count	Percent
INDECENT EXPOSURE	1	0.05%
INFORMATION ONLY	37	1.67%
INTOXICATED DRIVER	4	0.18%
INTOXICATED PEDESTRIAN	4	0.18%
JUVENILE	9	0.41%
JUVENILE SEX ASSAULT AL OCC	1	0.05%
K9 DEPLOYMENT	3	0.14%
KIDNAPPING IN PROG	1	0.05%
LARCENY AL OCC	25	1.13%
LARCENY FROM VEHICLE	1	0.05%
LARCENY IN PROG	1	0.05%
LICENSE CHECK	3	0.14%
LOCKOUT HOUSE/CAR	1	0.05%
MENTAL COMMITMENT	3	0.14%
MISC CALL	1	0.05%
MISSING PERSON JUVENILE	1	0.05%
MV COLLISION PD	34	1.54%
MV COLLISION PI	5	0.23%
NOISE VIOLATION	12	0.54%
OBTAINING WARRANT	5	0.23%
OVERDOSE	3	0.14%
PARKING VIOL	7	0.32%
PERSONAL ESCORT	14	0.63%
PICK UP PROPERTY	1	0.05%
PROWLER	8	0.36%
PUBLIC NUISANCE BIKES/SKATEBOARDS/ATV/DIRT BIKES	2	0.09%
PUBLIC SERVICE CALL	30	1.36%
RADAR/TRAFFIC ENFORCEMENT	3	0.14%
ROAD RAGE	3	0.14%
SCHOOL PROGRAM	1	0.05%
SCHOOL RES OFFICER	10	0.45%
SCHOOL TRAFFIC	13	0.59%
SERVE WARRANT	14	0.63%
SEX OFFENSE/RAPE AL OCC	3	0.14%
SOLICITATION	4	0.18%
SPEC ASSIGNMENT TRAFFIC	1	0.05%
SPECIAL ASSIGNMENT	30	1.36%
SPECIAL CHECK	1119	50.54%
STOLEN VEH IN PROGRESS	1	0.05%
STOLEN VEHICLE AL OCC	3	0.14%
STRANDED MOTORIST	28	1.26%
SUBJECT WITH A GUN/WEAPON	4	0.18%
SUICIDAL SUBJECT	3	0.14%
SUSPICIOUS PERSON	52	2.35%
SUSPICIOUS VEH OCCUP	41	1.85%
SUSPICIOUS VEH UNOCCUP	55	2.48%
TRAFFIC OTHER	19	0.86%
TRAFFIC STOP	221	9.98%

MOUNT HOLLY POLICE		Count	Percent
TRESPASS	21		0.95%
UNAUTHORIZED USE OF CONVEYANCE	1		0.06%
VANDALISM AL OCC	1		0.05%
VERBAL ARGUMENT	12		0.54%
Total Records For MOUNT HOLLY POLICE	2214	Dept Calls/Total Calls	99.24%
No Units		Count	Percent
CHECK THE WELFARE	1		5.88%
INFORMATION ONLY	2		11.76%
JUVENILE	1		5.88%
NOT AN ACTUAL CALL	1		5.88%
OBTAINING WARRANT	1		5.88%
SPECIAL CHECK	7		41.18%
SUSPICIOUS VEH OCCUP	1		5.88%
SUSPICIOUS VEH UNOCCUP	2		11.76%
TRAFFIC STOP	1		5.88%
Total Records For No Units	17	Dept Calls/Total Calls	0.76%
Total Records		2231	

PUBLIC WORKS REPORT

	SEPTEMBER	2019	2018	2017
Water				
Daily Average (mgd)		3.358	2.640	2.708
Daily Maximum (mgd)		3.995	3.060	3.280
Daily Minimum (mgd)		2.864	2.250	2.120
Monthly Total (mg)		100.728	79.250	81.237
Customers				
Inside City Limits		6462	6200	6005
Outside City Limits		493	495	491
TOTAL		6955	6695	6496
Wastewater				
Daily Average (mgd)		2.158	2.060	2.053
Daily Maximum (mgd)		2.484	4.385	2.945
Daily Minimum (mgd)		1.393	1.215	1.260
Monthly Total Flow (mg)		64.748	61.814	61.598
American & Efird Total Flow (mg)		18.135	19.601	19.343
Customers				
Inside City Limits		6057	5799	5608
Outside City Limits		54	53	54
TOTAL		6111	5852	5662
Sanitation				
Number of Customers				
Residential		5563	5424	5229
Commercial / Industrial		154	153	150
Recycling		5675	5533	5335
Garbage Collected (tons)		427.27	404.12	476.92
General Yardwaste (tons)		27.47	86.83	73.69
Chipping (tons)		0.00	0.00	0.00
Leaves (tons)		0.00	0.00	0.00
Total Yardwaste (tons)		27.47	86.83	73.69
White Goods (tons)		0.00	0.00	0.00
Recycling (tons)	NA		77.69	77.24