



June 24, 2019
Council Work Session Meeting

Mayor Bryan Hough
Mayor Pro-Tem Perry Toomey
Councilwoman Carolyn Breyare
Councilman Charles McCorkle
Councilman Jeff Meadows
Councilman David Moore
Councilwoman Lauren Shoemaker
Kemp Michael, City Attorney
Danny Jackson, City Manager

**CITY OF MOUNT HOLLY
MOUNT HOLLY CITY COUNCIL WORK SESSION
Location: Council Chambers**



**June 24, 2019
6:30 P.M.**

CALL TO ORDER BY THE MAYOR

INVOCATION

SET THE AGENDA

CONSENT AGENDA

- Approval of End of the Year Budget Amendments
- Approval of an ABC Resolution Designating Councilman Meadows as the Official to make Recommendations

AGENDA

1. Presentation by Ms. Sharon Edmundson, Director of Fiscal Management, Local Government Commission
2. Consideration and Approval of the 2019-2020 Fiscal Year Budget Ordinance and Fee Schedule *Danny Jackson*
3. Discussion of Bond Projects for Parks and Recreation *Mark Jusko*
4. Closed Session Pursuant to N.C.G.S 143-318.11 (a)(6)
5. Adjourn



City of Mount Holly Action Agenda Item

To: Mayor and City Council

Date: 6-20-19

From: Africa Otis

Meeting Date: 6-24-19

Agenda Item to be considered

Consideration and approval of year end budget amendments.

Will this require a public hearing?

☐ YES

☒ NO

Background/Purpose of Request:

To allow staff to make necessary amendments to the 2018-2019 adopted budget.

Fiscal Impact:

Will item affect current budget

☒ YES

☐ NO

☐ N/A

Reviewed by Finance Director

☒ YES

☐ NO

☐ N/A

Preaudit Certification required

☐ YES

☒ NO

☐ N/A

Capital Project Ordinance required

☐ YES

☒ NO

☐ N/A

Budget Transfer required

☒ YES

☐ NO

☐ N/A

Total City Dollars:

\$

Budget Code

Reviewed by City Attorney

☐ YES

☐ NO

☒ N/A

Manager/Staff Recommendation:

Approval of budget amendment as attached

Result of City Council Decision:

Attachments: Budget Amendment Form



CITY OF MOUNT HOLLY
FY 18-19 Budget Amendment

Account Number	Description	Debit	Credit
10-00-3991-000	Fund Balance Appropriated	\$ -	\$ 85,000
10-10-4340-121	Salaries	\$ 85,000	0
62-91-3991-000	Fund Balance		\$ 85,000.00
62-91-7140-199	Contract Services	\$ 85,000	
TOTAL		\$ 170,000.00	\$ 170,000.00

Date Submitted: 24-Jun-19

Finance Officer: _____

City Manager: _____

Department Comments:

Appropriation of funding from Fund Balance for year end budget amendments to cover expenses

Fire Department (4340) and Sewer (7140)



City of Mount Holly Action Agenda Item

To: Mayor and City Council	Date: June 18, 2019
From: Danny Jackson, City Manager	Meeting Date: June 24, 2019
Agenda Item to be considered: Approval of an ABC Resolution Designating Councilman Meadows as the Official to make Recommendations	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request : <i>It has come to my attention that the NC ABC Commission requires a more formal approach to designating an official to make recommendation on behalf of the city in regard to ABC permits. Councilman Meadows is and has been the designee for the past few years and unbeknownst to the City we have to officially make the recommendation in the form of a resolution adopted by the City Council.</i>	
Fiscal Impact:	
Will Item affect current budget	☐ YES ☐ NO ☒ N/A
Reviewed by Finance Director	☒ YES ☐ NO ☐ N/A
Preaudit Certification required	☐ YES ☐ NO ☒ N/A
Capital Project Ordinance required	☐ YES ☐ NO ☒ N/A
Budget Transfer required	☐ YES ☐ NO ☒ N/A
Total City Dollars:	\$
Budget Code	
Reviewed by City Attorney	☐ YES ☐ NO ☐ N/A
Manager/Staff Recommendation:	
Approval	
Result of City Council Decision:	
Attachments:	
Copy of Resolution	



City of Mount Holly Action Agenda Item

To: City Council	Date: June 19, 2019
From: Danny Jackson, City Manager	Meeting Date: June 24, 2019
Agenda Item to be considered: Agenda #1 – Presentation by Ms. Sharon Edmundson, Director of Fiscal Management, Local Government Commission	

Will this require a public hearing? ☐ YES ☒ NO

Background/Purpose of Request : The City Council at its June 10, 2019 Regular Meeting held the required Public Hearing in regard to possible adoption of the 2019-2020 Fiscal Year Budget. Mr. Miles Braswell, Assistant City Manager, presented the highlights of the mentioned budget as a follow-up to budget discussions on May 20 and June 3, 2019. Upon closing the Public Hearing the City Council delayed voting on the budget as requested by the City Manager. During the June 10 budget discussion I made mention that part of the rationale for delaying the vote was to allow a discussion between a representative of the Local Government Commission (LGC) and the City Council. This is a part of my due diligence of budget preparation based upon this year's budget process and dynamics. I made mention that since the City would eventually have to go before the LGC for oversight and funding approval the presentation would serve as a prelude to doing so and allow the City Council to dialogue with the LGC. Once the presentation by the LGC is complete the City Council can then adopt the budget for the 2019-2020 Fiscal Year.

Fiscal Impact:

Will Item affect current budget	☐ YES	☒ NO	☐ N/A
Reviewed by Finance Director	☐ YES	☒ NO	☐ N/A
Preaudit Certification required	☐ YES	☒ NO	☐ N/A
Capital Project Ordinance required	☐ YES	☒ NO	☐ N/A
Budget Transfer required	☐ YES	☒ NO	☐ N/A
Total City Dollars:	\$		
Budget Code			
Reviewed by City Attorney	☐ YES	☐ NO	☒ N/A

Manager/Staff Recommendation: N/A

Result of City Council Decision:

Attachments: none



City of Mount Holly Action Agenda Item

To: City Council
From: Danny Jackson, City Manager

Date: June 19, 2019
Meeting Date: June 24, 2019

Agenda Item to be considered: Agenda #2 – Consideration and approval of the 2019-2020 Fiscal Year Budget

Will this require a public hearing? ☐ YES ☒ NO

Background/Purpose of Request : Now that all of the statutorily required work and other analysis have been completed by the City Council and staff it is time to adopt the budget. The current budget submission to the City Council is set with a tax rate of 48.5 which is revenue neutral as requested by the City Council. Please be advised that staff has at its disposal other options for changes to the tax rate if needed. The Enterprise Fund includes the adoption of Option 2 based upon the results of the recent water and sewer rate study conducted by Raftelis Financial Consultants. The results of the rate study also include a fix fee of approximately \$10.00 per bill for water and sewer line replacement projects. The last step to officially adopt the budget is to adopt the required Budget Ordinance which encompasses all of the details associated with revenues and expenditures of both the General and Enterprise Funds. The Budget Ordinance outlines the objectives the city's operations throughout the fiscal year. Based upon the fact that the City Council still has other options other than what's been submitted staff will also have different options of the Budget Ordinance that will coincide with Council's final decision.

Fiscal Impact:

Will Item affect current budget	☐ YES	☒ NO	☐ N/A
Reviewed by Finance Director	☒ YES	☐ NO	☐ N/A
Preaudit Certification required	☐ YES	☒ NO	☐ N/A
Capital Project Ordinance required	☐ YES	☒ NO	☐ N/A
Budget Transfer required	☐ YES	☒ NO	☐ N/A
Total City Dollars:	\$		
Budget Code			
Reviewed by City Attorney	☐ YES	☐ NO	☒ N/A

Manager/Staff Recommendation: N/A

Result of City Council Decision:

Attachments: none



City of Mount Holly Action Agenda Item

To: Mayor and City Council

Date: 6-20-19

From: Mark Jusko

Meeting Date: 6-24-19

Agenda Item to be considered:

Discussion of Bond projects for Parks & Recreation

Will this require a public hearing?

☐ YES

☒ NO

Background/Purpose of Request : The discussion of bond projects for Parks & Recreation can be tied to City Council discussions at the retreat and also recent budget meetings. Parks & Recreation staff along with Planning staff has met with Mr. Jackson and Mr. Braswell to come up with the following list of four recommendations;

1. Veterans Park expansion. The Veterans Park expansion was a byproduct of the Downtown park Feasibility Analysis done earlier this year by Kimley-Horn. As you may recall, the expansion included a walking trail, shelters, stream enhancements, relocation of the Memorial, play area, parking lot, benches, splashpad, property acquisition and signage.

2. A new gym at Tuckasee Park. While the current Tuckasee Community Center is coming up on being 20 years old, it may be time to build a bigger facility at Tuckasee Park. The current Tuckasee Community Center is 10,000 square feet, and is used for our senior program, fitness center, basketball, volleyball, indoor soccer, pickleball, and facility rentals.

3. A pedestrian bridge with greenway crossing of Dutchmans Creek at River Street Park. Kimley-Horn recently completed a feasibility study on the crossing.

4. Property Acquisition As we all know the City is growing, and we are in need of future parkland. At this time, we do not have a set location to purchase.

All four of these recommendations were discussed at the Parks & Recreation Commission meeting that was held on Thursday June 20. The Parks and Recreation Commission unanimously approved that all four of the recommendations be part of the bond package.

Fiscal Impact:

Will Item affect current budget

☐ YES

☒ NO

☐ N/A

Reviewed by Finance Director

☐ YES

☒ NO

☐ N/A

Preaudit Certification required

☐ YES

☒ NO

☐ N/A

Capital Project Ordinance required

☐ YES

☒ NO

☐ N/A

Budget Transfer required

☐ YES

☒ NO

☐ N/A

Total City Dollars:

\$

Budget Code			
Reviewed by City Attorney	YES	NO	N/A
Manager/Staff Recommendation: Staff recommends that all 4 recommendations be part of the bond package.			
Result of City Council Decision: _____			
Attachments:			