



June 15, 2020 Special Meeting

Mayor Bryan Hough
Mayor Pro-Tem David Moore
Councilwoman Phyllis Harris
Councilman Charles McCorkle
Councilman Jeff Meadows
Councilwoman Christina Pawlish
Councilwoman Lauren Shoemaker
Kemp Michael, City Attorney
Danny Jackson, City Manager

**CITY OF MOUNT HOLLY
MOUNT HOLLY CITY COUNCIL**



**June 15, 2020
6:30 P.M.**

CALL TO ORDER BY THE MAYOR

INVOCATION

**PLEDGE OF ALLEGIANCE
Boy Scout Troop 59**

SET THE AGENDA

CONSENT AGENDA

1. Approval of a Capital Project Ordinance for the South Gateway Wastewater Treatment Project
2. Approval of Budget Amendments
 - River Park Pavement Patching Project
3. Approval of a Resolution for Acceptance of the Clean Water State Revolving Loan for the South Gateway Wastewater Treatment Project for the amount of \$4.710.000
4. Approval of the Fund Balance Policy
5. Call for a public hearing to consider a text amendment to Article 6 in the Zoning Ordinance in regard to art galleries being utilized in conjunction with a tattoo studio as a special use in the B-1 Central Business District.
6. Call for Public Hearing in regard to a request for a Rezoning of Tax Parcel ID #179662 from R-1 Gaston County and R-20 Single Family to Conditional District Single Family
7. Approval of Resolution Directing the Clerk to Examine the Sufficiency of the Petition for Contiguous Annexation of Gaston County tax parcel # 179662 filed by Don E. Abernathy dated 10/8/2019; Approval of Certificate of Sufficiency of the said annexation petition; and Approval of Resolution to Call for a Public Hearing on the Annexation of the said property.
8. Approval of the minutes of the January 13, 2020 Council Meeting
9. Approval of the minutes of the January 27, 2020 Work Session Meeting

PRESENTATIONS

PUBLIC HEARING

1. Public Hearing on the 2020-2021 Fiscal Year Budget Ordinance and Fee Schedule *Miles Braswell*
2. Public Hearing to adopt the Land Use Plan *Jonathan Wilson*

PUBLIC COMMENT – Three (3) Minute Limit

OLD BUSINESS

1. Consideration of setting the public hearing date for the annexation of a proposed development located at the Green Meadows Golf Course, 957 Kelly Road, Tax Parcel ID # 210776 *Greg Beal*

NEW BUSINESS

1. Consideration and Approval of the 2020-2021 Budget Ordinance and Fee Schedule *Danny Jackson*
2. Consideration and approval of providing City utilities as an outside customer to a property located at
13302 Lucia Riverbend Highway, Tax Parcel ID # 203309 *Greg Beal*

OTHER BUSINESS

CLOSED SESSION

ADJOURN

CONSENT AGENDA



City of Mount Holly Action Agenda Item

To: Mayor and City Council From: Amy Hollingsworth	Date: May 21, 2020 Meeting Date: June 15, 2020
Agenda Item to be considered: <u>Approval and adoption of the Capital Project Ordinance for the South Gateway Wastewater Treatment Project.</u> 	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request: <u>A Capital Project Ordinance will be established and adopted for the South Gateway Wastewater Treatment Project. This project will be funded by the Clean Water State Revolving Fund for the amount of \$4,710,000.</u> 	
Fiscal Impact:	
Will Item affect current budget	☒ YES ☐ NO ☐ N/A
Reviewed by Finance Director	☒ YES ☐ NO ☐ N/A
Preaudit Certification required	☒ YES ☐ NO ☐ N/A
Capital Project Ordinance required	☒ YES ☐ NO ☐ N/A
Budget Transfer required	☒ YES ☐ NO ☐ N/A
Total City Dollars:	\$ 4,710,000
Budget Code	
Reviewed by City Attorney	☒ YES ☐ NO ☐ N/A
Manager/Staff Recommendation Approval and adoption of Capital Project Ordinance	
Result of City Council Decision: 	
Attachments: Capital Project Ordinance for the South Gateway Wastewater Treatment Project	

**CAPITAL PROJECT ORDINANCE FOR THE SOUTH GATEWAY
WASTEWATER TREATMENT PROJECT**

BE IT ORDAINED by the Governing Board of the City of Mount Holly, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is for the South Gateway Wastewater Treatment Project. The project will be funded through the Clean Water State Revolving Fund.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Construction	\$4,180,000
Engineering	390,000
Administration Cost	<u>140,000</u>
TOTAL	\$4,710,000

Section 4. The following revenues are anticipated to be available to complete this project:

<u>Clean Water State Revolving Fund</u>	<u>\$4,710,000</u>
TOTAL	\$4,710,000

Section 5. The Finance Officer is hereby directed to maintain within the capital project ordinance sufficient specific detailed accounting records to satisfy all financial reporting requirements.

Section 6. Copies of this capital project ordinance shall be furnished to the Finance Officer for direction in carrying out this project.

THIS ORDINANCE ADOPTED THIS THE 15TH DAY OF JUNE 2020.

Bryan Hough, Mayor
City of Mount Holly

ATTEST:

Amy Miller, CMC
City Clerk



City of Mount Holly Action Agenda Item

To: Mayor and City Council Jonathan Wilson, Planning Project	Date: June 9, 2020
From: Manager	Meeting Date: June 15, 2020
Agenda Item to be considered:	
Approval of a budget amendment for the River Park Patching Project due to poor sub grade conditions.	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request:	
On April 17, 2020 the River Park Patching Project was awarded to Custom Paving with a base bid of \$71,850.00, a contingency amount of \$10,777.50 bringing the total project amount to \$82,627.50. Custom Paving mobilized to the project site and began work on June 1, 2020. On June 1st the contractor milled the asphalt on Stone River Parkway, between Marabou Court and Walley Drive. Once the asphalt was removed the stone base was visually inspected by the City Inspector and deemed to be of adequate quality. After this visual inspection the contractor installed four inches of intermediate course asphalt. On June 2nd the contractor began to install two inches of the top asphalt course. During the set up for this asphalt overlay it was found that the sub grade was in fact failing in this section of Stone River Parkway and asphalt was "pumping" or moving under the weight of the dump truck. After consultation with the City Engineer, City Inspector, Planning Project Manager and contractor it was determined that this section of Stone River Parkway needed to be reconstructed in order to ensure this section of roadway would not fail again in the near future. The solution to fix this roadway deficiency was determined to be the following: • Undercut a 213' x 32' roadway section to a depth of 14 inches (the top 2 inches of asphalt were not installed on 6/2/20 and therefore only 12 additional inches will need to be undercut) • Install roadway stabilization geotextiles • Install 8 inches of ABC • Install 4 inches of asphalt base course • Install 2 inches of asphalt top course The work identified above will result in additional funds needed to complete this project. Please reference the project costs breakdown below: \$82,627.00 Original Contract Amount \$58,371.45 Cost of work complete to date \$24,256.05 Balance of funds remaining \$53,258.80 Cost of Change Order #1 (work described above) \$24,256.05 Minus balance of funds remaining \$29,002.75 Additional funds needed for Change Order #1 Staff recommends moving forward with Change Order #1 and approving a budget amendment in the amount of \$29,002.75 from the Powell Bill Fund Balance.	

<i>Fiscal Impact:</i>			
Will Item affect current budget	☒ YES	☐ NO	☐ N/A
Reviewed by Finance Director	☒ YES	☐ NO	☐ N/A
Preaudit Certification required	☐ YES	☒ NO	☐ N/A
Capital Project Ordinance required	☐ YES	☒ NO	☐ N/A
Budget Transfer required	☒ YES	☐ NO	☐ N/A
Total City Dollars:	\$ 29,003		
Budget Code	27-20-4510-357 Powell Bill		
Reviewed by City Attorney	☐ YES	☒ NO	☐ N/A

Manager/Staff Recommendation: Approval of budget amendment for the River Park Patching Project in the amount of \$29,002.75.

Result of City Council Decision: _____

Attachments: Draft Change Order & Budget Amendment

**CITY OF MOUNT HOLLY
CHANGE ORDER**

PROJECT: River Park Patching Project

CHANGE ORDER NO. 1

CONTRACTOR: Custom Paving Company

DESCRIPTION AND LOCATION OF CHANGE ORDER WORK:

The change order is in reference to the following: Undercut 758 square yards to a depth of 12" from current grade which equals 290 CY at \$25.00/CY for a total of \$7,250.00; Install Mirafi 500X at \$1,10/SY for a total of \$833.80; Install 8" ABC which equals 350 tons at \$38.00/ton for a total of \$13,300.00; Install 4" I190.0C which equals 175 tons at \$120.00/ton for a total of \$21,000.00; Install 2" 9.5C which equals 87 tons at \$125.00/ton for a total of \$10,875.00. This work equals a total cost of \$53,258.80.

NEW CONTRACT SUM:

ORIGINAL CONTRACT SUM	\$71,850.00
CONTINGENCY	\$10,777.50
ORIGINAL CONTRACT TOTAL	\$82,627.50
WORK PERFORMED TO DATE	\$58,371.45
FUNDS REMAINING IN ORIGINAL CONTRACT SUM	\$24,256.05
CHANGE ORDER NO. 1 TOTAL	\$53,258.80
ADDITIONAL FUNDS NEEDED FOR CHANGE ORDER NO. 1	\$29,002.75
NEW CONTRACT SUM	\$111,630.25

TIME EXTENSION FOR CHANGE ORDER NO. 1:

14 CALENDER DAYS

FINAL COMPLETE DATE IS June 30, 2020

BASIS OF AGREEMENT BETWEEN THE CITY OF MOUNT HOLLY AND CONTRACTOR

1. The Contractor agrees to perform the work described in this Change Order in consideration of the payment set out herein.
2. The terms and conditions of said contract are hereby ratified and remain in full force and effect except as modified by such Change Order(s) as may heretofore have been entered into between the City of Mount Holly and the Contractor and as modified by this Change Order.
3. All terms and conditions of this Change Order are herein set out and there are no agreements relating thereto not expressed herein.
4. This Change Order shall not constitute a release or waiver of any lawful claims that the Contractor has or may have against the City of Mount Holly except for the matters specifically covered herein.
5. Contractor expressly agrees that he will place under coverage of his Performance and Payment Bonds and Contractor's Insurance all work covered by this Change Order. Contractor will furnish to Owner evidence of increased coverage of his Performance and Payment Bonds for the accrued value of all Change Orders which exceeds the Original Contract Price by twenty percent (20%).
6. Witness whereof, the City of Mount Holly and the Contractor have caused this Change Order to be executed by their duly authorized representatives.

OWNER: CITY OF MOUNT HOLLY

CONTRACTOR: Custom Paving Company.

(Assistant City Manager) Date

(Owner) Date



City of Mount Holly Action Agenda Item

To: Mayor and City Council From: Amy Hollingsworth	Date: May 21, 2020 Meeting Date: June 15, 2020
Agenda Item to be considered: Adoption of resolution for acceptance of the Clean Water State Revolving Loan for the South Gateway Wastewater Treatment Project in the amount of \$4,710,000. 	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request: On April 15, 2020 the City received letter approving a loan from the Clean Water State Revolving Fund for the South Gateway Wastewater Treatment Project. Upon acceptance a resolution must be adopted by the governing body accepting the loan. This project will be funded by the Clean Water State Revolving Fund for the amount of \$4,710,000. 	
Fiscal Impact:	
Will Item affect current budget	☒ YES ☐ NO ☐ N/A
Reviewed by Finance Director	☒ YES ☐ NO ☐ N/A
Preaudit Certification required	☒ YES ☐ NO ☐ N/A
Capital Project Ordinance required	☒ YES ☐ NO ☐ N/A
Budget Transfer required	☒ YES ☐ NO ☐ N/A
Total City Dollars:	\$ 4,710,000
Budget Code	
Reviewed by City Attorney	☒ YES ☐ NO ☐ N/A
Manager/Staff Recommendation Approval and adoption of Capital Project Ordinance	
Result of City Council Decision: 	
Attachments: Resolution for approval for loan assistance from the Clean Water State Revolving fund for the South Gateway Wastewater Treatment Project for \$4,710,000	

**RESOLUTION BY GOVERNING BODY OF CITY OF
MOUNT HOLLY**

- WHEREAS,** the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and
- WHEREAS,** the North Carolina Department of Environmental Quality has offered a (State Revolving Loan, State Grant, or State Bond Loan) in the amount of \$ 4,710,000 for the construction of The South Gateway Wastewater Treatment Project and
- WHEREAS,** the City of Mount Holly intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNT HOLLY:

That the City of Mount Holly does hereby accept the State Revolving Loan, Grant, offer of \$4,710,000.
That the City of Mount Holly does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the loan offer, Section II - Assurances will be adhered to.

That Danny Jackson, the City Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the City of Mount Holly has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the June 15, 2020 at the City of Mount Holly, North Carolina.

Danny Jackson, City Manager

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting (title of officer) of the (unit of government) does hereby certify:
That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an
application with the State of North Carolina, as regularly adopted at a legally convened meeting of the
(name of governing body of applicant) duly held on the _____ day of _____, 20____; and,
further, that such resolution has been fully recorded in the journal of proceedings and records in my office.
IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 20____.

(Signature of Recording Officer)

(Title of Recording Officer)



City of Mount Holly Action Agenda Item

To: Mayor and City Council
From: Amy Hollingsworth

Date: 5-22-20
Meeting Date: 6-15-20

Agenda Item to be considered: Establishing a Fund Balance Policy for the General Fund.

Will this require a public hearing?

☐ YES

☒ NO

Background/Purpose of Request:

As of today, the City doesn't have a formal fund balance policy and establishing one would benefit the City in its budgeting and financial position

The purpose of the policy would establish solutions for quick responses in unexpected situations, such as natural disasters, economic uncertainty, provide sufficient cash flow to avoid the need for short-term borrowing. The policy establishes the appropriate level of reserves which the City will strive to maintain in its General Fund Balance, how the target fund balance will be funded and the conditions under which fund balance can be used.

Fiscal Impact:

Will Item affect current budget	☐ YES	☒ NO	☐ N/A
Reviewed by Finance Director	☒ YES	☐ NO	☐ N/A
Preaudit Certification required	☐ YES	☒ NO	☐ N/A
Capital Project Ordinance required	☐ YES	☒ NO	☐ N/A
Budget Transfer required	☐ YES	☒ NO	☐ N/A

Total City Dollars:

\$

Budget Code

Reviewed by City Attorney

☐ YES

☒ NO

☐ N/A

Manager/Staff Recommendation:

Approval of staff's recommendation of Fund Balance Policy

Result of City Council Decision:

Attachments: City of Mount Holly Fund Balance Policy for the General Fund.

City of Mount Holly Fund Balance Policy for the General Fund

Purpose:

For the City of Mount Holly to establish solutions for quick responses in unexpected situations, such as natural disasters, economic uncertainty, provide sufficient cash flow to avoid the need for short-term borrowing. The policy establishes the appropriate level of reserves which the City will strive to maintain in its General Fund balance, how the target fund balances will be funded; and the conditions under which fund balance can be used.

For the purpose of this Policy, the definition of “reserves” is limited to the portion of fund balance that is unassigned. Unassigned is to mean not set aside for budget stabilization and/or existing legal obligations of the City.

Objectives:

- To enhance the financial position of the City in order to maintain the highest credit and bond rating.
- To plan for contingencies in unforeseen revenue volatility and expenditures such as weather related disasters and/or unforeseen pandemics.
- To provide sufficient financial flexibility to meet future obligations, take advantage of opportunities, and avoid interest expense through use of excess reserves in lieu of debt.
- To generate investment income that diversifies revenue streams and decrease reliance on taxes
- To ensure adequate cash flow.
- To generate cash flow to avoid the need to short term borrowing.

Fund Balance Levels:

The City will keep 8 % in Restricted for Stabilization by State Statue, in addition to an established minimum in Unassigned Fund Balance.

The City will strive to maintain a minimum Unassigned Fund Balance of at least 35 % of General Fund Expenditures.

Uses of Excess Fund Balance:

Unassigned Fund Balance above the City's minimum should be considered as a funding source for capital needs funded with pay-as-you- go capital considered through the annual budget process.

Appropriations outside the annual budget will generally be limited to:

Expenditures to support or facilitate projects that generate new revenues or cost savings in excess of the Investments within established time frames.

Interim partial year funding for new programs that are needed before the next fiscal year.

Cost related to unanticipated projects in the current fiscal year that cannot be addressed with budget resources.

Prudent supplement funding for existing capital projects that require additional resources before the next fiscal year in order to fund unanticipated cost, avoid excessive delays, or improve service levels.

Replenishment Plan:

When unassigned fund balance falls below the minimum (35) percent range, the City will replenish using;

Options:

Sale of land or equipment.

Reduce recurring expenditures

Increase revenues

When possible funding will be replenished to the desired level in the next fiscal year budget. When it is not possible to replenish within the next fiscal budget a plan will be developed to replenish within a 3-year time period.

Conditions for Use.

The use of fund balance reserves shall be limited to unanticipated, non-recurring needs, or anticipated future obligations.

Fund balance shall not be used for normal or recurring annual operating expenditures.

The City Manager is authorized to make recommendations to the City Council for uses of reserves. A majority vote of the City Council will be required to use reserves. Any recommendation shall be accompanied by a proposal for the replenishment of the reserves to the City Council.



City of Mount Holly Action Agenda Item

To: City Council Greg Beal, Economic Development	Date: June 11, 2020
From: Coordinator, Planning Director	Meeting Date: June 15, 2020

Agenda Item to be considered: Call for a public hearing to consider a text amendment to Article 6 in the Zoning Ordinance in regard to art galleries being utilized in conjunction with a tattoo studio as a special use in the B-1 Central Business District.

Will this require a public hearing? ☐ YES ☒ NO

Background/Purpose of Request:

Until fairly recently, tattoo studios were not even listed as a use in the City's Zoning Ordinance. Mount Holly, like many other towns and counties, had for years operated that if a use is not listed in Article 6 Table of Permitted and Special Uses, that use was not allowed to operate in the City. Our Ordinance even had a "use prohibited" statement recommended by the School of Government. However, a Supreme Court case changed that approach, and summarizing, read that if the municipality or county had not addressed known business uses in its ordinance, it could be determined that use was allowed in any [commercial] zoning district. At staff's recommendation, City Council approved a text amendment to allow tattoo parlors in the B-3 General Business Zoning District; this would be areas like the Springs Crossing and Creekside Shopping Centers.

Over the years, we have had several applicants inquire about a tattoo shop within Mount Holly. Staff have met with some business owners and made a determination that the use was not allowed because of the underlying zoning. One group wanted to set up shop at the corner of South Main and Highland, but this area was zoned B-2, not allowed. An appeal was made to the Zoning Board of Adjustment, and they determined that the zoning prohibited the use.

Fast forward to a couple of weeks ago, and staff received a call, in which the lady inquired about opening a tattoo studio in a building in downtown. It was mentioned that there could be an art gallery and/or art studio component, which could fill another need in downtown. I have read as many articles and codes that I can find, and the co-existing use proposal, while not unheard of (Fu's Tattoos has an art gallery on North Davidson Street in Charlotte), Zoning Ordinances do not particularly address it. If they do, some are completely on one spectrum classifying tattoo parlors as adult oriented businesses, which seems really extreme, while others allow them in transitional neighborhoods around their downtown (Evansville, Indiana).

The process as proposed would first set the public hearing date before the Planning Commission (July 13th) and City Council (July 20th) to consider allowing the use as a Special Use in the Zoning Ordinance and set minimum standards. For instance, 40% of the space would have to be dedicated to an art gallery, art studio or retail boutique. Some towns have required that tattoo studios be "by appointment only." Other towns require that the tattoo shop not operate in a storefront and offer some privacy. In this case, the gallery would be positioned upfront and two art studios would be in the back. Hours of operation could be addressed so not to disturb neighboring homes. However, if restaurants and bars operate later, serving up until 2:00 am under ABC laws, and could be considered more intrusive, staff questions whether or not this is equitable.

If City Council chooses to approve the use as a Special Use, the applicant would then appear on August 3rd before the Zoning Board of Adjustment for consideration. With recent State changes to Special Use proceedings, an applicant no long is required to prove that the use is in harmony with the surrounding neighborhood, only that it meets the minimum standards in the Zoning Ordinance; the Board of Adjustment can place additional reasonable conditions on the use, agreed upon by the applicant.

Due to required legal advertisements and notices, this is the quickest time frame to take this matter forward. This is the same process that the City went through for Greg Black's Mouthpieces (Music Instrument Component Manufacturing), The Summit Bottle Shop (Bottle Shop and Taprooms), the Custom Motorcycle Shop, which operated for years in the space now occupied by Catawba Coffee Company and Cigar Bars as Permitted Private Clubs.

Fiscal Impact:

Will Item affect current budget	☐ YES	☐ NO	☒ N/A
Reviewed by Finance Director	☐ YES	☐ NO	☒ N/A
Preaudit Certification required	☐ YES	☐ NO	☒ N/A
Capital Project Ordinance required	☐ YES	☐ NO	☒ N/A
Budget Transfer required	☐ YES	☐ NO	☒ N/A
Total City Dollars:	\$		
Budget Code			
Reviewed by City Attorney	☐ YES	☐ NO	☒ N/A

Manager/Staff Recommendation: Staff recommends setting the public hearing dates for the aforementioned proposed text amendment for July 13th at 6:30 PM before the Planning Commission and July 20th at 7:00 PM before City Council. Staff is refining the details of the text amendment with the applicant and will be ready to proceed with a suitable ordinance.

Result of City Council Decision:

Attachments:



City of Mount Holly Action Agenda Item

To: City Council From: Brian DuPont	Date: 6-9-20 Meeting Date: 6-15-20
Agenda Item to be considered: Call for a public hearing in regard to a request for a rezoning Tax Parcel ID #179662 from R-1 Gaston County and R-20 Single Family to Conditional District Single Family for 30 homes.	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request: The applicant, Arbor Construction LLC, has been in discussion with the Planning Department since the beginning of the year on a site that is partially in the City limits. The site plan has been refined 4 times and along with this information is the plan with notes based on feedback from all departments. They have informed staff that their intent for the 30 homes would be at a standard similar to the River Park Subdivision. Based on that information, staff has tailored the notes on the plan to assure those standards are met. The Planning Commission unanimously recommended calling for a public hearing.	
Fiscal Impact:	
Will Item affect current budget	☐ YES ☐ NO ☒ N/A
Reviewed by Finance Director	☐ YES ☐ NO ☒ N/A
Preaudit Certification required	☐ YES ☐ NO ☒ N/A
Capital Project Ordinance required	☐ YES ☐ NO ☒ N/A
Budget Transfer required	☐ YES ☐ NO ☒ N/A
Total City Dollars:	\$
Budget Code	
Reviewed by City Attorney	☐ YES ☐ NO ☒ N/A
Manager/Staff Recommendation: <u>Call for public hearing on rezoning application for July 20, 2020.</u>	
Result of City Council Decision: _____	
Attachments: 1. Site Plan	

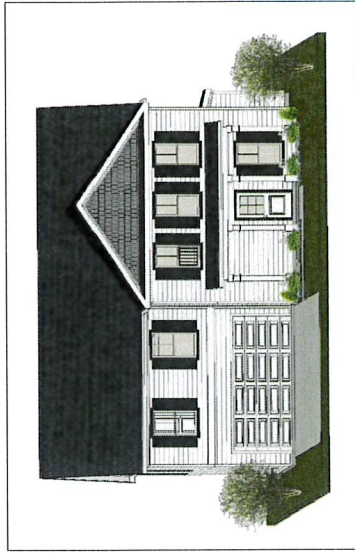
PARCEL ID: 179662
SITE ACREAGE: 12.76
CURRENT ZONING: R-20 (MT. HOLLY) AND R-1 (GASTON COUNTY)
CONDITIONS:

TOTAL NUMBER OF LOTS:		30
SETBACKS:	FRONT	25'
	SIDE	8'
	REAR	25'
	REAR	25'
LOT DESCRIPTION: M/N, LOT: 797 M/N, LOT SIZE: 8069 SF M/N, HEATED AREA: 1566 SF MAX. HEATED AREA: 3600 SF		
OPEN SPACE USABLE OPEN SPACE REQUIRED: 1.5 ACRES (30 LOTS X ACRE/20 LOTS)		
USABLE OPEN SPACE PROVIDED: 1.81 ACRES COMMON AREAS AND USABLE OPEN SPACE OR THE HOMEOWNER'S ASSOCIATION (HOA)		

[illegible]

A FIVE FOOT SIDEWALK WILL BE ON BOTH SIDES OF STREETS IN DEVELOPMENTS AS WELL AS ALONG PROPERTY FRONTAGE OF WEST CHARLOTTE AND CRAIG STREET.

NOTE: ORIENTATION, QUANTITY AND LOCATION OF PROPOSED LOT/OPEN SPACE AREAS ARE FOR ILLUSTRATIVE PURPOSES ONLY. FINAL CONFIGURATION TO BE DETERMINED BY DETAILED DESIGN DOCUMENTS.



TYPICAL BUILDING ELEVATION
NOT TO SCALE



DATE: JUNE 2, 2024 MCE PROJ. # 37181-001 DRAWN: _____ DESIGNED: _____ CHECKED: _____ PROJ. MGR: _____ M-C: _____	SCALE: HORIZONTAL: 1"=60' VERTICAL: 1"=40'	DRAWING NUMBER: 1	PRELIMINARY DESIGN NOT FOR CONSTRUCTION
STATUS: _____			

WEST CHARLOTTE AVENUE

SKETCH PLAN



8020 Tower Point Drive
Charlotte, North Carolina 28227
Phone: (704) 841-2568, Fax (704) 841-2567
NC License # F.1222
www.mckinncrood.com

This specimen should have a the property of

McKinn & Co., Inc.

and is not to be used for any purpose without the written consent of the engineer who said a quantity of the original certified document.

DO NOT REMOVE FROM ELECTRONIC FILE

[illegible]

MEMORANDUM

TO: City Council

FROM: Kemp Michael

RE: Arbor Construction annexation

DATE: June 11, 2020

The annexation for Arbor Construction was initiated by petition dated October 8, 2019 from Don E. Abernathy and Rachel K. Abernathy. If the Council chooses to move forward on this annexation, the first step will be to adopt the attached Resolution Directing the Clerk to Certify the Sufficiency, accept the Clerk's Certificate of Sufficiency (attached), and adopt the Resolution Calling for Public Hearing (attached along with map of the subject property outlined in yellow).

RESOLUTION DIRECTING THE CLERK TO INVESTIGATE
A PETITION RECEIVED UNDER G.S.160A-31

WHEREAS, a petition from Don E. Abernathy and Rachel K. Abernathy requesting annexation of PID 179662 (the portion not currently within the city limits) was received on October 8, 2019, by the City of Mount Holly; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the City Clerk before further annexation proceedings may take place; and

WHEREAS, the City Council of the City of Mount Holly deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mount Holly that:

The City Clerk is hereby directed to investigate the sufficiency of the above-described petition and to certify as soon as possible to the City Council the result of her investigation.

This the 15th day of June, 2020.

Bryan Hough, Mayor

ATTEST:

Amy Miller, City Clerk

CERTIFICATE OF SUFFICIENCY

To the City Council of the City of Mount Holly, North Carolina:

I, Amy Miller, City Clerk, do hereby certify that I have investigated the attached petition to annex PID 179662 (the portion not currently within the city limits) and hereby make the following findings:

- a. The petition contains an adequate property description of the area proposed for annexation.
- b. The area described in the petition is contiguous to the City primary corporate limits, as defined by G.S. 160A-31.
- c. The petition is signed by and includes addresses of all owners of real property lying in the area described therein.
- d. The petitioner has not declared vested zoning rights on its petition.

In witness whereof, I have hereunto set my hand and affixed the seal of the City of Mount Holly this 15th day of June, 2020.



City Clerk

RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION
OF ANNEXATION PURSUANT TO G.S. 160A-31

WHEREAS, a petition from Don E. Abernathy and Rachel K. Abernathy requesting annexation of the area described herein has been received; and

WHEREAS, the City Council of the City of Mount Holly has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the City Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mount Holly, North Carolina, that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at the Mount Holly Municipal Complex at 6:30 PM on July 20, 2020.

Section 2. The area proposed for annexation is described as follows: A portion of Gaston County tax PID 179662 (the portion not currently within the city limits), being a portion of Deed Book 2030, Page 158, and a portion of Deed Book 4674, Page 777, Gaston County Public Registry, bounded by Highway 27, CSX Railroad, Craig Street, and The Warehouse NC Inc., the property proposed for annexation being approximately 12.6 acres (less portion already within the city limits). The above referenced property proposed for annexation is shown on Exhibit A attached hereto and made a part hereof.

Section 3. Notice of the public hearing shall be published in the Gaston Gazette, a newspaper having general circulation in the City of Mount Holly, at least ten (10) days prior to the date of the public hearing.

Bryan Hough, Mayor

ATTEST:

Amy Miller, City Clerk

Exhibit A

SURVEYORS CERTIFICATE

1. I, ANDREW BADER, CERTIFY THAT THIS PLAN WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK AND PAGE AS SHOWN); THAT THE BOUNDARIES NOT SURVIVED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK AND PAGE AS SHOWN; THAT THE REASON OF PRECISION AS CALCULATED IS FIFTEEN; THAT THIS SURVEY AND PLAN WERE PREPARED IN ACCORDANCE WITH TITLE CHAPTER 54, SECTION 1600 OF THE NORTH CAROLINA ADMINISTRATIVE CODES.

THIS SURVEY IS OF AN EXISTING PARCEL OR PARCELS OF LAND AND DOES NOT CREATE A NEW ROAD OR SUBDIVISION

WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS 9TH DAY OF JUNE, 2022.

W. Andrew Eades, PLS [Signature]
DATE: 08-29-20

PROJECT #	07818-0001
ROLL SYRS	WAE
DRAWN BY	WEH
FIELD BK	
COMP FILE	07818-0001_SURVEY_PLAN
SHEET #	1 OF 1

BOUNDARY PLAT
OF
DON E. ABERNATHY
FOR

SEAL
J-3413
NORTH CAROLINA
TREASURY



McKIM & CREED
8020 Tower Point Drive
Dallas, Texas 75248
Tel: 214/343-1800 Fax: 214/343-1803

[illegible]

DATE-JUNE 6, 2020

MOUNT HOLLY GASTON COUNTY NORTH CAROLINA

DATE _____

Internet Site: <http://www.mckinacreed.com>

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
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155

LINE	HEARING	DISTANCE
1	N 57° 16' 16"	E 151.83'
2	N 37° 10' 22"	E 103.93'
3	N 50° 31' 40"	E 126.40'
4	N 54° 58' 36"	E 106.87'
5	N 54° 38' 18"	E 96.53'
6	N 54° 54' 17"	E 94.03'

LEGEND

AX		ADL
O	BFF	IRON PIPE TUNING (AS DESCRIBED)
O	RQ	IRON ROD POUNDING (AS DESCRIBED)
O	AI	ANGLE IRON
O	PWF	PK NAIL TUNING
O	PXS	PK NAIL SET
•	MS	SET IRON ROD (AS REMAIN)
O	PR	S.R. SPACE
♦		COMPLETED POINT

GRAPHIC SCALE

(DW. FEET)
1 inch = 100 ft

City of Mount Holly
Mount Holly City Council Meeting
Monday, January 13, 2020
Council Chambers
7:00 pm

Call to Order

Mayor Bryan Hough called the meeting to order at 7:00 pm. The following were present:

Mayor Bryan Hough	Danny Jackson, City Manager
Mayor Pro Tem David Moore	Miles Braswell, Assistant City Manager
Councilwoman Phyllis Harris	Ryan Baker, Fire Chief
Councilman Charles McCorkle	Tony Walker, Streets and Solid Waste Director
Councilman Jeff Meadows	Dave Johnson, Utilities Director/City Engineer
Councilwoman Christina Pawlish	Don Roper, Chief of Police
Councilwoman Lauren Shoemaker	Greg Beal, Planning Director
Kemp Michael, City Attorney	Africa Otis, Finance Director

Invocation

Reverend Peggy Thorns of Peggy Thorns Ministries gave the invocation

Pledge of Allegiance

Boy Scout Troop 59 led attendees in the Pledge of Allegiance.

SET THE AGENDA

Mayor Hough advised that there are no changes to the agenda. Mayor Pro Tem Moore made a motion to approve the agenda as presented. Councilman Meadows seconded the motion. All council members voted in favor. (Motion carried)

CONSENT AGENDA

1. Budget Amendment for Upper Dutchman's Creek Parallel Sewer Line Project
2. Approval and Adoption for Capital Project Ordinance for the Upper Dutchman's Creek Parallel Sewer Line.
3. Approval and Adoption for Capital Project Ordinance for Wastewater Treatment Plant Regionalization Project
4. Resolution to accept the State Revolving Loan in the amount of \$18,850,000 for the Wastewater Treatment Plant Regionalization Project
5. Approval of Appointment of Perry Toomey to the Planning Commission
6. Approval of a Bond Reduction Request by Lennar for Imagery Phase 1 Map 1-4
7. Approval of a Bond Reduction Request by Lennar for Imagery Phase 1 Map 5-8
8. Approval of a Bond Reduction Request by Lennar for Imagery Phase 1 Map 9-11
9. Approval of the minutes from the September 10, 2019 Special Meeting
10. Approval of the minutes from the October 14, 2019 Council Meeting

Councilwoman Shoemaker made a motion to approve the consent agenda. Councilman Mc Corkle seconded the motion. All Council Members present voted in favor. (Motion carried)

PRESENTATIONS

1. Swearing In of Firefighters Jake Bonnin and Patrick Craig

Mayor Hough administered the Firefighters Oath to Jake Bonnin and Patrick Craig. Their families were present to take part in the pinning ceremony.

2. Promotional Swearing in of Captain Ashton Chaney

Mayor Hough administered the Oath of Office to Ashton Chaney for his recent promotion to Captain. Captain Chaney's family was present to take part in the pinning ceremony.

PUBLIC HEARING

1. Public Hearing, regarding a request by Eastwood Homes, for a rezoning of Tax Parcel ID #'s 202122, 181227, 202690, 181214, 225889, 199264 and 180092 from R-1 and RS-12 Gaston County to Conditional District Residential. (Hunter's Ridge)

Councilwoman Shoemaker Moore made a motion to enter into public hearing regarding a request by Eastwood Homes, for a rezoning of Tax Parcel ID #'s 202122, 181227, 202690, 181214, 225889, 199264 and 180092 from R-1 and RS-12 Gaston County to Conditional District Residential. (Hunter's Ridge) Councilman Meadows seconded the motion. All Council Members present voted in favor. There was no one signed up to speak. Councilman Meadows made a motion to continue the public hearing until the February 20, 2020 Council meeting. Councilman McCorkle seconded the motion. All Council Members voted in favor. Mayor Hough advised that the public hearing will remain open and continue at the February 10, 2020 Council Meeting.

2. Public Hearing, regarding a request by Faison, for Annexation into the City Limits of Mount Holly for Tax Parcel ID # 210776 (Green Meadows)—***postponed until March 9, 2020***

3. Public Hearing, regarding a request by Eastwood Homes, for Annexation into the City Limits of Mount Holly for Tax Parcel ID #'s 202122, 181227, 202690, 181214, 225889, 199264 and 180092 (Hunter's Ridge)

Councilwoman Shoemaker Moore made a motion to enter into public hearing regarding a request by Eastwood Homes, for Annexation into the City Limits of Mount Holly for Tax Parcel ID #'s 202122, 181227, 202690, 181214, 225889, 199264 and 180092 (Hunter's Ridge) Councilman Meadows seconded the motion. All Council Members present voted in favor. There was no one signed up to speak. Councilwoman Shoemaker made a motion to continue the public hearing until the February 20, 2020 Council meeting. Councilman McCorkle seconded the motion. All Council Members voted in favor. Mayor Hough advised that the public hearing will remain open and continue at the February 10, 2020 Council Meeting.

4. Public hearing to consider amending Article 7, Special Requirement Notes to the Table of Permitted and special uses clarifying electronic gaming operations

Mayor Pro Tem Moore made a motion to enter into public hearing to consider amending Article 7, Special Requirement Notes to the Table of Permitted and special uses clarifying electronic gaming operations. Councilwoman Pawlish seconded the motion. All Council Members voted in favor. With no one signed up to speak Councilwoman Shoemaker made a motion to close the public hearing. Councilman McCorkle seconded the motion. All Council Members voted in favor. Councilman Meadows made a motion to approve the proposed amendment to Article 7, Special Requirement Notes to the Table of Permitted and special uses clarifying electronic gaming operations. Councilman McCorkle seconded the motion. All Council members voted in favor. (Motion carried)

5. Public hearing for a text amendment to Article 7, Note 13 Day care centers to conform with State requirements

Mr. DuPont advised that the proposed amendment would make sure the zoning ordinance reflects state regulations. This would apply to new day cares not already established. Councilwoman Shoemaker made a motion to enter into public hearing to consider a text amendment to Article 7, Note 13 Day care centers to conform to State requirements. Mayor Pro Tem Moore seconded the motion. All Council Members voted in favor. With no one signed up to speak Councilwoman Shoemaker made a motion to close the public hearing. Councilman Meadows seconded the motion. All Council Members voted in favor. Councilwoman Shoemaker made a motion to approve the text amendment to Article 7, Note 13 Day care centers to conform with State requirements. Councilman McCorkle seconded the motion. All Council Members voted in favor. Motion carried.

6. Public Hearing for a text amendment to Article 6 and 7 of the Zoning Ordinance for a cigar bar and lounge

Mayor Hough advised that he has a vested interest in this matter and will therefore recuse himself from this discussion. Mayor Pro Tem Moore stepped in temperedly to oversee the discussion. Mr. DuPont advised that the Planning Commission unanimously recommends approval for this type facility in a B-1 district only. Councilwoman Shoemaker made a motion to enter into public hearing to

consider a text amendment to Article 6 and 7 of the Zoning Ordinance for a cigar bar and lounge. Councilman Meadows seconded the motion. All Council Members voted in favor.

There was one person signed up to speak.

Joanie Burton came before Council and advised that she sits on the Planning Commission. She further advised that she is not speaking for the Planning Commission but for herself. She commented that after further consideration she is concerned of the effects this type business would have on adjoining businesses. She is concerned about the ventilation and the odor that the cigar smoke could bring to the other businesses. She advised that it is better to prevent a nuisance before it occurs.

Councilwoman Harris made a motion to close the public hearing. Councilwoman Shoemaker seconded the motion. All Council Members voted in favor.

Mr. Hough advised that there is not another club like this in Gaston County. This is a small niche business and consultants and an onsite advisor has been hired to ensure a proper ventilation system is installed. He further advised that the ventilation system will be vented through the roof. Mayor Pro Tem Moore asked about parking. Mr. Hough advised that the business has 9 dedicated spaces. Councilman Meadows made a motion to approve the text amendment to Article 6 and 7 of the Zoning Ordinance for a cigar bar and lounge and include a ventilation system as part of the amendment. Councilwoman Shoemaker seconded the motion. All Council Members voted in favor.

At this time, Mayor Hough stepped back in.

NEW BUSINESS

1. Consideration and Approval for a Little Free Library at Tuckasee Park

Mark Jusko

Mr. Jusko advised that David Talbot contacted him about the Little Free Library, give a book, take a book concept. Mr. Jusko advised that the Parks and Recreation Commission recommends approval to the City Council. Councilwoman Shoemaker made a motion to approve the Little Free Library at Tuckasee Park. Councilman Meadows seconded the motion. All Council Members voted in favor. Motion carried.

2. Acceptance of the low bidder for the Upper Dutchman's Creek Parallel Sewer Line Project

Mr. Johnson came before Council to request acceptance of the low bidder, Piedmont Utility, for the Upper Dutchman's Creek Parallel Sewer Line Project. Mayor Pro Tem Moore made the motion to approve Piedmont Utility as low bidder for the Upper Dutchman's Creek Parallel Sewer Line Project. Councilman Meadows seconded the motion. All Council Members voted in favor. Motion carried.

3. Autumn Woods Traffic Plan

Chief Roper advised that the Police Department conducted a traffic study for 15 day straight from December 1—December 15. The average speed in the area was 26.6 MPH in a 25 MPH zone. Chief Roper advised that delineators could be added to slow the speed down. Mr. Braswell proposed several different options to remedy the speeding problem in the Autumn Woods neighborhood. Councilman Meadows advised that he doesn't think the City should spend a lot of money on this and should first try striping as option #1. Staff will bring back cost estimates for striping at the next meeting.

CLOSED SESSION

1. Closed Session Pursuant to N.C.G.S 143-318.11 (a)(3 and 5)

Mayor Pro Tem Moore made a motion to enter into closed session pursuant to N.C.G.S 143-318.11 (a)(3 and 5). Councilman McCorkle seconded the motion. All Council Members voted in favor. Motion carried. The time was 8:11 p.m.

Mayor Pro Tem Moore made a motion to return to open session. Councilwoman Harris seconded the motion. All Council Members voted in favor. Motion carried. The time was 8:50 p.m.

Councilwoman Harris made a motion to approve a resolution that City does not need approximately 4,584 sq. feet of rental space that is a portion of 420 E. Central Avenue, downstairs at the Mount Holly Municipal Complex during the next ten (10) year term and direct the City Manager to advertise the Council's intent to lease this space to Kinetix Physiology & Performance, LLC, for an initial rental of approximately \$75,636.00 per year at the regular meeting on February 24, 2020. Councilwoman Shoemaker seconded the motion. All Council Members voted in favor. Motion carried.

Mayor Hough advised that there are 2 upcoming Chamber events. One for Gaston Chamber and one for Monteross Chamber.

ADJOURN

With no additional items for discussion, Mayor Hough entertained a motion to adjourn. Councilman Meadows made the motion to adjourn the January 13, 2020 Council Meeting. Councilwoman Pawlish seconded the motion. All Council members present voted in favor. (Motion carried)

The meeting adjourned at 8:58 p.m.

CITY OF MOUNT HOLLY
MOUNT HOLLY CITY COUNCIL WORK SESSION
Location: Council Chambers

City of Mount Holly
Mount Holly City Council Work Session Meeting
Monday, January 27, 2020
Council Chambers
6:30 pm

Call to Order

Mayor Hough called the meeting to order at 6:30 pm. The following were present:

Mayor Bryan Hough	Danny Jackson, City Manager
Mayor Pro Tem David Moore	Miles Braswell, Assistant City Manager
Councilwoman Phyllis Harris	David Johnson, City Engineer/ Director of Utilities
Councilman Charles McCorkle	Ryan Baker, Fire Chief
Councilman Jeff Meadows	Mark Jusko, Recreation Supervisor
Councilman David Moore	Tony Walker, Street and Solid Waste Director
Councilwoman Lauren Shoemaker	Don Roper, Police Chief
Councilwoman Christina Pawlish	Greg Beal, Planning Director
Attorney Kemp Michael	Africa Otis, Finance Director

Invocation

Mayor Pro Tem Moore led the Council, staff and attendees in prayer.

SET THE AGENDA

With no changes to the agenda, Mayor Pro Tem Moore made a motion to approve the agenda as presented. Councilman Meadows seconded the motion. All Council Members voted in favor. (Motion carried)

CONSENT AGENDA

1. Approval of a Budget Amendment for Greenway Maintenance

Councilwoman Harris made a motion to approve the Consent Agenda.

Councilwoman Shoemaker seconded the motion. All Council Members voted in favor. Motion carried.

AGENDA

1. Presentation (#1) regarding a proposal for developing the property located at 725 Elm Street (former Streets & Solid Waste Department).

No one was to present to discuss this item.

2. Presentation (#2) regarding a proposal for developing the property located at 725 Elm Street (former Streets & Solid Waste Department).

Catawba Riverkeeper

Representatives from the Catawba River Keeper came before the City Council to present their ideas for the development of the property located at 725 Elm Street. The proposal would turn the property into an environmental education/interactive campus. There would be kayaks available for rent as well as a tap room and a food truck access.

3. Presentation in regard to the purchase of the Annex Property (Old PD)

Mr. Rick came before the City Council with a proposal for the purchase of the property at 129 S Main Street for the expansion of Jack Beagles Restaurant. Mr. Rick advised that the proposal is for \$125,000 and would be the purchase of the building only. The parking lot would not be part of the offer. Councilman Meadows went on record commenting this is an unsolicited bid. There was discussion about the required upset bid process. Council directed staff and legal council to look into the legalities of some different options and bring them back to the City Council at the Council Retreat.

4. Presentation from Tarheel Trailblazers regarding Mountain Bike Trails

Bruce Euler with the Tarheel Trailblazers came before the City Council to give an update on the Mountain Bike Trails. He advised that 5 miles of the trails will be open in the next few weeks and is looking forward to future projects that will include eagle scouts and scout projects.

5. Presentation Downtown WiFi

Alan Fitzpatrick with Open Broadband came before the City Council to some options for downtown public wifi service. He advised that his services can be rolled out anywhere that is public. The City Council was interested in learning more about the options and the cost of wifi service in the City Parks and downtown. They directed staff to explore the options and bring this item back to the Council Retreat for further discussion.

6. Autumn Woods Traffic Plan

Mr. Braswell advised that the cost estimate for traffic striping in Autumn Woods is \$7000. Councilman Meadows made a motion to move forward with the striping. Councilwoman Shoemaker seconded the motion. All Council Members voted in favor. (Motion carried)

7. Consideration and Approval of the ADA Transition Plan

Councilman Meadows made a motion to approve the ADA Transition Plan. Councilwoman Shoemaker seconded the motion. All Council Members voted in favor. Motion carried.

8. Consideration and Approval of an Agreement with the City of Belmont regarding a proposed Water Connection in the South Gateway Area

Councilwoman Shoemaker made a motion to approve the Agreement with the City of Belmont regarding a proposed Water Connection in the South Gateway Area pending approval of a contract agreement. Councilman McCorkle seconded the motion. All Council Members voted in favor. Motion carried. Adjourn

9. Adjourn

With no additional items for discussion Mayor Hough entertained a motion to adjourn. Mayor Pro Tem Moore made a motion to adjourn the January 27, 2020 Work Session Meeting. Councilwoman Pawlish seconded the motion. All Council Members voted in favor. (Motion carried)

The time was 8:23p.m.

PRESENTATIONS

PUBLIC HEARINGS



City of Mount Holly Action Agenda Item

To: City Council From: Danny Jackson, City Manager	Date: June 11, 2020 Meeting Date: June 15, 2020
<u>Agenda Item to be considered:</u> <i>Public Hearing #1 – Consideration to approve the 2020-2021 Fiscal Year Budget Ordinance and Fee Schedule</i>	
 Will this require a public hearing? ☒ YES ☐ NO	
<u>Background/Purpose of Request :</u> <i>State law requires that before a municipality can adopt its fiscal year budget it has to hold a public hearing in order that the public is given an opportunity to be heard on the matter. As a part of the process Mr. Miles Braswell (Assistant City Manager) will present to the City Council and prior to the public hearing, budget highlights and ordinance. Included in your agenda packet for review is the proposed Fee Schedule and Manager's Budget Letter. The budget highlights outlines certain particulars in the General and Enterprise Funds. The Fee Schedule and Budget Ordinance are both adopted as a part of the budget. All fees can be amended at any point during the year. However and by law, the property tax rate is the only fee that can't be changed after it has been adopted. The City Council can approve budget amendments during the fiscal year. Budget amendments historically are addressed on a case by case basis.</i>	
<u>Fiscal Impact:</u>	
Will Item affect current budget	☐ YES ☒ NO ☐ N/A
Reviewed by Finance Director	☒ YES ☐ NO ☐ N/A
Preaudit Certification required	☐ YES ☒ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☒ NO ☐ N/A
Budget Transfer required	☐ YES ☒ NO ☐ N/A
Total City Dollars:	\$
Budget Code	
Reviewed by City Attorney	☐ YES ☐ NO ☒ N/A
Manager/Staff Recommendation: <i>To be discussed at the meeting on Monday night.</i>	
Result of City Council Decision: _____	
Attachments: <i>Budget Highlights, Fee Schedule, Budget Letter, Budget Spreadsheets, Budget Ordinance</i>	



CITY of MOUNT HOLLY

Bryan Hough, Mayor
David Moore, Mayor Pro Tem - 2020
Lauren Shoemaker, Mayor Pro Tem - 2021
Charles McCorkle, Councilman
Jeff Meadows, Councilman
Phyllis B. Harris, Councilwoman
Christina Pawlish, Councilwoman
Danny Jackson, City Manager

400 East Central Ave. Post Office Box 406 Mount Holly, NC 28120 704-827-3931 704-822-2933 fax www.mtholly.us

June 11, 2020

Honorable Mayor Bryan Hough and City Council,

The proposed fiscal year 2020-2021 Budget for the City of Mount Holly has been submitted for your review and consideration. This year's budgetary process has been much different from last year's process due to implications from COVID-19 (coronavirus). There have been changes made to the Manager's original budget submission to the City Council on June 4, 2020 for a number of reasons and as directed by the City Council.

Please join me in thanking all of the employees who have been involved with preparing the submitted budget and helping with the adjustments during the City Council Review Process. The submitted budget meets all of the statutory requirements of North Carolina. The tax rate has been set as directed by the City Council. The budget serves as the financial plan for the next fiscal year.

GENERAL FUND

The General Fund is approximately \$12.8 million dollars for the upcoming fiscal year. This is a 9.2% decrease from last year's adjusted budget. The tax rate is \$.485 per \$100 of value.

Expenditures for the general fund will NOT include a Cost of Living Adjustment (COLA) for personnel. Although during the mid year assessment the matter could be addressed for changes. The City's healthcare coverage will increase by 3.6% with Blue Cross/Blue Shield as the carrier.

The Budget Highlights have already been submitted for review by the City Council; it outlines in more detail the particulars of the general fund in the submitted budget.

ENTERPRISE FUND

The Enterprise Fund is approximately \$7 million dollars for the upcoming fiscal year. This is a 15.3% decrease from last year's budget. Utility Rates will be increased based upon the results of a water and sewer rate study adopted in FY 19-20 by the City Council.

Expenditures for the Enterprise Fund will NOT include a Cost of Living Adjustment (COLA) for personnel. Although during the mid year assessment the matter could be addressed for changes. The City's healthcare coverage will increase by 3.6% with Blue Cross/Blue Shield as the carrier.

The submitted Budget Highlights outlines other particulars of the submitted budget.

CLOSING

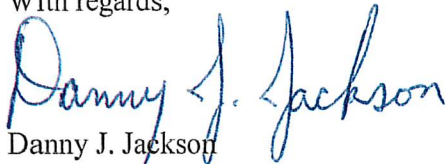
All of the city employees played a tremendous part in preparing the budget. The Department Heads and others have worked really hard and have been very cooperative and sensitive to the budgetary constraints that we all have to endure. This year COVID-19 presented some very challenging and unprecedented times. The submitted budget has been prepared in spite of the challenges and will serve its intended purpose.

I am especially grateful for the assistance of Ms. Amy Hollingsworth (Deputy Finance Director) and Mr. Miles Braswell (Assistant City Manager), for their diligent oversight during the budget process.

Miles and Amy have really worked hard to not only prepare and assist with developing next year's budget; they have worked to ensure that the current year's budget has been monitored to alleviate problems, even with the implications of COVID-19. We as a staff proudly take on the responsibility to carry out the will of the City Council and to serve our citizens, a lot of which is via the administration of the budget.

I want to thank the Mayor and the City Council for its direction, trust and willingness to allow staff to work through the complexities of this year's budgetary process. The adopted budget will address the needs of the city. It is also my hope that despite the challenges ahead the public trust in our government will not be compromised. We look forward to the coming year ahead, which includes its challenges.

With regards,

A handwritten signature in blue ink that reads "Danny J. Jackson". The signature is written in a cursive, flowing style.

Danny J. Jackson
City Manager

**2020-2021 BUDGET ORDINANCE
FOR THE CITY OF MOUNT HOLLY, NORTH CAROLINA**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT HOLLY AS FOLLOWS:

SECTION 1: That the following amounts are hereby appropriated for the operation of the City Government and its activities for the fiscal year beginning July 1, 2020 and ending June 30, 2021 according to the following schedules:

SCHEDULE A – GENERAL FUND REVENUES

Real & Personal Property Taxes	\$ 6,981,094
Sales Tax	1,861,930
Franchise Fees / Business Licenses	1,114,622
Fees and Permits	917,375
Investments & Other	1,006,636
Transfers and Fund Balance	962,449
 TOTAL GENERAL FUND	 \$ 12,844,106

SCHEDULE A – GENERAL FUND EXPENDITURES

Legislative	\$ 227,719
Administrative	1,447,924
Administrative – Maint.	538,150
Administrative - IT	235,500
Police	3,750,037
Fire	2,270,916
Garage	182,562
Streets	2,503,017
Planning & Zoning	451,900
Parks & Recreation	1,236,381
 TOTAL GENERAL FUND	 \$ 12,844,106

SCHEDULE B – UTILITY FUND REVENUES

Water and Sewer Charges	\$ 4,479,293
Stormwater Charges	251,810
Investments & Other	183,098
Transfers & Fund Balance	226,044
Fixed & Other	1,872,164
 TOTAL UTILITY FUND	 \$7,012,409

SCHEDULE B – UTILITY FUND EXPENDITURES

Utilities Administrative	\$ 2,521,707
Utilities Administrative – Maint.	412,200
Utilities Administrative - IT	105,850
Water	965,567
Sewer	917,300
Utilities Field Maintenance	1,838,375
Stormwater	251,410
 TOTAL UTILITY FUND	 \$ 7,012,409

SCHEDULE C – STREET SYSTEM FUND REVENUES

Powell Bill Funds	\$ 200,000
Interest and Miscellaneous	1,000
Transfers & Fund Balance	346,959
 TOTAL STREET SYSTEM FUND	 \$ 547,959

SCHEDULE C – STREET SYSTEM FUND EXPENDITURES

Maintenance & Resurfacing	\$ 50,000
Maintenance & Repair – Sidewalks	50,000
Contract Services	198,859
Professional Fees	249,100
 TOTAL STREET SYSTEM FUND	 \$ 547,959

SCHEDULE D – E-911 FUND REVENUES

PSAP Revenue	\$ 76,422
 TOTAL E-911	 \$ 76,422

SCHEDULE D – E-911 FUND EXPENDITURES

PSAP Expenditures	\$ 76,422
 TOTAL E-911	 \$ 76,422

SCHEDULE E – TOURISM DEVELOPMENT AUTHORITY REVENUES

Occupancy Tax	\$ 62,000
 TOTAL TOURISM DEV. AUTH FUND	 \$ 62,000

SCHEDULE E – TOURISM DEVELOPMENT AUTHORITY EXPENDITURES

Tourism Expenditures	\$ 62,000
 TOTAL TOURISM DEV. AUTH FUND	 \$ 62,000

SECTION 2: That there is hereby levied the following rate of tax on each one hundred dollars (\$100.00) valuation of taxable property situated and lying and being within the confines and limits of the City of Mount Holly and as listed for taxes as of January 1, 2020, for the purpose of raising revenue for the current year's property tax, as set forth in the estimates of revenue, and in order to finance the foregoing appropriations in the amount of Forty-Eight Point Five cents (48.5).

SECTION 3: That the number of City-funded personnel positions in all City-funded Departments shall not exceed the total number by indicated fund as set forth in Attachment A, unless authorized by a subsequent ordinance(s). Any Departmental Programs which have been funded in previous budgets but are not contained in the attached Fiscal Year 2020 - 2021 Budget Document (Attachment A) are hereby abolished. Any personnel positions that have been authorized in previous budgets but are not contained in Attachment A are hereby abolished.

SECTION 4: That there is hereby established, for Fiscal Year 2021, various fees as contained in Attachment B.

SECTION 5: That copies of this ordinance will be kept on file at City Hall and shall be furnished to the City Clerk and Finance Officer to provide direction in the collection of revenues and disbursement of City funds.

SECTION 6: That the City Manager shall serve as Budget Officer. The Budget Officer shall be authorized to reallocate departmental appropriations among the various expenditures within each department. The Budget Officer is authorized during the month of June 2021 to effect interdepartmental transfers of minor budget amendments not to exceed fifteen percent (15%) of the appropriated funds for the department's allocation, which is being reduced. Notification of all such transfers or amendments shall be made to the City Council at their next regular meeting of that body following the transfers.

SECTION 7: That interfund transfers of moneys shall be accomplished only by authorization from the City Council. The utilization of any contingency appropriation, in any amount, shall be accomplished only by the authorization from the City Council. Approval of a contingency appropriation shall be deemed a budget amendment, which transfers funds from the contingency appropriation to the appropriate object of expenditure.

SECTION 8: That the North Carolina Local Government Budget and Fiscal Control Act authorizes the City Council to amend the budget ordinance at any time during the fiscal year, so long as it complies with North Carolina General Statutes. The City Council must approve all budget amendments, except where the Budget Officer is authorized to make limited transfers.

SECTION 9: That this ordinance and the budget documents shall be the basis for the financial plan of the City of Mount Holly during the 2020 - 2021 Fiscal Year. The Budget Officer shall administer the budget. The accounting system shall establish records, which are in consonance with this budget and this ordinance and the appropriate statutes of the State of North Carolina.

Adopted this 15th day of June, 2020

Amy Miller, City Clerk

Bryan Hough, Mayor

Position Allotment FY 20-21

ADMINISTRATION : (21 Full 2 Part 2 Interns)	
Position	Positions Authorized FY 20-21
City Manager	1
Assistant City Manager	1
HR Director	1
City Clerk	1
Finance Director	1
Deputy Finance Director	1
Accountant I	1
Accountant II	1
Accounting Tech	1
Utility Billing & Collections Tech	2
Executive Admin/ Deputy City Clerk	1
Maintenance Supervisor	1
Maintenance Technician	2
Electrician	1
Landscape Tech	1
IT Director	1
HR Coordinator	1
Revenue Collector (Part Time)	1
Meter Reader	2
Meter Reader (Part Time)	1
Intern	2

PLANNING: (5 Full)	
Position	
Econ. & Development Dir.	1
Assistant Planning Director	1
Planning and Project Manager	1
GIS Technician	1
Zoning & Code Enforcement Officer	1

STREETS/SOLID WASTE (19 Full)	
Position	
Streets & Solid Waste Director	1
Assistant Streets & Solid Waste Director	1
Field Supervisor	1
Crew Leader	2
Solid Waste Worker I	9
Solid Waste Worker II	5

UTILITIES (14 Full)	
Position	
Utility Director/ City Engineer	1
Deputy Utility Director	1
Site Inspector	1
Stormwater Tech	1
Utility Maint. Superintendent	1
Crew Leader	1
Utility Tech I (Pump Tech)	1
Utilities/Engineer Administrator	1
Utility Crew (Utility Tech I or II)	5
Location Tech	1

POLICE (42 Full 8 Part 2 Auxiliary)	
Position	Positions Authorized FY 19-20
Police Chief (Part Time)	1
Deputy Police Chief	1
Captain	2
Sergeant	8
Corporal	5
SRO	4
Patrol Officer	13
Detectives (Part Time)	2
Records Manager	1
PD Executive Assistant	1
Evidence Clerk	1
Crossing Guards - PT (No benefits)	5
Auxiliary Officer (No Benefits)	2
Telecommunicators	6

GARAGE (2 Full)	
Position	
Mechanic	1
Mechanic Assistant	1

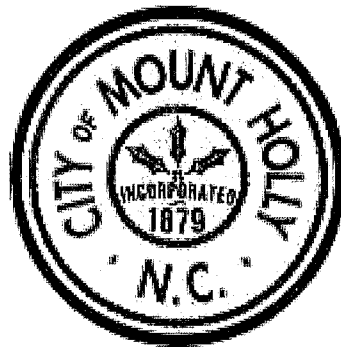
FIRE (25 Full 16 Part)	
Position	
Fire Chief	1
Deputy Fire Chief	1
Captain	4
Fire Inspector	1
Firefighters	18
Firefighter PT	16

PARKS & RECREATION (7 Full 12 Part)	
Position	
Recreation Superintendent	1
Athletic Supervisor	1
Maintenance Supervisor	1
Maintenance Technician	1
Recreation Aide	1
Event Coordinator	1
Recreation Specialist	1
PT - Recreation Aide (\$90,000 No Benefits)	12

WATER (6 Full)	
Position	
ORC	1
Plant Operators	5

WASTEWATER (5 Full 1 Part)	
Position	
ORC	1
Plant Operators	4
PT - Plant Operator	1

Total Full Time Positions Allotted	146
Total Part Time Positions Allotted	39
Total Auxiliary Officer Positions Allotted	2
Total Position Count FY 19-20	<u>187</u>



City of Mount Holly Fee Schedule

July 1, 2020

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Chapter 1-0

Administrative

Tax Rate

The Tax rate for the City of Mount Holly is forty-eight point five cents (\$0.485) on each one hundred dollars (\$100.00) valuation of taxable property situated and lying and being within the confines and limits of the City of Mount Holly and as listed for taxes as of January 1 2020.

Tag Fee

\$10.00 per vehicle

Copies

\$0.20 per copy

Late Payments (except Tax and Utility bills)

8% annual interest rate compounded monthly on any debt over 30 days overdue, with the exception of Tax and Utility bills.

Interest on Delinquent Taxes

2% the first month after
January 6th. 0.75% each
month thereafter.

Penalty for Returned Check

\$25.00

Garnishment/Attachment Notice Fee

\$30.00 per notice

Golf Cart Application and Registration Fee

\$35.00 application fee for inspection

\$5.00 registration display sticker

Yard Sale Permit Fee

\$5.00 permit fee

Planning & Development Fees

	Current
Sign Permits	
Residential	\$30.00
Commercial	\$50.00
Zoning Permits	
Residential	
New	\$100.00
Additions	\$50.00
Renovations (no expansions)	\$25.00
Miscellaneous (pools, decks, garages, etc.)	\$50.00
Fences	\$25.00
Home Occupations	\$100.00
Commercial	
New	
Up to 1,000 sq. ft.	\$150.00
1,000 sq. ft. to 5,000 sq. ft.	\$300.00
5,000 sq. ft. to 10,000 sq. ft.	\$400.00
Greater than 10,000 sq. ft.	\$500.00 (plus \$50.00 per additional 10,000 sq. ft.)
Existing	
Renovations	\$25.00
Additions	\$50.00
Other	
Zoning Compliance (business)	\$100.00
Miscellaneous (incidental items to main project)	\$50.00
Applications	
Variance	
Residential	\$250.00
Commercial	\$350.00
Planned Unit Development (PUD)	\$300.00
Appeals	\$300.00
Text Amendment	\$250.00
Subdivisions	\$200.00 or \$5.00 per lot whichever is greater
General Rezoning	
2 acres or less	\$300.00
2-10 acres	\$400.00
10 acres or more	\$600.00
Conditional District Rezoning	
2 acres or less	\$300.00
2-10 acres	\$500.00
10 acres or more	\$800.00
TIA – Fee TBD at time of Application	
ROW Closure Petition	\$500.00

	Current
Special Use	
2 acres or less	\$300.00
2-10 acres	\$500.00
10 acres or more	\$800.00
Reviews	
Construction Plans	
Major subdivision or commercial site plan	\$750.00
Minor subdivision	\$300.00
Re-submittal	\$100.00
Financial guarantees (per written agreement)	\$500.00
Final plat	
Major subdivision or commercial site plan	\$750.00
Minor subdivision	\$300.00
Re-submittal	\$100.00
Engineer Fees	
Residential	
Less than 25 lots	\$500.00
25-50 lots	\$1,000.00
More than 50 lots	\$2,000.00
Commercial*	
0-5 Acres	\$500.00
More than 5 acres	\$1,000.00
Watershed Review	
Less than 10 acres	\$500.00
More than 10 acres	\$40.00/acre
Driveway cut	
Residential	\$25.00
Commercial	\$50.00
Industrial	\$100.00
Construction Inspection	
Water	\$100.00
Sewer	\$100.00
BMP	\$100.00
Road	\$100.00
Failed Inspection Re-Inspection	\$50.00
Other	
PERC Test Application	\$10.00
Zoning Verification Letter	\$10.00
Demolition	\$10.00
Manuals	
Zoning Ordinance	\$15.00
Subdivision Ordinance	\$15.00
Land Development Guidelines	\$35.00
Compact Discs	\$10.00
Maps	Size Dependent
Business Registration Fee	\$10.00
Lost Zoning Permit Replacement	\$5.00
Public Involvement Meeting	\$500.00

*Engineer Fees for Commercial Projects are to include Civic, Institutional and Industrial

Planning & Development Fees

GIS Fees

Large Map	\$25.00
Small Map	\$10.00
Digital Copy	\$10.00
Cd Copy	\$10.00
Banner	\$10.00

Annexation Fees

< 10 acres	\$2000.00
10-200 acres	\$5000.00
> 200 acres	\$8000.00

Volunteer Fire Department Assessment *

* Additional fees may apply if annexation involves a volunteer fire department or other constraints governed by NC General Statute.

Chapter 1-3

Municipal Complex Rental Fees

	Current
Resident	
Full Hall	\$1,200.00
North Half Hall	\$650.00
Non Resident	
Full Hall	\$1,700.00
North Half Hall	\$650.00
Civic Group	
Inside City	\$500.00
Outside City	\$1500.00
Cleaning	
Full Hall	\$200.00
North Half Hall	\$150.00
Excess Hours – Past 11pm	\$125.00/ Hr
Security	\$25/Hr
Refundable Deposit	\$250.00
Set Up Fee	\$650.00

Training Rooms

Resident	First Three Hours (3)	Each Additional Hour
A or B	\$25.00	\$25.00
A and B	\$50.00	\$50.00
Non Resident		
A or B	\$50.00	\$50.00
A and B	\$100.00	\$100.00

*Note – Upstairs space can be rented upon special approval by the City Manager for a fee of \$1,500.00 plus \$200.00 cleaning fee.

Chapter 2-1

Recreation Fees

*Old Gym	Current
Resident	\$50.00/hr
Non-Resident	\$150.00/hr
Tournament – No Lights	
Resident	\$100.00/day
Non-Resident	\$200.00/day
Ball field	
Resident	\$5.00/hr
Non-Resident	\$15.00/hr
Ball field – Lights	
Resident	\$10.00/hr
Non-Resident	\$20.00/hr
Picnic Shelter – Small	
Resident	\$25.00/3 hrs
Non-Resident	\$50.00/3 hrs
Picnic Shelter - Large	
Resident	\$50.00/4 hrs
Non-Resident	\$100.00/4hrs
Fitness Center per month	
Resident	\$10/ month
Non-Resident	\$30.00/ month
Group Campsites at Mt. Island Park at Mt. Holly	
Resident	\$25.00/day
Non-Resident	\$50.00/day
Adult Athletics	
Softball & Basketball - Per Team	
Resident	\$500.00
Non-Resident	\$550.00
Softball & Basketball – Individual	
Resident	\$55.00
Non-Resident	\$60.00
Volleyball - Per Team	
Resident	\$175.00
Non-Resident	\$225.00
Volleyball - Individual	
Resident	\$20.00
Non-Resident	\$25.00
Soccer, Dodgeball & Kickball – Per Team	
Resident	\$300.00
Non-Resident	\$350.00
Soccer, Dodgeball & Kickball – Individual	
Resident	\$35.00
Non-Resident	\$40.00
Flag Football – Per Team	
Resident	\$350.00
Non-Resident	\$400.00

* Note – Old Gym cannot be rented for parties

Recreation Fees (con't.)

Adult Athletics (con't)	
3-3 Adult Basketball League	
Resident	\$125.00/team
Non-Resident	\$175.00/team
Youth Athletics – except indoor soccer and girls volleyball	Current
Resident	\$50.00
Non-Resident	\$75.00
Indoor Soccer & Girls Volleyball	
Resident	\$30.00
Non-Resident	\$55.00
Instructor Fee Co-sponsored class	\$25/hr

Chapter 2-3

Recreation – Tuckaseege Rec Center Rental for Profit and Private Organizations

Use of Facility (3 hour minimum)	Current	Use of Facility - Tuckseege and Old Gym (use own equipment)	1-10 hrs	11+ hrs
Resident - For parties	\$50.00/hr	Resident - For practices	\$20.00/hr	\$15/hr
Non-Resident-For parties	\$150.00/hr	Non-Resident-For practices	\$60/hr	\$45/hr
Use of Storage	Not Allowed	Use of Storage	Not Allowed	Not Allowed
Use of PA System	Not Allowed	Use of PA System	Not Allowed	Not Allowed
Electrical Hookup	No Charge	Electrical Hookup	Not Allowed	Not Allowed
Kitchen	No Charge	Kitchen	Not Allowed	Not Allowed
Chairs & Tables	No Charge	Chairs & Tables	Not Allowed	Not Allowed

Recreation Department may also require a police officer for certain events.

\$50.00 non-refundable clean up fee.

\$100.00 refundable damage fee.

Special Event & Vendor Fees

Special Event Service Fee	
Special Event Application Fee	\$ 200.00
Fee for Service (4 Hour Event)	\$2,400.00
Fee for Service- Alcohol (4 Hour Event)	\$2,800.00
Fee for Service (8 Hour Event)	\$3,700.00
Fee for Service- Alcohol (8 Hour Event)	\$4,300.00
Vendor Fees	
Arts & Crafts, Business selling items	\$25.00
Business not selling anything	\$17.50
Non-Profit food vendor	\$45.00/10 ft.
Commercial food vendor	\$50.00/10 ft.
Rides & entertainment	\$75.00/space
Civic or Church not selling anything	No Charge

Water & Sewer

Water & Sewer	Current
Water (per 1,000 gallons)	
Base Fee	
Water Availability Fee (includes first 2,000 gallons)	
Inside City	
Residential	\$9.85
Industrial	\$82.60
Institutional	\$11.35
Business	\$11.35
Outside City	
Residential	\$17.50
Industrial	\$163.00
Institutional	\$20.50
Business	\$20.50
Town of Stanley	\$127.60
Irrigation	
Institutional	\$11.35
Business	\$11.35
Residential	\$9.85
Off	\$9.85
Raw Water	\$82.60
Waterline Replacement Fee	
Inside City	
Residential	\$3.35
Industrial	\$111.00
Institutional	\$5.55
Business	\$5.55
Outside City	
Residential	\$6.70
Industrial	\$222.00
Institutional	\$11.10
Business	\$11.10
Volumetric Rates	
Residential	
Base Tier (Under 2,000 gallons per month)	
1 st Tier (2,001 – 6,000 gallons per month)	\$3.70
2 nd Tier (6,001 – 10,000 gallons per month)	\$4.00
3 rd Tier (10,000 plus gallons per month)	\$4.25
Non-Residential	
Basic Tier (Under 2,000 gallons per month)	
1 st Tier (2,001 – 6,000 gallons per month)	\$4.65
2 nd Tier (6,001 – 10,000 gallons per month)	\$5.15
3 rd Tier (10,000 – 9,999,999 gallons per month)	\$5.65
4 th Tier (10,000,000 plus gallons per month)	\$6.30
Outside customers are double the inside rate	
Town of Stanley	\$3.70
Raw Water	\$0.40

Chapter 3-1

Tap Fees	
¾" Inside city	\$900.00
¾" Outside city	\$1,800.00
1" Inside city	\$1,100.00
1" Outside city	\$2,200.00
2" Inside city	\$3,000.00
2" Outside city	\$6,000.00
Wet Tap on existing customer service line	\$600.00
Sewer (per 1,000 gallon)	
Sewer Availability Fee (includes first 2,000 gallons)	
Inside City	
Residential	\$11.70
Industrial	\$141.05
Institutional	\$14.40
Business	\$14.40
Outside City	
Residential	\$21.20
Industrial	\$279.90
Institutional	\$26.55
Business	\$26.55
A&E	\$221.05
Sewer Replacement Fee	
Inside City	
Residential	\$6.30
Industrial	\$209.35
Institutional	\$10.50
Business	\$10.50
Outside City	
Residential	\$12.60
Industrial	\$418.70
Institutional	\$21.00
Business	\$21.00
Volumetric Rates	
Residential	
Basic Tier (Under 2,000 gallons per month)	
1 st Tier (2,001 – 6,000 gallons per month)	\$4.60
2 nd Tier (6,001 – 10,000 gallons per month)	\$5.10
3 rd Tier (10,000 plus gallons per month)	\$5.35
Non-Residential	
Basic Tier (Under 2,000 gallons per month)	
1 st Tier (2,001 – 6,000 gallons per month)	\$5.75
2 nd Tier (6,001 – 10,000 gallons per month)	\$6.40
3 rd Tier (10,000 – 9,999,999 gallons per month)	\$7.10
4 th Tier (10,000,000 plus gallons per month)	\$4.50
A&E	\$4.50
Outside customers are double the inside rate	
Tap Fees	
4" Inside city	\$850.00
4" Outside city	\$1,700.00
Over 4" Inside city	Negotiable
Over 4" Outside city	Negotiable
Cleanout	\$100.00

Water & Sewer (con't)

Minimum Bill	2,000 gallons
Pretreatment (See worksheet)	Actual Analytical Cost
Radio Read Meter	
3/4"	\$300.00
1"	\$375.00
2"	\$700.00
Other Fees	
Service Deposit for owners & renters	
Inside City	\$50.00
Outside City	\$65.00
Late Fee (after 16 th)	\$15.00
Delinquent Penalty (after 26 th)	\$30.00
Lock Fee	\$15.00
Broken Lock Replacement	\$30.00
Returned Check Fee	\$25.00
Meter Tampering/Testing Fee	\$100.00
Irrigation cut off	\$75.00
Irrigation reconnection	\$75.00
Stormwater	\$2.50/REU

Chapter 3-1A

Capital Recovery Capacity Fee

Meter Size	Water	Wastewater	Total
¾"	\$1,230	\$4,665	\$5,895
1"	\$3,074	\$11,663	\$14,737
2"	\$9,838	\$37,321	\$47,159
3"	\$19,675	\$74,642	\$94,317
4"	\$30,743	\$116,628	\$147,371
6"	\$61,485	\$233,255	\$294,740
8"	\$98,376	\$373,209	\$471,585
10"	\$147,565	\$559,813	\$707,378
12"	\$207,513	\$787,237	\$994,750

Streets & Sanitation

	Current
Residential (up to 2 cans)	\$6.50
Additional Can	
Purchase	No Cost
Service	\$6.50
Recycling	
Residential (up to 2 cans)	\$5.00
Business (up to 5 cans)	\$5.00
Commercial Rollout (up to 5 cans)	\$11.50
Additional Can	
Purchase	No Cost
Service	\$11.50
Bulk Container	Contracted
Bulk Item	
Depend on Weight and or Size	\$15.00
Appliances**	\$25/ item
Tires	
Must be off rim	\$5/ tire
Mattress	\$20.00
Box Spring	\$5.00
Mattress and Box Spring	\$25.00

** City does not pick up computer monitors and televisions.

Fire

	Current
Fire Plan Review	
Construction Cost < \$100,000	\$ 100.00
Construction Cost \$100,000 to \$500,000	\$ 150.00
Construction Cost \$500,001 to \$1,000,000	\$ 175.00
Construction Cost \$1,000,001 to \$5,000,000	\$ 200.00
Construction Cost > \$5,000,001	\$ 225.00
Fire Alarm Shop Drawings Review	\$100.00
Fire Sprinkler Shop Drawings	\$100.00
Performance Test	
Hydrant Test other than requested flow	\$125.00
Fire Pumps	\$130.00
Sprinklers	\$130.00
Fire Alarm (New Construction)	\$150.00
Fire Alarm (up-fit)	\$125.00
Standpipe Systems	\$150.00
Auto Fire Existing System (Hood System)	\$150.00
Miscellaneous Fees	
Construction Permit	\$50.00
Hazardous Material Permit	\$150.00
Hazardous Material Permit Renewal	\$100.00
Construction Warming Fire	\$75.00
Spraying or Dipping of Flammable Finishes	\$100.00
Blasting Permit	\$100.00
Fireworks Permit	\$75.00
Hydrant Flow Test	\$75.00
Tank Removal Permit	\$75.00
NC Mandatory Permits (Chapter 1)	\$75.00
Tent Permit (larger than 400 square feet)	\$75.00
ABC Inspection	\$100.00
Fire Code Violations (based on days past 30)	\$100.00 - \$300.00 (based on type)
Foster Home Inspection	\$25.00
Order to Remedy Violations	\$100.00 - \$300.00 (based on type)

General Fund Revenues

Account Name	FY 18-19 Audited Actual	FY 19-20 Revenues As of May 1,	FY 20-21 Manager's Projected Revenues	FY 20-21 Approved Budget	\$ Change	% Change
Real & Personal Property Tax:						
Property Tax-Current	6,527,410	7,295,455	6,296,094.00	6,296,094	(999,361)	-13.7%
Property Tax-Prior Years	57,044	5,232	35,000	35,000	29,768	569.0%
Property Tax-Penalties & Interest	7,657	657	5,000	5,000	4,343	661.3%
Motor Vehicle Tax-Current	718,187	522,517	570,000	570,000	47,483	9.1%
Motor Vehicle Tax-Prior Years	-	158	-	-	(158)	-100.0%
Motor Veh Tax-Penalties & Interest	-	-	-	-	0	#DIV/0!
Motor Vehicle License Tags	43,747	70,220	75,000	75,000	4,780	6.8%
Subtotal Real & Personal Property Tax:	7,354,045	7,894,238	6,981,094	6,981,094	(913,144)	-11.6%
Sales Tax:						
Local Option Sales Tax	2,650,662	2,233,663	1,786,930	1,786,930	(446,733)	-20.0%
Solid Waste Disposal Tax	10,706	8,985	10,000	10,000	1,015	11.3%
Beer and Wine Tax	66,359	-	65,000	65,000	65,000	#DIV/0!
Subtotal Sales Tax:	2,727,727	2,242,648	1,861,930	1,861,930	(380,718)	-17.0%
Business Privilege & Franchise Tax:						
Occupancy Tax	83,369	62,186	65,000	65,000	2,814	4.5%
Utility Franchise Tax - Electric Power	788,137	612,747	811,770	811,770	199,023	32.5%
Utility Franchise Tax - Natural Gas - (Down 1.5%)	64,515	31,473	40,846	40,846	9,373	29.8%
Utility Franchise Tax - Telecommunications - (Down 9.2%)	84,922	56,428	78,361	78,361	21,933	38.9%
Utility Franchise Tax - Video Programming- (Down 1.7%)	118,519	85,505	118,645	118,645	33,140	38.8%
Subtotal Business Privilege & Franchise Tax:	1,139,463	848,339	1,114,622	1,114,622	266,283	0.0%
Fees & Permits:						
Zoning & Driveway Cut Permits	112,999	57,630	60,000	60,000	2,370	4.1%
Tipping Fees	474,597	363,804	460,000	460,000	96,196	26.4%
Recycling Fees	360,985	266,312	323,375	323,375	57,063	21.4%
Solid Waste Fees	6,575	4,585	6,000	6,000	1,415	30.9%
Recreation Fees	100,106	91,060	68,000	68,000	(23,060)	-25.3%
Subtotal Fees & Permits:	1,055,261	783,391	917,375	917,375	133,984	17.1%
Investments & Other:						
Investment Earnings	478,446	313,488	200,000	200,000	(113,488)	-36.2%
Grants	213,708	71,738	75,000	110,000	38,262	53.3%
Contributions	1,000	27,470	10,000	10,000	(17,470)	-63.6%
Donations	-	-	-	-	0	#DIV/0!
Municipal Rentals - Caromont	58,916	127,652	75,636	75,636	(52,016)	-40.7%
Municipal Rentals	54,025	46,975	35,000	35,000	(11,975)	-25.5%
Municipal Rentals - Massey	9,276	12,401	8,000	8,000	(4,401)	-35.5%
Concessions and Vending	14	721	-	-	(721)	-100.0%
Property Disposal	1,024,806	74,644	255,000	255,000	180,356	241.6%
Miscellaneous Revenues	26,708	47,882	47,000	47,000	(882)	-1.8%
Miscellaneous Revenues-Police	45,334	38,414	38,000	38,000	(414)	-1.1%
Miscellaneous Revenues-Fire	3,930	2,355	3,000	3,000	645	
ABC Revenue	254,154	226,670	225,000	225,000	(1,670)	-0.7%
Subtotal Investments & Other:	2,170,317	990,410	971,636	1,006,636	16,226	1.6%
Transfers & Fund Balance						
Transfer from Police Forfeiture Funds	-	-	-	-	0	#DIV/0!
Transfer from Water and Sewer	-	-	-	-	0	#DIV/0!
Fund Balance Appropriated	-	-	1,239,533	962,449	962,449	#DIV/0!
Subtotal Transfers & Fund Balance	-	-	1,239,533	962,449	962,449	#DIV/0!
Revenue Total	\$ 14,446,813	\$ 12,759,026	\$ 13,086,190	\$ 12,844,106	\$ 85,080	0.7%
% Change		-11.7%	2.6%	0.7%		

GENERAL FUND - COUNCIL JUNE15TH PROPOSED

2020-2021 Budget Year	Legislative	Admin	Admin Maint	Admin IT	Police	Fire	Garage	Streets & Planning	Solid Waste	Zoning	Parks & Recreation	2020-2021 Proposed	2019-2020 Adopted	Percent Change	Increase/Decrease
121 Salary		641,000			2,130,000	1,202,000	40,000	740,000	251,000	420,000	5,422,000	5,345,000	76,000	1.42%	
122 Overtime		8,000			20,000	40,000	3,000	30,000	5,000			55,500	5,500	4.06%	
123 Salary - Crossing Guards					20,000							29,500	29,500	0.00%	
124 Special Compensation					85,000							25,500	25,500	0.00%	
130 401K - LEO		32,500			18,900	60,000	2,150	38,500	12,000	16,000		181,500	170,200	2.37%	
131 401K - LEO					85,000							88,000	85,000	0.69%	
136 Pension - Volunteers					1,700							1,700	1,700	0.00%	
171 Stipends	55,800											55,800	55,800	0.00%	
180 FICA Medicare	4,266				176,000	91,700	3,300	59,000	19,800	32,500		492,766	492,766	0.88%	
182 Retirement		60,800			40,000	122,000	4,500	76,200	25,500	53,000		369,200	369,200	0.00%	
183 Group Insurance		106,000			410,000	240,000	8,900	185,000	80,000	72,000		1,068,400	1,068,400	0.00%	
184 Retirement - LEO		8,500			3,950							12,450	12,450	0.00%	
185 Unemployment Insurance		65,000			87,174	15,517	8,500	313,000	67,500	42,500		545,700	545,700	0.00%	
186 Professional Services	16,500	70,000	170,000	115,000	80,888	13,790	2,000	19,800	800			73,948	70,491	8.44%	
212 Contract Services	750	1,000	5,550			25,800						25,800	25,800	3.20%	
213 Turn Out Gear												10,000	10,000	0.00%	
231 Food & Provisions	9,400	1,500			25,000	1,000		80,500	600	3,000		123,400	123,400	8.32%	
251 Fuel		2,200			24,500							26,700	26,700	10.30%	
252 K-9 Supplies												14,150	14,150	134.78%	
267 Trophies & Uniforms												6,050	6,050	16.35%	
268 F&E	6,000	5,500			47,956	30,000	9,630	36,000	500	11,000		159,986	159,986	22.76%	
269 Department Supplies	1,500	12,000	14,200	5,000	17,500	19,800	22,000	25,000	2,000	20,000		147,800	147,800	12.82%	
309 Tipping Fees								210,000				210,000	210,000	0.00%	
321 Telephone					90,000	300	200					90,500	90,000	0.00%	
323 Postage		3,500										4,100	4,100	17.14%	
325 Newsletter								180,000				180,000	180,000	0.00%	
351 Utilities												370,000	370,000	2.78%	
354 Greenway												39,000	39,000	457.14%	
357 M&R - Big & Grounds												188,000	188,000	-16.57%	
352 M&R - Equipment					1,000	12,000	500	10,000	2,500			28,000	28,000	23.86%	
353 M&R - Vehicles					30,000	25,000	1,500	140,000	400	1,000		215,000	215,000	1.64%	
360 Tree Maintenance	7,500				500			7,500				8,000	8,000	0.00%	
370 Advertising	2,500	3,000						1,000	2,500			10,000	10,000	23.08%	
380 Travel & Training - City	3,000				13,625	1,200						18,825	18,825	59.13%	
390 Equipment Rental/Lease	10,000											10,000	10,000	0.00%	
430 General Insurance	2,000	5,800			17,000			5,000				29,800	29,800	16.62%	
457 Solid Waste Expenses	169,000											169,000	169,000	0.00%	
480 Tourism Development Authority	82,000											82,000	82,000	0.00%	
491 Dues & Subscriptions	25,000	15,000			4,735	8,601		6,000				50,336	50,336	23.03%	
496 Black History												10,000	10,000	10.77%	
498 Expense - Buy Money												5,000	5,000	100.00%	
499 Miscellaneous Exp	500	5,000										5,500	5,500	11.76%	
500 Capital Outlay - Fixed												3,000	3,000	42.86%	
610 Comm Service-Requalification					100	100		100	2,500			2,800	2,800	16.87%	
614 Comm Service-Archives	12,500				58,975	24,000						95,475	95,475	84.19%	
615 Comm Service-Parade	2,000											2,000	2,000	0.00%	
618 Comm Service-Peasant	1,500											1,500	1,500	0.00%	
620 Community Service-Special Events					6,375	500						6,875	6,875	3.37%	
622 Election Expenses	20,000											20,000	20,000	0.00%	
624 Constructin Sort Costs												5,000	5,000	100.00%	
625 Expense- Sato Foreiture												5,000	5,000	0.00%	
650 Special Donations					98,700	205,000	58,000	287,000				839,200	839,200	0.74%	
750 Debt - Retirement Principal														0.00%	
751 Truck Debt														0.00%	
752 Debt Riverbend VFD					21,515	60,208	19,580	56,717				158,020	158,020	-0.56%	
854 Transfer to Capital Reserve														0.00%	
857 Transfer to Debt Service														0.00%	
991 Contingency														0.00%	
Total	227,719	1,447,924	588,150	235,500	3,750,037	2,270,916	182,562	2,509,017	451,900	1,295,381	12,864,106	14,140,807	(1,295,801)	-9.17%	

Enterprise Fund Revenues

Account Name	FY 18-19 Audited Actual	FY 19-20 Revenues As of May 1	FY 20-21 Manager's Projected Revenues	FY 20-21 Approved Budget	\$ Change	% Change
Sales & Fees:						
Water Sales	2,998,316	2,031,479	2,442,650	2,398,013	366,534	18.0%
Sewer Fees	2,360,272	1,755,687	2,111,038	2,081,280	325,593	18.5%
Stormwater Fees	260,819	201,220	251,810	251,810	50,590	25.1%
Waterline Replacement Fee	-	211,074	215,000	215,000	3,926	1.9%
Sewerline Replacement Fee	-	332,714	335,000	335,000	2,286	0.7%
Availability Fee Water	-	505,825	608,200	608,200	102,375	20.2%
Availability Fee Sewer	-	470,924	566,200	566,200	95,276	20.2%
Meter & Tap Fees	124,807	82,085	82,085	82,085	-	0.0%
Capital Recovery Capacity Fee	-	-	-	-	-	#DIV/0!
Late Fees	185,007	148,404	148,000	44,610	(103,794)	-69.9%
Convenience Fee	37,856	35,080	42,138	21,069	(14,011)	-39.9%
Subtotal Sales & Fees:	5,967,078	5,774,492	6,802,121	6,603,267	828,775	14.4%
Investments & Other:						
County Grant - CIP	-	-	-	-	-	#DIV/0!
Miscellaneous Revenue - Water	172,939	99,499	99,698	99,698	199	0.2%
Miscellaneous Revenue - Sewer	408	1,900	1,900	1,900	-	0.0%
Developer Contributions	-	-	-	-	-	#DIV/0!
Tank Rental	81,842	82,796	81,500	81,500	(1,296)	-1.6%
Subtotal Investments & Other:	255,189	184,195	183,098	183,098	(1,097)	-0.6%
Transfers & Fund Balance						
Transfer from the General Fund	-	-	-	-	-	#DIV/0!
Transfer from Capital	-	-	-	-	-	#DIV/0!
Transfer from Capital Reserve	-	-	-	-	-	#DIV/0!
Fund Balance Appropriated	-	-	106,318	226,044	226,044	#DIV/0!
Subtotal Transfers & Fund Balance	-	-	106,318	226,044	226,044	#DIV/0!
Revenue Total	\$ 6,222,266	\$ 5,958,687	\$ 7,091,537	\$ 7,012,409	\$ 1,053,722	#DIV/0!
% Change		-4.2%	19.0%	17.7%		

2020-2021 Budget Year

ENTERPRISE FUND - COUNCIL JUNE 15TH PROPOSED

Line Item	Utility Admin	Utility Admin-Maint	Utility Admin-IT	Water	Sewer	Utility Field	Stormwater	2020-2021 Proposed	2019-2020 Adopted	Increase/ (decrease)	Percent Change
321 Salary	399,000			254,000	240,000	435,000	43,200	1,981,200.00	1,974,900	6,300	0.32%
122 Overtime	5,000			23,000	12,000			70,000.00	84,000	-14,000	-16.67%
134 401K	50,500			14,500	12,500	23,000	2,200	102,700.00	99,750	2,950	2.96%
180 FICA/Medicare	78,000			22,500	19,100	35,000	3,300	157,900.00	157,550	350	0.22%
182 Retirement	103,000			29,500	25,300	46,500	4,500	208,800.00	181,650	27,150	14.95%
183 Group Insurance	172,000			58,000	55,000	100,000	5,800	390,800.00	396,000	-5,200	-1.31%
194 Professional Services	318,000			3,500	-	17,000	17,000	738,500.00	1,290,000	-811,500	-62.91%
199 Contract Services	140,000	105,000	50,000	161,000	268,000	173,000	20,000	927,000.00	835,000	92,000	11.02%
212 Uniforms	800			1,000	4,000	12,000	400	18,200.00	17,700	500	2.82%
251 Fuel	200	400		750	3,000	25,000	250	29,600.00	29,750	-150	-0.50%
298 FE&E	500		1,500	12,330	1,000			15,230.00	11,000	4,230	38.45%
299 Department Supplies	1,000	5,800	2,000	155,000	51,500	1,000	400	216,700.00	183,600	33,100	18.03%
321 Telephone			33,000					33,000.00	33,000	0	0.00%
325 Postage	2,400			700	250			3,350.00	3,350	0	0.00%
331 Utilities		251,000			170,000			421,000.00	373,000	48,000	12.87%
351 M&R - Bldg & Grounds		60,000						50,000.00	102,000	-52,000	-50.98%
352 M&R - Equipment				26,000	40,000	7,500		73,500.00	95,500	-22,000	-23.04%
353 M&R - Vehicles	1,000			1,000	500	12,000	1,000	15,500.00	15,500	0	0.00%
354 M&R - Water & Sewer Lines						540,000	150,000	690,000.00	653,500	36,500	5.59%
370 Advertising	500					1,115		500.00	1,600	-1,100	-68.75%
395 Travel & Training	885							2,000.00	8,150	-6,150	-75.46%
396 Travel & Training City	10,000							10,000.00	12,500	-2,500	-55.56%
439 Equipment Rental/Lease			8,100	1,000	2,000	10,000		21,000.00	22,000	-900	-4.09%
451 General Insurance	169,000			1,000				169,000.00	220,000	-51,000	-23.18%
491 Dues & Subscriptions	7,350		12,500	14,835	13,050	2,160	3,360	42,105.00	43,510	-1,405	-3.23%
499 Miscellaneous	100			100	100	100		400.00	400	0	0.00%
550 Capital Outlay - Fixed								231,312	231,312	0	100.00%
596 Capital - Water system Impro								550,000.00	550,000	0	#DIV/0!
598 Capital - Sewer System Impro						250,000		250,000.00	550,000	-300,000	-54.55%
624 Construction Soft Costs								480,671.96	476,372	4,299.96	0.94%
750 Debt Retirement Principal	355,020			125,852				533,452.43	162,782	370,670.43	57.35%
755 Debt Retirement Interest	107,452			46,000						0	#DIV/0!
981 Transfer to General Fund										0	#DIV/0!
983 Transfer to Debt Service										0	#DIV/0!
991 Contingency										0	#DIV/0!
Transfer to Capital Project										0	#DIV/0!
Transfer to Capital Reserve										0	#DIV/0!
Total	2,521,707	412,200	105,850	965,967	917,300	1,838,375	251,410	7,012,409	8,275,376	-1,262,966.61	-15.26%

2019-2020

Salaries

Operations

Capital

Debt Service

8,275,376

2020-2021

Salaries

Operations

Capital

Debt Service

7,012,409



City of Mount Holly Action Agenda Item

To: City Council	Date: June 10, 2020
From: Jonathan Wilson	Meeting Date: June 15, 2020

Agenda Item to be considered: *Public hearing for the approval of the Future Land Use Plan.*

Will this require a public hearing? ☒ YES ☐ NO

Purpose / Background :

Staff has been working with Kimley Horn since June 2019 on the Comprehensive Land Use Plan. The Land Use Plan will provide general guidance as land use decisions are considered in the future. It will reflect the vision from the Strategic Vision Plan Update and land use principles that provide broader direction for the future of Mount Holly.

The Land Use Plan was presented to the Planning Commission on June 1, 2020 in which a public hearing was held. No citizens attended the public hearing however, there were several comments and/or questions from the Planning Commission members. As an attachment to this agenda form you will find several comments and questions that were submitted by the Planning Commission prior to their public hearing which staff has provided a response to and have been corrected in the Land Use Plan.

The Planning Commission made a recommendation to City Council to approve the Future Land Use Plan with the condition that under "Vision and Principles: Housing Portfolio" the statement of "promote higher densities" be removed from the following sentence; "The goal is to create more housing options that promote higher densities where appropriate and make Mount Holly more attractive to potential residents." Additionally, the recommendation included the restriction of allowing rental properties to be located within single family areas. This statement can be found under the Land Use Policy Recommendations LU4. Staff does not recommend this restriction as the General Statutes do not allow for a municipality to restrict whether a single family property can be restricted to only "owner occupied".

Additionally, each City Department has had the opportunity to review and comment on the plan. Planning Staff received several comments which are grammatical in nature and do not change the intent of the plan as presented.

It is important to note that you may approve the plan contingent upon corrections presented from City Council. Kimley Horn will provide a presentation of the overview of the planning process as well as the findings and recommendations outlined in the Future Land Use Plan.

<i>Fiscal Impact:</i>			
Will Item affect current budget	☐ YES	☐ NO	☒ N/A
Reviewed by Finance Director	☐ YES	☐ NO	☒ N/A
Preaudit Certification required	☐ YES	☐ NO	☒ N/A
Capital Project Ordinance required	☐ YES	☐ NO	☒ N/A
Budget Transfer required	☐ YES	☐ NO	☒ N/A
Total City Dollars:	\$		
Budget Code			
Reviewed by City Attorney	☐ YES	☐ NO	☒ N/A

Manager/Staff Recommendation:

Staff recommends that City Council approve the Future Land Use Plan as presented with the one change regarding density from the Planning Commission and/or any changes that City Council sees fit.

Result of City Council Decision:

Attachments:

1. Future Land Use Plan (previously emailed)
2. Comments from Planning Commission

Future Land Use Plan

Response to questions received by Planning Commission

Page 13: Do we know why the population dropped so much in the red areas? Was there a specific trigger? If so, what? Did the cause differ between red areas?

The Population Change Map looks at the change as a percentage and the areas in red are mainly open space/conservation. Therefore, any change in the population will by default register a higher percentage.

Page 20: Commercial properties seem to be scattered across the study area -- no centralized shopping district. How will this be addressed in the future?

The land use principles, based on community input, seek to create multiple centers through the implementation of the Land Use Plan. These centers--gateway centers and neighborhoods--are where future commercial activities should be targeted in the future. The plan outlines how to accomplish this in numerous places, notably by suggesting the mix of uses for each center (Pages 76 and 78), highlighting the economic development potential of the centers (pages 104 and 105), and recommending policies (especially LU 1 and LU 2 on page 98; ED 1 on page 106). Likewise, commercial opportunity areas are featured in both the focus areas.

Page 28: All sidewalks in Westland Farms should be red. Additionally, throughout the document all of the roads in Westland Farms do not appear to be shown on the maps. It seems that the road centerline and sidewalk shapefiles haven't been updated.

We will see if there's more recent data that can be shown on these maps.

Page 30: Manufacturing employers likely don't attract a higher income population. Is there any plan to attract other types of employers or become more diversified?

The plan frames the conversation around job creation rather than industrial/manufacturing development. Notably, the plan does not recommend the expansion of the existing industrial lands. Instead, it directs job creation activities to the centers, which would be more diversified and likely of higher value compared to the existing manufacturing base.

Page 35: There seems to be an absence of park facilities in the areas with increasing populations (shown on p. 13).

This observation was recognized in the creation of the Park Plan. The proposed parks and extensions shown on the map on page 109 captures the key recommendations from the Park Plan. Policy POS 3 on page 110 also emphasizes sable open space within new development.

Page 37: Sufficient utilities are vital for growth opportunities. Map areas with known and planned system improvements.

The Infrastructure Framework Plan (pages 112-115) addresses this request by showing infrastructure tiers for the entirety of the study area. The policies on page 114, in particular, make the case for fiscally-responsible development based in part on the availability of utilities.

Page 41: The extent of the boundary for Stanley Rescue is unclear.

This map will be updated in the final report.

Page 42: Consider a different color scheme for the Housing Age graph. It's proximity to the Product Type graphic creates some confusion.

Agreed. This page will be updated in the final report.

Future Land Use Plan

Response to questions received by Planning Commission

Page 45: Is this valuation based on tax value or current market value?

This valuation is based on tax value. A note will be added to this page in the final report.

Page 47: Could you provide more information regarding the proposed street cross-section for the recommended road diet?

This information can be found in the Comprehensive Pedestrian Plan.

Page 48: Is there a plan for property acquisition for parks in areas of anticipated development prior to the development of the surrounding area (to minimize land purchase costs)?

A timeline for implementation can be found on pages 102 and 103 of the Park Plan. In general, the acquisition of land would be the first step, however the timing largely will be up to the City based on available resources and priorities. The Park Plan recommends monitoring land prices well ahead of anticipated design.

Page 61: "The goal is to ... promote higher densities ... " What potential residents are we wanting to attract?

The intent is to attract a variety of ages and incomes to Mount Holly in support of broader community and economic development initiatives.

Page 65: Consider making the color of the pulses for activity more prominent.

This map will be updated in the final report.

Page 98: Consider that many owners don't want to live near renters.

Noted.

Page 105: What will be done to promote the development of gateway areas?

Given the plan's emphasis on multiple centers and gateways, several of the policies in the framework plans relate to promoting preferred development (use, form, design) in the gateway areas. These policies include (but are not limited to) LU 1, LU 2, LU 3, MO 3, ED 1, ED 2, and ED 4.

OLD BUSINESS



City of Mount Holly Action Agenda Item

To: City Council
Greg Beal, Economic Development

Date: June 11, 2020

From: Coordinator, Planning Director

Meeting Date: June 15, 2020

Agenda Item to be considered: Consideration of setting the public hearing date for the annexation of a proposed development located at the Green Meadows Golf Course, 957 Kelly Road, Tax Parcel ID # 210776.

Will this require a public hearing?

☐ YES

☒ NO

Background/Purpose of Request:

Last year, in fact on March 13, 2019, the City received a formal application for Conditional District Rezoning and Annexation of a proposed development at 957 Kelly Road, at the Green Meadows Golf Course. Over the course of the past year, the Technical Review Committee of the City, made of by department heads or representatives from all City departments, held numerous meetings with the developer. This 157-acre parcel, owned by Faison, which is the developer for Water's Edge and Westland Farm, was proposed to have 456 single family homes on smaller lots. The developers proposed to have a strong amenity component and committed to building a near-mile-long segment of Carolina Thread Trail, connecting to East Gaston High School along Taylors Creek.

The developer completed a Traffic Impact Analysis, which is required by ordinance, committing to the recommendations from the study.

Please understand that the City's Technical Review Committee, as part of our due diligence to protect the City's interest, relayed several concerns at the beginning of the 2020 calendar year.

First off, Public Utilities Director/City Engineer Dave Johnson calculated that there are downstream capacity issues for sewer when it comes to the western corridor where Green Meadows is concerned. This left capacity for only 177 single family homes. This was similar to what the City faced with Imagery up north in that the sewer pipes downstream created a bottle neck issue at the 250th home. This is the reason that Imagery and the City invested in significant utility upgrades, which will enable the City to have future capacity for growth in the northern corridor. If the developer for Green Meadows were to pay their fair share costs for utility upgrades, the City would be maxed out on sewer capacity in the western corridor, automatically generating a cost to the City for upgrades to take on any future projects.

Secondly, this proposed satellite annexation is 0.7 mile from driveway to driveway of the current City limits (entrance from Westland Farm to entrance of Green Meadows Golf Course). It is important to note that the Town of Stanley's city limits is around 1.2 miles away (Kelly's Landing). Chief Baker and Deputy Chief Spry expressed concerns on response time from the MHFD Headquarters Station on Killian Avenue. The distance is 4.2 miles per Google Maps, but the response times would surely be over 5 minutes, which they said would impact the MHFD's excellent response time average of under 5 minutes. Options to address this issue could include 1) contracting with an all-volunteer East Gaston Fire Department, at which there are no plans in the immediate future to have paid staff; 2) manning East Gaston's station with paid Mount Holly firefighters, which would require additional hires; or 3) proposing to take over East Gaston Fire Department as Station Number 4 for the City or building Mount Holly's own station in this area. The options above (outside number 1) come with significant financial costs to the City.

Continued on Next Page

Finally, and most recently, the 2020 Comprehensive Land Use Plan does not include the Green Meadows Golf Course area as a recommended growth area for the next several decades at its current level. The developers for Green Meadows did not have the luxury of having a completed and thorough land use plan in place (the last Comp Plan the City completed was in 2001). However, it was because of the service issues, based upon findings and determinations from City departments for this and other areas of the City, which led to the Green Meadows Golf Course being classified as a Rural Residential and Agriculture Place Type in the Land Use Plan. The Comprehensive Land Use Plan has a recommendation that the City not consider annexations in the Rural Residential and Agriculture classification.

I have attached the presentation from the developer, which will be sent as a separate email attachment, explaining their proposal in more detail. They have revised the site plan recently, increasing the lot size and reducing the lot count from the mid 400's to 341 single family and age targeted homes. However, it is staff's opinion that this has little impact at addressing the service issues or Land Use Plan recommendations.

Fiscal Impact:

Will Item affect current budget	☐ YES	☐ NO	☒ N/A
Reviewed by Finance Director	☐ YES	☐ NO	☒ N/A
Preaudit Certification required	☐ YES	☐ NO	☒ N/A
Capital Project Ordinance required	☐ YES	☐ NO	☒ N/A
Budget Transfer required	☐ YES	☐ NO	☒ N/A
Total City Dollars:	\$		
Budget Code			
Reviewed by City Attorney	☐ YES	☐ NO	☒ N/A

Manager/Staff Recommendation: The 2020 Comprehensive Land Use Plan does not recommend that the City consider annexations in the Rural Residential and Agriculture Place Type, of which the proposed Green Meadows Golf Course is classified. It is anticipated that the Plan will not be revisited until 2030; typically, most plans have a shelf life of 10-12 years.

Result of City Council Decision:

Attachments: *Green Meadows Conditional Plan*
Green Meadows Developer Presentation (separate attachment)
Applications for Rezoning and Annexation

**REZONING APPLICATION
CITY OF MOUNT HOLLY, NORTH CAROLINA**

Date Filed: March 8, 2019

Application Number: 3-13-19A

The undersigned does (do) hereby respectfully make the application and request to the City of Mount Holly to amend the Zoning Map of Mount Holly as hereinafter requested and in support of this application the following facts are shown:

1. The real property, sought to be rezoned, is owned in fee simple by:
Faison-Green Meadows, LLC

Address: 121 W. Trade Street, Ste 2800, Charlotte, NC 28202

as evidenced by Deed Book 4218 on Page 2438 in the Gaston County Registry. There are no restrictions or covenants of record appearing in the chain of title, which would prohibit the property from being put to the use specified in Paragraph five (5) of this application.

2. The real property sought to be rezoned is located at/on
937 Kelly Road, Mt Holly, North Carolina on the Left or Right side of the _____

between _____ (physical address) and _____ (circle one) _____ (street) and has a Tax _____ (street).

Listing of: Tax Parcel # 210776 Said lot(s) has (have) a frontage of 1,700 feet and is approximately 157 acres in size.

3. A complete legal description of the boundaries of said realty (to be completed by an attorney) is attached to this application along with a survey or tax map of said realty.

4. It is desired and requested that the real property herein described be rezoned from R-1 Zone to CD-Single-Family Zone.

5. If Conditional Use rezoning is requested, a site specific plan (see Appendix) is hereby attached (check) X Yes or N/A.

6. If the Conditional Use Rezoning is requested, it is proposed that the real property be put to the following use, with the following specific improvements including building sizes and proposed screening in accordance with the attached site plan as mentioned in Paragraph five (5):

Site will include approximately 450 single family homes and an amenity area consisting of a pool, clubhouse and playground. Lot widths are expected to be 40', 50' and 60' wide. The site as currently designed consists of approximately 45 acres of open space.

7. Attached is a list of all the properties adjacent to the subject property including the owners' name(s) and address and tax book, map, and parcel number of each lot as shown on the Gaston County Tax Maps. Adjacent properties are considered all those immediately or diagonally adjacent to the subject property, including any properties immediately across any creeks, rivers, railroads, highways or other natural or man-made barriers.

Faison-Green Meadows, LLC

Owner - 100%

Name of Applicant(s)

Interest of Applicant in Subject Realty:
(Must be the owner if requesting
Conditional Use Rezoning)

Applicant's Address: 121 W. Trade Street, Suite 2800, Charlotte, NC 28202

Faison-Green Meadows, LLC

Phone Number: 704-516-4138

Signature: Chris M. Poplin

By: Chris M. Poplin, Vice President

INSTRUCTIONS: Applications must be TYPED or LEGIBLE and filed with the City of Mount Holly Planning and Zoning Department, together with the application fee in the amount of \$300.00 (See Fee Schedule) at least 15 days prior to the Planning Commission meeting for initial consideration.



CITY of MOUNT HOLLY

Bryan Hough, Mayor
Perry Toomey, Mayor Pro Tem
Carolyn Breyare, Councilwoman
Charles McCorkle, Councilman
Jeff Meadows, Councilman
David Moore, Councilman
Lauren Shoemaker, Councilwoman
Danny Jackson, City Manager

400 East Central Ave. Post Office Box 406, Mount Holly, NC 28120 704-827-3931 704-822-2933 fax www.mtholly.us

PETITION REQUESTING ANNEXATION FOR A NON-CONTIGUOUS PROPERTY

This petition must have attached a survey of the proposed annexation area and a metes and bounds description.

Date: March 7, 2019

To the City Council of the City of Mount Holly:

1. The undersigned owner(s) of real property hereby petition for annexation to the City of Mount Holly of that area described on the Gaston County Tax Map as Parcel (s) #210776, and shown on the attached Survey. Said real property is further described by metes and bounds on the attached Exhibit A. (A survey as well as a metes and bounds description of the proposed annexation area must be attached and must show the nearest distance of the proposed annexation area to the city limits of Mount Holly and must also show the nearest distance of the proposed annexation area to the next closest city's limits.)

2. The area to be annexed is non-contiguous to the City of Mount Holly.

3. We acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or G.S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for this property. (If zoning vested rights are claimed, indicate below and attach proof.)

Property Owner Name	Property Owner Address	Vested Rights Declared? (yes or no)	Signature
Faison-Green Meadows, LLC	121 W. Trade St., Ste 2800, Charlotte, NC 28202	No	

Signature of Property Owner
Faison-Green Meadows, LLC

Chris M. Poplin

Print Name: Chris M. Poplin, VP

Phone Number: 704-972-2500

Email: chris.poplin@faison.com

Signature of Property Owner

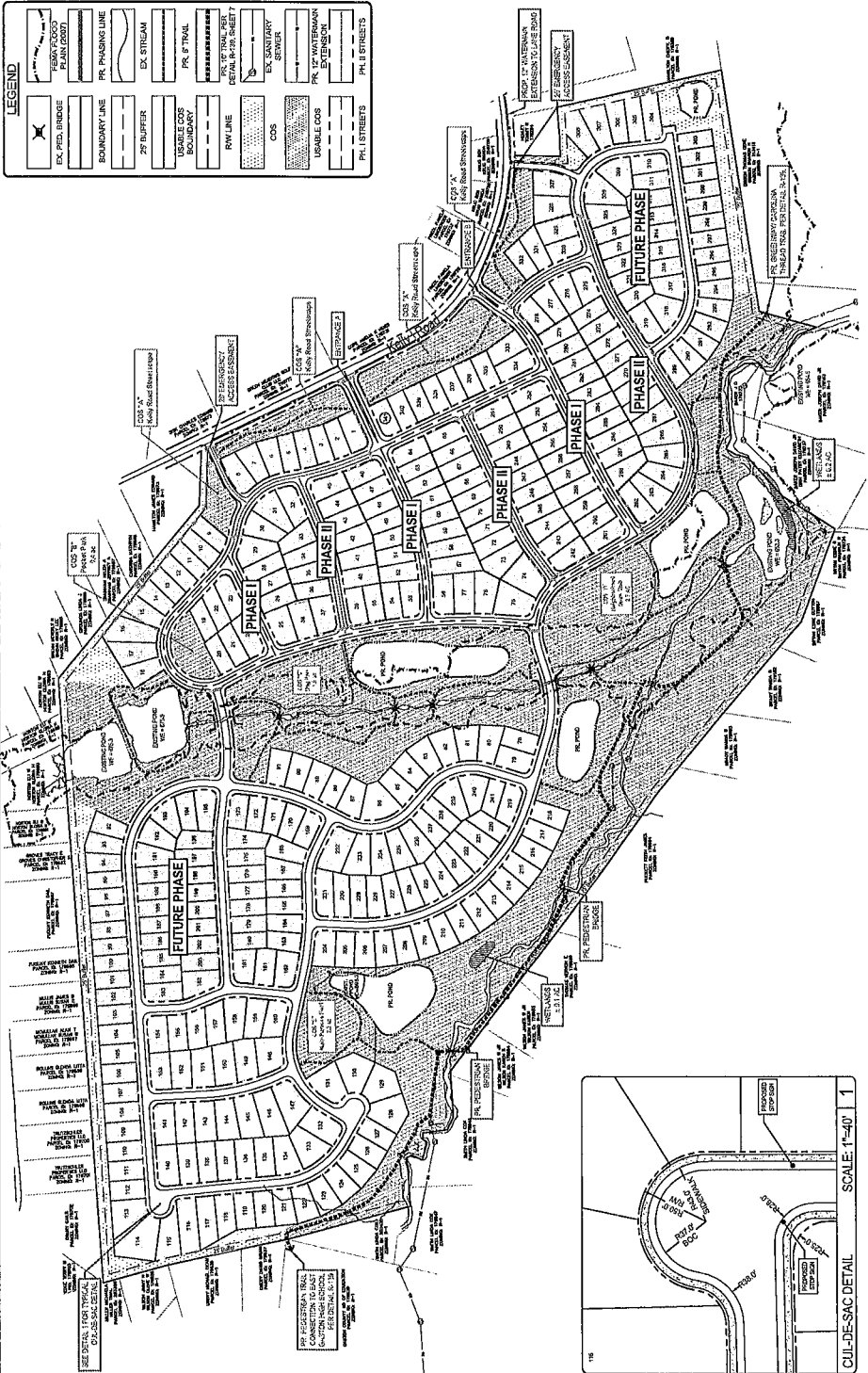
Printed Name: _____

Phone Number: _____

Email: _____

Note: If there are more than two (2) property owners, please attach additional signature pages. If property owner is an entity, please ensure the appropriate individual signs this petition on behalf of the entity and includes his or her title. Contact information for each property owner must be provided.

	EX. FISH (BROOK)		EX. FENCE POST AND RAIL (WOOD)		PR. PHASING LINE (LINE)		EX. STREAM		PR. FENCE POST AND RAIL (WOOD)		PR. FENCE POST AND RAIL (WOOD)		PR. FENCE POST AND RAIL (WOOD)		PR. FENCE POST AND RAIL (WOOD)
EX. FISH (BROOK)		EX. FENCE POST AND RAIL (WOOD)		PR. PHASING LINE (LINE)		EX. STREAM		PR. FENCE POST AND RAIL (WOOD)		PR. FENCE POST AND RAIL (WOOD)		PR. FENCE POST AND RAIL (WOOD)		PR. FENCE POST AND RAIL (WOOD)	



CONDITIONAL NOTES:

1. TOTAL ANNUAL COSTS ON EACH PROJECT ARE SET BY THE PROJECT ASSOCIATION. HOWEVER, THE LOT WITHIN A LOT IS AN INALIENABLE RIGHT OF THE LOT OWNER. THE LOT OWNER SHALL BE RESPONSIBLE FOR THE COSTS OF THE PROJECT. THE LOT OWNER SHALL BE RESPONSIBLE FOR THE COSTS OF THE PROJECT. THE LOT OWNER SHALL BE RESPONSIBLE FOR THE COSTS OF THE PROJECT.
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- [illegible]

- [illegible]

MEMORANDUM

TO: City Council

FROM: Kemp Michael

RE: Green Meadows annexation

DATE: June 11, 2020

The non-contiguous annexation for Green Meadows was initiated by petition dated March 7, 2019 from Faison-Green Meadows, LLC. The Resolution Directing the Clerk to Certify the Sufficiency of the Petition and the Clerk's Certificate of Sufficiency, along with the Call for Public Hearing to be held on October 14, 2019, were completed at the August 2019 council meeting. However, the public hearing was postponed and has not yet been held. If the Council chooses to move forward on this annexation, a new Resolution Calling for a Public Hearing needs to be adopted (attached).

RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION
OF ANNEXATION PURSUANT TO G.S. 160A-58 THROUGH G.S. 160A-58.8

WHEREAS, a petition received from Faison-Green Meadows, LLC, requesting annexation of the area described herein has been received; and

WHEREAS, a City Council of the City of Mount Holly has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the City Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mount Holly, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at the Mount Holly Municipal Complex at 6:30 PM on July 20, 2020.

Section 2. The area proposed for annexation is described as follows: Gaston County tax PID 210776, Deed Book 4218, Page 2438; this property being approximately 157.416 acres and being bounded on the east by the property of Beverly R. & Ricky Lee Wrenn, Linda Grounds, Helen & Jeffrey Trainham, Kathryn Carubba, James Edward Hamilton, Kelly Road, Tommy, R. Henley, and Cheryl D. Hamilton; on the south by property of Thomas Gene & Sharon Gibson, Robert William Stone, J D Baker, Jr., J.D. Baker, Joseph David Baker, Jr. & Patsy Elizabeth Digh, Essie & Franklin Bryan, Wanda B. Brady, Keith James Puckett, Veron Thomas, James W. Wilson, Jr., and Karen Wilson and Linda Cox Smith; on the west by property of Linda Cox Smith, Gaston County Board of Education, David Brian Usery, Michael Dean Usery, Jimmy & Olene Wilson and Michael, & Tina Miller; and on the north by property of Gail S. Drury, Trutzschler Properties, LLC, Glenda Little Rollins, Alan & Susan McMullan, James & Susan Mullis, Kenneth Dail Fuquay, Tracey Elmore & Christopher Scott Groves, Eli William & Gloria Helms Horton.

Section 3. Notice of the public hearing shall be published in the Gaston Gazette, a newspaper having general circulation in the City of Mount Holly at least ten (10) days prior to the date of the public hearing.

Mayor

ATTEST:

Clerk

NEW BUSINESS



City of Mount Holly Action Agenda Item

To: City Council	Date: June 11, 2020
From: Danny Jackson, City Manager	Meeting Date: June 15, 2020
<u>Agenda Item to be considered:</u> <i>New Business #1 – Consideration and approval of the 2020-2021 Budget Ordinance and Fee Schedule</i>	
Will this require a public hearing? ☐ YES ☒ NO	
<u>Background/Purpose of Request :</u> <i>Now that all of the particulars of the budget process have been addressed, including the required budget public hearing, it is time to consider adopting the required Budget Ordinance. The Budget Ordinance is the actual document that encapsulates all of the components needed to operate and guide the city. The Budget Ordinance was a part of the documentation submitted prior to holding the public hearing. The Mayor is required to sign the document as a part of its execution. The Fee Schedule is the official document that allows all relative city departments the ability to charge fees for services rendered. The Fee Schedule is a part of the revenue stream that is contained within the overall budget.</i>	
<u>Fiscal Impact:</u>	
Will Item affect current budget	☐ YES ☒ NO ☐ N/A
Reviewed by Finance Director	☒ YES ☐ NO ☐ N/A
Preaudit Certification required	☐ YES ☒ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☒ NO ☐ N/A
Budget Transfer required	☐ YES ☒ NO ☐ N/A
Total City Dollars:	\$
Budget Code	
Reviewed by City Attorney	☐ YES ☐ NO ☒ N/A
Manager/Staff Recommendation: <i>Motion to adopt the 2020-2021 Budget Ordinance and Fee Schedule</i>	
Result of City Council Decision: 	
Attachments:	



City of Mount Holly Action Agenda Item

To: City Council Greg Beal, Economic Development	Date: June 11, 2020
From: Coordinator, Planning Director	Meeting Date: June 15, 2020
Agenda Item to be considered: <u>Consideration and approval of providing City utilities as an outside customer to a property located at 13302 Lucia Riverbend Highway, Tax Parcel ID # 203309</u>	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request: <u>Around 15 years ago, exact date not determined, Mount Holly City Council established a policy of not providing utilities to a project as an outside customer, unless said project was annexed by the City. In recent years, that policy has been upheld for mostly residential projects. In fact, staff believes the policy was originally established because the City chose not to annex the 1600(+) home Dutchman's Creek Golf Course development off Sandy Ford Road, and the developer repeatedly tried to get County approval with the City providing utilities. The only time the policy has not been upheld was when the cost of service for a tax-exempt entity made annexation an unwise decision. This was the case with Mountain Island Charter School and St. Joseph's Seminary. The extension of utility lines to Mountain Island Charter School, at their cost, has made this recent request to provide utilities as an outside customer possible for this property. Doug Core owns land at 13302 Lucia Riverbend Highway. He is proposing to construct two commercial buildings on this property, which has the Gaston County zoning of C-3 General Commercial. Mr. Core anticipates to construct one 5,000 square foot building and one 4,000 square foot building for flex space of office/warehouse. He and his contracted engineer have been working with Public Utilities on the technical aspects of connecting into the Mount Holly utility system and meeting our minimum standards.</u>	
<u>However, before Mr. Core proceeds any further with spending additional funds, it is prudent to determine if Council will extend utilities at the property owner's cost as an outside customer. Typically, outside customers pay double the inside-city-limits utility rates. There will be system development fees as well.</u>	
Fiscal Impact:	
Will Item affect current budget	☐ YES ☐ NO ☒ N/A
Reviewed by Finance Director	☐ YES ☐ NO ☒ N/A
Preaudit Certification required	☐ YES ☐ NO ☒ N/A
Capital Project Ordinance required	☐ YES ☐ NO ☒ N/A
Budget Transfer required	☐ YES ☐ NO ☒ N/A
Total City Dollars:	\$
Budget Code	
Reviewed by City Attorney	☐ YES ☐ NO ☒ N/A
Manager/Staff Recommendation: <u>Staff sees no issues with this request, as the land development would be handled by Gaston County in their urban standards overlay district. If the property were required to be annexed by the City, the applicant would have to apply and go through a review process, including meeting architectural requirements for the proposed buildings.</u>	
Result of City Council Decision: 	
Attachments: <u>Site Plan</u>	

REPORTS

PUBLIC WORKS REPORT

	APRIL	2020	2019	2018
<u>Water</u>				
Daily Average (mgd)		2.744	2.620	2.500
Daily Maximum (mgd)		3.463	3.040	2.800
Daily Minimum (mgd)		2.412	2.320	2.200
Monthly Total (mg)		82.332	78.612	74.200
Customers				
Inside City Limits		6524	6352	6140
Outside City Limits		490	494	487
TOTAL		7014	6846	6627
<u>Wastewater</u>				
Daily Average (mgd)		2.160	2.332	2.040
Daily Maximum (mgd)		3.815	4.040	3.878
Daily Minimum (mgd)		1.006	1.301	1.104
Monthly Total Flow (mg)		64.805	69.969	61.185
American & Efird Total Flow (mg)		8.817	18.006	19.191
Customers				
Inside City Limits		6118	5952	5742
Outside City Limits		54	53	54
TOTAL		6172	6005	5796
<u>Sanitation</u>				
Number of Customers				
Residential		5666	5506	5352
Commercial / Industrial		151	151	150
Recycling		5755	5616	5452
Garbage Collected (tons)		640.51	460.44	422.93
General Yardwaste (tons)		106.01	94.99	48.01
Chipping (tons)		0.00	0.00	0.00
Leaves (tons)		0.00	0.00	0.00
Total Yardwaste (tons)		106.01	94.99	48.01
White Goods (tons)		0.00	0.00	0.00
Recycling (tons)		NA	89.40	75.13

PUBLIC WORKS REPORT

	MARCH	2020	2019	2018
Water				
Daily Average (mgd)		2.589	2.594	2.400
Daily Maximum (mgd)		2.986	2.930	3.000
Daily Minimum (mgd)		2.267	2.320	2.100
Monthly Total (mg)		80.265	80.430	75.000
Customers				
Inside City Limits		6500	6317	6127
Outside City Limits		487	491	488
TOTAL		6987	6808	6615
Wastewater				
Daily Average (mgd)		2.369	2.442	2.028
Daily Maximum (mgd)		2.973	3.980	2.990
Daily Minimum (mgd)		1.260	1.495	1.146
Monthly Total Flow (mg)		73.445	75.698	62.879
American & Efird Total Flow (mg)		15.253	16.507	18.188
Customers				
Inside City Limits		6093	5917	5732
Outside City Limits		53	53	54
TOTAL		6146	5970	5786
Sanitation				
Number of Customers				
Residential		5650	5502	5311
Commercial / Industrial		150	152	149
Recycling		5754	5605	5416
Garbage Collected (tons)		446.81	408.58	429.32
General Yardwaste (tons)		80.68	61.69	71.68
Chipping (tons)		0.00	0.00	0.00
Leaves (tons)		0.00	0.00	0.00
Total Yardwaste (tons)		527.49	61.69	71.68
White Goods (tons)		0.00	0.00	0.00
Recycling (tons)	NA		81.92	80.13

Incident Disposition Totals by Offense

MOUNT HOLLY POLICE

(05/01/2020 - 05/31/2020)

Offense:	Closed By Arrest:	Closed/Oth. Means:	Death of Offender:	Prosecut. Declined:	Cust. Oth. Jurisdic.:	Vic. Ref. Cooper.:	Juv. No Custody:	Not Applic.:	Unfound.:	Reported:	Actual:	Further Invest.:
11B - Sodomy	0	0	0	0	0	0	0	1	0	1	1	1
11D - Fondling	0	0	0	0	0	0	0	1	0	1	1	1
120 - Robbery	0	0	0	1	0	0	0	1	0	2	2	1
13A - Aggravated Assault	0	2	0	2	0	0	0	4	0	6	6	2
13B - Simple Assault	4	1	0	3	0	0	0	11	1	14	13	5
13C - Intimidation	0	0	0	0	0	0	0	1	0	1	1	1
200 - Arson	0	0	0	0	0	0	0	1	0	1	1	1
220 - Burglary/Breaking & Entering	2	0	0	1	0	0	0	5	0	6	6	3
23C - Shoplifting	0	2	0	1	0	0	0	4	0	5	5	2
23F - Theft From Motor Vehicle	0	0	0	0	0	0	0	4	0	4	4	4
23G - Theft of Motor Vehicle Parts or Accessories	0	1	0	0	0	0	0	2	0	2	2	1
23H - All Other Larceny	1	1	0	0	0	0	0	7	0	7	7	5
240 - Motor Vehicle Theft	0	0	0	0	0	0	0	1	0	1	1	1
250 - Counterfeiting/Forgery	0	0	0	0	0	0	0	5	1	5	4	4
26A - False Pretenses/Swindle/Confidence Game	0	1	0	0	0	0	0	4	0	4	4	3
26B - Credit Card/Automatic Teller Machine Fraud	0	0	0	0	0	0	0	2	0	2	2	2
26E - Wire Fraud	0	0	0	0	0	0	0	1	0	1	1	1
26F - Identity Theft	0	0	0	1	0	0	0	1	1	2	1	0
290 - Destruction/Damage/Vandalism of Property	1	1	0	2	0	0	0	6	0	9	9	5
35A - Drug/Narcotic Violations	13	4	0	1	0	0	0	21	2	22	20	2
35B - Drug Equipment Violations	3	1	0	0	0	0	0	7	1	7	6	2
90C - Disorderly Conduct	0	0	0	0	0	0	0	1	0	1	1	1

Incident Disposition Totals by Offense

MOUNT HOLLY POLICE

(05/01/2020 - 05/31/2020)

Offense:	Closed By Arrest:	Closed/Oth. Means:	Death of Offender:	Prosecut. Declined:	Cust. Oth. Jurisdic.:	Vic. Ref. Cooper.:	Juv. No Custody:	Not Applic.:	Unfound.:	Reported:	Actual:	Further Invest.:
90D - Driving Under the Influence	3	0	0	0	0	0	0	3	0	3	3	0
90E - Drunkenness	1	0	0	0	0	0	0	0	0	1	1	0
90G - Liquor Law Violations	2	0	0	0	0	0	0	2	0	2	2	0
90J - Trespass of Real Property	1	0	0	0	0	0	0	1	0	2	2	1
90Z - All Other Offenses	1	1	0	0	0	0	0	6	1	7	6	3
90Z.01 - Traffic Violations	7	0	0	0	0	0	0	6	0	8	8	1
90Z.03 - Court Violations	1	0	0	0	0	0	0	1	0	5	5	0
90Z.05 - Found Property	0	0	0	0	0	0	0	7	4	8	4	4
90Z.06 - Involuntary Commitment	0	0	0	0	0	0	0	2	1	2	1	1
90Z.07 - Suicide	0	0	0	0	0	0	0	3	1	3	2	2
90Z.08 - Escape from Custody or Resist Arrest (Non Assaultive)	1	1	0	0	0	0	0	4	0	4	4	2
90Z.09 - City Ordinance Violations	0	1	0	0	0	0	0	1	0	1	1	0
90Z.10 - Missing Person	0	0	0	0	0	0	0	1	0	1	1	1
90Z.11 - Call For Service	0	0	0	0	0	0	0	3	2	5	3	3
90Z.12 - Runaway	0	0	0	0	0	0	0	0	0	1	1	0
90Z.13 - B&E to Motor Vehicle	0	0	0	2	0	0	0	2	0	4	4	2
90Z.14 - Larceny after B&E	0	0	0	0	0	0	0	1	0	1	1	1
90Z.15 - Damage to Property <\$500.00	1	0	0	0	0	0	0	3	0	3	3	2
Totals:	42	17	0	14	0	0	0	137	15	165	150	71

Arrest Race/Sex Totals by Offense

MOUNT HOLLY POLICE

(05/01/2020 - 05/31/2020)

Primary Offense:	White Male:	Black Male:	Indian Male:	Asian Male:	White Female:	Black Female:	Indian Female:	Asian Female:	Juven.:	Adult:	Resd.:	NonRes.:	Arrests:
120 - Robbery	1	0	0	0	0	0	0	0	0	1	1	0	1
13B - Simple Assault	1	1	0	0	1	0	0	0	0	3	3	0	3
220 - Burglary/Breaking & Entering	3	0	0	0	0	0	0	0	0	3	2	1	3
35A - Drug/Narcotic Violations	2	0	0	0	3	0	0	0	0	5	2	3	5
90C - Disorderly Conduct	1	0	0	0	0	0	0	0	0	1	0	1	1
90D - Driving Under the Influence	2	0	0	0	0	0	0	1	0	3	2	1	3
90E - Drunkenness	1	0	0	0	0	0	0	0	0	1	1	0	1
90Z - All Other Offenses	1	0	0	0	2	0	0	0	0	3	3	0	3
90Z.03 - Court Violations	1	2	0	0	1	0	0	0	0	4	2	2	4
90Z.08 - Escape from Custody or Resist Arrest (Non Assaultive)	1	0	0	0	0	0	0	0	0	1	1	0	1
Totals:	14	3	0	0	7	0	0	1	0	25	17	8	25

Citation Totals by Charge

MOUNT HOLLY POLICE

(05/01/2020 - 05/31/2020)

Charge:	Number of Charges:
Speeding (Misdemeanor)	1
Speeding (Infraction)	19
Seat Belt	3
Passenger Seat Belt - Juvenile	1
No Operator License	8
Driving While License Revoked	13
Expired Registration	9
Inspection	3
Failure To Stop (Stop Sign/Flashing Red Light)	7
No Insurance	5
Failure To Reduce Speed	1
Other (Misdemeanor)	2
Other (Infraction)	20
Other (2nd Charge - Misdemeanor)	11
Other (2nd Charge - Infraction)	23
Total:	126

Mt Holly PD
400 E CENTRAL AV MT HOLLY , NC 28120

CFS By Department - All Departments By Date
5/1/2020 - 5/31/2020

MOUNT HOLLY POLICE	Count	Percent
ALARM B	20	0.91%
ALARM R	20	0.91%
ANIMAL COMPLAINT	3	0.14%
ASSAULT AL OCC	9	0.41%
ASSAULT IN PROG	3	0.14%
ASSIST CITY DEPARTMENT	3	0.14%
ASSIST FD/EMS	23	1.05%
ASSIST LE AGENCY	34	1.55%
ASSIST OTHER	8	0.36%
B & E BUSINESS AL OCC	1	0.05%
B & E RES IN PROG	4	0.18%
B & E TO VEHICLE ALR OCC	5	0.23%
CHECK ROADWAY	21	0.95%
CHECK THE WELFARE	31	1.41%
CHILD ABUSE IN PROG	1	0.05%
CHILD CUSTODY	3	0.14%
CIVIL DISPUTE	8	0.36%
COMMUNICATING THREATS	5	0.23%
COUNTERFEIT MONEY	1	0.05%
COURT	1	0.05%
DAMAGE TO PROPERTY	8	0.36%
DEATH INV SUICIDE	1	0.05%
DEATH INV UNATTENDED	1	0.05%
DIRECT TRAFFIC	1	0.05%
DISCHARGE FIREARM	14	0.64%
DISTURBANCE NATURE UNK	9	0.41%
DOMESTIC ARGUMENT	36	1.64%
DOMESTIC ASSAULT	9	0.41%
DRUGS	7	0.32%
FIGHT MULTIPLE SUBJ	6	0.27%
FOLLOW UP INVESTIGATION	36	1.64%
FOOT PATROL	2	0.09%
FOUND PROPERTY	8	0.36%
FRAUD	9	0.41%
FUNERAL ESCORT	2	0.09%
HANGUP 911	5	0.23%
HARRASSMENT	5	0.23%
HIT & RUN PD	1	0.05%
HIT & RUN PI	2	0.09%
IDENTITY THEFT	3	0.14%
ILLEGAL DUMPING	1	0.05%
INDECENT EXPOSURE	1	0.05%

MOUNT HOLLY POLICE	Count	Percent
INFORMATION ONLY	36	1.64%
INTOXICATED DRIVER	3	0.14%
INTOXICATED PEDESTRIAN	4	0.18%
JUVENILE	7	0.32%
JUVENILE SEX ASSAULT AL OCC	2	0.09%
K9 DEPLOYMENT	7	0.32%
LARCENY AL OCC	27	1.23%
LARCENY FROM VEHICLE	3	0.14%
LARCENY IN PROG	6	0.27%
LICENSE CHECK	2	0.09%
LOST PROPERTY	2	0.09%
MENTAL COMMITMENT	2	0.09%
MISC CALL	1	0.05%
MISSING PERSON ADULT	1	0.05%
MISSING PERSON JUVENILE	1	0.05%
MV COLLISION PD	28	1.27%
MV COLLISION PI	5	0.23%
NOISE VIOLATION	27	1.23%
OBTAINING WARRANT	5	0.23%
OVERDOSE	1	0.05%
PARKING VIOL	4	0.18%
PERSONAL ESCORT	4	0.18%
PROWLER	2	0.09%
PUBLIC NUISANCE BIKES/SKATEBOARDS/ATV/DIRT BIKES	9	0.41%
PUBLIC SERVICE CALL	11	0.50%
RADAR/TRAFFIC ENFORCEMENT	4	0.18%
ROAD RAGE	1	0.05%
SCHOOL PROGRAM	85	3.87%
SERVE WARRANT	6	0.27%
SEX OFFENSE/RAPE AL OCC	2	0.09%
SOLICITATION	1	0.05%
SPECIAL ASSIGNMENT	13	0.59%
SPECIAL CHECK	1133	51.52%
STOLEN VEHICLE AL OCC	2	0.09%
STRANDED MOTORIST	14	0.64%
SUBJECT WITH A GUN/WEAPON	2	0.09%
SUICIDAL SUBJECT	2	0.09%
SUSPICIOUS PERSON	46	2.09%
SUSPICIOUS VEH OCCUP	47	2.14%
SUSPICIOUS VEH UNOCCUP	65	2.96%
TRAFFIC OTHER	5	0.23%
TRAFFIC STOP	159	7.23%
TRESPASS	28	1.27%
UNAUTHORIZED USE OF CONVEYANCE	3	0.14%
VANDALISM AL OCC	4	0.18%
VERBAL ARGUMENT	5	0.23%
WORTHLESS CHECK	1	0.05%
Total Records For MOUNT HOLLY POLICE	2199	Dept Calls/Total Calls 98.92%

No Units	Count	alls	Percent
ALARM R	1		4.17%
ASSIST FD/EMS	3		12.50%
ASSIST LE AGENCY	1		4.17%
DISCHARGE FIREARM	1		4.17%
HANGUP 911	1		4.17%
INFORMATION ONLY	1		4.17%
INTOXICATED DRIVER	1		4.17%
MV COLLISION PD	1		4.17%
OBTAINING WARRANT	1		4.17%
PUBLIC SERVICE CALL	1		4.17%
SCHOOL PROGRAM	1		4.17%
SPECIAL CHECK	11		45.83%
Total Records For No Units	24	Dept Calls/Total Calls	1.08%
Total Records		2223	

Overall Budget

- Tax rate will remain the same at \$0.485 per \$100 of value
- Water and sewer rate will enter into Year 2 and will be increased based on the City Council adopting the Five (5) Year Water / Sewer Rate Study during Fiscal Year (FY) 2019 – 2020. This new rate is reflected in the proposed Fee Schedule.
- There will be no Cost of Living Adjustment (COLA) or merit increase for employees at this time. During the 6/4/2020 City Council Budget Work Session, Council unanimously approved that the COLA would be tied to the Consumer Price Index (CPI) published by the U.S. Bureau of Labor Statistics.
- Health Insurance will experience a 3.6% increase and the City will remain with our current carrier, Blue Cross / Blue Shield.
- Liability Insurance will increase approximately 5.4%, which includes General Liability, Buildings, Automobile, Crime, Workers Compensation and Cyber.
- Mandatory retirement contribution to the North Carolina retirement system (ORBIT) has increased to 10.15% (8.9% in FY 19-20) for regular employees and an increase to 10.9% (10.15% in FY 19-20) for Law Enforcement Officers.
- No new positions are funded and a hiring freeze is in place (with the exception of critical needs)
- Only mandatory Travel/Training is being considered
- Employee longevity remains funded in the salary line item for both General Fund and Enterprise Fund. This item is included in the Employee Recruitment and Retention Policy.
- The overall budget decreased from \$22,416,283 in FY 19-20 to \$19,856,515 for FY 20-21, or a decrease of 11.4%
- \$308,166 was appropriated from the Unassigned Fund Balance to balance the General Fund budget

General Fund

General Fund					
<u>Revenues</u>	<u>Department Request</u>	<u>Manager Cut</u>	<u>FY 20-21 Balanced Budget</u>	<u>FY 19-20 Adopted Budget</u>	<u>Comparison: Last Year to This Year</u>
\$12,844,106	\$15,105,448	\$2,261,342	\$12,844,106	\$14,140,907	-9.2%

- Total General Fund \$12,844,106, or 9.2% decrease from last Fiscal Year.
- Factors that are contributing to this decrease are the reduced revenue expectations due to the COVID-19 pandemic.

Council

- No change to Council compensation
- Beautification is funded at \$12,500
- Tree City budget line funded at \$7,500 (ordinance states \$2/capita, equaling \$30,000 total budget).
- Historical Society budget funded at \$2,000.

Administration

- Operational expenses only
- Tree City funds in the amount of \$7,500 will be used to cover employee salary
- No Capital Items

Administration – Information Technology (IT)

- Contract Services includes all software, webhosting, webpage maintenance, telephone maintenance, internet access
- Furniture, Fixtures and Equipment (FF&E) includes hardware and maintains a replacement schedule for desktop and laptop computers
- No Capital Items

Administration – Maintenance (Building Maintenance)

- All in-house and contracted maintenance activities funded through this Department
- All utilities (electricity, gas) will be processed through this Department
- Tree City budget line funded at \$7,500 for Grounds Maintenance
- No Capital Items

Police

- Capital includes the purchase of 3 handheld radios at \$16,000 and Radio consolettes at \$7,875 for a total of \$23,875.
- Capital also includes the purchase of a boat, through the N.C. Governor's Crime Commission Grant, in the amount of \$35,000. The boat purchase will be reimbursed by the Grant, but the City will need to budget for the purchase per the Grant requirements.

Fire

- Capital includes replacing the large diameter hoses at \$24,000.

Garage

- Furniture, Fixtures and Equipment (FF&E) will include the purchase of a Tire Balancing Machine in order to perform this work in-house in lieu of contracting this service. The cost is \$9,630.

Streets and Solid Waste

- Normal operations funded
- No Capital Items

Community Development

- Professional Services line item includes Land Surveying for Greenway and FERC Boundary (tributary north of Dutchman's Creek) at \$15,000 and Carolina Thread Trail Economic Impact Study at \$8,000.
- Contract Services includes Minimum Housing Abatement at \$30,000, Grass/Debris/Nuisance Abatement at \$7,000, Digitization and Online Management of Zoning Ordinance at \$12,000, Planning Commission Training by CCOG \$1,300 and Strategic Vision Plan Annual Event Presentation Materials at \$2,000
- No Capital Items

Parks and Recreation

- Capital is funded with the ABC Fund Balance proceeds
- A Greenway line item is funded at \$39,000 for protection of paved and natural surface assets.
- Tree City funds in the amount of \$7,500 will be used to cover employee salary
- Capital is funded with the ABC Fund Balance and includes a mower at \$9,000, Pier replacement project at \$80,000 and Greenway Signs at \$10,000

Enterprise Fund

Enterprise Fund					
<u>Revenues</u>	<u>Department Request</u>	<u>Manager Cut</u>	<u>FY 20-21 Balanced Budget</u>	<u>FY 19-20 Adopted Budget</u>	<u>Comparison: Last Year to This Year</u>
\$7,012,409	\$8,549,408	\$1,536,999	\$7,012,409	\$8,275,376	-15.3%

- Total Enterprise Fund \$7,012,409, or 15.3% decrease over last Fiscal Year.
- Factors that are contributing to this decrease are the reduced revenue expectations due to the COVID-19 pandemic

Utility Administration

- Professional Services line is proposed at \$318,000. \$50,000 is budgeted for the Water Distribution Study for Downtown, \$200,000 for the Dutchman's Creek lift station and force main preliminary engineering evaluation, \$10,000 for surveying, \$8,000 for AutoCAD Services and \$50,000 for various shared services.

Utility Administration – Maintenance (Building Maintenance)

- The Building Maintenance Department is responsible for building upkeep only, no Water Treatment or Waste Water Treatment activities or equipment maintenance associated with the plant functions. Items include cleaning, waste management, landscaping, fire alarm monitoring, security intrusion alarm monitoring, extermination, fire suppression, elevator contract, HVAC maintenance.
- Budget is for operational aspects only

Utility Administration – Information Technology (IT)

- Contract Services includes all software, webhosting, webpage maintenance, telephone maintenance, internet access
- Furniture, Fixtures and Equipment (FF&E) includes hardware and maintains a replacement schedule for desktop and laptop computers
- No Capital Items

Water

- Majority for this budget includes salary, supplies and contract services
- No Capital Items

Waste Water Treatment

- Majority for this budget includes personnel at \$368,900. Contract Services is budgeted at \$268,000, in which \$175,000 of this line item is land application of sludge. Utilities budgeted at \$170,000 for electricity for the plant and lift stations.
- No capital items are budgeted.

Utility Maintenance

- Maintenance, repair and replacement of water and sewer lines is budgeted at \$540,000
- Capital is funded at \$250,000 for sewer system improvements which include downtown sewer lining at \$150,000, inflow and infiltration at \$60,000 and Stonewater II lift station upgrade at \$40,000

Stormwater

- Projected to receive \$251,000 through collection fee. Yearly expenditures to equal revenue, so in essence, no Unassigned Fund Balance implications.
- As in years past, the majority of the Stormwater funds will be spent on Maintenance and Repair of the drainage infrastructure and is funded at \$150,000
- No Capital Items