

**City of Mount Holly
Mount Holly City Council Meeting
Monday, October 10, 2016
Council Chambers
7:00 pm**

Call to Order

Mayor Bryan Hough called the meeting to order at 7:00 pm. The following were present:

Mayor Bryan Hough	Danny Jackson, City Manager
Mayor Pro Tem David Moore	Greg Beal, Planning Director
Councilman Jerry Bishop	Ryan Baker, Fire Chief
Councilwoman Carolyn Breyare	Ray Clemmer, Assistant Director of Utilities
Councilman Jeff Meadows	Dave Johnson, Utilities Director/City Engineer
Councilman Jim Hope	Don Roper, Chief of Police
Councilman Perry Toomey	Miles Braswell, Assistant City Manager
Kemp Michael, City Attorney	Africa Otis, Finance Officer

Invocation

Councilman Jeff Meadows gave the invocation.

Pledge of Allegiance

Boy Scout Troop 59 of the First United Methodist Church in Mount Holly led attendees in the Pledge of Allegiance.

Set the Agenda

Mayor Hough asked for any changes to the agenda. With no changes to the agenda Councilman Bishop made a motion to approve the agenda as presented. Mayor Pro Tem Moore seconded the motion. All Council Members voted in favor. (Motion carried)

CONSENT AGENDA

1. Approval of Lien for Weeds and Grass
 - West Glendale Ave
 - 103 Webb Street
 - 102 Maple Drive
2. Approval of a Proclamation for Breast Cancer Awareness Month
3. Approval of a Proclamation for Dyslexia Awareness Month
4. Approval of Amendment to the Fee Schedule as it relates to the Grand Hall
5. Approval of a Mutual Aid Agreement between the Mount Holly Police Department and the Cramerton Police Department
6. Approval of a Resolution Declaring Surplus Property
7. Call for a public hearing for a text amendment to amend Articles 3, 4, 5, 6 and 9 of the Zoning Ordinance to reflect reorganization, educational/institutional uses and legislative updates.
8. Call for a public hearing regarding a request by C@ Design Development for a rezoning of Tax Parcel ID #s 202122, 181214, and a portion of 202120 from R-12 Single Family to Single Family Conditional District and Tax Parcel ID #s 181227 and 202690 from R-1 Gaston County to Single Family Conditional District.
9. Approval of the Resolution Directing the Clerk to investigate the Annexation Petitions of the Property located at Tax Parcel ID #s 202122, 181227, 202690, 181214, and a portion of 202120, Approval of the Certificates of Sufficiency of the annexation petition, and Approval of a Resolution to Call for a Public Hearing on the Annexation of the Property in the Petitions
10. Approval of the minutes of the September 12, 2016 Council Meeting

11. Approval of the minutes of the September 26, 2016 Work Session Meeting

Councilman Bishop made a motion to approve the consent agenda. Councilwoman Breyare seconded the motion. All Council Members present voted in favor. (Motion carried)

PRESENTATIONS

1. Presentation of the Community Foundation of Gaston County Impact Grant

Mr. McGlohon came before the City Council for the 3rd year in a row to present the Community Foundation of Gaston County Impact Grants. He advised this program was originally supposed to be 3 years but it has been extended an additional 2 years. Mr. McGlohon presented the Mount Holly Historical Society with two grants. The first was \$2000 to be used for a research library and \$1000 to be used for a research kiosk. Mr. McGlohon then presented the Mount Holly Community Foundation with a grant for a runners nutrition program that would tie in with Discover You. Last he awarded the Community Garden with a grant for \$2375 to help with start up costs for a wellness program.

PUBLIC HEARING

1. Public Hearing for review and recommendation for the adoption of Rules of Procedure for the Planning Commission and Board of Adjustment under Section 12.2 and 13.2 of the Zoning Ordinance

Mr. DuPont advised that the City has always had Rules of Procedures in place for the Planning Commission and the Zoning Board of Adjustments; however the most current copy cannot be located. . Therefore staff bringing before the Council an updated version of the Rules of Procedures for approval.

At this time, Councilman Bishop made a motion to enter into the public hearing for the adoption of Rules of Procedure for the Planning Commission and Board of Adjustment under Section 12.2 and 13.2 of the Zoning Ordinance. Councilwoman Breyare seconded the motion. All Council Members voted in favor. (Motion carried) With no one signed up to speak, Councilman Bishop made a motion to close the public hearing and return to open session. Councilman Meadows seconded the motion. All Council Members voted in favor. (Motion carried)

Councilman Bishop made a motion to approve the Rules of Procedure for the Planning Commission and Board of Adjustment under Section 12.2 and 13.2 of the Zoning Ordinance. (Resolution #10102016D) Councilman Meadows seconded the motion. All Council Members voted in favor. (Motion carried)

2. Public Hearing to amend Chapter 17, Subdivision Ordinance of the City Code of Laws in regard to regulating private trails in developments

Chief Roper advised that public safety staff, parks and recreation and the planning department came together to discuss private trails and greenways within developments. With this becoming a popular amenity with developers within subdivisions this group got together and came up with some regulatory standards as it relates to public safety. He advised that all trails would have to be at least 8ft wide to accommodate public safety vehicles. An information kiosk would have to be a permanent fixture at each trail head referencing specific information relating to the trail. Chief Roper further advised that a trail marking system would be required to meet regulations set forth in the proposed ordinance and the maintenance of the trail would be the responsibility of the HOA.

At this time Mayor Pro Tem Moore made a motion to enter into the public hearing to amend Chapter 17, Subdivision Ordinance of the City Code of Laws in regard to regulating private trails in developments. Councilman Toomey seconded the motion. All Council Members voted in favor. (Motion carried) With no one signed up to speak, Councilman Bishop made a motion to close the public hearing and return to open session. Councilwoman Breyare seconded the motion. All Council Members voted in favor. (Motion carried)

Councilwoman Breyare asked about how people on the trail would be reached in an emergency situation. Chief Roper commented that the Police Department has a 4-seater UTV and both the Police and Fire Departments have bicycles. He further advised that there would also be police presence walking the trail. Chief Baker commented that this is already a proven system that was taken from other cities and towns. There were questions from Mayor Hough and Councilman Meadows regarding the maintenance once the developer pulls out of the neighborhood and the legalities of requiring the HOA to maintain the trail marking system. It was the consensus of the Council to look into the maintenance issue further and continue the discussion at the next meeting.

PUBLIC COMMENT – Three (3) Minute Limit

Crystal Wayman was present on behalf of Reverend Charles McCorkle to invite Council and Staff to fall festival October 22nd at the Wesleyan Church.

NEW BUSINESS

1. Recommendation for Construction Manager at Risk for the North Fire Station and Public Works Facility

Mr. Braswell advised that staff recently found out that due to statutory limitations the City could no longer move forward with CoxSchepp Construction as originally approved by the City Council for the Construction Manager at Risk. Therefore, the Construction Committee reconvened and interviewed the other two qualified firms that originally submitted RFQ's for the project. After the interview, Staff and the Construction Committee agreed to make the recommendation that the City negotiate a contract with Miles McClellan Construction for the Construction Manager at Risk. Councilman Hope made a motion to approve Miles McClellan Construction Company for the Construction Manager at Risk. Councilman Bishop seconded the motion. All Council Members voted in favor. (Motion carried)

2. Consideration and Approval of Fees and Contract for Architectural Services for the City Garage

Councilman Toomey made a motion to approve the Fees and Contract for Architectural Services for the City Garage. Mayor Pro Tem Moore seconded the motion. All Council members voted in favor. (Motion carried)

3. Discussion to finalize the Scope of Services for the Strategic Visioning Plan

Mr. Beal advised that at the work session meeting he presented a scope of services for the Strategic Visioning Plan to the City Council. Mr. Aaron Arnett with Arnett Muldrow came before the City Council to better describe the process and the work that his company will be providing for the City. He advised that there would be a high level of community involvement. A Steering Committee will be formed and they will reach out to Buxton for retail planning. Mr. Beal advised that they are currently working to finalize the contract with Arnett Muldrow and will bring the contract back to Council for final approval.

ADJOURN

With no additional items for discussion, Mayor Hough entertained a motion to adjourn. Councilman Bishop made the motion to adjourn the October 10, 2016 Council Meeting. Mayor Pro Tem Moore seconded the motion. All Council members present voted in favor. (Motion carried)

The meeting adjourned at 8:45 p.m.