



## September 25, 2017 Council Meeting

Mayor Bryan Hough  
Mayor Pro-Tem David Moore  
Councilman Jerry Bishop  
Councilwoman Carolyn Breyare  
Councilman Jim Hope  
Councilman Jeff Meadows  
Councilman Perry Toomey  
Kemp Michael, City Attorney  
Danny Jackson, City Manager

**CITY OF MOUNT HOLLY  
MOUNT HOLLY CITY COUNCIL**



**September 25, 2017  
7:00 P.M.**

**CALL TO ORDER BY THE MAYOR**

**INVOCATION**

**PLEDGE OF ALLEGIANCE  
Boy Scout Troop 59**

**SET THE AGENDA**

**CONSENT AGENDA**

1. Approval of Liens for Weeds and Grass
  - 222 Adrian
  - 102 Maple
  - 109 McLean
  - 214 Highland
2. Approval of a Resolution Accepting the Records Retention and Disposition Schedule
3. Approval of a Resolution for the Gaston County Tax Collectors Office to Levy and Collect Taxes for the City of Mount Holly.
4. Approval of an Amendment to the Fee Schedule to Include a Meter Testing Fee
5. Approval of the minutes of the August 14, 2017 Council Meeting
6. Approval of the minutes of the August 28, 2017 Council Work Session Meeting

**PRESENTATIONS**

1. Swearing In and Pinning Ceremony for Firefighter William Costello
  2. Recognition of Jason Jackson for his Advanced Fire Fighter Certificate
  3. Introduction of New City Employees
- Mayor Hough  
Chief Ryan Baker  
Department Heads*

**PUBLIC HEARING**

1. Public Hearing on the CDBG Infrastructure Grant for Globe Mill Neighborhood Water and Sewer
- Brian DuPont*

**PUBLIC COMMENT – Three (3) Minute Limit**

**OLD BUSINESS**

1. Discussion of Phase 2, Street Tree Lights along Central Ave and Highway 27
  2. Discussion of Lighting of the I-85 Elevated Water Tank
- Miles Braswell  
Dave Johnson*

**NEW BUSINESS**

1. Discussion of exterior signage / lighting request at the Mount Holly Historical Society
  2. Discussion of the Belmont Mount Holly Road Sidewalk Engineering Firm
  3. Discussion of a Special Event Request for East Central Avenue
- Mary Smith  
Brian DuPont  
Danny Jackson*

**5 MINUTE RECESS**

**RECONVENE**

**OTHER BUSINESS**

1. Approval of a portion of the September 25, 2017 minutes regarding the Public Hearing on the CDBG Infrastructure Grant for Globe Mill Neighborhood Water and Sewer *Mayor Hough*

**CLOSED SESSION**

**ADJOURN**

# **CONSENT AGENDA**



## City of Mount Holly Action Agenda Item

|                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| <b>To:</b> City Council<br><b>From:</b> Jonathan Wilson                                                                                                                                                                                                                                                                                                                                           | <b>Date:</b> 9-7-17<br><b>Meeting Date:</b> 9-11-17                                              |
| <b>Agenda Item to be considered:</b> Request for adoption of three liens for clearing of grass and weeds.                                                                                                                                                                                                                                                                                         |                                                                                                  |
| <b>Will this require a public hearing?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO                                                                                                                                                                                                                                                                                    |                                                                                                  |
| <b>Background/Purpose of Request :</b> Staff is wishing that council adopt liens to be placed on<br><br>109 McLean Street, Gaston County Parcel ID: 181929<br>222 Adrian Street, Gaston County Parcel ID: 124398<br>102 Maple Drive, Gaston County Parcel ID: 124386<br><br>for the clearing of grass and weeds in violation of the City's nuisance ordinance under Section 8-9 of the City Code. |                                                                                                  |
| <b>Fiscal Impact:</b>                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                  |
| Will Item affect current budget                                                                                                                                                                                                                                                                                                                                                                   | <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A |
| Reviewed by Finance Director                                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A |
| Preaudit Certification required                                                                                                                                                                                                                                                                                                                                                                   | <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A |
| Capital Project Ordinance required                                                                                                                                                                                                                                                                                                                                                                | <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A |
| Budget Transfer required                                                                                                                                                                                                                                                                                                                                                                          | <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A |
| <b>Total City Dollars:</b>                                                                                                                                                                                                                                                                                                                                                                        | \$                                                                                               |
| <b>Budget Code</b>                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                  |
| Reviewed by City Attorney                                                                                                                                                                                                                                                                                                                                                                         | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |
| <b>Manager/Staff Recommendation:</b><br>Adopt one lien for 109 McLean Street in the amount of \$420.00.<br>Adopt one lien for 102 Maple Drive in the amount of \$600.00.<br>Adopt one lien for 222 Adrian Street in the amount of \$880.00.                                                                                                                                                       |                                                                                                  |
| <b>Result of City Council Decision:</b><br><br>                                                                                                                                                                                                                                                                                                                                                   |                                                                                                  |
| <b>Attachments:</b><br>1. Copy of ordinance to place lien on 109 McLean Street<br>2. Copy of ordinance to place lien on 102 Maple Drive<br>3. Copy of ordinance to place lien on 222 Adrian Street                                                                                                                                                                                                |                                                                                                  |

AN ORDINANCE BY THE CITY OF MOUNT HOLLY  
ESTABLISHING A LIEN ON CERTAIN REAL PROPERTY  
FOR CLEARING OF GRASS & WEEDS

Drawn by & Return:  
City of Mt. Holly, P.O. Box 406, Mt. Holly, NC 28120

WHEREAS, certain abatement of public nuisance proceedings have been initiated by the City of Mount Holly pertaining to a certain lot or parcel located in the City of Mount Holly, North Carolina, and identified as Tax Parcel ID# 124398, 222 Adrian Street, said parcel being owned by Sean O'Toole & Jennifer Merrill ; and,

WHEREAS, notice of violation was made known to the above-mentioned owner as required by Section 8-9 through 8-14 of the Ordinances of the City of Mount Holly, North Carolina, and the owner has failed to abate the nuisance and the administrator has caused the property to be cleared of the nuisance; and,

WHEREAS, that the actual cost of abated the nuisance has not been paid within 30 days after receipt of the statement of the charges from the City.

NOW, THEREFORE, BE IT RESOLVED, that this Ordinance shall be recorded in the Office of the Register of Deeds for Gaston County, North Carolina, and indexed in the name of the property owner as provided in N.C.G.S. 160A-175(e) and 160A-365, as a lien against the above-described property in favor of the City of Mount Holly for the cost of abating the nuisance, as follows:

|                         |           |
|-------------------------|-----------|
| Actual cost of clearing | \$ 45.00  |
| Actual cost of clearing | \$ 485.00 |
| Administrative cost     | \$ 350.00 |
|                         | <hr/>     |
| Total Lien Due          | \$ 880.00 |

Adopted by the City Council of the city of Mount Holly upon motion duly made, seconded and carried at a properly held meeting on \_\_\_\_\_ day of \_\_\_\_\_, 2017.

CITY OF MOUNT HOLLY

By: \_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

AN ORDINANCE BY THE CITY OF MOUNT HOLLY  
ESTABLISHING A LIEN ON CERTAIN REAL PROPERTY  
FOR CLEARING OF GRASS & WEEDS

Drawn by & Return:

City of Mt. Holly, P.O. Box 406, Mt. Holly, NC 28120

WHEREAS, certain abatement of public nuisance proceedings have been initiated by the City of Mount Holly pertaining to a certain lot or parcel located in the City of Mount Holly, North Carolina, and identified as Tax Parcel ID# 124386, 102 Maple Drive, said parcel being owned by Dorothy Manes; and,

WHEREAS, notice of violation was made known to the above-mentioned owner as required by Section 8-9 through 8-14 of the Ordinances of the City of Mount Holly, North Carolina, and the owner has failed to abate the nuisance and the administrator has caused the property to be cleared of the nuisance; and,

WHEREAS, that the actual cost of abated the nuisance has not been paid within 30 days after receipt of the statement of the charges from the City.

NOW, THEREFORE, BE IT RESOLVED, that this Ordinance shall be recorded in the Office of the Register of Deeds for Gaston County, North Carolina, and indexed in the name of the property owner as provided in N.C.G.S. 160A-175(e) and 160A-365, as a lien against the above-described property in favor of the City of Mount Holly for the cost of abating the nuisance, as follows:

|                         |           |
|-------------------------|-----------|
| Actual cost of clearing | \$ 125.00 |
| Actual cost of clearing | \$ 125.00 |
| Administrative cost     | \$ 350.00 |
|                         | <hr/>     |
| Total Lien Due          | \$ 600.00 |

Adopted by the City Council of the city of Mount Holly upon motion duly made, seconded and carried at a properly held meeting on \_\_\_\_\_ day of \_\_\_\_\_, 2017.

CITY OF MOUNT HOLLY

By: \_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

AN ORDINANCE BY THE CITY OF MOUNT HOLLY  
ESTABLISHING A LIEN ON CERTAIN REAL PROPERTY  
FOR CLEARING OF GRASS & WEEDS

Drawn by & Return:  
City of Mt. Holly, P.O. Box 406, Mt. Holly, NC 28120

WHEREAS, certain abatement of public nuisance proceedings have been initiated by the City of Mount Holly pertaining to a certain lot or parcel located in the City of Mount Holly, North Carolina, and identified as Tax Parcel ID# 181929 , 109 McLean Street , said parcel being owned by Tabitha Willis ; and,

WHEREAS, notice of violation was made known to the above-mentioned owner as required by Section 8-9 through 8-14 of the Ordinances of the City of Mount Holly, North Carolina, and the owner has failed to abate the nuisance and the administrator has caused the property to be cleared of the nuisance; and,

WHEREAS, that the actual cost of abated the nuisance has not been paid within 30 days after receipt of the statement of the charges from the City.

NOW, THEREFORE, BE IT RESOLVED, that this Ordinance shall be recorded in the Office of the Register of Deeds for Gaston County, North Carolina, and indexed in the name of the property owner as provided in N.C.G.S. 160A-175(e) and 160A-365, as a lien against the above-described property in favor of the City of Mount Holly for the cost of abating the nuisance, as follows:

|                         |           |
|-------------------------|-----------|
| Actual cost of clearing | \$ 70.00  |
| Administrative cost     | \$ 350.00 |
|                         | <hr/>     |
| Total Lien Due          | \$ 420.00 |

Adopted by the City Council of the city of Mount Holly upon motion duly made, seconded and carried at a properly held meeting on \_\_\_\_\_ day of \_\_\_\_\_, 2017.

CITY OF MOUNT HOLLY

By: \_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

AN ORDINANCE BY THE CITY OF MOUNT HOLLY  
ESTABLISHING A LIEN ON CERTAIN REAL PROPERTY  
FOR CLEARING OF GRASS & WEEDS

Drawn by & Return:

City of Mt. Holly, P. O. Box 406, Mt. Holly, NC 28120

WHEREAS, certain abatement of public nuisance proceedings have been initiated by the City of Mount Holly pertaining to a certain lot or parcel located in the City of Mount Holly, North Carolina, and identified as Tax Parcel ID# 123777, 214 Highland Street, Mt. Holly, NC 28120, said parcel being owned by Thongsavanh Boutsomsi; and,

WHEREAS, notice of violation was made known to the above-mentioned owner as required by Section 8-9 through 8-14 of the Ordinances of the City of Mount Holly, North Carolina, and the owner has failed to abate the nuisance and the administrator has caused the property to be cleared of the nuisance; and,

WHEREAS, that the actual cost of abating the nuisance has not been paid within 30 days after receipt of the statement of the charges from the City.

NOW, THEREFORE, BE IT RESOLVED, that this Ordinance shall be recorded in the Office of the Register of Deeds for Gaston County, North Carolina, and indexed in the name of the property owner as provided in N.C.G.S. 160A-175(e) and 160A-365, as a lien against the above-described property in favor of the City of Mount Holly for the cost of abating the nuisance, as follows:

|                         |           |
|-------------------------|-----------|
| Actual cost of clearing | \$ 40.00  |
| Administrative cost     | \$ 350.00 |
|                         | <hr/>     |
| Total Lien Due          | \$ 390.00 |

Adopted by the City Council of the City of Mount Holly upon motion duly made, seconded and carried at a properly held meeting on \_\_\_\_ day of \_\_\_\_\_, 2017.

CITY OF MOUNT HOLLY

By: \_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

(seal)

AN ORDINANCE BY THE CITY OF MOUNT HOLLY  
ESTABLISHING A LIEN ON CERTAIN REAL PROPERTY  
FOR CLEARING OF GRASS & WEEDS

Drawn by & Return:

City of Mt. Holly, P. O. Box 406, Mt. Holly, NC 28120

WHEREAS, certain abatement of public nuisance proceedings have been initiated by the City of Mount Holly pertaining to a certain lot or parcel located in the City of Mount Holly, North Carolina, and identified as Tax Parcel ID# 123777, 214 Highland Street, Mt. Holly, NC 28120, said parcel being owned by Thongsavanh Boutsomsi; and,

WHEREAS, notice of violation was made known to the above-mentioned owner as required by Section 8-9 through 8-14 of the Ordinances of the City of Mount Holly, North Carolina, and the owner has failed to abate the nuisance and the administrator has caused the property to be cleared of the nuisance; and,

WHEREAS, that the actual cost of abating the nuisance has not been paid within 30 days after receipt of the statement of the charges from the City.

NOW, THEREFORE, BE IT RESOLVED, that this Ordinance shall be recorded in the Office of the Register of Deeds for Gaston County, North Carolina, and indexed in the name of the property owner as provided in N.C.G.S. 160A-175(e) and 160A-365, as a lien against the above-described property in favor of the City of Mount Holly for the cost of abating the nuisance, as follows:

|                         |           |
|-------------------------|-----------|
| Actual cost of clearing | \$ 40.00  |
| Administrative cost     | \$ 350.00 |
|                         | <hr/>     |
| Total Lien Due          | \$ 390.00 |

Adopted by the City Council of the City of Mount Holly upon motion duly made, seconded and carried at a properly held meeting on \_\_\_\_ day of \_\_\_\_\_, 2017.

CITY OF MOUNT HOLLY

By: \_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

(seal)

AN ORDINANCE BY THE CITY OF MOUNT HOLLY  
ESTABLISHING A LIEN ON CERTAIN REAL PROPERTY  
FOR CLEARING OF GRASS & WEEDS

Drawn by & Return:  
City of Mt. Holly, P. O. Box 406, Mt. Holly, NC 28120

WHEREAS, certain abatement of public nuisance proceedings have been initiated by the City of Mount Holly pertaining to a certain lot or parcel located in the City of Mount Holly, North Carolina, and identified as Tax Parcel ID# 123777, 214 Highland Street, Mt. Holly, NC 28120, said parcel being owned by Thongsavanh Boutsomsi; and,

WHEREAS, notice of violation was made known to the above-mentioned owner as required by Section 8-9 through 8-14 of the Ordinances of the City of Mount Holly, North Carolina, and the owner has failed to abate the nuisance and the administrator has caused the property to be cleared of the nuisance; and,

WHEREAS, that the actual cost of abating the nuisance has not been paid within 30 days after receipt of the statement of the charges from the City.

NOW, THEREFORE, BE IT RESOLVED, that this Ordinance shall be recorded in the Office of the Register of Deeds for Gaston County, North Carolina, and indexed in the name of the property owner as provided in N.C.G.S. 160A-175(e) and 160A-365, as a lien against the above-described property in favor of the City of Mount Holly for the cost of abating the nuisance, as follows:

|                         |           |
|-------------------------|-----------|
| Actual cost of clearing | \$ 136.75 |
| Administrative cost     | \$ 350.00 |
|                         | <hr/>     |
| Total Lien Due          | \$ 486.75 |

Adopted by the City Council of the City of Mount Holly upon motion duly made, seconded and carried at a properly held meeting on \_\_\_\_ day of \_\_\_\_\_, 2017.

CITY OF MOUNT HOLLY

By: \_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

(seal)

AN ORDINANCE BY THE CITY OF MOUNT HOLLY  
ESTABLISHING A LIEN ON CERTAIN REAL PROPERTY  
FOR CLEARING OF GRASS & WEEDS

Drawn by & Return:

City of Mt. Holly, P. O. Box 406, Mt. Holly, NC 28120

WHEREAS, certain abatement of public nuisance proceedings have been initiated by the City of Mount Holly pertaining to a certain lot or parcel located in the City of Mount Holly, North Carolina, and identified as Tax Parcel ID# 123777, 214 Highland Street, Mt. Holly, NC 28120, said parcel being owned by Thongsavanh Boutsomsi; and,

WHEREAS, notice of violation was made known to the above-mentioned owner as required by Section 8-9 through 8-14 of the Ordinances of the City of Mount Holly, North Carolina, and the owner has failed to abate the nuisance and the administrator has caused the property to be cleared of the nuisance; and,

WHEREAS, that the actual cost of abating the nuisance has not been paid within 30 days after receipt of the statement of the charges from the City.

NOW, THEREFORE, BE IT RESOLVED, that this Ordinance shall be recorded in the Office of the Register of Deeds for Gaston County, North Carolina, and indexed in the name of the property owner as provided in N.C.G.S. 160A-175(e) and 160A-365, as a lien against the above-described property in favor of the City of Mount Holly for the cost of abating the nuisance, as follows:

|                         |             |
|-------------------------|-------------|
| Actual cost of clearing | \$ 995.00   |
| Administrative cost     | \$ 350.00   |
|                         | <hr/>       |
| Total Lien Due          | \$ 1,345.00 |

Adopted by the City Council of the City of Mount Holly upon motion duly made, seconded and carried at a properly held meeting on \_\_\_\_ day of \_\_\_\_\_, 2017.

CITY OF MOUNT HOLLY

By: \_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

(seal)



|                                                                                                                                                                                                                                                                            |                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| <b>To:</b> Mayor and City Council<br><b>From:</b> Amy Miller, City Clerk                                                                                                                                                                                                   | <b>Date:</b> September 7, 2017<br><b>Meeting Date:</b> September 11, 2017             |
| <b>Agenda Item to be considered: Approval of a Resolution Accepting the Records Retention and Disposition Schedule</b>                                                                                                                                                     |                                                                                       |
|                                                                                                                                                                                                                                                                            |                                                                                       |
| <b>Will this require a public hearing?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO                                                                                                                                                             |                                                                                       |
| <b>Background/Purpose of Request :</b> Staff has been working with the Asst City Attorney in regard to updating our Public Records information. During the process we realized that Council needs to approve an updated version of the retention and disposition schedule. |                                                                                       |
|                                                                                                                                                                                                                                                                            |                                                                                       |
| <b>Fiscal Impact:</b>                                                                                                                                                                                                                                                      |                                                                                       |
| Will Item affect current budget                                                                                                                                                                                                                                            | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |
| Reviewed by Finance Director                                                                                                                                                                                                                                               | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |
| Preaudit Certification required                                                                                                                                                                                                                                            | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |
| Capital Project Ordinance required                                                                                                                                                                                                                                         | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |
| Budget Transfer required                                                                                                                                                                                                                                                   | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |
| <b>Total City Dollars:</b>                                                                                                                                                                                                                                                 | \$                                                                                    |
| <b>Budget Code</b>                                                                                                                                                                                                                                                         |                                                                                       |
| Reviewed by City Attorney                                                                                                                                                                                                                                                  | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |
| <b>Manager/Staff Recommendation:</b><br>Approval                                                                                                                                                                                                                           |                                                                                       |
| <b>Result of City Council Decision:</b><br>_____                                                                                                                                                                                                                           |                                                                                       |
| <b>Attachments: Resolution</b>                                                                                                                                                                                                                                             |                                                                                       |

**RESOLUTION OF THE CITY OF MOUNT HOLLY  
ACCEPTING RECORDS RETENTION AND DISPOSITION SCHEDULE  
UPDATED SEPTEMBER 10, 2012**

**WHEREAS**, "Public Record" means any document, paper, letter, map, book, photograph, film, sound recording, magnetic or other tape, electronic data-processing record, artifact or other documentary material, despite physical form or characteristics, made or received pursuant to law or ordinance in connection with the transaction of public business by any agency in North Carolina government or its subdivisions; and,

**WHEREAS**, without a retention program, public records can accumulate, causing the need for additional storage space; and,

**WHEREAS**, the Municipal Records Retention and Disposition Schedule is endorsed by the Division of Archives and History and the Department of Cultural Resources; and,

**WHEREAS**, the City of Mount Holly currently uses this system for records retention and disposal; and,

**WHEREAS**, the Municipal Records Retention and Disposition Schedule was updated on September 10, 2012; and,

**WHEREAS**, the City of Mount Holly recognizes that the new update requires a specific Agency Policy date for records to be discarded "when Administrative value ends;" and,

**WHEREAS**, the City of Mount Holly regards three (3) years as a valuable time for any records to be retained, save those records that are required to be kept longer per said schedule.

**NOW, THEREFORE, BE IT RESOLVED THAT THE CITY OF MOUNT HOLLY CITY COUNCIL** accepts the revised Municipal Records Retention and Disposition Schedule issued by the North Carolina Department of Cultural Resources, Division of Archives and History, Archives and Records Section, Records Service Branch, dated September 10, 2012; and,

**NOW, THEREFORE, BE IT FURTHER RESOLVED THAT THE CITY OF MOOUNT HOLLY CITY COUNCIL** deems the appropriate time to retain all records to be discarded "when Administrative value ends" as a period of no less than three (3) years.

Adopted this the 25<sup>th</sup> day of September, 2017.

ATTEST:

\_\_\_\_\_  
Bryan Hough, Mayor

\_\_\_\_\_  
Amy Miller, City Clerk



Don Roper  
Chief of Police

# Mount Holly Police Department

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400 E Central Avenue • Mount Holly, NC • 28120 • (704) 827-4343 • (704) 822-2932

## Memorandum

From: Chief Don Roper

Reference: Retention Schedule

Date: 09-22-17

The Mount Holly Police Department maintains electronic files containing video images collected from in-car camera systems and body-worn cameras assigned to patrol officers. These electronic files are set to automatically purge every ninety (90) days.

Video that is part of a criminal investigation, administrative review, or the subject of a citizen complaint will be retained beyond the standard 90 day retention schedule.

In the event an electronic file containing video collected from one of these systems needs to be retained longer, an officer will complete a video retention request and forward it through the chain of command to the administrative sergeant responsible for maintaining the system. The administrative sergeant will then retrieve the file, make a hard copy, and retain the file as evidence. A file retained in this manner will be retained for as long as the file has evidentiary or administrative value.



|                                                                                                                                                                                                                                                            |                                                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| <b>To:</b> Mayor and City Council<br><b>From:</b> Africa Otis, Finance Officer                                                                                                                                                                             | <b>Date:</b> September 7, 2017<br><b>Meeting Date:</b> September 11, 2017             |
| <b>Agenda Item to be considered: Approval of a Resolution for the Gaston County Tax Collector to Levy and Collect Taxes for the City of Mount Holly</b>                                                                                                    |                                                                                       |
|                                                                                                                                                                                                                                                            |                                                                                       |
| <b>Will this require a public hearing?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO                                                                                                                                             |                                                                                       |
| <b>Background/Purpose of Request :</b> At the June Work Session Meeting Council entered into an agreement with Gaston County to collect the City Taxes. This is a resolution that directs the County to move forward with the levy and collection process. |                                                                                       |
|                                                                                                                                                                                                                                                            |                                                                                       |
| <b>Fiscal Impact:</b>                                                                                                                                                                                                                                      |                                                                                       |
| Will Item affect current budget                                                                                                                                                                                                                            | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |
| Reviewed by Finance Director                                                                                                                                                                                                                               | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |
| Preaudit Certification required                                                                                                                                                                                                                            | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |
| Capital Project Ordinance required                                                                                                                                                                                                                         | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |
| Budget Transfer required                                                                                                                                                                                                                                   | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |
| <b>Total City Dollars:</b>                                                                                                                                                                                                                                 | \$                                                                                    |
| <b>Budget Code</b>                                                                                                                                                                                                                                         |                                                                                       |
| Reviewed by City Attorney                                                                                                                                                                                                                                  | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |
| <b>Manager/Staff Recommendation:</b><br>Approval                                                                                                                                                                                                           |                                                                                       |
| <b>Result of City Council Decision:</b><br>_____                                                                                                                                                                                                           |                                                                                       |
| <b>Attachments: Resolution</b>                                                                                                                                                                                                                             |                                                                                       |

**RESOLUTION AUTHORIZING THE GASTON COUNTY TAX  
COLLECTOR TO LEVY AND COLLECT PROPERTY TAXES FOR THE  
CITY OF MOUNT HOLLY**

BE IT RESOLVED by the City Council of the City of Mount Holly, North Carolina, as follows:

The Gaston County Tax Collector is hereby authorized, empowered, and commended to collect the taxes as set forth in the tax records filed in the office of the Gaston County Tax Collector in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the City of Mount Holly, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, for and on account, thereof, in accordance with the law.

Duly resolved by the Mount Holly City Council this 25th day of September, 2017 while in regular session.

ATTEST:

\_\_\_\_\_  
Bryan Hough,  
Mayor

\_\_\_\_\_  
Amy Miller,  
City Clerk



## City of Mount Holly Action Agenda Item

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| <b>To:</b> Mayor and City Council<br><b>28Fro</b> Amy Hollingsworth, Deputy<br><b>m:</b> Finance Officer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Date:</b> 9-13-2017<br><br><b>Meeting Date:</b> 9-25-2017                                     |
| <b>Agenda Item to be considered:</b> <i>Revision to the City of Mount Holly Fee Schedule.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                  |
| <b>Recommending to add charge:</b> <i>Meter Testing Fee \$100, to the Water &amp; Sewer section of the current fee schedule with an effective date of September 25, 2017.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                  |
| <b>Will this require a public hearing?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                  |
| <b>Background/Purpose of Request:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                  |
| <b>Action to add Meter Testing Fee of \$100, to the Water &amp; Sewer section of the current fee schedule to align with current Mount Holly Utility Billing Procedures Policy Section V: Meter Testing 5.1</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                  |
| <b>METER TESTING</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                  |
| <p><b>5.1 Requesting a Meter Test</b> - A Customer may request the city to test the Customer's water meter. If the Customer's meter tests within the allowable limits as defined by the manufacturer's specification, a charge based on the City's annually adopted Fee Schedule shall be placed on the Customer's account for the meter test.</p> <p>If the Customer's meter tests outside the allowable limits as defined by the manufacturer's specification, there shall be no charge for the meter test. The Customer's account shall then be credited based on the inaccuracy of the tested meter for the current billing period, if applicable. If a meter is determined to be out of calibration, it shall either be calibrated or replaced with a calibrated meter.</p> |                                                                                                  |
| <b><i>This addition will address the issue of customers requesting a new meter or replacement model for reported usage issues and upon testing the meter is found to be in working order and any concerns found were not manufacturing nor calibrate related. This fee will absorb some cost of labor and supplies occurred when staff have to install a temporary meter while testing the original meter, then reinstalling original meter once testing has determine there is no problem with meter.</i></b>                                                                                                                                                                                                                                                                   |                                                                                                  |
| <b>Fiscal Impact:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                  |
| Will Item affect current budget                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |
| Reviewed by Finance Director                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |
| Preaudit Certification required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A            |
| Capital Project Ordinance required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A            |
| Budget Transfer required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A            |
| <b>Total City Dollars:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | \$                                                                                               |
| <b>Budget Code</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                  |
| Reviewed by City Attorney                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A            |
| <b>Manager/Staff Recommendation:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                  |
| <b>Approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                  |
| <b>Result of City Council Decision:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                  |
| <b>Attachments:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                  |

## Chapter 3-1

# Water & Sewer

| Water & Sewer                                               | Current                      |
|-------------------------------------------------------------|------------------------------|
| Water (per 1,000 gallons)                                   |                              |
| Residential                                                 |                              |
| Basic Tier (Under 2,000 gallons per month)                  | \$3.35                       |
| 1 <sup>st</sup> Tier (2,001 – 6,000 gallons per month)      | \$3.35                       |
| 2 <sup>nd</sup> Tier (6,001 – 10,000 gallons per month)     | \$3.59                       |
| 3 <sup>rd</sup> Tier (10,000 plus gallons per month)        | \$3.83                       |
| Non-Residential                                             |                              |
| Basic Tier (Under 2,000 gallons per month)                  | \$4.19                       |
| 1 <sup>st</sup> Tier (2,001 – 6,000 gallons per month)      | \$4.19                       |
| 2 <sup>nd</sup> Tier (6,001 – 10,000 gallons per month)     | \$4.64                       |
| 3 <sup>rd</sup> Tier (10,000 – 9,999,999 gallons per month) | \$5.09                       |
| 4 <sup>th</sup> Tier (10,000,000 plus gallons per month)    | \$5.70                       |
| Outside customers are double the inside rate                |                              |
| <b>Tap Fees</b>                                             |                              |
| ¾" Inside city                                              | \$900.00                     |
| ¾" Outside city                                             | \$1,800.00                   |
| 1" Inside city                                              | \$1,100.00                   |
| 1" Outside city                                             | \$2,200.00                   |
| 1-1/2" Inside city                                          | \$2,000.00                   |
| 1-1/2" Outside city                                         | \$4,000.00                   |
| 2" Inside city                                              | \$3,000.00                   |
| 2" Outside city                                             | \$6,000.00                   |
| Wet Tap on existing customer service line                   | \$600.00                     |
| Sewer (per 1,000 gallon)                                    |                              |
| Residential                                                 |                              |
| Basic Tier (Under 2,000 gallons per month)                  | \$3.07                       |
| 1 <sup>st</sup> Tier (2,001 – 6,000 gallons per month)      | \$3.07                       |
| 2 <sup>nd</sup> Tier (6,001 – 10,000 gallons per month)     | \$3.41                       |
| 3 <sup>rd</sup> Tier (10,000 plus gallons per month)        | \$3.55                       |
| Non-Residential                                             |                              |
| Basic Tier (Under 2,000 gallons per month)                  | \$3.83                       |
| 1 <sup>st</sup> Tier (2,001 – 6,000 gallons per month)      | \$3.83                       |
| 2 <sup>nd</sup> Tier (6,001 – 10,000 gallons per month)     | \$4.28                       |
| 3 <sup>rd</sup> Tier (10,000 – 9,999,999 gallons per month) | \$4.74                       |
| 4 <sup>th</sup> Tier (10,000,000 plus gallons per month)    | \$3.00                       |
| Outside customers are double the inside rate                |                              |
| <b>Tap Fees</b>                                             |                              |
| 4" Inside city                                              | \$850.00                     |
| 4" Outside city                                             | \$1,700.00                   |
| Over 4" Inside city                                         | Negotiable                   |
| Over 4" Outside city                                        | Negotiable                   |
| Cleanout                                                    | \$100.00                     |
| Minimum Bill                                                | 2,000 gallons                |
| Pretreatment (See worksheet)                                | Actual<br>Analytical<br>Cost |

|  |  |
|--|--|
|  |  |
|--|--|

|                                              |            |
|----------------------------------------------|------------|
| <b>Radio Read Meter</b>                      |            |
| ¾"                                           | \$300.00   |
| 1"                                           | \$375.00   |
| 1 ½"                                         | \$520.00   |
| 2"                                           | \$700.00   |
| <b>Other Fees</b>                            |            |
| Service Deposit for owners & renters         |            |
| Inside City                                  | \$50.00    |
| Outside City                                 | \$65.00    |
| Late Fee (after 16 <sup>th</sup> )           | \$15.00    |
| Delinquent Penalty (after 26 <sup>th</sup> ) | \$30.00    |
| Lock Fee                                     | \$15.00    |
| Broken Lock Replacement                      | \$30.00    |
| Returned Check Fee                           | \$20.00    |
| Meter Tampering/Testing Fee                  | \$100.00   |
| Irrigation cut off                           | \$75.00    |
| Irrigation reconnection                      | \$75.00    |
|                                              |            |
| Stormwater                                   | \$2.50/REU |
|                                              |            |

# Mount Holly Utility Billing Procedures Policy

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## Section V

### METER TESTING

- 5.1 Requesting a Meter Test** - A Customer may request the city to test the Customer's water meter. If the Customer's meter tests within the allowable limits as defined by the manufacturer's specification, a charge based on the City's annually adopted Fee Schedule shall be placed on the Customer's account for the meter test.

If the Customer's meter tests outside the allowable limits as defined by the manufacturer's specification, there shall be no charge for the meter test. The Customer's account shall then be credited based on the inaccuracy of the tested meter for the current billing period, if applicable. If a meter is determined to be out of calibration, it shall either be calibrated or replaced with a calibrated meter.

## Section VI

### METER TAMPERING

- 6.1 Tampering and Consequences** - If the Utility Billing Department Personnel determines that a meter has been tampered with, a \$100.00 tampering fee will be imposed on the account of the owner or resident of that property. This tampering fee must be paid prior to utility services being reconnected. Meter tampering includes the connecting and disconnecting of utility services at the City's meter by the owner or resident of the property and also breakage of the cut off that is on the meter. Meter tampering by law is a Class I Misdemeanor offense.

**City of Mount Holly**  
**Mount Holly City Council Meeting**  
**Monday, August 14, 2017**  
**Council Chambers**  
**7:00 pm**

**Call to Order**

Mayor Bryan Hough called the meeting to order at 7:00 pm. The following were present:

|                              |                                                |
|------------------------------|------------------------------------------------|
| Mayor Bryan Hough            | Danny Jackson, City Manager                    |
| Mayor Pro Tem David Moore    | Greg Beal, Planning Director                   |
| Councilman Jerry Bishop      | Ryan Baker, Fire Chief                         |
| Councilwoman Carolyn Breyare | Ray Clemmer, Assistant Director of Utilities   |
| Councilman Jeff Meadows      | Dave Johnson, Utilities Director/City Engineer |
| Councilman Jim Hope          | Don Roper, Chief of Police                     |
| Councilman Perry Toomey      | Miles Braswell, Assistant City Manager         |
| Kemp Michael, City Attorney  | Africa Otis, Finance Officer                   |

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**Invocation**

Reverend Mike Carr from the First Methodist Church in Mount Holly gave the invocation.

**Pledge of Allegiance**

Boy Scout Troop 59 of the First United Methodist Church in Mount Holly led attendees in the Pledge of Allegiance.

**SET THE AGENDA**

With no changes to the agenda Mayor Pro Tem Moore made a motion to approve the agenda as submitted. Councilman Toomey seconded the motion. All Council Members voted in favor. Motion carried.

**CONSENT AGENDA**

1. Approval of Budget Amendment for Linear Park
  2. Approval of Budget Amendment for Strategic Visioning Plan
  3. Approval of a Resolution for Surplus Property
  4. Release of Letter of Credit for Westland Farm Phase I Map 4
  5. Approval of the minutes of the July 10, 2017 Council Meeting
- Councilman Hope made a motion to approve the consent agenda. Councilwoman Breyare seconded the motion. All Council Members present voted in favor. (Motion carried)

**PRESENTATIONS**

1. Swearing In and Pinning Ceremony for Captain David Sisk  
Mayor Hough administered the Police Captain's Oath of Office to Captain David Sisk. Captain Sisk was pinned by his wife and son.

**NEW BUSINESS**

1. Consideration and Approval of the Bids for the Renovations to Administration Offices  
Mr. Braswell advised that the Construction Committee met in April and Staff presented 2 options. The Committee agreed upon the option that includes 6 new administrative offices. These offices will be constructed in the same manner as the existing offices. The project was put out to bid and staff is recommending the project be awarded under 2 separate contracts. The first to Bower Traust Construction for the base bid construction in the amount of \$51,750 and the second to Glass and Mirror Unlimited, Inc. to provide and install the glass front store walls in the amount of \$15,982. Councilman Bishop made the motion as stated by Mr. Braswell for the total cost of \$67,732 for the office expansion

project. Councilman Hope seconded the motion. All Council Members voted in favor. (Motion carried)

2. Consideration and Approval of the Safer Grant

Chief Baker came before the City Council for permission to accept the SAFER Grant from FEMA on behalf of the City. Councilman Bishop made the motion to move forward with the acceptance of the SAFER Grant. Councilwoman Breyare seconded the motion. All Council Members voted in favor. (Motion carried)

3. Discussion of CDBG Infrastructure Grant for Globe Mill Neighborhood Water & Sewer

Mr. DuPont advised that staff became aware late last year of the call for the upcoming CDBG grant applications. Historically the city has applied for this grant and with Council's approval is moving forward with the grant application process for the globe mill neighborhood water and sewer. There is no match requirement. Mr. DuPont commented that to begin the process City Council will need to hold a public hearing at the September meeting. Councilman Bishop made a motion to call for a public hearing at the September 11, 2017 meeting on the CDBG Infrastructure Grant for Globe Mill Neighborhood Water & Sewer. Mayor Pro Tem David Moore seconded the motion. All Council Members present voted in favor. (Motion carried)

**CLOSED SESSION**

1. Closed Session - pursuant to N.C.G.S 143-318.11 (a)(3 and 5)

Councilman Hope made a motion to enter into Closed Session - pursuant to N.C.G.S 143-318.11 (a)(3 and 5). Mayor Pro Tem Moore seconded the motion. All Council Members voted in favor. (Motion carried) The time was 7:16 pm

Councilman Bishop made a motion to return to open session. Councilman Hope seconded the motion. All Council Member voted in favor. (Motion carried) The time was 7:55 p.m.

At this time, Mayor Hough advised that no action was taken in closed session.

**ADJOURN**

With no additional items for discussion, Mayor Hough entertained a motion to adjourn. Mayor Pro Tem Moore made the motion to adjourn the August 14, 2017 Council Meeting. Councilman Meadows seconded the motion. All Council members present voted in favor. (Motion carried)

The meeting adjourned at 7:57 p.m.

**CITY OF MOUNT HOLLY**  
**MOUNT HOLLY CITY COUNCIL WORK SESSION**  
**Location: Council Chambers**

**City of Mount Holly**  
**Mount Holly City Council Work Session Meeting**  
**Monday, August 28, 2017**  
**Council Chambers**  
**6:30 pm**

**Call to Order**

Mayor Hough called the meeting to order at 6:30 pm. The following were present:

|                              |                                                     |
|------------------------------|-----------------------------------------------------|
| Mayor Bryan Hough            | Danny Jackson, City Manager                         |
| Mayor Pro Tem David Moore    | Miles Braswell, Assistant City Manager              |
| Councilman Jerry Bishop      | David Johnson, City Engineer/ Director of Utilities |
| Councilman Jim Hope          | Ryan Baker, Fire Chief                              |
| Councilman Perry Toomey      | Mark Jusko, Recreation Supervisor                   |
| Councilman Jeff Meadows      |                                                     |
| Councilwoman Carolyn Breyare | Don Roper, Police Chief                             |
| Attorney Kemp Michael        | Greg Beal, Planning Director                        |
|                              | Africa Otis, Finance Officer                        |

**Invocation**

Mayor Pro Tem Moore led the Council, staff and attendees in prayer.

**SET THE AGENDA**

With no changes to the agenda, Mayor Pre Tem Moore made a motion to approve the agenda as presented. Councilwoman Breyare seconded the motion. All Council Members voted in favor. (Motion carried)

1. Presentation and request regarding the 2017 Gaston Outside GO-tober Event

Mark Cramer with the Greater Gaston Development Corp came before Council to give an update on the GO Campaign. He advised that October is designated as GO month and they want to finalize the event in Mount Holly with a downtown street fair and food vendors. He asked Council to partnership for the event with in-kind services and street closure. Mayor Pro Tem Moore made a motion to move forward with the partnership. Councilman Bishop seconded the motion. All Council Members voted in favor. (Motion carried)

2. Discussion of Code Enforcement

Mr. Kusak reviewed the code enforcement process. He advised that it is complaint driven and a determination will be made if it is a violation. If it is determined a violation they are given 15 days to comply. There was discussion regarding adequacy of the rules

and the violation for repeat offenders. Council directed staff to look into speeding up the violation process and look for a more aggressive timeframe.

3. Discussion of Phase 2, Street Tree Lights along Central Ave and Highway 27

Mr. Braswell came before the Council for direction on moving forward with Phase 2 of the Street Tree Light Project. Council directed Mr. Braswell to get estimates on lighting the additional 24 trees and the 2 tree in front of Visealo's and bring it back recommendation next month. Council agreed they would like the tree's in front of Visealo's lit before the Christmas Holiday. Mr. Braswell advised that this is an unbudgeted item therefore staff would have to find the funding if directed to move forward with this project before July 1' 2018.

4. Lighting demonstration for the I-85 Water Tank

Mr. Johnson advised that there will be a light show on the I-85 water tank tonight from 9-10pm. The lighting is similar to that of the Bank of America building in Charlotte. This item will be discussed further at the next meeting with additional feedback from tonight's lighting.

5. Update regarding the Dutchmans Creek Greenway

Mr. Wilson advised that work has started on the Dutchman's Creek Greenway. After the survey has been finalized then the design process will start and staff will start looking for grant opportunities.

6. Closed Session - pursuant to N.C.G.S 143-318.11 (a)(3 and 5)

Mayor Pro Tem Moore made a motion to enter into Closed Session - pursuant to N.C.G.S 143-318.11 (a)(3 and 5). Councilman Meadows seconded the motion. All Council Members voted in favor. (Motion carried) The time was 7:54 pm

Councilman Toomey made a motion to return to open session. Mayor Pro Tem Moore seconded the motion. All Council Member voted in favor. (Motion carried) The time was 8:16 p.m.

At this time, Mayor Hough advised that no action was taken in closed session.

7. Adjourn

With no additional items for discussion, Mayor Hough entertained a motion to adjourn. Mayor Pro Tem Moore made the motion to adjourn the August 28, 2017 Council Work Session Meeting. Councilman Meadows seconded the motion. All Council members present voted in favor. (Motion carried)

The meeting adjourned at 8:18 p.m.

# **PRESENTATIONS**



## City of Mount Holly Action Agenda Item

|                                                                                                                                                        |                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| <b>To:</b> Mayor and City Council<br>Ryan Baker, Fire Chief                                                                                            | <b>Date:</b> September 7, 2017<br><b>Meeting Date:</b> September 11, 2017                        |
| <b>Agenda Item to be considered:</b><br>Swearing in of new Firefighter Billy Costello                                                                  |                                                                                                  |
| <b>Will this require a public hearing?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO                                         |                                                                                                  |
| <b>Background/Purpose of Request :</b><br><br>We would like to conduct a swearing in ceremony during the City Council Meeting for Firefighter Costello |                                                                                                  |
| <b>Fiscal Impact:</b>                                                                                                                                  |                                                                                                  |
| Will Item affect current budget                                                                                                                        | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| Reviewed by Finance Director                                                                                                                           | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| Preaudit Certification required                                                                                                                        | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| Capital Project Ordinance required                                                                                                                     | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| Budget Transfer required                                                                                                                               | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| <b>Total City Dollars:</b>                                                                                                                             |                                                                                                  |
| <b>Budget Code</b>                                                                                                                                     |                                                                                                  |
| Reviewed by City Attorney                                                                                                                              | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A            |
| <b>Manager/Staff Recommendation:</b>                                                                                                                   |                                                                                                  |
| <b>Result of City Council Decision:</b>                                                                                                                |                                                                                                  |
| <b>Attachments: Oath of Office</b>                                                                                                                     |                                                                                                  |

Firefighter

***I solemnly swear that I will support and defend the Constitution of the United States of America and the State of North Carolina against all enemies, both foreign and domestic, and I will faithfully and impartially discharge my duties as a firefighter of the City of Mount Holly under the appointment of the City of Mount Holly to the laws of the North Carolina to the best of my skills and abilities, so help me God.***



## City of Mount Holly Action Agenda Item

|                                                                                                                                                                                          |                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| <b>To:</b> Mayor and City Council<br>Ryan Baker, Fire Chief                                                                                                                              | <b>Date:</b> September 7, 2017<br><b>Meeting Date:</b> September 11, 2017                        |
| <b>Agenda Item to be considered:</b><br>Recognition of Jason Jackson for his Advanced Firefighter Certificate                                                                            |                                                                                                  |
| <b>Will this require a public hearing?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO                                                                           |                                                                                                  |
| <b>Background/Purpose of Request :</b><br><br>We would like to acknowledge Firefighter Jason Jackson for receiving his Advanced Firefighter certificate during the City Council Meeting. |                                                                                                  |
| <b>Fiscal Impact:</b>                                                                                                                                                                    |                                                                                                  |
| Will Item affect current budget                                                                                                                                                          | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| Reviewed by Finance Director                                                                                                                                                             | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| Preaudit Certification required                                                                                                                                                          | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| Capital Project Ordinance required                                                                                                                                                       | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| Budget Transfer required                                                                                                                                                                 | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| <b>Total City Dollars:</b>                                                                                                                                                               |                                                                                                  |
| <b>Budget Code</b>                                                                                                                                                                       |                                                                                                  |
| Reviewed by City Attorney                                                                                                                                                                | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A            |
| <b>Manager/Staff Recommendation:</b>                                                                                                                                                     |                                                                                                  |
| <b>Result of City Council Decision:</b>                                                                                                                                                  |                                                                                                  |
| <b>Attachments:</b>                                                                                                                                                                      |                                                                                                  |



## City of Mount Holly Action Agenda Item

|                                                                                                                                                                                                                                         |                                                                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| <b>To:</b> City Council                                                                                                                                                                                                                 | <b>Date:</b> September 21, 2017                                                                  |
| <b>From:</b> Danny Jackson, City Manager                                                                                                                                                                                                | <b>Meeting Date:</b> September 25, 2017                                                          |
| <b><u>Agenda Item to be considered:</u></b> <i>Presentations #3 – Introduction of new city employees</i>                                                                                                                                |                                                                                                  |
| <b>Will this require a public hearing?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO                                                                                                                          |                                                                                                  |
| <b><u>Background/Purpose of Request :</u></b> <i>It is that time of the year whereby we introduced the latest in new city employees to the City Council and the general public. The Department Heads will handle the introductions.</i> |                                                                                                  |
| <b><u>Fiscal Impact:</u></b>                                                                                                                                                                                                            |                                                                                                  |
| Will Item affect current budget                                                                                                                                                                                                         | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| Reviewed by Finance Director                                                                                                                                                                                                            | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| Preaudit Certification required                                                                                                                                                                                                         | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| Capital Project Ordinance required                                                                                                                                                                                                      | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| Budget Transfer required                                                                                                                                                                                                                | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| <b>Total City Dollars:</b>                                                                                                                                                                                                              | \$                                                                                               |
| <b>Budget Code</b>                                                                                                                                                                                                                      |                                                                                                  |
| Reviewed by City Attorney                                                                                                                                                                                                               | <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A |
| <b>Manager/Staff Recommendation:</b> N/A                                                                                                                                                                                                |                                                                                                  |
| <b>Result of City Council Decision:</b><br>_____                                                                                                                                                                                        |                                                                                                  |
| <b>Attachments:</b>                                                                                                                                                                                                                     |                                                                                                  |

# **PUBLIC HEARINGS**



## City of Mount Holly Action Agenda Item

|                                                                                                                                                                                                                                                                |                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| <b>To:</b> City Council                                                                                                                                                                                                                                        | <b>Date:</b> 9-20-17                                                                             |
| <b>From:</b> Brian DuPont                                                                                                                                                                                                                                      | <b>Meeting Date:</b> 9-25-17                                                                     |
| <b>Agenda Item to be considered:</b> Public hearing on the CDBG Infrastructure Grant for Globe Mill Neighborhood Water & Sewer                                                                                                                                 |                                                                                                  |
| <br>                                                                                                                                                                                                                                                           |                                                                                                  |
| <b>Will this require a public hearing?</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO                                                                                                                                                 |                                                                                                  |
| <b>Background/Purpose of Request :</b> At the August council meeting, an update on the CDBG Infrastructure grant was presented. A public hearing was called for as part of the application process.                                                            |                                                                                                  |
| The CDBG-I grant process has requirements for holding the public hearing. Mr. Adam Kiker, LKC Engineering, the consultant that is helping prepare the grant application will be present to answer any questions about the project scope and grant application. |                                                                                                  |
| The application would be due by September 29, 2017 with notification if awarded a grant by February 2018.                                                                                                                                                      |                                                                                                  |
| <b>Fiscal Impact:</b>                                                                                                                                                                                                                                          |                                                                                                  |
| Will Item affect current budget                                                                                                                                                                                                                                | <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A |
| Reviewed by Finance Director                                                                                                                                                                                                                                   | <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A |
| Preaudit Certification required                                                                                                                                                                                                                                | <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A |
| Capital Project Ordinance required                                                                                                                                                                                                                             | <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A |
| Budget Transfer required                                                                                                                                                                                                                                       | <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A |
| <b>Total City Dollars:</b>                                                                                                                                                                                                                                     | \$                                                                                               |
| <b>Budget Code</b>                                                                                                                                                                                                                                             |                                                                                                  |
| Reviewed by City Attorney                                                                                                                                                                                                                                      | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |
| <b>Manager/Staff Recommendation:</b>                                                                                                                                                                                                                           |                                                                                                  |
| Hold Public Hearing based on Script Provided & Approve Resolution for CDBG-I grant                                                                                                                                                                             |                                                                                                  |
| <b>Result of City Council Decision:</b>                                                                                                                                                                                                                        |                                                                                                  |
| <br>                                                                                                                                                                                                                                                           |                                                                                                  |
| <b>Attachments:</b>                                                                                                                                                                                                                                            |                                                                                                  |
| 1. Project Description                                                                                                                                                                                                                                         |                                                                                                  |
| 2. Public Hearing Meeting Script                                                                                                                                                                                                                               |                                                                                                  |
| 3. Map & Cost Estimate                                                                                                                                                                                                                                         |                                                                                                  |
| 4. Resolution for Application                                                                                                                                                                                                                                  |                                                                                                  |

### **Project Description**

The City of Mount Holly is submitting a grant application requesting approximately \$1,843,000 in CDBG Infrastructure funds to provide water and sewer service to the Globe Mill Neighborhood – Phase 1. This Phase 1 area includes portions of Clegg, N. McGinnis, Craig, Globe and Clark Streets. If funded, the project will provide the replacement of approximately 3,700 LF with 8-inch PVC sanitary sewer and 4,200 LF with 6-inch water main. The City contracted with Michael Walser to complete household income surveys which resulted in a total of 130 surveys. The proposed project (Phase 1) consists of 53 homes, of which are 9 vacant occupiable homes. The project will serve a total of 84 persons, of which 83 or 98.80% are of low and moderate income.

The public hearing on September 11, 2017 is being held to gather citizen input and answer any questions on the submission of the proposed CDBG Infrastructure Grant Application. Applications must be submitted by September 29, 2017 to the NC Department of Environmental Quality – CDBG Division. The City Council must adopt an Authorizing Resolution for the submission of the CDBG Infrastructure Grant Application.

## **Public Hearing Meeting Script**

**Date: September 11, 2017**

### **City of Mount Holly**

This public hearing on September 11, 2017 will provide an explanation and description of the 2017 North Carolina Department of Environmental Quality (DEQ) Community Development Block – Infrastructure Grant (CDBG-I).

We are present to discuss the purpose of the public hearing for the City of Mount Holly's CDBG-I funding application. The purpose of the public hearing is to obtain citizen's views and to allow response from the public to funding proposals and answer any questions posed by citizens. This public hearing will cover the City's community development needs, development of the proposed activities, and a review of program compliance before the submission of the City's CDBG-I funding application to the state of the North Carolina.

The City proposes to request funding from NCDEQ'S CDBG-I program for the Globe Mill Neighborhood Water and Sewer Rehabilitation Project. The purpose of the CDBG-I grant program is to replace approximately 3,700 LF with 8-inch PVC sanitary sewer and replace approximately 4,200 LF with 6" DIP water main along portions of Clegg, N. McGinnis, Craig, Globe and Clark Streets.

To improve the quality of life for low to moderate income people by providing a safe, clean environment and clean drinking water through water and sewer infrastructure improvements and extensions of service.

- To benefit a residential area where at least 51% of the beneficiaries are low to moderate income as defined by the United States Department of Housing and Urban Development.
- To perform eligible activities.
- To minimize displacement, and
- Provide displacement assistance as necessary.

For the fiscal year of 2017 the CDBG-I funding available is expected to be \$21,725,000. The maximum available grant is \$2.0 million over a 3-year period. Applications for funding will be received on September 29, 2017.

The CDBG program is able to fund a wide variety of community development activities. The State of North Carolina has chosen to fund two activities: water and sewer infrastructure, and economic development projects that lead to job creation or retention. The infrastructure program, or CDBG-I program can fund a range of water and sewer infrastructure activities, including, but not limited to the following:

Water:

- Projects that resolve water loss in distribution systems.
- Projects that extend public water to areas with contaminated wells.
- Projects that extend water lines to areas with dry wells.
- Projects that assist with low water pressure in public water systems.
- Projects that regionalize two or more water systems.
- Project that rehabilitate or replace a water treatment plant.

Wastewater:

- Projects that resolve inflow and infiltration to collection systems and surcharges from pumps stations and manholes.
- Projects that extent public sewer to areas with failed septic tanks.
- Projects that rehabilitate a wastewater treatment plant to allow for greater efficiency/compliance with regulations.

The City of Mount Holly is seeking an amount in CDBG-I funds not to exceed \$1,843,000 for the Globe Mill Neighborhood Water and Sewer Rehabilitation Project. The purpose of the City's request is to replace approximately 3,700 LF with 8-inch PVC sanitary sewer and replace approximately 4,200 LF with 6" DIP water main.

Informal community meetings were held in the project area to inform citizens of the potential project and get feedback from the residents.

A total of 100% of the CDBG- I funding will be used to benefit Low to Moderate Income (LMI) people. The project area in the City of Mount Holly been determined to have an income survey area of 84 persons; of which 98.80% are low and moderate income.. The project area includes the Globe Mill Neighborhood which includes portions of Clegg Street, N. McGinnis Street, Craig Street, Globe Street and Clark Street.

The range of activities covered by the CDBG-I funds for the Globe Mill Neighborhood Water and Sewer Rehabilitation Project includes:

- Construction
- Environmental Review
- Engineering Design
- Construction Administration and observation
- Legal activities
- Surveying
- Grant Administration

If the City of Mount Holly is awarded a CDBG-I grant, the city is required to adhere to federal procurement requirements and other federal regulations which include:

- American with Disabilities Act/Section 504 Survey
- Davis-Bacon & Related Labor Acts
- Adoption/Submittal of a Citizen's Participation Plan
- Adoption/Submittal of an Equal Opportunity Plan
- Adoption/Submittal of a Fair Housing Plan
- Adoption/Submittal of a Language Access Plan
- Adoption/Submittal of a Relocation Assistance Plan
- Adoption/Submittal of a Section 3 Plan
- Excess Force Provision

The State of North Carolina requires that the if City of Mount Holly receives CDBG grant funding that the City will certify that they will comply with the requirements of the general displacement and relocation policy for CDBG grant funding. This policy assists low to moderate income people with costs associated with relocation or displacement, should such relocation become necessary due to the project activities. CDBG funds can be used for those costs, if necessary. If no displacement and relocation will occur as a result of the proposed CDBG grant activity, then the City of Mount Holly confirms that during this public hearing.

In the past, the City has applied for and received for the following completed CDBG project:

- 2009 – River Street Park Area Community Revitalization  
\$1,000,000

The City will submit its CDBG-I application for the Globe Mill Neighborhood Water and Sewer Rehabilitation Project on September 29, 2017. The CDBG-I application will be available for review during normal business hours at Mount Holly City Hall, 400 East Central Avenue in Mount Holly. Additional information is available from Danny Jackson, Mount Holly City Manager: (704) 827-3931 or [dannyjackson@motholly.us](mailto:dannyjackson@motholly.us). Should you have any complaints or grievances regarding the subject public hearing, they should be addressed to the addressee mentioned above within 10 business days or by September 18, 2017 and a written response to the written complaints and/or grievances will be sent by the City within 10 business days, where practicable.

We open the floor for comments and questions about the CDBG program, and about the proposed project.



**CITY OF MOUNT HOLLY  
GLOBE MILL NEIGHBORHOOD  
WATER AND SEWER REHABILITATION, PHASE 1**

**SUMMARY OF TOTAL PROJECT COSTS**

|                                            | <b>Water</b> | <b>Sewer</b> | <b>Total</b>       |
|--------------------------------------------|--------------|--------------|--------------------|
| Sanitary Sewer Rehabilitation              |              | \$960,000    | \$960,000          |
| Water Main Replacement                     | \$403,000    |              | \$403,000          |
| <b>Subtotal Construction Estimate</b>      |              |              | <b>\$1,363,000</b> |
| Contingencies (10%)                        | \$40,800     | \$95,200     | \$136,000          |
| Engineering                                |              |              | \$129,000          |
| Surveying                                  | \$4,500      | \$10,500     |                    |
| Design and Permitting                      | \$28,200     | \$65,800     |                    |
| Bid Management                             | \$3,600      | \$8,400      |                    |
| Certification/ Record Drawings             | \$2,400      | \$5,600      |                    |
| Construction Management and Inspection     | \$28,500     | \$66,500     | \$95,000           |
| Grant Administration                       |              |              | \$115,000          |
| Permit Fees, Advertisements, Miscellaneous | \$2,500      | \$2,500      | \$5,000            |
| <b>Total Project Cost</b>                  |              |              | <b>\$1,843,000</b> |

**CITY OF MOUNT HOLLY  
GLOBE MILL NEIGHBORHOOD  
WATER AND SEWER REHABILITATION, PHASE 1**

**SANITARY SEWER REHABILITATION**

|     | Item Description                                            | Quantities | Units | Unit Cost   | Extended Cost |
|-----|-------------------------------------------------------------|------------|-------|-------------|---------------|
| 1.  | Dig & Replace 8" PVC Sanitary Sewer Main (0'-6' depth)      | 370        | LF    | \$75.00     | \$27,750.00   |
| 2.  | Dig & Replace 8" PVC Sanitary Sewer Main (6'-8' depth)      | 370        | LF    | \$85.00     | \$31,450.00   |
| 3.  | Dig & Replace 8" PVC Sanitary Sewer Main (8'-10' depth)     | 1,480      | LF    | \$95.00     | \$140,600.00  |
| 4.  | Dig & Replace 8" PVC Sanitary Sewer Main (10'-12' depth)    | 1,110      | LF    | \$105.00    | \$116,550.00  |
| 5.  | Dig & Replace 8" PVC Sanitary Sewer Main (12'-14' depth)    | 370        | LF    | \$120.00    | \$44,400.00   |
| 6.  | New 4' Diameter Manhole (0'-6' depth)                       | 3          | EA    | \$3,500.00  | \$8,750.00    |
| 7.  | New 4' Diameter Manhole (6'-8' depth)                       | 3          | EA    | \$4,500.00  | \$11,250.00   |
| 8.  | New 4' Diameter Manhole (8'-10' depth)                      | 10         | EA    | \$5,000.00  | \$49,500.00   |
| 9.  | New 4' Diameter Manhole (10'-12' depth)                     | 7          | EA    | \$5,500.00  | \$40,700.00   |
| 10. | New 4' Diameter Manhole (12'-14' depth)                     | 3          | EA    | \$6,000.00  | \$15,000.00   |
| 11. | Plumbing Connections on McGinnis & Globe Streets            | 23         | EA    | \$3,800.00  | \$87,400.00   |
| 12. | Sewer Lateral Replacement / Reconnection                    | 35         | EA    | \$1,000.00  | \$35,000.00   |
| 12. | Asphalt Open Cut and Patch - Globe, Clark, McGinnis Streets | 3,000      | SY    | \$85.00     | \$255,000.00  |
| 13. | Concrete Driveway Repair                                    | 200        | SY    | \$65.00     | \$13,000.00   |
| 14. | Gravel Driveway Repair and/or for Construction Entrance     | 400        | TN    | \$35.00     | \$14,000.00   |
| 15. | Clearing and Grubbing                                       | 1.0        | LS    | \$12,000.00 | \$12,000.00   |
| 16. | Stone for Bedding / Stabilization                           | 620        | TN    | \$45.00     | \$27,900.00   |
| 17. | Select Backfill                                             | 750        | CY    | \$20.00     | \$15,000.00   |
| 18. | Cleanup / Erosion Control                                   | 1          | LS    | \$15,000.00 | \$15,000.00   |

**TOTAL PROJECT ESTIMATE: \$960,000.00**

**CITY OF MOUNT HOLLY  
GLOBE MILL NEIGHBORHOOD  
WATER AND SEWER REHABILITATION, PHASE 1**

**WATER MAIN REPLACEMENT**

|     | Item Description                        | Quantities | Units | Unit Cost   | Extended Cost |
|-----|-----------------------------------------|------------|-------|-------------|---------------|
| 1.  | 6" DIP Water Main                       | 4,200      | LF    | \$45.00     | \$189,000.00  |
| 2.  | 6" x 6" MJ Tee                          | 22         | EA    | \$500.00    | \$11,000.00   |
| 3.  | Connect to Existing 6" Water Main       | 7          | EA    | \$2,500.00  | \$17,500.00   |
| 4.  | 6" 90-Degree Bend                       | 7          | EA    | \$400.00    | \$2,800.00    |
| 5.  | 6" 45-Degree Bend                       | 12         | EA    | \$375.00    | \$4,500.00    |
| 6.  | 6" 22.5-Degree Bend                     | 9          | EA    | \$350.00    | \$3,150.00    |
| 7.  | 6" 11.25-Degree Bend                    | 6          | EA    | \$350.00    | \$2,100.00    |
| 8.  | 6" MJ Gate Valve and Box                | 30         | EA    | \$750.00    | \$22,500.00   |
| 9.  | New Fire Hydrant Assembly               | 14         | EA    | \$4,200.00  | \$58,800.00   |
| 10. | Service Line Replacement / Reconnection | 58         | EA    | \$1,000.00  | \$58,000.00   |
| 11. | Select Backfill                         | 700        | CY    | \$15.00     | \$10,500.00   |
| 12. | Water Main Testing                      | 4,200      | LF    | \$2.00      | \$8,400.00    |
| 13. | Cleanup / Erosion Control               | 1          | LS    | \$15,000.00 | \$15,000.00   |

**TOTAL PROJECT ESTIMATE:     \$403,000.00**

## RESOLUTION BY THE CITY OF MOUNT HOLLY CITY COUNCIL

- WHEREAS, Title I of the Federal Housing and Community Development Act of 1974, as amended, has established the U.S. Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program, and has authorized the making of grants to aid eligible units of government in funding the cost of construction, replacement, or rehabilitation of water and wastewater infrastructure, and that the North Carolina Department of Environmental Quality (NCDEQ) Division of Water Infrastructure (DWI) was delegated the authority by the state legislature to administer the water and wastewater infrastructure portion of the state grant monies received from the U.S. HUD CDBG program by Session Law 2013-360, Section 15.15(a) as amended by Section 5.3 of Session Law 2013-363, and
- WHEREAS, The City of Mount Holly has need for and intends to construct a wastewater collection system and drinking water distribution system project described as (give brief description of project), and
- WHEREAS, The City of Mount Holly intends to request state grant assistance for the project,

### NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF MOUNT HOLLY:

That the City of Mount Holly, the **Applicant**, will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Bryan Hough, Mayor and Danny Jackson, City Manager, the **Authorized Officials**, and successors so titled, are hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a grant to aid in the construction of the project described above.

That the **Authorized Officials**, and successors so titled, are hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 11<sup>th</sup> day of September, 2017 at Mount Holly, Gaston County, North Carolina.

---

Bryan Hough, Mayor

---

Mayor

**CERTIFICATION BY RECORDING OFFICER**

The undersigned duly qualified and acting City Clerk of the City of Mount Holly does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the City of Mount Holly City Council duly held on the 11<sup>th</sup> day of September, 2017 and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this the 11<sup>th</sup> day of September, 2017.

---

Signature of Recording Officer - Amy Miller

City Clerk

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(Title of Recording Officer)

# **OLD BUSINESS**



## City of Mount Holly Action Agenda Item

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| <b>To:</b> Mayor and City Council                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Date:</b> September 7, 2017                                                                   |
| <b>From:</b> Miles Braswell, Asst. City Manager                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Meeting Date:</b> September 11, 2017                                                          |
| <b>Agenda Item to be considered:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                  |
| Phase 2: Street Tree Lights along Central Avenue and Highway 27                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                  |
| <b>Will this require a public hearing?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                  |
| <b>Background/Purpose of Request:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                  |
| <p>During the August 28, 2017 City Council Work Session, staff sought direction as to the downtown electrical project that will provide outlets at each tree base along Central Avenue and Highway 27.</p> <p>To recap, Phase 1 occurred as a result of the Council's decision during the 2016 Council Retreat to move forward with lighting street trees along South Main Street and North Main Street. The completed Phase 1 cost breakdown is listed below:</p> <p><u>Phase 1 (North and South Main Street) Completed Project Costs</u></p> <ul style="list-style-type: none"><li>• Labor and Materials Total Cost: \$64,282</li><li>• Quarterly Tree Lights Maintenance Agreement: \$3,200</li></ul> <p>Council instructed staff to provide a more detailed estimate for Phase 2 and bring this information back at a later date. Below details the Phase 2 cost estimates:</p> <p><u>Phase 2 (Central Ave and Highway 27) Cost Estimates</u></p> <ul style="list-style-type: none"><li>• \$6,200 Corner of South Main and Catawba Ave. (Vasileio's Easement Area)</li><li>• \$37,000 Labor, Materials, Permit – Electrical Component</li><li>• \$11,000 Tree Lights and Installation</li><li>• \$2,100 Quarterly Tree Light Maintenance Agreement</li><li>• \$56,300 Subtotal</li><li>• \$5,630 Contingency</li><li>• \$62,000 TOTAL</li></ul> <p>Staff is seeking direction as to the next steps regarding phase 2.</p> |                                                                                                  |
| <b>Fiscal Impact:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                  |
| Will Item affect current budget                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |
| Reviewed by Finance Director                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| Preaudit Certification required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| Capital Project Ordinance required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| Budget Transfer required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |
| <b>Total City Dollars:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | TBD                                                                                              |
| <b>Budget Code</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                  |
| Reviewed by City Attorney                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| <b>Manager/Staff Recommendation:</b> <u>Staff is seeking direction for phase2.</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                  |
| <b>Result of City Council Decision:</b> _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                  |
| <b>Attachments:</b> <u>None</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                  |



## City of Mount Holly Action Agenda Item

**To:** Mayor and City Council

**Date:** August 24, 2017

**From:** David E. Johnson, PE

**Meeting Date:** August 28, 2017

**Agenda Item to be considered:**

Discussion of the I85 elevated water storage tank lighting demonstration

**Will this require a public hearing?**

☐ YES

☒ NO

**Background/Purpose of Request :**

The I85 Water Tank was lighted years ago and the City Council voted not to light the tank due to costs and the appearance.

With an emphasis on economic development and brand recognition, the Utilities Department put together a lighting demonstration for viewing and consideration after August 28<sup>th</sup> Work Session.

The demonstration will took place on Monday August 28<sup>th</sup> from 9:00 – 10:00 pm. The lighting demonstration was managed by Philips Color Kinetics and Elite Lighting and Energy at no cost to the City.

New lighting technology with LED fixtures provides a significantly lower power cost than the existing metal halide fixtures currently at the site. As an example, if the LED lights stayed on for 3 hours a night every night of the year, the additional annual electrical cost would be less than \$100.

We have a quote for the new lighting system at \$31,000.

**Fiscal Impact:**

|                                    |                              |                                        |                                         |
|------------------------------------|------------------------------|----------------------------------------|-----------------------------------------|
| Will Item affect current budget    | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> N/A            |
| Reviewed by Finance Director       | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> N/A            |
| Preaudit Certification required    | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> N/A            |
| Capital Project Ordinance required | <input type="checkbox"/> YES | <input type="checkbox"/> NO            | <input checked="" type="checkbox"/> N/A |
| Budget Transfer required           | <input type="checkbox"/> YES | <input type="checkbox"/> NO            | <input checked="" type="checkbox"/> N/A |
| <b>Total City Dollars:</b>         | \$                           |                                        |                                         |
| <b>Budget Code</b>                 |                              |                                        |                                         |
| Reviewed by City Attorney          | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> N/A            |

**Manager/Staff Recommendation** *We are seeking your opinions on the lighting display*

**Result of City Council Decision:**

**Attachments:** flyer, brochure and viewing map

# **NEW BUSINESS**



## City of Mount Holly Action Agenda Item

|                                                                                                                                                                                                                                                                                                                     |                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| <b>To:</b> City Council<br><b>From:</b> Danny Jackson, City Manager                                                                                                                                                                                                                                                 | <b>Date:</b> September 7, 2017<br><b>Meeting Date:</b> September 11, 2017                        |
| <b><u>Agenda Item to be considered:</u></b> <i>New Business #1 – Discussion of exterior signage and lighting request made by the Mount Holly Historical Society</i>                                                                                                                                                 |                                                                                                  |
| <br><b>Will this require a public hearing?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO                                                                                                                                                                                                  |                                                                                                  |
| <b><u>Background/Purpose of Request :</u></b> <i>Ms. Mary Smith, President of the Mount Holly Historical Society is looking to obtain approval from the City Council regarding a sign and lighting on the front of the building. She will have pictures and other documentation at the meeting on Monday night.</i> |                                                                                                  |
| <b><u>Fiscal Impact:</u></b>                                                                                                                                                                                                                                                                                        |                                                                                                  |
| Will Item affect current budget                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| Reviewed by Finance Director                                                                                                                                                                                                                                                                                        | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| Preaudit Certification required                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| Capital Project Ordinance required                                                                                                                                                                                                                                                                                  | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| Budget Transfer required                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A |
| <b>Total City Dollars:</b>                                                                                                                                                                                                                                                                                          | \$                                                                                               |
| <b>Budget Code</b>                                                                                                                                                                                                                                                                                                  |                                                                                                  |
| Reviewed by City Attorney                                                                                                                                                                                                                                                                                           | <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A |
| <b>Manager/Staff Recommendation:</b> N/A                                                                                                                                                                                                                                                                            |                                                                                                  |
| <b>Result of City Council Decision:</b><br>_____                                                                                                                                                                                                                                                                    |                                                                                                  |
| <b>Attachments:</b>                                                                                                                                                                                                                                                                                                 |                                                                                                  |



## City of Mount Holly Action Agenda Item

**To:** City Council  
**From:** Brian DuPont

**Date:** 9-20-17  
**Meeting Date:** 9-25-17

**Agenda Item to be considered:** Discussion of the Belmont-Mt. Holly Road Sidewalk Engineering Firm

**Will this require a public hearing?** ☐ YES ☒ NO

**Background/Purpose of Request :** A staff committee reviewed 11 firms who submitted to provide Professional Engineering Services to develop construction plans. The firm selected was Vaughn & Melton of Charlotte. NCDOT approved our selection and the City may begin working with the firm to get an approved contract.

The contract to be approved a later date is for professional engineering services to include developing construction documents, obtaining any permits required for construction, outlining any right-of-way that will be required, and developing a current cost estimate for construction.

The cost to provide these services by Vaughn & Melton is \$59,378.83 and that estimate was reviewed and approved by NCDOT as shown in the attached letter. NCDOT and the City have provided funds in the amount of \$28,237, which will require a budget amendment at a later date in the amount of \$31,141.83 from the Powell Fund. Discussion with our Finance Director has already been conducted. NCDOT has dedicated other funding for ROW acquisition and construction as shown in the table.

| Phase        | CMAQ Funding     | Local Match     | Budget Amend.      | Total Funding       |
|--------------|------------------|-----------------|--------------------|---------------------|
| Engineering  | \$22,307         | \$5,930         | \$31,141.83        | \$59,378.83         |
| ROW          | \$11,154         | \$2,965         |                    | \$14,119            |
| Construction | \$278,891        | \$74,135        |                    | \$353,026           |
| <b>Total</b> | <b>\$312,352</b> | <b>\$83,030</b> | <b>\$31,141.83</b> | <b>\$426,523.83</b> |

The next step is for a contract to be reviewed by the City, then approved by NCDOT before the contract and budget amendment are approved by City Council. At this time, staff plans to bring this item back to Council at an October meeting for approval. Once a Notice to Proceed is issued, the contract would require the work to be completed in 120 days, which would be around March/April.

### ***Fiscal Impact:***

|                                    |                                         |                                        |                              |
|------------------------------------|-----------------------------------------|----------------------------------------|------------------------------|
| Will Item affect current budget    | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> N/A |
| Reviewed by Finance Director       | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> N/A |
| Preaudit Certification required    | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> N/A |
| Capital Project Ordinance required | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> N/A |
| Budget Transfer required           | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> N/A |
| <b>Total City Dollars:</b>         | \$                                      |                                        |                              |
| <b>Budget Code</b>                 |                                         |                                        |                              |
| Reviewed by City Attorney          | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            | <input type="checkbox"/> N/A |

**Manager/Staff Recommendation:**

**Result of City Council Decision:**

### ***Attachments:***

1. Letter from NCDOT



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

JAMES H. TROGDON, III  
SECRETARY

September 20, 2017

Mr. Brian DuPont, AICP, CZO  
Planning & Development  
Town of Mount Holly      *via EBS Portal*

SUBJECT:      Final Review of Cost Proposal  
                 Town of Mount Holly, Gaston County  
                 Project TIP #: C-5606A; WBS Element: 43728.1.2  
                 Project Name: Belmont-Mt Holly Road Sidewalk Connection

Dear Mr. Dupont:

The Department of Transportation has reviewed the cost proposal from Vaughn & Melton and concurs with the lump sum amount of \$59,378.83 as reasonable and appropriate with Department policies and guidelines.

If the scope of work with the consultant is modified and the costs change, please submit a new cost estimate for the additional work for Department review, prior to entering into a supplemental agreement with the consultant.

At this time, please submit a draft contract for review. You may find *Contract Provisions for Non-Federal Entities* on our website at <https://connect.ncdot.gov/municipalities/Funding/Pages/default.aspx>. It is the LGA's responsibility to ensure applicable federal contract provisions are included in your contract with your consultant.

If you have any questions, please contact me at 919-707-6626. Thank you.

Sincerely,

  
Marta Matthews  
Program Consultant

Mailing Address:  
NC DEPARTMENT OF TRANSPORTATION  
TRANSPORTATION PROGRAM MGMT  
1595 MAIL SERVICE CENTER  
RALEIGH, NC 27699-1595

Telephone: (919) 707-6600  
Fax: (919) 212-5711  
Customer Service: 1-877-368-4968

Website: [www.ncdot.gov](http://www.ncdot.gov)

Location:  
1020 BIRCH RIDGE DRIVE  
RALEIGH, NC 27610



## City of Mount Holly Action Agenda Item

**To:** City Council

**Date:** September 21, 2017

**From:** Danny Jackson, City Manager

**Meeting Date:** September 25, 2017

**Agenda Item to be considered:** *New Business #3 – Discussion of a Special Event Request*

***Will this require a public hearing?***

☐ YES

☒ NO

**Background/Purpose of Request :** *Please be reminded that in the past few weeks via the weekly update I have informed you about an application for a Special Activities Permit submitted for a section of East Central Avenue. I also informed you that the application was denied for specified reasons, part of which was that the event was not city sponsored. The application upon denial was given an opportunity to resubmit under new conditions for my review. To date I have not received a new application. However, I do feel the need to discuss such applications with the City Council and in more detail for directional purposes. On Monday night I will speak to the elements of the application and seek input from the City Council.*

***Fiscal Impact:***

|                                    |                              |                                        |                                         |
|------------------------------------|------------------------------|----------------------------------------|-----------------------------------------|
| Will Item affect current budget    | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> N/A            |
| Reviewed by Finance Director       | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> N/A            |
| Preaudit Certification required    | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> N/A            |
| Capital Project Ordinance required | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> N/A            |
| Budget Transfer required           | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> N/A            |
| <b>Total City Dollars:</b>         | \$                           |                                        |                                         |
| <b>Budget Code</b>                 |                              |                                        |                                         |
| Reviewed by City Attorney          | <input type="checkbox"/> YES | <input type="checkbox"/> NO            | <input checked="" type="checkbox"/> N/A |

***Manager/Staff Recommendation:*** N/A

***Result of City Council Decision:***

***Attachments:*** *Application for a Special Activities Permit*



## SPECIAL ACTIVITIES PERMIT

Date: 8-30-17

Permit No. \_\_\_\_\_

The City of Mount Holly Governing Council or its designee may, in its sole discretion, from time to time grant permission by way of a Special Activities Permit upon written application, duly filed, to such persons, associations, partnerships, or corporations who apply for the right to conduct activities of a business, commercial, educational, or civic nature and which activity entails, or might reasonably be expected to entail. Permits shall be issued in accordance with procedure established by the City of Mount Holly Council.

To the City of Mount Holly:

I, the undersigned, so hereby make application to and petition the City Council to grant a special activities permit. In support of this application, the following information is provided:

Applicant Name: Tracy Graves

Organization Name (if applicable): Doughlicious Yummy's

Mailing Address: 114 E. Central ave -

Telephone No.: 704-913-0604 Fax No: \_\_\_\_\_ Email: doughliciousYummies@gmail.com

Event Location: E. Central ave -

Description of Event (include justification as "civic" event as defined above): Dessert festival, Fall costume event, samples, band, food, contest, cake walk

List of needs from the City: (i.e. street closings, police and fire protection, streets and maintenance, etc)  
city stage - close street on E. Central. Street clean up + police for crowd control, fire for safety. close E. Central from Wells Fargo to Papa Sammys

Event Date(s): Sat. October 14th 2017 Event Times: 9am till 4pm -

(If this is a recurring event, please list all dates for which the permit is sought.)

Will there be alcoholic beverages sold or consumed ☒ yes ☐ no

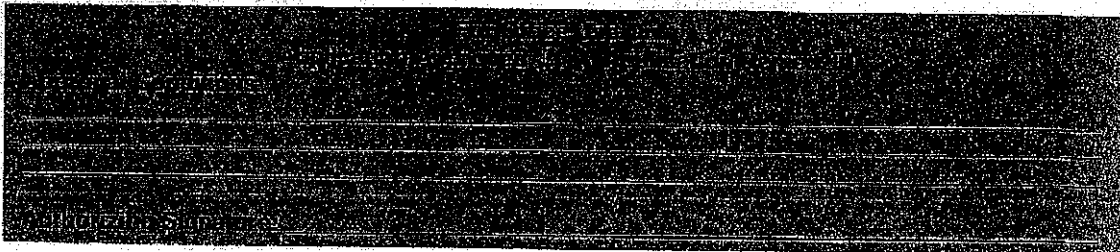
(If yes a separate ABC permitted will need to be obtained through the Police Department)

Contact Person During Event (required) Tracy Graves 704-913-0604

Contact Number During Event (required) 704-913-0604, or 704-913-0617

The undersigned states that he/she is of legal age and has read and understands all applicable ordinances, terms and conditions. The undersigned further states that he/she understands that failure to comply with all applicable ordinances, terms and conditions of this permit may result in immediate revocation of permit. A copy of the approved permit must be posted at the event(s).

Applicant Signature: [Signature] Date: 8-30-17



## **OTHER BUSINESS**



|                                                                                                                                                                                                                                                                                                                                                                                                                |                              |                             |                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------|------------------------------|
| To:                                                                                                                                                                                                                                                                                                                                                                                                            | Mayor and City Council       | Date:                       | September 22, 2017           |
| From:                                                                                                                                                                                                                                                                                                                                                                                                          | Amy Miller, City Clerk       | Meeting Date:               | September 25, 2017           |
| Agenda Item to be considered: Approval of a portion of the September 25, 2017 minutes regarding the Public Hearing on the CDBG Infrastructure Grant for Globe Mill Neighborhood Water and Sewer                                                                                                                                                                                                                |                              |                             |                              |
|                                                                                                                                                                                                                                                                                                                                                                                                                |                              |                             |                              |
|                                                                                                                                                                                                                                                                                                                                                                                                                |                              |                             |                              |
|                                                                                                                                                                                                                                                                                                                                                                                                                |                              |                             |                              |
|                                                                                                                                                                                                                                                                                                                                                                                                                |                              |                             |                              |
| Will this require a public hearing? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO                                                                                                                                                                                                                                                                                                        |                              |                             |                              |
| Background/Purpose of Request : The CDBG application has to be submitted no later than September 29 <sup>th</sup> . One of the requirements of the grant application are the approved minutes from the Public Hearing. Therefore due to time constraints, a draft of the minutes have been prepared and any changes that need to be made will be done so during the recess before the approval of the minutes. |                              |                             |                              |
|                                                                                                                                                                                                                                                                                                                                                                                                                |                              |                             |                              |
|                                                                                                                                                                                                                                                                                                                                                                                                                |                              |                             |                              |
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|                                                                                                                                                                                                                                                                                                                                                                                                                |                              |                             |                              |
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|                                                                                                                                                                                                                                                                                                                                                                                                                |                              |                             |                              |
|                                                                                                                                                                                                                                                                                                                                                                                                                |                              |                             |                              |
|                                                                                                                                                                                                                                                                                                                                                                                                                |                              |                             |                              |
|                                                                                                                                                                                                                                                                                                                                                                                                                |                              |                             |                              |
| <b>Fiscal Impact:</b>                                                                                                                                                                                                                                                                                                                                                                                          |                              |                             |                              |
| Will Item affect current budget                                                                                                                                                                                                                                                                                                                                                                                | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> N/A |
| Reviewed by Finance Director                                                                                                                                                                                                                                                                                                                                                                                   | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> N/A |
| Preaduit Certification required                                                                                                                                                                                                                                                                                                                                                                                | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> N/A |
| Capital Project Ordinance required                                                                                                                                                                                                                                                                                                                                                                             | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> N/A |
| Budget Transfer required                                                                                                                                                                                                                                                                                                                                                                                       | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> N/A |
| Total City Dollars:                                                                                                                                                                                                                                                                                                                                                                                            | \$                           |                             |                              |
| Budget Code                                                                                                                                                                                                                                                                                                                                                                                                    |                              |                             |                              |
| Reviewed by City Attorney                                                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> N/A |
| <b>Manager/Staff Recommendation:</b>                                                                                                                                                                                                                                                                                                                                                                           |                              |                             |                              |
| Approval _____                                                                                                                                                                                                                                                                                                                                                                                                 |                              |                             |                              |
| <b>Result of City Council Decision:</b>                                                                                                                                                                                                                                                                                                                                                                        |                              |                             |                              |
| _____                                                                                                                                                                                                                                                                                                                                                                                                          |                              |                             |                              |
| <b>Attachments: Draft copy of the minutes</b>                                                                                                                                                                                                                                                                                                                                                                  |                              |                             |                              |

# **MOUNT HOLLY CITY COUNCIL**

## **Public Hearing Meeting Minutes**

**September 25, 2017**

### **City of Mount Holly**

The City Council for the City of Mount Holly held a public hearing on September 25, 2017, for providing explanation and description of the 2017 North Carolina Department of Environmental Quality (DEQ) Community Development Block – Infrastructure Grant (CDBG-I). Members present were: Mayor Bryan Hough, Mayor Pro Tem David Moore, Councilman Jerry Bishop, Councilwoman Carolyn Breyare, Councilman Jim Hope, Councilman Jeff Meadows and Councilman Perry Toomey.

Adam Kiker, Principal of LKC Engineering, PLLC was present to discuss the purpose of the public hearing for the City of Mount Holly's CDBG-I funding application. Mr. Kiker stated that the purpose of the public hearing was to obtain citizen's views and to respond to funding proposals and answer any questions posed by citizens. Mr. Kiker also stated that the public hearing must cover the City of Mount Holly's community development needs, development of the proposed activities, and a review of program compliance before the submission of the City's CDBG-I funding application to the state of the North Carolina.

The City proposes requesting funding from NCDEQ'S CDBG-I program for the Globe Mill Neighborhood Water and Sewer Rehabilitation – Phase 1 Project. The purpose of the CDBG-I grant program is to replace approximately 3,700 LF with 8-inch PVC sanitary sewer and replace approximately 4,200 LF with 6" DIP water main along portions of Clegg, N. McGinnis, Craig, Globe and Clark Streets.

To improve the quality of life for low to moderate income people by providing a safe, clean environment and clean drinking water through water and sewer infrastructure improvements and extensions of service.

- To benefit a residential area where at least 51% of the beneficiaries are low to moderate income as defined by the United States Department of Housing and Urban Development.
- To perform eligible activities.
- To minimize displacement, and
- Provide displacement assistance as necessary.

For the fiscal year of 2017 the CDBG-I funding available is expected to be \$21,725,000. The maximum available grant is \$2.0 million over a 3-year period. Applications for funding will be received on September 29, 2017.

The CDBG program is able to fund a wide variety of community development activities. The State of North Carolina has chosen to fund two activities: water and sewer infrastructure, and economic development projects that lead to job creation or retention. The infrastructure program, or CDBG-I program can fund a range of water and sewer infrastructure and economic development activities, including, but not limited to the, following:

Water:

- Projects that resolve water loss in distribution systems.
- Projects that extend public water to areas with contaminated wells.
- Projects that extend water lines to areas with dry wells.
- Projects that assist with low water pressure in public water systems.
- Projects that regionalize two or more water systems.
- Project that rehabilitate or replace a water treatment plant.

Wastewater:

- Projects that resolve inflow and infiltration to collection systems and surcharges from pumps stations and manholes.
- Projects that extent public sewer to areas with failed septic tanks.
- Projects that rehabilitate a wastewater treatment plant to allow for greater efficiency/compliance with regulations.

The City of Mount Holly is seeking an amount in CDBG-I funds not to exceed \$1,843,000 for the Globe Mill Neighborhood Water and Sewer Rehabilitation Project. The purpose of the City's request is to replace approximately 3,700 LF with 8-inch PVC sanitary sewer and replace approximately 4,200 LF with 6" DIP water main.

Informal community meetings were held in the project are to inform citizens of the potential project and get feedback from the residents.

A total of 100% of the CDBG- I funding will be used to benefit Low to Moderate Income (LMI) people. The project area in the City of Mount Holly been determined to have an income survey area of 84 persons; of which 98.80% are low and moderate income. The project area includes the Globe Mill Neighborhood which includes portions of Clegg Street, N. McGinnis Street, Craig Street, Globe Street and Clark Street.

The range of activities covered by the CDBG-I funds for the Globe Mill Neighborhood Water and Sewer Rehabilitation Project includes:

- Construction.
- Environmental Review
- Engineering Design
- Construction Administration and observation.
- Legal activities.
- Surveying.
- Grant Administration.

If the City of Mount Holly is awarded a CDBG-I grant, the town is required to adhere to federal procurement requirements and other federal regulations which include:

- American with Disabilities Act/Section 504 Survey
- Davis-Bacon & Related Labor Acts
- Adoption/Submittal of a Citizen's Participation Plan
- Adoption/Submittal of an Equal Opportunity Plan
- Adoption/Submittal of a Fair Housing Plan
- Adoption/Submittal of a Language Access Plan
- Adoption/Submittal of a Relocation Assistance Plan
- Adoption/Submittal of a Section 3 Plan
- Excess Force Provision

The State of North Carolina requires that the if City of Mount Holly receives CDBG grant funding that the City will certify that they will comply with the requirements of the general displacement and relocation policy for CDBG grant funding. This policy assists low to moderate income people with costs associated with relocation or displacement, should such relocation become necessary due to the project activities. CDBG funds can be used for those costs, if necessary. If no displacement and relocation will occur as a result of the proposed CDBG grant activity, then the City of Mount Holly confirms that during this public hearing.

In the past, the City has applied for and received for the following completed CDBG project:

- 2009 – River Street Park Area Community Revitalization  
\$1,000,000

The City will submit its CDBG-I application for the Globe Mill Neighborhood Water and Sewer Rehabilitation Project on September 29, 2017. The CDBG-I application will be available for review during normal business hours at Mount Holly City Hall, 400 East Central Avenue in Mount Holly. Additional information is available from Danny Jackson, Mount Holly City Manager: (704) 827-3931 or [dannyjackson@motholly.us](mailto:dannyjackson@motholly.us). Should you have any complaints or grievances regarding the subject public hearing, they should be addressed to the addressee mentioned above within 10

Motion was made by:

Seconded by

---

to close the public hearing.

Motion was made by

---

Seconded by

---

to adjourn the meeting.

This the 25<sup>th</sup> day of September, 2017.

---

Mayor

---

City Clerk

(SEAL)

# **REPORTS**

## Mount Holly Parks & Recreation

### Monthly Report

**Sole Patrol-** The Sole Patrol was open 23 days during the month of August. The total attendance was 771 with 64 different members attending. They met for a monthly birthday party, luncheon, and exercise.

**Fitness Center-** The Fitness Center was open 27 days during the month of August. The total attendance was 210 with 34 different people attending. Of the 34, 25 were seniors, and 9 were paying residents.

**Athletics-** Practices began for our fall sports teams in August. We have 72 girls on 8 teams in girls' volleyball. We have 249 children playing on 26 teams in fall soccer, and 44 children playing on 3 baseball teams. Games will begin the first week in September.

Free-play basketball and volleyball at the Old Gym and Tuckaseege Community Center averaged 21 people per session.

**Rentals & Special Events-** The Tuckaseege Community Center was rented 4 times during the month of August. The estimated attendance was 520 people. The shelters at Tuckaseege and River Street Parks were rented 15 times during the month of August. The estimated attendance for the shelter rentals was 1200 people.

Special Events for August included a Food Truck Friday, Movies in the Park, and 3 Summer Concert Series events.

**News & Notes-** Food Truck Friday will be held Friday September 8, from 5-9pm. DJ Johnny B's Beach and Boogie and Too Much Sylvia will be providing the entertainment.

Indoor Soccer registration will start on Monday September 18.

Parks & Recreation Commission will meet on Tuesday September 26 at 630pm.

# Incident Disposition Totals by Offense

MOUNT HOLLY POLICE

(08/01/2017 - 08/31/2017)

| Offense:                                                                       | Arrest/No<br>Supp.: | Arrest/Oth.<br>Agency: | Death of<br>Offender: | Vic. Ref. to<br>Cooper.: | Prosecut.<br>Declined: | Extradit.<br>Declined: | Located<br>Missing: | Unfound.: | Reported: | Actual: | Further<br>Invest.: |
|--------------------------------------------------------------------------------|---------------------|------------------------|-----------------------|--------------------------|------------------------|------------------------|---------------------|-----------|-----------|---------|---------------------|
| 0410 - Aggravated Assault                                                      | 0                   | 0                      | 0                     | 0                        | 1                      | 0                      | 0                   | 0         | 1         | 1       | 0                   |
| 0420 - Aggravated Assault with Sexual Motives                                  | 0                   | 0                      | 0                     | 0                        | 0                      | 0                      | 0                   | 0         | 1         | 1       | 1                   |
| 0510 - Burglary - Forcible Entry                                               | 0                   | 1                      | 0                     | 0                        | 0                      | 0                      | 0                   | 0         | 1         | 1       | 0                   |
| 0630 - Larceny - Shoplifting                                                   | 1                   | 0                      | 0                     | 0                        | 0                      | 0                      | 0                   | 0         | 4         | 4       | 0                   |
| 0640 - Larceny - From Motor Vehicle                                            | 0                   | 0                      | 0                     | 0                        | 0                      | 0                      | 0                   | 0         | 6         | 6       | 4                   |
| 0690 - Larceny - All Other Larceny                                             | 1                   | 1                      | 0                     | 0                        | 0                      | 0                      | 0                   | 1         | 7         | 6       | 3                   |
| 0710 - Motor Vehicle Theft - Automobile                                        | 0                   | 1                      | 0                     | 0                        | 0                      | 0                      | 0                   | 0         | 1         | 1       | 0                   |
| 0810 - Simple Physical Assault                                                 | 1                   | 0                      | 0                     | 0                        | 3                      | 0                      | 0                   | 1         | 6         | 5       | 1                   |
| 0890 - Simple Assault- All Other Simple Assault                                | 0                   | 0                      | 0                     | 0                        | 0                      | 0                      | 0                   | 0         | 1         | 1       | 1                   |
| 0900 - Arson                                                                   | 1                   | 0                      | 0                     | 0                        | 0                      | 0                      | 0                   | 0         | 1         | 1       | 0                   |
| 1015 - Forgery - Using/Uttering                                                | 0                   | 0                      | 0                     | 0                        | 0                      | 0                      | 0                   | 0         | 1         | 1       | 1                   |
| 1120 - Fraud - Obtaining Money/Property by<br>False Pretense                   | 0                   | 0                      | 0                     | 0                        | 0                      | 0                      | 0                   | 0         | 1         | 1       | 1                   |
| 1170 - Fraud - Impersonation                                                   | 0                   | 0                      | 0                     | 0                        | 0                      | 0                      | 0                   | 0         | 1         | 1       | 0                   |
| 1190 - Fraud - All Other Fraud                                                 | 0                   | 0                      | 0                     | 0                        | 0                      | 0                      | 0                   | 0         | 1         | 1       | 0                   |
| 1400 - Criminal Damage to Property (Vandalism)                                 | 0                   | 1                      | 0                     | 0                        | 1                      | 0                      | 0                   | 0         | 13        | 13      | 6                   |
| 1780 - Child Molestation (Non-Assaultive)                                      | 0                   | 0                      | 0                     | 0                        | 0                      | 0                      | 0                   | 0         | 1         | 1       | 1                   |
| 1810 - Drug Violations                                                         | 2                   | 0                      | 0                     | 0                        | 1                      | 0                      | 0                   | 0         | 3         | 3       | 0                   |
| 1834 - Drug Violations -<br>Equipment/Paraphernalia -<br>Possessing/Concealing | 1                   | 0                      | 0                     | 0                        | 1                      | 0                      | 0                   | 0         | 2         | 2       | 0                   |
| 2030 - Child Neglect (Non-Assaultive)                                          | 0                   | 0                      | 0                     | 0                        | 0                      | 0                      | 0                   | 0         | 1         | 1       | 0                   |
| 2100 - DWI - Alcohol and/or Drugs                                              | 2                   | 0                      | 0                     | 0                        | 0                      | 0                      | 0                   | 0         | 2         | 2       | 0                   |
| 2450 - Drunk and Disruptive                                                    | 1                   | 0                      | 0                     | 0                        | 0                      | 0                      | 0                   | 0         | 1         | 1       | 0                   |
| 2670 - Trespassing                                                             | 1                   | 0                      | 0                     | 0                        | 0                      | 0                      | 0                   | 0         | 1         | 1       | 0                   |

# Incident Disposition Totals by Offense

## MOUNT HOLLY POLICE

(08/01/2017 - 08/31/2017)

| Offense:                                                   | Arrest/No<br>Supp.: | Arrest/Oth.<br>Agency: | Death of<br>Offender: | Vic. Ref. to<br>Cooper.: | Prosecut.<br>Declined: | Extradit.<br>Declined: | Located<br>Missing: | Unfound.: | Reported: | Actual:   | Further<br>Invest.: |
|------------------------------------------------------------|---------------------|------------------------|-----------------------|--------------------------|------------------------|------------------------|---------------------|-----------|-----------|-----------|---------------------|
| 2690 - All Other Offenses                                  | 1                   | 1                      | 0                     | 0                        | 0                      | 0                      | 0                   | 0         | 4         | 4         | 2                   |
| 4010 - All Traffic (except DWI)                            | 4                   | 0                      | 0                     | 0                        | 1                      | 0                      | 0                   | 0         | 5         | 5         | 0                   |
| 4020 - Suicide                                             | 0                   | 0                      | 0                     | 0                        | 0                      | 0                      | 0                   | 1         | 1         | 0         | 0                   |
| 4040 - Non-Criminal Detainment (Involuntary<br>Commitment) | 1                   | 0                      | 0                     | 0                        | 0                      | 0                      | 0                   | 1         | 2         | 1         | 0                   |
| 8010 - Missing Persons                                     | 0                   | 0                      | 0                     | 0                        | 0                      | 0                      | 2                   | 0         | 3         | 3         | 1                   |
| 9910 - Calls for Service                                   | 0                   | 0                      | 0                     | 0                        | 0                      | 0                      | 0                   | 0         | 8         | 8         | 1                   |
| <b>Totals:</b>                                             | <b>17</b>           | <b>5</b>               | <b>0</b>              | <b>0</b>                 | <b>8</b>               | <b>0</b>               | <b>2</b>            | <b>4</b>  | <b>80</b> | <b>76</b> | <b>23</b>           |

# Arrest Status/Disposition Totals by Offense

MOUNT HOLLY POLICE

(08/01/2017 - 08/31/2017)

| Offense:                                                                 | Further<br>Invest.: | Inactive: | Closed/<br>Cleared: | Arrest/<br>Supp.: | Arrest/No<br>Invest.: | Felony:   | Misd.:    | Juvenile: | Adult:    | Offense:  |
|--------------------------------------------------------------------------|---------------------|-----------|---------------------|-------------------|-----------------------|-----------|-----------|-----------|-----------|-----------|
| 0410 - Aggravated Assault                                                | 0                   | 0         | 1                   | 1                 | 0                     | 0         | 1         | 0         | 1         | 1         |
| 0520 - Burglary - Non-Forced Entry                                       | 0                   | 0         | 1                   | 1                 | 0                     | 1         | 0         | 0         | 1         | 1         |
| 0630 - Larceny - Shoplifting                                             | 0                   | 0         | 1                   | 1                 | 0                     | 0         | 1         | 0         | 1         | 1         |
| 0640 - Larceny - From Motor Vehicle                                      | 0                   | 0         | 2                   | 2                 | 0                     | 1         | 1         | 0         | 2         | 2         |
| 0690 - Larceny - All Other Larceny                                       | 0                   | 0         | 3                   | 3                 | 0                     | 2         | 1         | 0         | 3         | 3         |
| 0810 - Simple Physical Assault                                           | 0                   | 0         | 2                   | 1                 | 1                     | 0         | 2         | 0         | 2         | 2         |
| 0900 - Arson                                                             | 0                   | 0         | 1                   | 1                 | 0                     | 1         | 0         | 0         | 1         | 1         |
| 1120 - Fraud - Obtaining Money/Property by False Pretense                | 0                   | 0         | 1                   | 1                 | 0                     | 1         | 0         | 0         | 1         | 1         |
| 1330 - Possessing/Concealing Stolen Property                             | 0                   | 0         | 1                   | 1                 | 0                     | 1         | 0         | 0         | 1         | 1         |
| 1400 - Criminal Damage to Property (Vandalism)                           | 0                   | 0         | 4                   | 4                 | 0                     | 4         | 0         | 0         | 4         | 4         |
| 1530 - Possessing/Concealing Weapons                                     | 0                   | 0         | 1                   | 1                 | 0                     | 0         | 1         | 0         | 1         | 1         |
| 1810 - Drug Violations                                                   | 0                   | 0         | 21                  | 21                | 0                     | 19        | 2         | 0         | 21        | 21        |
| 1834 - Drug Violations - Equipment/Paraphernalia - Possessing/Concealing | 0                   | 0         | 1                   | 1                 | 0                     | 0         | 1         | 0         | 1         | 1         |
| 2100 - DWI - Alcohol and/or Drugs                                        | 0                   | 0         | 1                   | 1                 | 0                     | 0         | 1         | 0         | 1         | 1         |
| 2450 - Drunk and Disruptive                                              | 0                   | 0         | 1                   | 1                 | 0                     | 0         | 1         | 0         | 1         | 1         |
| 2640 - Contempt of Court, Perjury, Court Violations                      | 0                   | 0         | 3                   | 1                 | 2                     | 0         | 3         | 0         | 3         | 3         |
| 2670 - Trespassing                                                       | 0                   | 0         | 1                   | 1                 | 0                     | 0         | 1         | 0         | 1         | 1         |
| 2690 - All Other Offenses                                                | 0                   | 0         | 5                   | 1                 | 4                     | 0         | 5         | 0         | 5         | 5         |
| 4010 - All Traffic (except DWI)                                          | 0                   | 0         | 4                   | 2                 | 2                     | 0         | 4         | 0         | 4         | 4         |
| 4040 - Non-Criminal Detainment (Involuntary Commitment)                  | 0                   | 0         | 1                   | 1                 | 0                     | 0         | 0         | 0         | 1         | 1         |
| <b>Totals:</b>                                                           | <b>0</b>            | <b>0</b>  | <b>56</b>           | <b>47</b>         | <b>9</b>              | <b>30</b> | <b>25</b> | <b>0</b>  | <b>56</b> | <b>56</b> |

# **Citation Totals by Charge** **MOUNT HOLLY POLICE** **(08/01/2017 - 08/31/2017)**

| Charge:                                        | Number of Charges: |
|------------------------------------------------|--------------------|
| Speeding (Infraction)                          | 23                 |
| Passenger Seat Belt - Juvenile                 | 2                  |
| DWI                                            | 2                  |
| No Operator License                            | 3                  |
| Driving While License Revoked                  | 1                  |
| Expired Registration                           | 6                  |
| Failure To Stop (Stop Sign/Flashing Red Light) | 10                 |
| Running Red Light                              | 1                  |
| No Insurance                                   | 4                  |
| Failure To Reduce Speed                        | 1                  |
| Other (Misdemeanor)                            | 3                  |
| Other (Infraction)                             | 5                  |
| Other (2nd Charge - Misdemeanor)               | 2                  |
| Other (2nd Charge - Infraction)                | 14                 |
| <b>Total:</b>                                  | <b>77</b>          |

**Mt Holly PD**  
**400 E CENTRAL AV MT HOLLY , NC 28120**

**CFS By Department - All Departments By Date**  
**8/1/2017 - 8/31/2017**

| <b>MOUNT HOLLY POLICE</b>     | <b>Count</b> | <b>Percent</b> |
|-------------------------------|--------------|----------------|
| ALARM B                       | 22           | 1.13%          |
| ALARM R                       | 25           | 1.28%          |
| ANIMAL COMPLAINT              | 4            | 0.20%          |
| ARSON                         | 1            | 0.05%          |
| ASSAULT AL OCC                | 4            | 0.20%          |
| ASSAULT IN PROG               | 3            | 0.15%          |
| ASSAULT W/ WEAPON             | 1            | 0.05%          |
| ASSIST CITY DEPARTMENT        | 2            | 0.10%          |
| ASSIST FD/EMS                 | 16           | 0.82%          |
| ASSIST LE AGENCY              | 11           | 0.56%          |
| ASSIST OTHER                  | 7            | 0.36%          |
| B & E BUSINESS AL OCC         | 2            | 0.10%          |
| B & E OF BUSINESS IN PROGRESS | 1            | 0.05%          |
| B & E RES IN PROG             | 2            | 0.10%          |
| B & E TO VEHICLE ALR OCC      | 4            | 0.20%          |
| BANK ESCORT                   | 2            | 0.10%          |
| CHECK ROADWAY                 | 13           | 0.67%          |
| CHECK THE WELFARE             | 26           | 1.33%          |
| CHILD ABUSE AL OCC            | 1            | 0.05%          |
| CHILD CUSTODY                 | 3            | 0.15%          |
| CIVIL DISPUTE                 | 9            | 0.46%          |
| COMM SERV SPECIAL EVENT       | 3            | 0.15%          |
| COMMUNICATING THREATS         | 8            | 0.41%          |
| COURT                         | 8            | 0.41%          |
| DAMAGE TO PROPERTY            | 5            | 0.26%          |
| DISCHARGE FIREARM             | 6            | 0.31%          |
| DISTURBANCE NATURE UNK        | 1            | 0.05%          |
| DOMESTIC ARGUMENT             | 22           | 1.13%          |
| DOMESTIC ASSAULT              | 3            | 0.15%          |
| DRUGS                         | 5            | 0.26%          |
| FIGHT MULTIPLE SUBJ           | 1            | 0.05%          |
| FOLLOW UP INVESTIGATION       | 22           | 1.13%          |
| FOOT PATROL                   | 3            | 0.15%          |
| FOUND PROPERTY                | 12           | 0.61%          |
| FRAUD                         | 6            | 0.31%          |
| FUNERAL ESCORT                | 7            | 0.36%          |
| HANGUP 911                    | 12           | 0.61%          |
| HARRASSMENT                   | 5            | 0.26%          |
| HIT & RUN PD                  | 3            | 0.15%          |
| IDENTITY THEFT                | 1            | 0.05%          |
| INFORMATION ONLY              | 50           | 2.56%          |
| INTOXICATED DRIVER            | 4            | 0.20%          |

| MOUNT HOLLY POLICE                               | Count | Percent |
|--------------------------------------------------|-------|---------|
| INTOXICATED PEDESTRIAN                           | 4     | 0.20%   |
| JUVENILE                                         | 4     | 0.20%   |
| JUVENILE SEX ASSAULT AL OCC                      | 4     | 0.20%   |
| K9 DEPLOYMENT                                    | 8     | 0.41%   |
| LARCENY AL OCC                                   | 18    | 0.92%   |
| LARCENY FROM VEHICLE                             | 6     | 0.31%   |
| LARCENY IN PROG                                  | 5     | 0.26%   |
| LICENSE CHECK                                    | 1     | 0.05%   |
| LITTERING                                        | 1     | 0.05%   |
| LOST PROPERTY                                    | 1     | 0.05%   |
| MENTAL COMMITMENT                                | 2     | 0.10%   |
| MISC CALL                                        | 3     | 0.15%   |
| MISSING PERSON ADULT                             | 1     | 0.05%   |
| MISSING PERSON JUVENILE                          | 3     | 0.15%   |
| MV COLLISION PD                                  | 37    | 1.89%   |
| MV COLLISION PI                                  | 2     | 0.10%   |
| NOISE VIOLATION                                  | 12    | 0.61%   |
| NOT AN ACTUAL CALL                               | 1     | 0.05%   |
| OBTAINING WARRANT                                | 3     | 0.15%   |
| OVERDOSE                                         | 1     | 0.05%   |
| PARKING VIOL                                     | 3     | 0.15%   |
| PERSONAL ESCORT                                  | 13    | 0.67%   |
| PROWLER                                          | 5     | 0.26%   |
| PUBLIC NUISANCE BIKES/SKATEBOARDS/ATV/DIRT BIKES | 3     | 0.15%   |
| RADAR/TRAFFIC ENFORCEMENT                        | 1     | 0.05%   |
| ROAD RAGE                                        | 4     | 0.20%   |
| ROBBERY NO WEAPON AL OCC                         | 1     | 0.05%   |
| SCHOOL PROGRAM                                   | 2     | 0.10%   |
| SCHOOL RES OFFICER                               | 15    | 0.77%   |
| SCHOOL TRAFFIC                                   | 7     | 0.36%   |
| SERVE WARRANT                                    | 36    | 1.84%   |
| SOLICITATION                                     | 2     | 0.10%   |
| SPEC ASSIGNMENT TRAFFIC                          | 1     | 0.05%   |
| SPECIAL ASSIGNMENT                               | 42    | 2.15%   |
| SPECIAL CHECK                                    | 1060  | 54.28%  |
| STOLEN VEHICLE AL OCC                            | 2     | 0.10%   |
| STRANDED MOTORIST                                | 25    | 1.28%   |
| SUBJECT WITH A GUN/WEAPON                        | 1     | 0.05%   |
| SUICIDAL SUBJECT                                 | 2     | 0.10%   |
| SUSPICIOUS PERSON                                | 42    | 2.15%   |
| SUSPICIOUS VEH OCCUP                             | 32    | 1.64%   |
| SUSPICIOUS VEH UNOCCUP                           | 33    | 1.69%   |
| TRAFFIC OTHER                                    | 11    | 0.56%   |
| TRAFFIC STOP                                     | 118   | 6.04%   |
| TRAILER DEPLOYMENT                               | 2     | 0.10%   |
| TRESPASS                                         | 16    | 0.82%   |
| UNAUTHORIZED USE OF CONVEYANCE                   | 2     | 0.10%   |
| VANDALISM AL OCC                                 | 3     | 0.15%   |

| <b>MOUNT HOLLY POLICE</b>                   | <b>Count</b> | <b>Percent</b>                       |
|---------------------------------------------|--------------|--------------------------------------|
| VERBAL ARGUMENT                             | 6            | 0.31%                                |
| <b>Total Records For MOUNT HOLLY POLICE</b> | <b>1953</b>  | <b>Dept Calls/Total Calls 98.79%</b> |
| <b>No Units</b>                             | <b>Count</b> | <b>Percent</b>                       |
| DOMESTIC ARGUMENT                           | 2            | 8.33%                                |
| FOLLOW UP INVESTIGATION                     | 1            | 4.17%                                |
| FUNERAL ESCORT                              | 1            | 4.17%                                |
| HIT & RUN PD                                | 1            | 4.17%                                |
| INFORMATION ONLY                            | 1            | 4.17%                                |
| INTOXICATED DRIVER                          | 1            | 4.17%                                |
| MISSING PERSON ADULT                        | 1            | 4.17%                                |
| MISSING PERSON JUVENILE                     | 1            | 4.17%                                |
| SPECIAL CHECK                               | 10           | 41.67%                               |
| STRANDED MOTORIST                           | 1            | 4.17%                                |
| SUSPICIOUS PERSON                           | 1            | 4.17%                                |
| TRAFFIC OTHER                               | 1            | 4.17%                                |
| TRAFFIC STOP                                | 1            | 4.17%                                |
| UNAUTHORIZED USE OF CONVEYANCE              | 1            | 4.17%                                |
| <b>Total Records For No Units</b>           | <b>24</b>    | <b>Dept Calls/Total Calls 1.21%</b>  |
| <b>Total Records</b>                        | <b>1977</b>  |                                      |

## PUBLIC WORKS REPORT

|                                  | JULY | 2017   | 2016   | 2015   |
|----------------------------------|------|--------|--------|--------|
| <b>Water</b>                     |      |        |        |        |
| Daily Average (mgd)              |      | 2.763  | 2.875  | 3.139  |
| Daily Maximum (mgd)              |      | 3.445  | 3.859  | 3.869  |
| Daily Minimum (mgd)              |      | 2.083  | 2.393  | 2.449  |
| Monthly Total (mg)               |      | 85.641 | 89.111 | 97.315 |
| Customers                        |      |        |        |        |
| Inside City Limits               |      | 5938   | 5818   | 5690   |
| Outside City Limits              |      | 487    | 483    | 489    |
| <b>TOTAL</b>                     |      | 6425   | 6301   | 6179   |
| <b>Wastewater</b>                |      |        |        |        |
| Daily Average (mgd)              |      | 1.871  | 1.939  | 1.989  |
| Daily Maximum (mgd)              |      | 2.585  | 2.580  | 2.424  |
| Daily Minimum (mgd)              |      | 1.131  | 0.998  | 1.045  |
| Monthly Total Flow (mg)          |      | 57.988 | 60.107 | 61.662 |
| American & Efird Total Flow (mg) |      | 14.453 | 15.666 | 15.945 |
| Customers                        |      |        |        |        |
| Inside City Limits               |      | 5547   | 5436   | 5307   |
| Outside City Limits              |      | 55     | 55     | 56     |
| <b>TOTAL</b>                     |      | 5602   | 5491   | 5363   |
| <b>Sanitation</b>                |      |        |        |        |
| Number of Customers              |      |        |        |        |
| Residential                      |      | 5189   | 5077   | 4943   |
| Commercial / Industrial          |      | 148    | 151    | 148    |
| Recycling                        |      | 5292   | 5190   | 5055   |
| Garbage Collected (tons)         |      | 400.24 | 470.02 | 398.05 |
| General Yardwaste (tons)         |      | 46.31  | 89.54  | 89.49  |
| Chipping (tons)                  |      | 0.00   | 0.00   | 4.56   |
| Leaves (tons)                    |      | 0.00   | 0.00   | 0.00   |
| Total Yardwaste (tons)           |      | 46.31  | 89.54  | 94.05  |
| White Goods (tons)               |      | 0.00   | 0.00   | 0.00   |
| Recycling (tons)                 |      | 91.13  | 83.90  | 114.72 |