



June 11, 2018
Council Meeting

Mayor Bryan Hough
Mayor Pro-Tem Perry Toomey
Councilwoman Carolyn Breyare
Councilman Charles McCorkle
Councilman Jeff Meadows
Councilman David Moore
Councilwoman Lauren Shoemaker
Kemp Michael, City Attorney
Danny Jackson, City Manager

**CITY OF MOUNT HOLLY
MOUNT HOLLY CITY COUNCIL**



**June 11, 2018
7:00 P.M.**

CALL TO ORDER BY THE MAYOR

INVOCATION

**PLEDGE OF ALLEGIANCE
Boy Scout Troop 59**

SET THE AGENDA

CONSENT AGENDA

1. Re-Appointment of Angela Blackwood to the ABC Commission (3year term)
2. Approval of Final Plat for Imagery on Mountain Island, Phase 1, Maps 1-4
3. Approval of Final Plat for Meadowbrook Estates, Phase 2
4. Approval of Resolution regarding Water Management Plan
5. Approval of the minutes of the May 14, 2018 Council Meeting
6. Approval of the minutes of the May 21, 2018 Budget Meeting

PRESENTATIONS

1. Recognition of Charles Rogers upon Retirement from the Utilities Department
2. Recognition of Miss Mount Holly Pageant Winners
3. Presentation of Springfest proceeds to the CRO

Mayor Bryan Hough

Cheri Love

PUBLIC HEARING

1. Public Hearing for the 2018/2019 Fiscal Year Budget
2. Public Hearing on System Development Fee Ordinance

*Miles Braswell
Danny Jackson*

PUBLIC COMMENT – Three (3) Minute Limit

OLD BUSINESS

1. Discussion of Shipping Container Regulation

Greg Beal

NEW BUSINESS

1. Consideration and Approval of the Budget Ordinance, Fee Schedule and CIP
for Fiscal Year 2018-2019
2. Consideration and Approval of Listing Agreements for the sale of City Property

Africa Otis

Danny Jackson

OTHER BUSINESS

CLOSED SESSION

ADJOURN

CONSENT AGENDA



City of Mount Holly Action Agenda Item

To: City Council
From: Danny Jackson, City Manager

Date: June 6, 2018
Meeting Date: June 11, 2018

Agenda Item to be considered: Presentations #1 –

Will this require a public hearing? ☐ YES ☒ NO

Background/Purpose of Request: Ms. Angela Blackwood has expressed interest to be reappointed to the ABC Commission for another three (3) year term.

Fiscal Impact:

Will Item affect current budget	☐ YES	☒ NO	☐ N/A
Reviewed by Finance Director	☐ YES	☒ NO	☐ N/A
Preaudit Certification required	☐ YES	☒ NO	☐ N/A
Capital Project Ordinance required	☐ YES	☒ NO	☐ N/A
Budget Transfer required	☐ YES	☒ NO	☐ N/A
Total City Dollars:	\$		
Budget Code			
Reviewed by City Attorney	☐ YES	☐ NO	☒ N/A

Manager/Staff Recommendation: Motion to reappoint Ms. Angela Blackwood to another three (3) year term on the ABC Commission.

Result of City Council Decision:

Attachments:



City of Mount Holly Action Agenda Item

To: City Council

From: Jonathan Wilson

Date: June 7, 2018

Meeting Date: June 11, 2018

Agenda Item to be considered: Approval of Imagery on Mountain Island Phase 1, Map 1-4 Final Plat.

Will this require a public hearing?

☐ YES

☒ NO

Background/Purpose of Request :

Lennar has requested that the City of Mount Holly approve of Phase 1, Maps 1-4 of the Imagery on Mountain Island Subdivision Final Plat. This is the first phase and will consist of 78 single family lots, zoned Conditional District Single Family. The Letter of Credit has been approved by the City Engineer and City Attorney and the Subdivision Agreement is in the process of being finalized.

Fiscal Impact:

Will Item affect current budget	☐ YES	☐ NO	☒ N/A
Reviewed by Finance Director	☐ YES	☐ NO	☒ N/A
Preaudit Certification required	☐ YES	☐ NO	☒ N/A
Capital Project Ordinance required	☐ YES	☐ NO	☒ N/A
Budget Transfer required	☐ YES	☐ NO	☒ N/A
Total City Dollars:	\$		
Budget Code			
Reviewed by City Attorney	☒ YES	☐ NO	☐ N/A

Manager/Staff Recommendation:

The Planning Commission recommended approval of the plat for Phase 1, Maps 1-4 of Imagery on Mountain Island Subdivision which is supported by Staff.

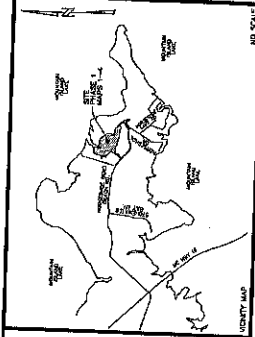
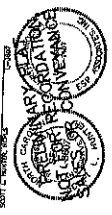
Result of City Council Decision:

Attachments:

1. Plat of Phase 1, Maps 1-4 Imagery on Mountain Island Subdivision.

NOTES:

1. THIS MAP IS A PRELIMINARY MAP AND IS NOT TO BE USED FOR ANY OTHER PURPOSE.
2. THE CITY OF MOUNT HOLLY, NORTH CAROLINA, HAS REVIEWED THIS MAP AND HAS NO OBJECTION TO ITS PRESENTATION.
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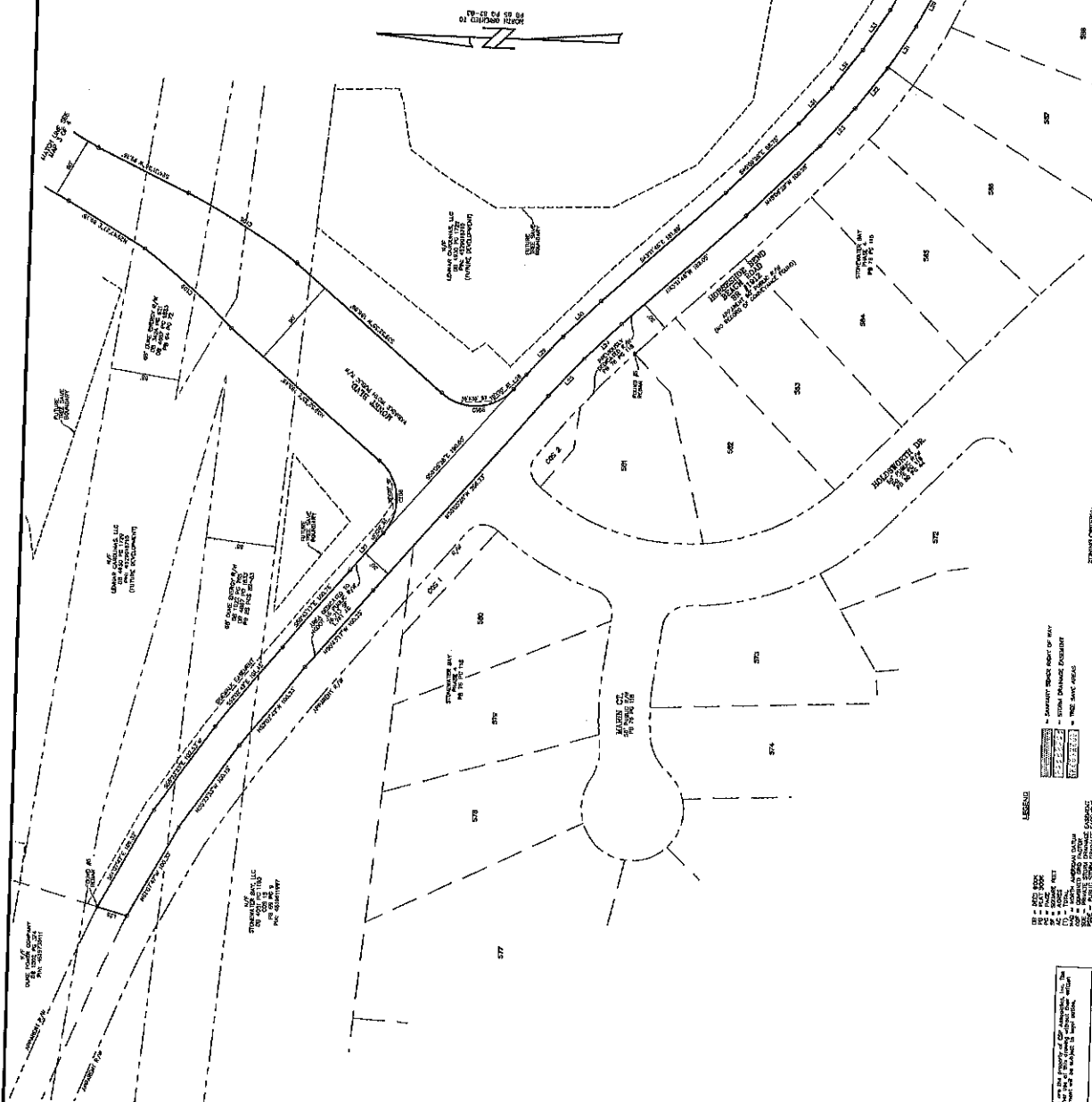


LEGEND:

- 1. 1" = 100' SCALE
- 2. 1" = 100' SCALE
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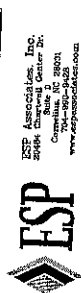
**FINAL PLAN OF
PHASE 1 MAP 1
OWNERS: LENNAR CAROLINAS, LLC
LOCATED IN THE CITY OF MOUNT HOLLY
CASTON COUNTY
NORTH CAROLINA**

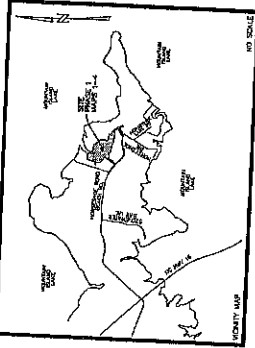
LENNAR CAROLINAS, LLC
11255 N. HARRIS CIRCLE, SUITE 200
DURHAM, NC 27713
(704) 546-1000



LEGEND:

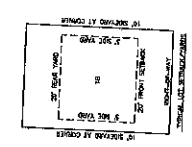
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- 9. 1" = 100' SCALE
- 10. 1" = 100' SCALE





NOTICE TO THE PUBLIC
 THE BOARD OF COUNTY COMMISSIONERS OF GASTON COUNTY, NORTH CAROLINA, HAS APPROVED THE FINAL PLAT OF THE PROJECT, AND THE SAME IS HEREBY RECORDED FOR THE PUBLIC INFORMATION.

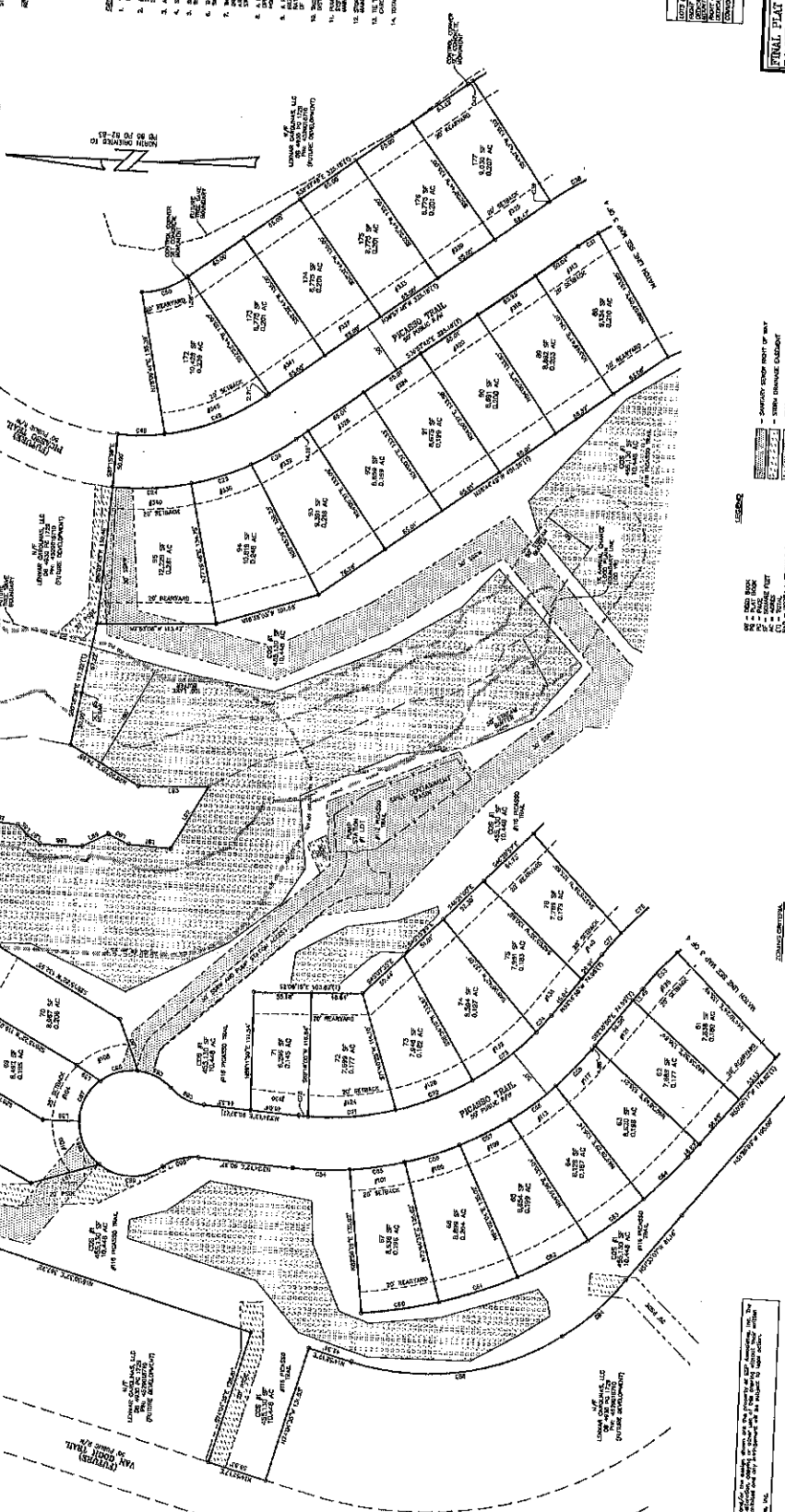
- GENERAL NOTES:**
1. THIS PROJECT IS A SUBDIVISION OF LANDS OWNED BY LENNAR CAROLINAS, LLC.
 2. THE TOTAL AREA OF THE PROJECT IS 1,100.00 ACRES.
 3. THE PROJECT IS SITUATED IN THE WESTERN PART OF GASTON COUNTY, NORTH CAROLINA.
 4. THE PROJECT IS BOUND BY THE CITY OF MOUNT HOLLY TO THE NORTH, THE CITY OF GASTON TO THE SOUTH, AND THE CITY OF LENOIR TO THE WEST.
 5. THE PROJECT IS BOUND BY THE STATE OF TENNESSEE TO THE EAST.
 6. THE PROJECT IS BOUND BY THE STATE OF NORTH CAROLINA TO THE WEST.
 7. THE PROJECT IS BOUND BY THE STATE OF VIRGINIA TO THE SOUTH.
 8. THE PROJECT IS BOUND BY THE STATE OF SOUTH CAROLINA TO THE EAST.
 9. THE PROJECT IS BOUND BY THE STATE OF GEORGIA TO THE SOUTH.
 10. THE PROJECT IS BOUND BY THE STATE OF ALABAMA TO THE SOUTH.
 11. THE PROJECT IS BOUND BY THE STATE OF MISSISSIPPI TO THE SOUTH.
 12. THE PROJECT IS BOUND BY THE STATE OF LOUISIANA TO THE SOUTH.
 13. THE PROJECT IS BOUND BY THE STATE OF ARKANSAS TO THE SOUTH.
 14. THE PROJECT IS BOUND BY THE STATE OF OKLAHOMA TO THE SOUTH.
 15. THE PROJECT IS BOUND BY THE STATE OF KANSAS TO THE SOUTH.
 16. THE PROJECT IS BOUND BY THE STATE OF NEBRASKA TO THE SOUTH.
 17. THE PROJECT IS BOUND BY THE STATE OF MINNESOTA TO THE SOUTH.
 18. THE PROJECT IS BOUND BY THE STATE OF IOWA TO THE SOUTH.
 19. THE PROJECT IS BOUND BY THE STATE OF MOBILE TO THE SOUTH.
 20. THE PROJECT IS BOUND BY THE STATE OF ALABAMA TO THE SOUTH.



NO.	DESCRIPTION	ACRES
1	TRACT 1	1.00
2	TRACT 2	1.00
3	TRACT 3	1.00
4	TRACT 4	1.00
5	TRACT 5	1.00
6	TRACT 6	1.00
7	TRACT 7	1.00
8	TRACT 8	1.00
9	TRACT 9	1.00
10	TRACT 10	1.00
11	TRACT 11	1.00
12	TRACT 12	1.00
13	TRACT 13	1.00
14	TRACT 14	1.00
15	TRACT 15	1.00
16	TRACT 16	1.00
17	TRACT 17	1.00
18	TRACT 18	1.00
19	TRACT 19	1.00
20	TRACT 20	1.00

FINAL PLAT OF
TRACT 1 MAP 4
LENNA CAROLINAS, LLC
GASTON COUNTY, NORTH CAROLINA
LENNA CAROLINAS, LLC
 11200 CAMEL CHASE, SUITE 100
 DALLAS, TEXAS 75243
 (214) 343-3333

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LEGEND

- 1. LOT
- 2. TRACT
- 3. SECTION
- 4. TOWNSHIP
- 5. COUNTY
- 6. STATE
- 7. FEDERAL
- 8. PRIVATE
- 9. PUBLIC
- 10. UNDEVELOPED
- 11. DEVELOPED
- 12. IMPROVED
- 13. UNIMPROVED
- 14. CROPLAND
- 15. PASTURE
- 16. WOODLAND
- 17. WETLAND
- 18. SWAMP
- 19. MARSH
- 20. LAKE
- 21. RIVER
- 22. CREEK
- 23. STREAM
- 24. DITCH
- 25. CANAL
- 26. ROAD
- 27. HIGHWAY
- 28. BRIDGE
- 29. FENCE
- 30. BOUNDARY
- 31. EASEMENT
- 32. RIGHT-OF-WAY
- 33. ZONING
- 34. PLANNING
- 35. DEVELOPMENT
- 36. CONSTRUCTION
- 37. UTILITIES
- 38. INFRASTRUCTURE
- 39. ENVIRONMENT
- 40. CLIMATE
- 41. RESOURCES
- 42. MANAGEMENT
- 43. POLICY
- 44. STRATEGY
- 45. ACTION
- 46. IMPLEMENTATION
- 47. MONITORING
- 48. EVALUATION
- 49. REPORTING
- 50. TRANSPARENCY
- 51. ACCOUNTABILITY
- 52. INTEGRITY
- 53. ETHICS
- 54. COMPLIANCE
- 55. LEGALITY
- 56. FAIRNESS
- 57. EQUITY
- 58. JUSTICE
- 59. HUMAN RIGHTS
- 60. ENVIRONMENTAL PROTECTION
- 61. CLIMATE CHANGE
- 62. SUSTAINABILITY
- 63. RESILIENCE
- 64. ADAPTATION
- 65. MITIGATION
- 66. PREVENTION
- 67. REDUCTION
- 68. AVOIDANCE
- 69. TRANSITION
- 70. JUSTICE
- 71. EQUITY
- 72. FAIRNESS
- 73. INTEGRITY
- 74. ACCOUNTABILITY
- 75. TRANSPARENCY
- 76. REPORTING
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- 95. FENCE
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- 97. CANAL
- 98. ROAD
- 99. HIGHWAY
- 100. BRIDGE

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ESP
 Engineering, Inc.
 20014 Chatham Road, Suite 100
 Charlotte, NC 28211
 (704) 585-1400
 www.esp-engineering.com



City of Mount Holly Action Agenda Item

To: City Council	Date: 6-7-18
From: Brian DuPont	Meeting Date: 6-11-18
Agenda Item to be considered: Approval of Final Plat for Meadowbrook Estates Phase 2	

Will this require a public hearing? ☐ YES ☒ NO

Background/Purpose of Request : D. R. Horton Inc. has requested that the City of Mount Holly approve Phase 2 of the Meadowbrook Estates Subdivision Plat. This is the 2nd and final plat consisting of 37 single family lots, zoned R-12 Single Family. The Letter of Credit has been approved by the City Engineer and City Attorney and the Subdivision Agreement is in the process of being finalized.

Planning Commission recommended approval of the plat as submitted.

Fiscal Impact:

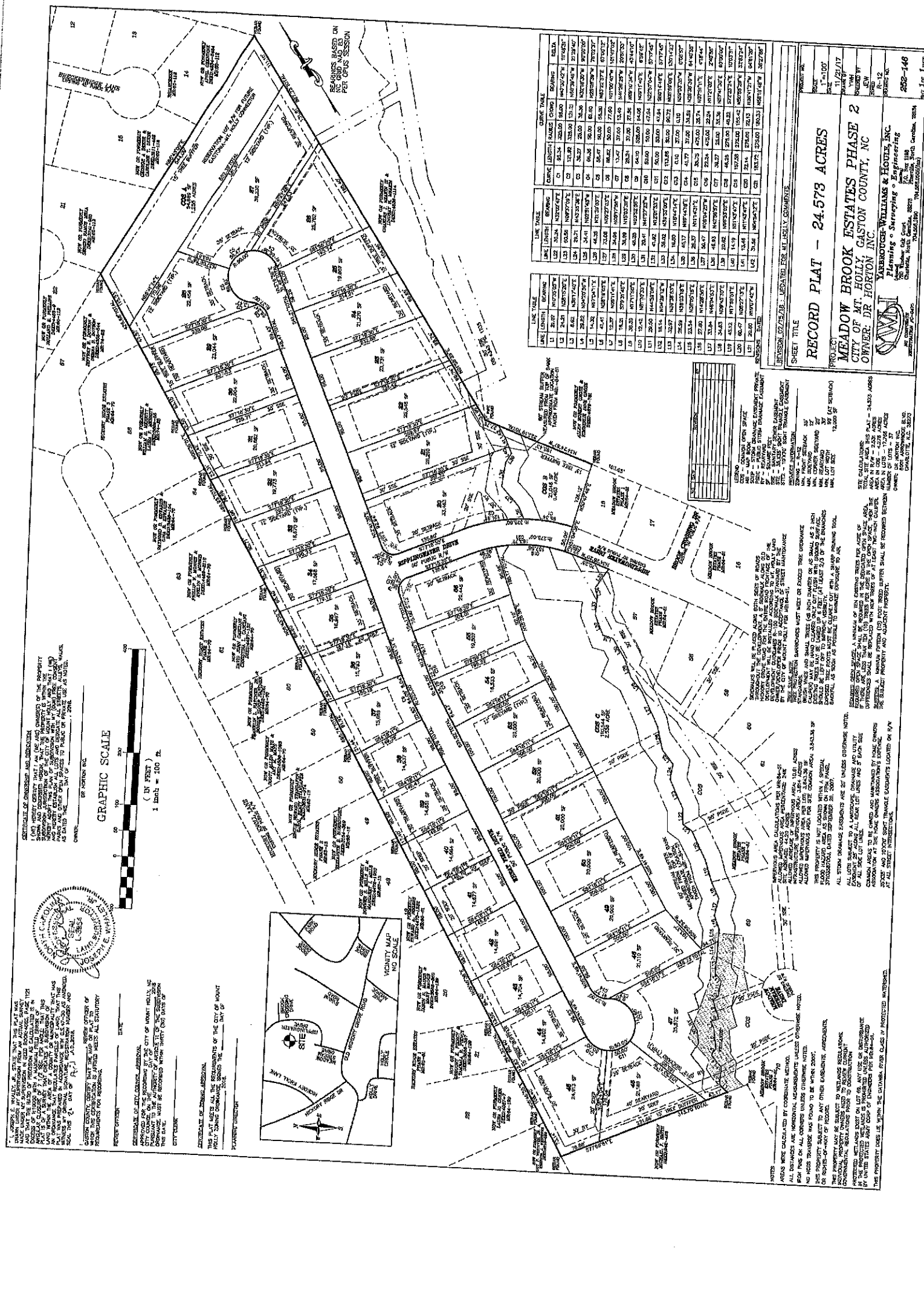
Will Item affect current budget	☐ YES	☒ NO	☐ N/A
Reviewed by Finance Director	☐ YES	☒ NO	☐ N/A
Preaduit Certification required	☐ YES	☒ NO	☐ N/A
Capital Project Ordinance required	☐ YES	☒ NO	☐ N/A
Budget Transfer required	☐ YES	☒ NO	☐ N/A
Total City Dollars:	\$		
Budget Code			
Reviewed by City Attorney	☒ YES	☐ NO	☐ N/A

Manager/Staff Recommendation: Staff recommends the City Council approve the plat for Phase 2 of Meadowbrook Estates subdivision.

Result of City Council Decision:

Attachments:

1. Phase 2 Plat
- 2.



LINE TABLE		LINE TABLE		LINE TABLE	
LINE NO.	BEARING	LINE NO.	BEARING	LINE NO.	BEARING
1	N 89° 10' 00" E	11	N 89° 10' 00" E	21	N 89° 10' 00" E
2	S 89° 10' 00" W	12	S 89° 10' 00" W	22	S 89° 10' 00" W
3	N 89° 10' 00" E	13	N 89° 10' 00" E	23	N 89° 10' 00" E
4	S 89° 10' 00" W	14	S 89° 10' 00" W	24	S 89° 10' 00" W
5	N 89° 10' 00" E	15	N 89° 10' 00" E	25	N 89° 10' 00" E
6	S 89° 10' 00" W	16	S 89° 10' 00" W	26	S 89° 10' 00" W
7	N 89° 10' 00" E	17	N 89° 10' 00" E	27	N 89° 10' 00" E
8	S 89° 10' 00" W	18	S 89° 10' 00" W	28	S 89° 10' 00" W
9	N 89° 10' 00" E	19	N 89° 10' 00" E	29	N 89° 10' 00" E
10	S 89° 10' 00" W	20	S 89° 10' 00" W	30	S 89° 10' 00" W

RECORD PLAT - 24.573 ACRES

MEADOW BROOK ESTATES PHASE 2

CITY OF MT. HOLLY, GASTON COUNTY, NC

OWNER: DR. HORTON INC.

YARBROUGH-WILLIAMS & HOLL, INC.

Planning & Surveying & Engineering

252-148

NOTES:

1. THE CITY OF MT. HOLLY HAS REVIEWED THIS PLAT AND FINDS IT TO BE IN ACCORDANCE WITH THE CITY CHARTER AND ORDINANCES.

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City of Mount Holly Action Agenda Item

To: Mayor and City Council
From: David E. Johnson, PE

Date: January 21, 2016

Meeting Date: January 25, 2016

Agenda Item to be considered: Resolution to approve The Local Water Supply Plan as per NC General Statute 143-355 (I)

Will this require a public hearing?

☐ YES

☒ NO

Background/Purpose of Request :

North Carolina General Statute G.S. 143-355(I) requires all units of local government that provide or plan to provide public water service to prepare a Local Water Supply Plan. All community water systems that regularly serve 1,000 or more service connections or serve more than 3,000 people are required to prepare a Local Water Supply Plan

A Local Water Supply Plan is an assessment of a water system's current and future water needs and its ability to meet those needs. By understanding current and future needs, local governments will be better able to manage water supplies and better prepared to plan for water supply system improvements

Fiscal Impact:

Will Item affect current budget

☐ YES

☒ NO

☐ N/A

Reviewed by Finance Director

☐ YES

☒ NO

☐ N/A

Preaudit Certification required

☐ YES

☒ NO

☐ N/A

Capital Project Ordinance required

☐ YES

☐ NO

☒ N/A

Budget Transfer required

☐ YES

☐ NO

☒ N/A

Total City Dollars:

\$

Budget Code

Reviewed by City Attorney

☐ YES

☒ NO

☐ N/A

Manager/Staff Recommendation

Result of City Council Decision:

Attachments: None

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

1. System Information

Contact Information

Water System Name: Mount Holly
 Mailing Address: P O box 406
 Mount Holly, NC 28120
 PWSID: 01-36-020
 Ownership: Municipality

Contact Person: David Johnson
 Phone: 704-951-0074
 Title: City Engineer / Utilities Director
 Fax: 704-822-2933

Secondary Contact: Gina M. Miller
 Mailing Address: P.O Box 406
 Mount Holly, NC 28120
 Phone: 704-822-2928
 Fax: 704-822-2933

Complete

Distribution System

Line Type	Size Range (Inches)	Estimated % of lines
Asbestos Cement	6-10	2.03 %
Cast Iron	6-10	0.34 %
Ductile Iron	3-20	96.23 %
Galvanized Iron	2	0.39 %
Polyvinyl Chloride	2-6	1.01 %

What are the estimated total miles of distribution system lines? 151 Miles
 How many feet of distribution lines were replaced during 2017? 1,500 Feet
 How many feet of new water mains were added during 2017? 2,000 Feet
 How many meters were replaced in 2017? 276
 How old are the oldest meters in this system? 25 Year(s)
 How many meters for outdoor water use, such as irrigation, are not billed for sewer services? 230
 What is this system's finished water storage capacity? 6,000 Million Gallons
 Has water pressure been inadequate in any part of the system since last update? No

Programs

Does this system have a program to work or flush hydrants? Yes, As Needed
 Does this system have a valve exercise program? No
 Does this system have a cross-connection program? Yes
 Does this system have a program to replace meters? Yes
 Does this system have a plumbing retrofit program? No
 Does this system have an active water conservation public education program? Yes
 Does this system have a leak detection program? No

Water Conservation

What type of rate structure is used? Increasing Block
 How much reclaimed water does this system use? 0.0000 MGD For how many connections? 0
 Does this system have an interconnection with another system capable of providing water in an emergency? Yes

2. Water Use Information

Service Area

Sub-Basin(s)	% of Service Population	County(s)	% of Service Population
Catawba River (03-1)	100 %	Gaston	100 %

https://www.nowater.org/Water_Supply_Planning/Local_Water_Supply_Plan/report.php?pwsid=01-36-020&year=2017

What was the year-round population served in 2017? 17,200
 Has this system acquired another system since last report? No

Water Use by Type

Type of Use	Metered Connections	Metered Average Use (MGD)	Non-Metered Connections	Non-Metered Estimated Use (MGD)
Residential	6,283	0.9700	0	0.0000
Commercial	332	0.1370	0	0.0000
Industrial	28	0.4820	0	0.0000
Institutional	66	0.0340	0	0.0000

How much water was used for system processes (backwash, line cleaning, flushing, etc.)? 0.0900 MGD

Our Wholesale should be added in this section as we withdraw and meter an average of 0.744MGD to the Town of Stanley.

Water Sales

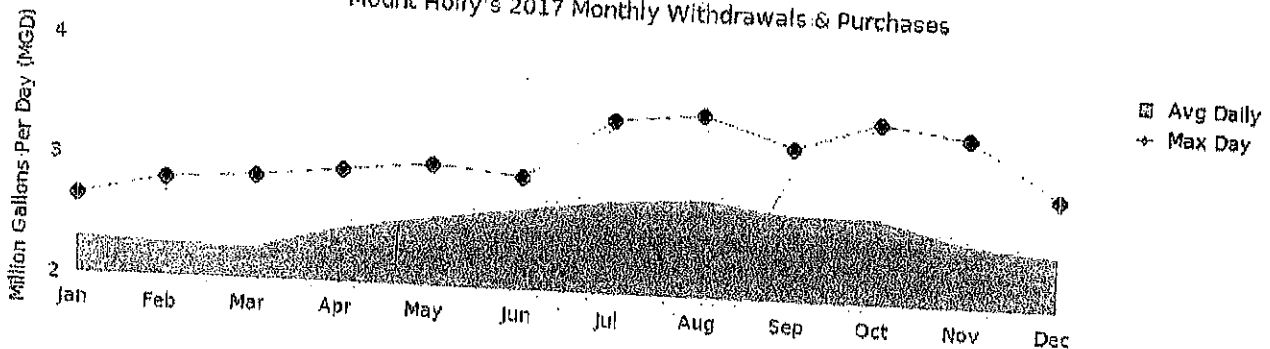
Purchaser	PWSID	Average Daily Sold (MGD)	Days Used	MGD	Contract Expiration	Recurring	Required to comply with water use restrictions?	Pipe Size(s) (Inches)	Use Type
City of Belmont	01-36-015	0.0000	0		2039	No	Yes	8	Emergency
Stanley	01-36-035	0.5120	365	1.5000	2035	No	Yes	12	Regular

3. Water Supply Sources

Monthly Withdrawals & Purchases

Jan	Average Daily Use (MGD)	Max Day Use (MGD)	May	Average Daily Use (MGD)	Max Day Use (MGD)	Sep	Average Daily Use (MGD)	Max Day Use (MGD)
Feb	2.3030	2.6600	Jun	2.5680	3.0060	Oct	2.7080	3.2800
Mar	2.2660	2.8260	Jul	2.6670	2.9400	Nov	2.7000	3.5030
Apr	2.2530	2.8590	Aug	2.7630	3.4450	Dec	2.5200	3.4090
	2.4500	2.9340		2.8120	3.5160		2.4470	2.9190

Mount Holly's 2017 Monthly Withdrawals & Purchases



Surface Water Sources

Stream	Reservoir	Average Daily Withdrawal (MGD)	Maximum Day Withdrawal (MGD)	Available Raw Water Supply (MGD)	Usable On-Stream Raw Water Supply Storage (MG)
Catawba	Mt. Island lake	2.5390	3.5160	13.5000	334.0000

* Qualifier: C=Contract Amount, SY20=20-year Safe Yield, SY50=50-year Safe Yield, F=20% of 7Q10 or other instream flow requirement, CUA=Capacity Use Area Permit

Surface Water Sources (continued)

Stream	Reservoir	Drainage Area (sq mi)	Metered?	Sub-Basin	County	Year Offline	Use Type
Catawba	Mt. Island lake	1,860	Yes	Catawba River (03-1)	Gaston		Regular

What is this system's off-stream raw water supply storage capacity? 0 Million gallons

https://www.ncwater.org/Water_Supply_Planning/Local_Water_Supply_Plan/report.php?pwslid=01-36-020&year=2017



City of Mount Holly Action Agenda Item

To: City Council

Date: June 8, 2018

From: Greg Beal, EDC/Planning Director

Meeting Date: June 11, 2018

Agenda Item to be considered: Discussion of Shipping Container Regulation

Will this require a public hearing? ☒ YES ☐ NO Public Hearing has been held.

Background/Purpose of Request : Probably the simplest question one has to ask himself or herself is, "Would I want a train car (without the wheels) in my neighbor's backyard?" That is essentially the issue that Code Enforcement has been dealing with for the past year with one particular violation on Walley Drive. As stated at the previous public hearing, shipping containers are not residential accessory structures, and trying to get an industrial, temporary structure to conform to architectural standards is akin to putting lipstick on a pig. Furthermore, the Gaston Building Inspections Department will not issue a building permit for these types of uses that are attempting to conform to the City's architectural standards for accessory buildings, by matching the siding to the home, without the owner submitting engineered drawings and a foundation plan and building to such. At that point, these somewhat inexpensive shipping containers become cost-prohibitive. As was the case with Walley Drive, the owner moved a large shipping container on his lot without a permit and tried to conform to City's standards to no avail. I am happy to report after I personally spent hours last week dealing with this ongoing violation that this shipping container was removed last Saturday. The neighbors then applauded and relayed support in adopting an ordinance preventing them in the future.

As stated in the Planning Update previously, these issues are not widespread. Outside the violation on Walley Drive, there are a couple shipping containers, largely out-of-site, in downtown that have been there for years (Stroupe Electric; rear of Summey Building). Therefore, it is my opinion that there needs to be no amortization of shipping containers like there was on the 65 pole signs and dozen portable signs a few years ago.

Also, the City should not regulate shipping containers on industrial property because they are imperative for a company's operations. This previous recommendation was borne from discussions with the Planning Commission and their recommendation to regulate such, which staff feels was not a good idea.

I took this item back to the Planning Commission on June 4th, and they understood the need not to regulate shipping containers on industrial property. They also understood the need to have shipping containers prohibited for use as accessory structures on commercial property under Section 3.11 Accessory Buildings because they already are already prohibited under different subsections of the Zoning Ordinance (Commercial Design Standards; Downtown Development Manual, etc). This would make it easier for one to find them without having to search under specific zoning districts.

Please see the language for the proposed amendment at the end of the document for Section 3.11 Accessory Buildings and Structures.

<i>Fiscal Impact:</i>			
Will Item affect current budget	☐ YES	☐ NO	☒ N/A
Reviewed by Finance Director	☐ YES	☐ NO	☒ N/A
Preaudit Certification required	☐ YES	☐ NO	☒ N/A
Capital Project Ordinance required	☐ YES	☐ NO	☒ N/A
Budget Transfer required	☐ YES	☐ NO	☒ N/A
Total City Dollars:	\$		
Budget Code			
Reviewed by City Attorney	☒ YES	☐ NO	☐ N/A

Manager/Staff Recommendation: The Planning Commission made a unanimous recommendation to approve the amendment to Section 3.11 of the Zoning Ordinance prohibiting shipping containers being utilized as accessory buildings and structures for residential and commercial properties, excluding H-1 Heavy Industrial and L-1 Light Industrial. They also requested that language be added to state that this ordinance does not apply to temporary residential or commercial moving operations involving such.

Result of City Council Decision:

Attachments:

1. Proposed Section 3.11. Section G and H Underlined Below.

Section 3.11 **Accessory Buildings and Structures**

Accessory buildings and structures shall be exempt from setback and yard requirements provided they are located in accordance with the following requirements: (See Appendix illustration A-2).

- A. Accessory buildings and structures shall not be erected in any required front or side yard or any required street side setback on a corner lot.
- B. Accessory buildings or structures may be located in the rear yard and the portion of the side yard that is not the required setback but in no case shall an accessory building or structure be erected within five (5) feet of the property line not a street line or within five (5) feet of any principal building.
- C. Accessory buildings and structures shall not be erected in either front yard of any double frontage lot as set forth in section (3.13).
- D. No accessory building shall exceed the height limitation of the district in which located.
- E. No mobile home shall be used as an accessory building.
- F. No residential accessory building or structure shall be larger than the principal structure.
- G. No shipping container shall be used as an accessory building for any residential or commercial property, excluding industrial-zoned property, which includes H-1 Heavy Industrial, L-1 Light Industrial or CD-Industrial zoning.

- H. Shipping Containers shall be allowed as temporary uses for normal residential and commercial moving operations where a contractor brings a shipping container onsite for the storage of items to be taken to an offsite location for unloading.

NEW BUSINESS



City of Mount Holly Action Agenda Item

To: City Council From: Danny Jackson, City Manager	Date: June 7, 2018 Meeting Date: June 11, 2018
<i>Agenda Item to be considered: New Business #1 – Consideration to adopt a Budget Ordinance, Fee Schedule and CIP for the 2018-2019 Fiscal Year</i>	
 Will this require a public hearing? ☐ YES ☒ NO	
<i>Background/Purpose of Request :</i> The City Council after holding the required Public Hearing regarding the upcoming budget is required to adopt a Budget Ordinance, which includes the Fee Schedule and Capital Improvement Program (CIP). Ms. Africa Otis will present the mentioned material, which is attached for your review.	
<i>Fiscal Impact:</i>	
Will Item affect current budget	☐ YES ☒ NO ☐ N/A
Reviewed by Finance Director	☒ YES ☐ NO ☐ N/A
Preaudit Certification required	☐ YES ☒ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☒ NO ☐ N/A
Budget Transfer required	☐ YES ☒ NO ☐ N/A
Total City Dollars:	\$
Budget Code	
Reviewed by City Attorney	☐ YES ☒ NO ☐ N/A
<i>Manager/Staff Recommendation:</i> Motion to adopt the Budget Ordinance, Fee Schedule and CIP for Fiscal Year 2018-2019	
<i>Result of City Council Decision:</i> 	
<i>Attachments:</i> Budget Ordinance, Fee Schedule and CIP materials	



CITY of MOUNT HOLLY

Bryan Hough, Mayor
Perry Toomey, Mayor Pro Tem
Carolyn Breyare, Councilwoman
Charles McCorkle, Councilman
Jeff Meadows, Councilman
David Moore, Councilman
Lauren Shoemaker, Councilwoman
Danny Jackson, City Manager

400 East Central Ave. Post Office Box 406 Mount Holly, NC 28120704-827-3931 704-822-2933 fax www.mtholly.us

June 8, 2018

Honorable Mayor Bryan Hough and City Council,

The proposed fiscal year 2018-2019 Budget for the City of Mount Holly has been submitted for your review and consideration. Please join me in thanking all of the employees who have been involved with preparing the submitted budget. The submitted budget meets all of the statutory requirements of North Carolina. The recommended tax rate remains the same as evidenced below. The budget serves as the financial plan for the next fiscal year.

GENERAL FUND

The General Fund is approximately \$12.5 million dollars for the upcoming fiscal year. This is a 14.8% increase from last year's adjusted budget. The tax rate remains the same at \$.53 per \$100 of value.

Expenditures for the general fund will include a 3% (COLA) for personnel. The City's healthcare coverage will remain the same as last year.

The Budget Highlights have already been submitted and reviewed by the City Council and also outlines in more detail the particulars of the general fund in the submitted budget.

UTILITY FUND

The Enterprise Fund is approximately \$7.0 million dollars for the upcoming fiscal year. This is a 9.3% increase from last year's budget. There is not an increase in utility rates being proposed for the 2018-2019 fiscal year budget.

Expenditures for the Enterprise Fund will include a 3% (COLA) for personnel. The City's healthcare coverage will remain the same as last year.

The submitted Budget Highlights outlines other particulars of the submitted budget.

CLOSING

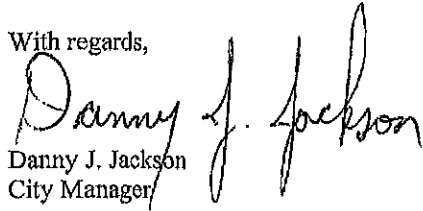
All of the city employees played a tremendous part in preparing the budget, as usual and expected. The Department Heads and others have worked real hard and have been very cooperative and sensitive to the budgetary constraints that we all have to endure.

Special thanks go to Mrs. Africa Otis, Finance Officer, Ms. Hollingsworth and Mr. Miles Braswell, Assistant City Manager, for their diligent oversight during the budget process.

Miles, Africa and Amy have really worked hard to not only prepare and assist with next year's budget; they have worked to ensure that the current year's budget has been monitored to alleviate problems. We as a staff proudly take on the responsibility to carry out the will of the City Council and to serve our citizens.

I want to thank the Mayor and the City Council for its direction, trust and willingness to allow staff to submit a budget that we think will address the needs of the city. It is also my contention that the budget is fiscally responsible enough to enhance the public trust in our government. We look forward to the coming year ahead, which includes its challenges.

With regards,

A handwritten signature in cursive script that reads "Danny J. Jackson". The signature is written in black ink and is positioned to the right of the typed name and title.

Danny J. Jackson
City Manager

**2018-2019 BUDGET ORDINANCE
FOR THE CITY OF MOUNT HOLLY, NORTH CAROLINA**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT HOLLY AS FOLLOWS:

SECTION 1: That the following amounts are hereby appropriated for the operation of the City Government and its activities for the fiscal year beginning July 1, 2018 and ending June 30, 2019 according to the following schedules:

SCHEDULE A – GENERAL FUND REVENUES

Real & Personal Property Taxes	\$ 7,006,024
Sales Tax	2,568,422
Franchise Fees / Business Licenses	1,108,711
Fees and Permits	821,118
Investments & Other	489,623
Transfers and Fund Balance	516,802
 TOTAL GENERAL FUND	 \$ 12,510,700

SCHEDULE A – GENERAL FUND EXPENDITURES

Legislative	\$ 275,294
Administrative	2,044,666
Police	3,737,864
Fire	2,180,014
Garage	185,607
Street & Sanitation	2,353,948
Planning & Zoning	605,342
Parks & Recreation	1,127,965
 TOTAL GENERAL FUND	 \$ 12,510,700

SCHEDULE B – UTILITY FUND REVENUES

Water and Sewer Charges	\$ 5,943,394
Stormwater Charges	253,503
Investments & Other	174,096
Transfers & Fund Balance	665,692
 TOTAL UTILITY FUND	 \$7,036,685

SCHEDULE B – UTILITY FUND EXPENDITURES

Water	\$ 2,538,835
Sewer	2,164,390
Utilities Maintenance	2,105,876
Stormwater	227,584
 TOTAL UTILITY FUND	 \$ 7,036,685

SCHEDULE C – STREET SYSTEM FUND REVENUES

Powell Bill Funds	\$ 405,000
Interest and Miscellaneous	1,000
Transfers & Fund Balance	525,218
TOTAL STREET SYSTEM FUND	\$ 931,218

SCHEDULE C – STREET SYSTEM FUND EXPENDITURES

Maintenance & Resurfacing	\$ 300,000
Maintenance & Repair – Sidewalks	224,113
Contract Services	407,105

TOTAL STREET SYSTEM FUNDS \$ 931,218

SCHEDULE D – E-911 FUND REVENUES

PSAP Revenue	\$ 66,436
Fund Balance Appropriated	5,731
TOTAL E-911	\$ 72,167

SCHEDULE D – E-911 FUND EXPENDITURES

PSAP Expenditures	\$72,167
TOTAL E-911	\$ 72,167

SCHEDULE E – TOURISM DEVELOPMENT AUTHORITY REVENUES

Occupancy Tax	\$ 74,875
TOTAL TOURISM DEV. AUTH FUND	\$ 74,875

SCHEDULE E – TOURISM DEVELOPMENT AUTHORITY EXPENDITURES

Tourism Expenditures	\$ 74,875
TOTAL TOURISM DEV. AUTH FUND	\$ 74,875

SCHEDULE F – CAPITAL RESERVE REVENUES

Fund Balance Appropriated	\$440,000
TOTAL CAPITAL RESERVE	\$ 440,000

SCHEDULE F – CAPITAL RESERVE EXPENDITURES

Transfer to Water & Sewer Fund	\$ 440,000
TOTAL CAPITAL RESERVE	\$ 440,000

SECTION 2: That there is hereby levied the following rate of tax on each one hundred dollars (\$100.00) valuation of taxable property situated and lying and being within the confines and limits of the City of Mount Holly and as listed for taxes as of January 1, 2018, for the purpose of raising revenue for the current year's property tax, as set forth in the estimates of revenue, and in order to finance the foregoing appropriations in the amount of Fifty-Three cents (53).

SECTION 3: That copies of this ordinance will be kept on file at City Hall and shall be furnished to the City Clerk and Finance Officer to provide direction in the collection of revenues and disbursement of City funds.

SECTION 4: That the City Manager shall serve as Budget Officer. The Budget Officer shall be authorized to reallocate departmental appropriations among the various expenditures within each department. The Budget Officer is authorized during the month of June 2019 to effect interdepartmental transfers of minor budget amendments not to exceed fifteen percent (15%) of the appropriated funds for the department's allocation, which is being reduced. Notification of all such transfers or amendments shall be made to the City Council at their next regular meeting of that body following the transfers.

SECTION 5: That interfund transfers of moneys shall be accomplished only by authorization from the City Council. The utilization of any contingency appropriation, in any amount, shall be accomplished only by the authorization from the City Council. Approval of a contingency appropriation shall be deemed a budget amendment, which transfers funds from the contingency appropriation to the appropriate object of expenditure.

SECTION 6: That the North Carolina Local Government Budget and Fiscal Control Act authorizes the City Council to amend the budget ordinance at any time during the fiscal year, so long as it complies with North Carolina General Statutes. The City Council must approve all budget amendments, except where the Budget Officer is authorized to make limited transfers.

SECTION 7: That this ordinance and the budget documents shall be the basis for the financial plan of the City of Mount Holly during the 2018 - 2019 Fiscal Year. The Budget Officer shall administer the budget. The accounting system shall establish records, which are in consonance with this budget and this ordinance and the appropriate statutes of the State of North Carolina.

Adopted this 11th day of June, 2018

Amy Miller, City Clerk

Bryan Hough, Mayor

General Fund Revenues

Account Name	FY-16-17 Audited Actual	FY-17-18 Revenues As of April 1	FY-18-19 Manager's Projected	FY-18-19 Approved Budget	\$ Change	% Change
Real & Personal Property Tax:						
Property Tax-Current	5,872,387	6,197,564	6,203,762	-	(6,197,564)	-100.0%
Property Tax-Prior Years	75,723	27,045	27,045	-	(27,045)	-100.0%
Property Tax-Penalties & Interest	21,000	8,865	9,000	-	(8,865)	-100.0%
Motor Vehicle Tax-Current	664,373	675,781	711,648	-	(675,781)	-100.0%
Motor Vehicle Tax-Prior Years	520	851	520	-	(851)	-100.0%
Motor Veh Tax-Penalties & Interest	7,609	3,342	5,000	-	(3,342)	-100.0%
Motor Vehicle License Tags	39,910	40,833	49,049	-	(40,833)	-100.0%
Subtotal Real & Personal Property Tax:	6,681,522	6,954,281	7,006,024		(6,954,281)	-100.0%
Sales Tax:						
Local Option Sales Tax	2,301,321	1,626,557	2,444,714	-	(1,626,557)	-100.0%
Other Grants	29,927	63,830	44,783	-	(63,830)	-100.0%
Solid Waste Disposal Tax	9,881	10,400	15,616	-	(10,400)	-100.0%
Beer and Wine Tax	66,865	-	63,309	-	0	#DIV/0!
Subtotal Sales Tax:	2,407,994	1,700,787	2,568,422		(1,700,787)	-100.0%
Business Privilege & Franchise Tax:						
Occupancy Tax	76,627	56,356	74,875	-	(56,356)	-100.0%
Utility Franchise Tax - Electric Power	738,194	390,455	781,690	-	(390,455)	-100.0%
Utility Franchise Tax - Natural Gas	50,314	17,617	35,270	-	(17,617)	-100.0%
Utility Franchise Tax - Telecommunications	100,442	47,108	93,740	-	(47,108)	-100.0%
Utility Franchise Tax - Video Programming	123,372	61,692	123,136	-	(61,692)	-100.0%
Subtotal Business Privilege & Franchise Tax:	1,088,949	573,228	1,108,711		(573,228)	0.0%
Fees & Permits:						
Zoning & Driveway Cut Permits	92,854	54,118	65,257	-	(54,118)	-100.0%
Tipping Fees	446,422	380,019	456,478	-	(380,019)	-100.0%
Recycling Fees	196,684	167,798	201,559	-	(167,798)	-100.0%
Solid Waste Fees	4,485	4,785	4,790	-	(4,785)	-100.0%
Recreation Fees	101,572	92,941	93,034	-	(92,941)	-100.0%
Subtotal Fees & Permits:	842,018	699,661	821,118		(699,661)	-100.0%
Investments & Other:						
Investment Earnings	70,450	126,686	190,222	-	(126,686)	-100.0%
Contributions	-	5,000	9,590	-	(5,000)	-100.0%
Donations	559	3,430	-	-	(3,430)	-100.0%
Municipal Rentals - Caromont	58,916	54,006	58,908	-	(54,006)	-100.0%
Municipal Rentals	52,795	50,225	50,275	-	(50,225)	-100.0%
Concessions and Vending	1,607	360	375	-	(360)	-100.0%
Miscellaneous Revenues	126,475	52,727	52,780	-	(52,727)	-100.0%
Miscellaneous Revenues-Fire	13,254	9,500	-	-	(9,500)	-100.0%
Miscellaneous Revenues-Police	27,537	12,125	127,473	-	(12,125)	-100.0%
ABC Revenue	176,100	230,111	-	-	(230,111)	-100.0%
Subtotal Investments & Other:	527,693	544,170	489,623		(544,170)	-100.0%
Transfers & Fund Balance						
Transfer from Police Forfeiture Funds	-	-	13,500	-	0	#DIV/0!
Transfer from Water and Sewer	-	-	-	-	0	#DIV/0!
Fund Balance Appropriated	-	-	503,302	-	0	#DIV/0!
Subtotal Transfers & Fund Balance	-	-	516,802		0	#DIV/0!
Revenue Total	\$ 11,548,175	\$ 10,472,126	\$ 12,510,700		\$ (10,472,126)	-100.0%
% Change		-9.3%	19.5%		-100.0%	

2018-2019 Budget Year

GENERAL FUND - ADOPTED

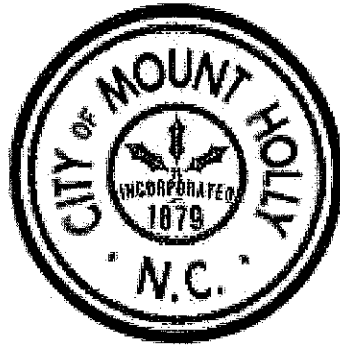
Final Line Item	Legislative	Admin	Police	Fire	Garage	Streets & Solid Waste	Planning & Zoning	Parks & Recreation	2018-2019 Adopted	2017-2018 Adopted	Increase/ (decrease)	Percent Change	2018-2019
121 Salary		624,807	2,651,129	1,130,116	38,813	725,094	236,455	400,666	5,207,072	4,743,651	463,421	9.77%	2018-2019
122 Overtime		8,500	45,000	32,000	3,000	40,000	2,000	3,000	133,500	95,000	38,500	40.33%	5,741,471
123 Salary - Crossing Guards			22,000						22,000	26,400	(4,400)	(16.67%)	8,741,471
125 Special Compensation			84,204	12,500					96,704	54,000	42,704	79.08%	2,696,237
134 401K			18,245	55,647					70,895	146,350	24,156	16.51%	312,100
135 401K - LEO			85,036						85,036	80,245	4,791	5.97%	1,147,830
136 Pension - Volunteers				1,980					1,980	1,700	280	1.18%	10,397,638
137 Medical Supplies													
141 Stipends	55,800								55,800				
150 FICA	4,269								4,269	268,420	122,518	41.06%	7,536,386
161 Medicare		48,448	168,468	88,902	3,199	58,529	18,242	30,881	420,938	69,800	351,138	100.00%	8,287,524
162 Retirement		47,777	23,058	90,761	3,266	59,753	18,623	24,111	273,346	221,930	51,419	23.17%	8,338,943
163 Group Insurance		55,594	26,300	2,112,42	8,400	159,054	30,464	55,594	623,156	669,400	53,798	8.19%	8,392,741
164 Retirement - LEO			146,603						146,603	134,575	12,028	8.94%	8,404,745
165 Unemployment Insurance		8,500	6,250						8,500	15,000	(6,500)	(43.33%)	8,361,384
166 Professional Services	65,000	26,275	6,250	20,000	10,000	99,000	166,000	66,000	208,525	131,565	76,960	58.50%	8,438,329
169 Contract Services	83,050	169,000	120,000	15,000	1,800	16,000		34,500	720,550	405,900	314,650	77.82%	8,752,981
212 Uniforms	500	5,000	25,630	15,000	1,800				63,930	66,770	(2,840)	(4.25%)	8,748,136
213 Turn Out Gear				25,500					25,500	34,290	(8,790)	(25.62%)	8,712,446
251 Food & Provisions	5,700								5,700				
251 Fuel		3,500	55,000	20,000	600	78,000	4,000	3,500	61,600	214,800	153,200	248.71%	8,965,646
252 K-9 Supplies			10,500						10,500	4,500	6,000	57.14%	8,971,646
257 Trophies & Uniforms								30,000	30,000	33,000	3,000	10.00%	8,974,646
258 P&E	500	4,500	42,000	26,000		34,000	1,000	8,000	109,000	109,000			
259 Department Supplies	750	15,000	15,000	25,900	17,000	24,000	2,000	20,000	119,600	126,300	6,700	5.62%	8,980,346
305 Tipping Fees						135,000			135,000	141,000	6,000	4.26%	8,986,346
307 Telephone	2,900	25,000	36,850	10,000	1,500	9,000	1,200	3,000	88,450	85,820	2,630	3.05%	8,989,376
325 Postage		3,500	400	200				100	4,200	7,000	(2,800)	(66.67%)	8,986,576
329 Newsletter													
331 Utilities		60,000	42,200	27,400	11,000	190,000		30,000	360,600	343,300	17,300	5.04%	8,991,616
354 Sewerway								7,000	7,000				
357 M&R Bldg & Grounds		157,000	13,110	21,000		1,000		61,000	253,110	108,125	144,985	134.09%	9,136,611
352 M&R Equipment		2,000	2,000	16,655	500	10,000	2,500	4,200	27,655	33,365	4,500	13.49%	9,141,111
353 M&R Vehicles		1,000	33,000	37,500	500	97,000	1,000	1,500	173,500	172,700	800	0.46%	9,141,911
360 Tree Maintenance	7,500	7,500						7,500	30,000	30,000			
370 Advertising	925	1,600	500	400		1,000	7,500	5,000	16,925	13,100	3,825	29.20%	9,145,711
355 Travel & Training City	9,900	17,500	13,500	8,500	500	1,500	10,000	3,500	63,900	75,800	(11,900)	(18.64%)	9,133,811
356 Travel & Training City		3,000							3,000	2,500	500	20.00%	9,134,311
459 Equipment Rental/Lease		25,000	22,500			5,000	3,100	4,000	60,000	64,000	(4,000)	(6.67%)	9,129,311
451 General Insurance		220,000							220,000	187,500	32,500	17.33%	9,146,641
457 Solid Waste Expense										2,500	2,500	100.00%	9,149,141
459 Tourism Development Authority		74,875							74,875	79,525	(4,650)	(6.19%)	9,144,491
491 Dues & Subscriptions		5,900	3,640	7,500			7,000	5,000	65,640	51,977	3,663	7.05%	9,148,154
493 Whitewater													
496 Black History		2,500							2,500				
498 Community Relations - Special			6,000	1,000					7,000	92,000	85,000	92.39%	9,233,544
499 Miscellaneous Exp	500	100	100	100		100		1,000	3,500	3,400	100	2.94%	9,236,944
550 Capital Outlay - Fixed		223,000	131,620	17,000	8,175	200,000	20,000	32,000	691,795	312,100	379,695	102.43%	9,616,639
616 Comm Service Beautification	12,500								12,500	20,000	(7,500)	(60.00%)	9,599,139
614 Comm Service Archives										5,000	5,000	100.00%	9,604,139
616 Comm Service Parks									6,000	5,000	1,000	20.00%	9,609,139
618 Comm Service Parade	5,000								5,000	1,500	3,500	70.00%	9,612,639
620 Community Service	1,500		5,000					92,000	97,000	14,500	82,500	85.05%	9,697,139
622 Election Expense										16,000	16,000	100.00%	9,713,139
624 Construction Soft Costs													
625 Expense - State Fortitude			13,500						13,500				
650 Special Donations		86,677	86,677	205,000	63,000	286,750		5,000	863,354	5,000	858,354	100.00%	10,571,489
750 Debt Retirement Principal								135,250		842,265	11,089	1.32%	10,582,578
751 Truck Debt													
752 Debt Reround VFD													
755 Debt Retirement - Interest	40,844		40,844	72,611	22,602	69,150		39,504	285,255	305,565	(20,310)	(7.12%)	10,562,268
854 Transfer to Capital Reserve													
857 Transfer to Debt Service													
991 Contingency										20,000	(20,000)	(100.00%)	10,542,268
Total	275,284	2,044,666	3,737,664	2,180,014	185,607	2,353,948	605,342	1,122,965	12,510,700	10,897,638	1,654,762	14.89%	12,197,030

Enterprise Fund Revenues

Account Name	FY 16-17 Audited Actual	FY 17-18 Revenues As of April 1	FY 18-19 Manager's Projected Revenues	FY 18-19 Approved Budget	\$ Change	% Change
Sales & Fees:						
Water Sales	2,711,112	2,355,443	2,776,437		(2,355,443)	-100.0%
Sewer Fees	2,316,095	2,099,991	2,178,264		(2,099,991)	-100.0%
Stormwater Fees	246,008	211,041	253,503		(211,041)	-100.0%
Meter & Tap Fees	74,225	80,850	97,117		(80,850)	-100.0%
Capital Recovery Capacity Fee	527,534	819,167	698,687		(819,167)	-100.0%
Late Fees	168,955	137,622	165,311		(137,622)	-100.0%
Convenience Fee	28,392	27,550	27,578		(27,550)	-100.0%
Allocation Fee	-	-	-		0	#DIV/0!
Subtotal Sales & Fees:	6,072,321	5,731,664	6,196,897		(5,731,664)	-100.0%
Investments & Other:						
County Grant - CIP	42,000	114,000	-		(114,000)	-100.0%
Investment Earnings	3,824	-	-		0	#DIV/0!
Miscellaneous Revenue - Water	134,872	77,907	93,582		(77,907)	-100.0%
Miscellaneous Revenue - Sewer	900	2,450	2,943		(2,450)	-100.0%
Developer Contributions	-	375,000	-			
Tank Rental	75,803	77,494	77,571		(77,494)	-100.0%
Subtotal Investments & Other:	257,399	646,851	174,096		(646,851)	-100.0%
Transfers & Fund Balance						
Transfer from the General Fund	-	-	-		0	#DIV/0!
Transfer from Capital	184,779	-	-		0	#DIV/0!
Transfer from Capital Reserve	-	-	440,000		0	#DIV/0!
Fund Balance Appropriated	-	-	225,692		0	#DIV/0!
Subtotal Transfers & Fund Balance	184,779	-	665,692		0	#DIV/0!
Revenue Total	\$ 6,514,499	\$ 6,378,515	\$ 7,036,685		\$ (6,378,515)	#DIV/0!
% Change		-2.1%	10.3%		-100.0%	

ENTERPRISE FUND - ADOPTED

Line Item	Water	Sewer	Utility	Stormwater	Adopted 2018-2019	Adopted 2017-2018	Increase/ (decrease)	Percent Change	
121 Salary	758,811	689,362	413,873	41,174	1,903,220	1,890,503	12,717	0.67%	2017-2018
122 Overtime	27,000	11,000	22,000		60,000	60,000	-	0.00%	2,702,529
134 401K	36,982	33,657	21,358	2,034	94,001	94,869	(868)	-0.91%	2,153,825
180 FICA	58,049	52,927	33,344	3,150	147,470	118,500	28,970	24.45%	860,000
181 Medicare					-	27,714	(27,714)	-100.00%	721,407
182 Retirement	59,007	53,333	34,042	3,216	149,598	143,443	6,155	4.29%	
183 Group Insurance	136,479	117,579	90,909	5,460	350,427	367,500	(17,073)	-4.65%	6,437,761
194 Professional Services	67,250	95,400	544,500	25,000	732,150	102,000	630,150	617.79%	
199 Contract Services	260,000	310,540	176,250	1,000	746,790	590,775	156,015	26.41%	2018-2019
212 Uniforms	1,700	4,000	10,000		16,700	17,700	(1,000)	-5.65%	2,704,716
251 Fuel	1,000	2,000	24,600	500	28,100	19,500	8,600	44.10%	3,072,915
298 FF&E	1,000	2,500	11,000	500	15,000	11,500	3,500	30.43%	560,000
299 Department Supplies	98,000	48,000	1,500	1,000	148,500	194,000	(45,500)	-23.45%	
321 Telephone	5,500	23,000	8,500		37,000	30,500	6,500	21.31%	699,054
325 Postage	1,600	1,600			3,200	1,000	2,200	220.00%	7,036,685
331 Utilities	185,000	170,000	18,000		373,000	380,000	(7,000)	-1.84%	
351 M&R - Bldg & Grounds	12,500	14,000	1,500		28,000	19,000	9,000	47.37%	
352 M&R - Equipment	35,000	40,000	7,500		82,500	82,700	(200)	-0.24%	
353 M&R - Vehicles	1,000	500	12,000	1,000	14,500	11,300	3,200	28.32%	
354 M&R - Water & Sewer Lines			417,500	138,000	555,500	438,000	117,500	26.83%	
370 Advertising	500	500	500	400	1,900	3,400	(1,500)	-44.12%	
395 Travel & Training	3,500	3,000	3,600	2,300	12,400	15,200	(2,800)	-18.42%	
439 Equipment Rental/Lease	8,200	10,000	10,000		28,200	16,000	12,200	76.25%	
451 General Insurance	110,000	110,000			220,000	187,500	32,500	17.33%	
491 Dues & Subscriptions	12,000	11,025	3,300	2,850	29,175	30,500	(1,325)	-4.34%	
499 Miscellaneous	100	100	100		300	3,250	(2,950)	-90.77%	
550 Capital Outlay - Fixed	200,000	120,000	90,000		320,000	396,000	(76,000)	-19.19%	
598 Capital - Sewer System Impro			150,000		150,000	384,000	(234,000)	-60.94%	
624 Construction Soft Costs					-	-	-		#DIV/0!
750 Debt Retirement Principal	316,177	166,177			482,354	487,265	(4,911)	-1.01%	
755 Debt Retirement Interest	142,510	74,190			216,700	234,143	(17,443)	-7.45%	
981 Transfer to General Fund					-	-	-		#DIV/0!
983 Transfer to Debt Service					-	-	-		#DIV/0!
991 Contingency					-	-	-		#DIV/0!
Transfer to Capital Project					-	-	-		#DIV/0!
Transfer to Capital Reserve					-	-	-		#DIV/0!
Total	2,538,835	2,164,390	2,105,876	227,584	7,036,685	6,437,761	598,924	9.30%	



City of Mount Holly
Fee Schedule
Effective July 1, 2018

Table of Contents

Chapter	Fee	Page
Chapter 1-0	Administrative	2
Chapter 1-1	Zoning	3
Chapter 1-2	Annexation	5
Chapter 1-3	Grand Hall Rental Fees	6
Chapter 2-1	Recreation	7
Chapter 2-2	Recreation Programs	8
Chapter 2-3	Recreation – Tuck Rec Center Building Rental for Profit and Private Organizations	9
Chapter 2-4	Special Event Vendor Fees	10
Chapter 3-1	Water & Sewer	11
Chapter 3-1A	Capital Recovery Capacity Fee	13
Chapter 3-2	Streets & Sanitation	14
Chapter 4-1	Fire	15

Chapter 1-0

Administrative

Tax Rate

The Tax rate for the City of Mount Holly is fifty three cents (\$0.53) on each one hundred dollars (\$100.00) valuation of taxable property situated and lying and being within the confines and limits of the City of Mount Holly and as listed for taxes as of January 1 2016.

Tag Fee

\$5.00 per vehicle

Copies

\$0.20 per copy

Late Payments (except Tax and Utility bills)

8% annual interest rate compounded monthly on any debt over 30 days overdue, with the exception of Tax and Utility bills.

Interest on Delinquent Taxes

2% the first month after January 6th.
0.75% each month thereafter.

Penalty for Returned Check

\$25.00 or 10%

Garnishment/Attachment Notice Fee

\$30.00 per notice

Golf Cart Application and Registration Fee

\$35.00 application fee for inspection

\$5.00 registration display sticker

Planning & Development Fees

	Current
Sign Permits	
Residential	\$30.00
Commercial	\$50.00
Zoning Permits	
Residential	
New	\$100.00
Additions	\$50.00
Renovations (no expansions)	\$25.00
Miscellaneous (pools, decks, garages, etc.)	\$50.00
Fences	\$25.00
Home Occupations	\$100.00
Commercial	
New	
Up to 1,000 sq. ft.	\$150.00
1,000 sq. ft. to 5,000 sq. ft.	\$300.00
5,000 sq. ft. to 10,000 sq. ft.	\$400.00
Greater than 10,000 sq. ft.	\$500.00 (plus \$50.00 per additional 10,000 sq. ft.)
Existing	
Renovations	\$25.00
Additions	\$50.00
Other	
Zoning Compliance (business)	\$100.00
Miscellaneous (incidental items to main project)	\$50.00
Applications	
Variance	
Residential	\$250.00
Commercial	\$350.00
Planned Unit Development (PUD)	\$300.00
Appeals	\$300.00
Text Amendment	\$250.00
Subdivisions	\$200.00 or \$5.00 per lot whichever is greater
General Rezoning	
2 acres or less	\$300.00
2-10 acres	\$400.00
10 acres or more	\$600.00
Conditional District Rezoning	
2 acres or less	\$300.00
2-10 acres	\$500.00
10 acres or more	\$800.00
TIA – Fee TBD at time of Application	
ROW Closure Petition	\$500.00

	Current
Special Use	
2 acres or less	\$300.00
2-10 acres	\$500.00
10 acres or more	\$800.00
Reviews	
Construction Plans	
Major subdivision or commercial site plan	\$750.00
Minor subdivision	\$300.00
Re-submittal	\$100.00
Financial guarantees (per written agreement)	\$500.00
Final plat	
Major subdivision or commercial site plan	\$750.00
Minor subdivision	\$300.00
Re-submittal	\$100.00
Engineer Fees	
Residential	
Less than 25 lots	\$500.00
25-50 lots	\$1,000.00
More than 50 lots	\$2,000.00
Commercial*	
0-5 Acres	\$500.00
More than 5 acres	\$1,000.00
Watershed Review	
Less than 10 acres	\$500.00
More than 10 acres	\$40.00/acre
Driveway cut	
Residential	\$25.00
Commercial	\$50.00
Industrial	\$100.00
Construction Inspection	
Water	\$100.00
Sewer	\$100.00
BMP	\$100.00
Road	\$100.00
Failed Inspection Re-Inspection	\$50.00
Other	
PERC Test Application	\$10.00
Zoning Verification Letter	\$10.00
Demolition	\$10.00
Manuals	
Zoning Ordinance	\$15.00
Subdivision Ordinance	\$15.00
Land Development Guidelines	\$35.00
Compact Discs	\$10.00
Maps	Size Dependent
Business Registration Fee	\$10.00
Lost Zoning Permit Replacement	\$5.00
Public Involvement Meeting	\$500

*Engineer Fees for Commercial Projects are to include Civic, Institutional and Industrial

Chapter 1-2

Annexation Fees

< 10 acres	\$2000.00
10-200 acres	\$5000.00
> 200 acres	\$8000.00

This fee may be waived at the City Council's discretion.

Chapter 1-3

Municipal Complex Rental Fees

	Current
Resident	
Full Hall	\$1,200.00
North Half Hall	\$650.00
Non Resident	
Full Hall	\$1,700.00
North Half Hall	\$650.00
Civic Group	
Inside City	\$500.00
Outside City	\$1500.00
Cleaning	
Full Hall	\$200.00
North Half Hall	\$150.00
Excess Hours – Past 11pm	\$125.00/ Hr
Security	\$200.00

Training Rooms

Resident	First Three Hours (3)	Each Additional Hour
A or B	\$25.00	\$25.00
A and B	\$50.00	\$50.00
Non Resident		
A or B	\$50.00	\$50.00
A and B	\$100.00	\$100.00

*Note – Upstairs space can be rented upon special approval by the City Manager for a fee of \$1500.00 plus \$200.00 cleaning fee.

Chapter 2-1

Recreation Fees

*Old Gym	Current
Resident	\$50.00/hr
Non-Resident	\$150.00/hr
Tournament – No Lights	
Resident	\$100.00/day
Non-Resident	\$200.00/day
Ball field	
Resident	\$5.00/hr
Non-Resident	\$15.00/hr
Ball field – Lights	
Resident	\$10.00/hr
Non-Resident	\$20.00/hr
Picnic Shelter – Small	
Resident	\$25.00/3 hrs
Non-Resident	\$50.00/3 hrs
Picnic Shelter - Large	
Resident	\$50.00/4 hrs
Non-Resident	\$100.00/4hrs
Fitness Center per month	
Resident	\$10/ month
Non-Resident	\$30.00/ month
Group Campsites at Mt. Island Park at Mt. Holly	
Resident	\$25.00/day
Non-Resident	\$50.00/day
Adult Athletics	
Softball & Basketball - Per Team	
Resident	\$500.00
Non-Resident	\$550.00
Softball & Basketball – Individual	
Resident	\$55.00
Non-Resident	\$60.00
Volleyball - Per Team	
Resident	\$175.00
Non-Resident	\$225.00
Volleyball - Individual	
Resident	\$20.00
Non-Resident	\$25.00
Soccer, Dodgeball & Kickball – Per Team	
Resident	\$300.00
Non-Resident	\$350.00
Soccer, Dodgeball & Kickball – Individual	
Resident	\$35.00
Non-Resident	\$40.00
Flag Football – Per Team	
Resident	\$350.00
Non-Resident	\$400.00

* Note – Old Gym cannot be rented for parties

Recreation Fees con't.

Youth Athletics – except indoor soccer and girls volleyball	Current
Resident	\$50.00
Non-Resident	\$75.00
Indoor Soccer & Girls Volleyball	
Resident	\$30.00
Non-Resident	\$55.00

Chapter 2-3

Recreation – Tuckaseege Rec Center Rental for Profit and Private Organizations

Use of Facility (3 hour minimum)	Current	Use of Facility - Tuckseege and Old Gym (use own equipment)	1-10 hrs	11+ hrs
Resident - For parties	\$50.00/hr	Resident - For practices	\$20.00/hr	\$15/hr
Non-Resident-For parties	\$150.00/hr	Non-Resident-For practices	\$60/hr	\$45/hr
Use of Storage	Not Allowed	Use of Storage	Not Allowed	Not Allowed
Use of PA System	Not Allowed	Use of PA System	Not Allowed	Not Allowed
Electrical Hookup	No Charge	Electrical Hookup	Not Allowed	Not Allowed
Kitchen	No Charge	Kitchen	Not Allowed	Not Allowed
Chairs & Tables	No Charge	Chairs & Tables	Not Allowed	Not Allowed

Recreation Department may also require a police officer for certain events.

\$50.00 non refundable clean up fee.

\$100.00 refundable damage fee.

Chapter 2-4

Special Event Vendor Fees

Arts & Crafts, Business selling items	\$25.00
Business not selling anything	\$17.50
Non-Profit food vendor	\$45.00/10 ft.
Commercial food Vendor	\$50.00/10 ft.
Rides & entertainment	\$75.00/space
Civic or Church not selling anything	No Charge

Chapter 3-1

Water & Sewer

Water & Sewer	Current
Water (per 1,000 gallons)	
Residential	
Basic Tier (Under 2,000 gallons per month)	\$3.35
1 st Tier (2,001 – 6,000 gallons per month)	\$3.35
2 nd Tier (6,001 – 10,000 gallons per month)	\$3.59
3 rd Tier (10,000 plus gallons per month)	\$3.83
Non-Residential	
Basic Tier (Under 2,000 gallons per month)	\$4.19
1 st Tier (2,001 – 6,000 gallons per month)	\$4.19
2 nd Tier (6,001 – 10,000 gallons per month)	\$4.64
3 rd Tier (10,000 – 9,999,999 gallons per month)	\$5.09
4 th Tier (10,000,000 plus gallons per month)	\$5.70
Outside customers are double the inside rate	
Tap Fees	
¾" Inside city	\$900.00
¾" Outside city	\$1,800.00
1" Inside city	\$1,100.00
1" Outside city	\$2,200.00
1-1/2" Inside city	\$2,000.00
1-1/2" Outside city	\$4,000.00
2" Inside city	\$3,000.00
2" Outside city	\$6,000.00
Wet Tap on existing customer service line	\$600.00
Sewer (per 1,000 gallon)	
Residential	
Basic Tier (Under 2,000 gallons per month)	\$3.07
1 st Tier (2,001 – 6,000 gallons per month)	\$3.07
2 nd Tier (6,001 – 10,000 gallons per month)	\$3.41
3 rd Tier (10,000 plus gallons per month)	\$3.55
Non-Residential	
Basic Tier (Under 2,000 gallons per month)	\$3.83
1 st Tier (2,001 – 6,000 gallons per month)	\$3.83
2 nd Tier (6,001 – 10,000 gallons per month)	\$4.28
3 rd Tier (10,000 – 9,999,999 gallons per month)	\$4.74
4 th Tier (10,000,000 plus gallons per month)	\$3.00
Outside customers are double the inside rate	
Tap Fees	
4" Inside city	\$850.00
4" Outside city	\$1,700.00
Over 4" Inside city	Negotiable
Over 4" Outside city	Negotiable
Cleanout	\$100.00
Minimum Bill	2,000 gallons
Pretreatment (See worksheet)	Actual Analytical Cost

Radio Read Meter	
¾"	\$300.00
1"	\$375.00
1 ½"	\$520.00
2"	\$700.00
Other Fees	
Service Deposit for owners & renters	
Inside City	\$50.00
Outside City	\$65.00
Late Fee (after 16 th)	\$15.00
Delinquent Penalty (after 26 th)	\$30.00
Lock Fee	\$15.00
Broken Lock Replacement	\$30.00
Returned Check Fee	\$20.00
Meter Tampering/Testing Fee	\$100.00
Irrigation cut off	\$75.00
Irrigation reconnection	\$75.00
Stormwater	\$2.50/REU

Chapter 3-1A

Capital Recovery Capacity Fee

Meter Size	Water	Wastewater	Total
¾"	\$1,230	\$4,665	\$5,895
1"	\$3,074	\$11,663	\$14,737
1 ½"	\$6,149	\$23,326	\$29,475
2"	\$9,838	\$37,321	\$47,159
3"	\$19,675	\$74,642	\$94,317
4"	\$30,743	\$116,628	\$147,371
6"	\$61,485	\$233,255	\$294,740
8"	\$98,376	\$373,209	\$471,585
10"	\$147,565	\$559,813	\$707,378
12"	\$207,513	\$787,237	\$994,750

Chapter 3-2

Streets & Sanitation

	Current
Residential (up to 2 cans)	\$6.50
Additional Can	
Purchase	No Cost
Service	\$6.50
Recycling	
Residential (up to 2 cans)	\$3.00
Business (up to 5 cans)	\$3.00
Commercial Rollout (up to 5 cans)	\$11.50
Additional Can	
Purchase	No Cost
Service	\$11.50
Bulk Container	Contracted
Bulk Item	
Depend on Weight and or Size	\$15.00
Appliances**	\$25/ item
Tires	
Must be off rim	\$5/ tire
Mattress	\$20.00
Box Spring	\$5.00
Mattress and Box Spring	\$25.00

** City does not pick up computer monitors and televisions.

Fire

	Current
Fire Plan Review	
Construction Cost < \$100,000	\$ 100.00
Construction Cost \$100,000 to \$500,000	\$ 150.00
Construction Cost \$500,001 to \$1,000,000	\$ 175.00
Construction Cost \$1,000,001 to \$5,000,000	\$ 200.00
Construction Cost > \$5,000,001	\$ 225.00
Fire Alarm Shop Drawings Review	\$100.00
Fire Sprinkler Shop Drawings	\$100.00
Performance Test	
Hydrant Test other than requested flow	\$125.00
Fire Pumps	\$130.00
Sprinklers	\$130.00
Fire Alarm (New Construction)	\$150.00
Fire Alarm (up-fit)	\$125.00
Standpipe Systems	\$150.00
Auto Fire Existing System (Hood System)	\$150.00
Miscellaneous Fees	
Construction Permit	\$50.00
Hazardous Material Permit	\$150.00
Hazardous material Permit Renewal	\$100.00
Construction Warning Fire	\$75.00
Spraying or Dipping of Flammable Finishes	\$100.00
Blasting Permit	\$100.00
Fireworks Permit	\$75.00
Hydrant Flow Test	\$75.00
Tank Removal Permit	\$75.00
NC Mandatory Permits (Chapter 1)	\$75.00
Tent Permit (larger than 400 square feet)	\$75.00
ABC Inspection	\$100.00
Fire Code Violations (based on days past 30)	\$100.00 - \$300.00 (based on type)
Foster Home Inspection	\$25.00
Order to Remedy Violations	\$100.00 - \$300.00 (based on type)

CITY OF MOUNT HOLLY
CAPITAL IMPROVEMENT PLAN
2018 – 2023

Prepared by the Administration Department
City of Mount Holly
June 2018

City Manager:	Danny Jackson
Assistant City Manager:	Miles Braswell
Finance Director:	Africa Otis
Deputy Finance Director:	Amy Hollingsworth

Table of Contents

Manager's Message.....	1
Goal Statement.....	2
Policy Guidelines.....	3
Resolution.....	4
Capital Improvement Plan.....	5

May 29, 2018

Honorable Mayor Hough and
Members of the Mount Holly City Council

I am delighted to submit the Mount Holly, North Carolina Fiscal Year 2018-2019 to 2022-2023 Capital Improvement Plan (CIP). The CIP is a five year financial guideline for infrastructure improvements, facility construction and improvement, and equipment acquisition. The CIP will be reviewed annually in conjunction with the annual budget. Minor changes will be made each year, with major revisions occurring every other year.

In order to be included in the Mount Holly CIP, a capital item or project must have a useful life of more than one year and have an initial cost of at least \$5,000. All capital items not meeting these criteria are included in the annual operating budget. The City's emphasis on long-range capital improvement planning focuses attention on the current and future needs of the community and on balancing those needs with the City's fiscal resources.

Respectfully Submitted,

Danny J. Jackson
City Manager

GOAL STATEMENT

1. Evaluate the need, and plan for the infrastructure essential to providing superior services for the public and promoting enhancement of the tax base.
2. Optimize operational efficiency through planned investment in facilities and equipment necessary to meet service requirements in a cost efficient and effective manner.
3. Delineate and secure resources necessary for the practical implementation of programs desired of the town by the public at large.
4. Plan and provide for adjustment necessary as a result of changing regulatory or resource base conditions.

POLICY GUIDELINES

The following policy is intended as a guide in the preparation, adoption, and implementation of the City of Mount Holly's five year Capital Improvements Plan (CIP). The purpose of this program is to create a format under which the City of Mount Holly can take a comprehensive approach to capital facilities planning and resource management. The key feature of the CIP is the apportionment of capital costs among the years of the forecast period.

It is intended by the adoption of this policy that the nonrecurring projects, facilities, or equipment costs exceeding five thousand dollars in capital expenditure be included in this Capital Improvements Program or its amendments or revisions. This document shall bear no legal relationship to the annual operating budget for the City of Mount Molly, but shall be used as a planning, analysis, and information resource to aid in sound budgetary practice.

Recognition shall hereby be given to the need for a multi-year approach to resource and infrastructure development and the essential need to keep this and related documents up to date and reflective of new and changing information.

Finally, this document shall be used as a tool to promote the orderly economic development of suitable commercial and industrial areas, and to sustain a superior level of public service for the citizens of Mount Holly. To this end, a commitment to the allocation of resources necessary for essential infrastructure development shall be incorporated as part of this program.

2018 - 2023 CIP

General Fund			2018-2019	2019-2020	2020-2021	2021-2022	2022-2023			
Administration										
North Main Street Parking Lot	AD 1	\$	153,000							
Outdoor Seating - Grand Hall	AD 2	\$	70,000							
Dumpster Screening - Municipal Complex	AD 3	\$	35,000							
Signage - Municipal Complex	AD 4	\$	18,000							
Replacement Server	AD 5	\$	25,000							
Data Backup Solution	AD 6	\$	17,000							
Municipal Complex Phone Upgrade	AD 7	\$	14,000							
Truck Replacements	AD 8	\$	30,000	\$	30,000					
HVAC Units (3) at the Massey Building	AD 9	\$	30,000							
Accounting Software/Server - Finance	AD 10	\$	75,000							
Painting 2nd Floor and PD Office	AD 11						\$	20,000		
Dehumidition Basement Level (Historical Soc.)	AD 12	\$	6,500							
Refurbishment - Flooring, carpet, windows (Historical Soc.)	AD 13	\$	5,500	\$	4,000					
Police										
New Patrol Vehicles	PD 1	\$	83,120	\$	85,000	\$	85,000	\$	85,000	
New In Car Camera Systems	PD 2	\$	16,500	\$	16,500	\$	16,500	\$	16,500	
Handheld Radio Replacements	PD 3	\$	15,000	\$	15,000	\$	15,000	\$	15,000	
Radio System Consolettes	PD 4	\$	-	\$	7,875	\$	7,875	\$	7,875	
Bi-directional Amplifier	PD 5	\$	17,000							
Roof Repair	PD 6	\$	30,000							
Fire										
New Radio Swap	FD 1	\$	17,000							
Ladder Truck	FD 2			\$	1,000,000					
Fire & Rescue Boat	FD 3					\$	145,000			
Fire Engine	FD 4						\$	515,000		
Breathing Air Compressor	FD 5							\$	65,000	
Feasibility Land Study (Catawba Hghts)	FD 8			\$	15,000					
Land Acquisition (Catawba Hghts)	FD 9						\$	400,000		
HVAC Units (3) and Dehumidification (Killian)	FD 10			\$	36,000					
Parking Lot Sealcoat & Markings (Killian)	FD 11					\$	7,500			
HVAC Replacement (Catawba Hghts)	FD 12							\$	9,000	
Streets and Solid Waste										
Rear Load Garbage Truck	SS 1	\$	200,000			\$	200,000		\$	200,000
Knuckle Boom Truck	SS 2								\$	150,000
Pick Up Trucks - F350	SS 3			\$	50,000			\$	50,000	
Snow Plow (for F350)	SS 4			\$	6,000			\$	6,000	

2018 - 2023 CIP

General Fund			2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Sand/Salt Hopper Spreader (for F350)	SS 5			\$ 5,000		\$ 5,000	
Automated Garbage Truck	SS 6			\$ 250,000			
Dump Truck F450	SS 7				\$ 140,000		\$ 140,000
Scag Mower	SS 8				\$ 8,500		
Street Sweeper Truck	SS 9					\$ 150,000	
Garage							
Trailer Caddy	GR 1	\$ 8,175					
F-350 Pick Up Truck	GR 2		\$ 50,000				
Parks							
Greenway Pedestrian Counters	PR 1	\$ 16,000					
Security Cameras - Parks	PR 2	\$ 16,000					
Maintenance Truck	PR 3		\$ 35,000				
Gator for Parks and Greenway Maint	PR 4		\$ 7,000				
Scag Mower	PR 5		\$ 8,500				
Sport Court Replacement - Tuck Gym	PR 6			\$ 60,000			
Ford Explorer	PR 7			\$ 30,000			
Dutchman's Creek Greenway Construction	PR 8			\$ 400,000			
Dutchman's Creek Greenway Bridge	PR 9						\$ 1,000,000
HVAC Replacement (Tuck Gym)	PR 10				\$ 15,000		
Parking Lot Sealcoat (Tuck Gym)	PR 11						\$ 11,500
Replace Storage Building (Tuck Gym)	PR 12		\$ 8,800				
Planning							
Strategic Vision Plan Tasks (Project TBD)	PE 1	\$ 20,000					
Planning Vehicle Replacement	PE 2			\$ 30,000			
Downtown Wayfinding Signs - Parking	PE 3			\$ 10,000			
South Gateway Median Improvement	PE 4			\$ 100,000			
TOTALS			\$ 714,795	\$ 1,938,675	\$ 1,164,375	\$ 1,250,375	\$ 1,719,875
Total CIP			\$ 6,788,095				

2018 - 2023 CIP

Enterprise Fund	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Field Maintenance					
Vehicle Replacement					
AWD Sport Utility Vehicle		25,000			
TK #206 - 4WD Regular cab 1500 w/ 6cyl and tow pack		23,000			
TK #209 - 4WD Double cab 1500 w/ 8 cyl and tow pack			25,000		
2 WD Dual rear wheel Crew Cab and Chassis w/ 8ft Serv body			37,000		
4WD Regular cab 1500 w/ 6cyl and tow pack				23,000	
New/Replacement Waterlines					
B Ave/Meller replacement	90,000				
Gaston Ave replacement		105,000			
Hoover Ave replacement			141,000		
Craig St replacement				140,000	
Howie Dr & Extension replacement					217,000
New/Replacement Sewerlines					
Parallel Gravity Sewer line North		1,000,000	1,000,000	100,000	
Downtown sewer lining Central Ave	150,000				
Downtown sewer lining S Main St			150,000		
North Water Tank					
Summit Ave replacement				82,000	
Globe/McGinnis relocate sewer mains					138,000
Inflow & Infiltration Rehab		100,000	100,000	100,000	100,000
Dutchman Pump Station upgrade				300,000	
S Gateway Pump Station and Force Main		2,500,000	2,500,000		
Woodcock					100,000
WATER					
North Svc Area Pump Improvements	200,000				
Mud Valve Replacement		80,000			
Software Hach Wims			34,000		
Generator/Auto Transfer Switch				75,000	
Catawba Ave connection PRV				200,000	
Finger Trough/Plate Settlers					60,000
Lane Rd loop					150,000
New North Water Tank				1,000,000	
Parking Lot Sealcoat and Pavement Markings		8,000			2,000,000
HVAC Units (3) Replacement		29,700			

2018 - 2023 CIP

Enterprise Fund	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
SEWER					
Replace 3 & 4 Clarifier Drives	120,000				
WWTP Force Main & Pump Station			7,000,000	7,000,000	
Decommission WWTP					5,000,000
STORMWATER					
Vehicle Replacement					
2018 Malibu LS		17,000			
Projects					
KL Pope drainage		250,000			
N Main parking lot		250,000			
W Central SCM			400,000		
Dutchman Creek/Highland				200,000	
Globe StMcGinnis drainage					500,000
TOTALS	560,000	4,387,700	11,387,000	9,220,000	8,265,000
Total CIP	33,819,700				



City of Mount Holly Action Agenda Item

To: City Council	Date: June 7, 2018
From: Danny Jackson, City Manager	Meeting Date: June 11, 2018
<i>Agenda Item to be considered: New Business #2 – Consideration to approve Listing Agreements</i>	
<i>Will this require a public hearing?</i> ☐ YES ☒ NO	
<i>Background/Purpose of Request :</i> <i>The City Council is being asked to approve Listing Agreements for the former Fire Station located on North Main Street and the Streets and Solid Waste Department located on Elm Street. Please see the agreements attached herein.</i>	
<i>Fiscal Impact:</i>	
Will Item affect current budget	☐ YES ☒ NO ☐ N/A
Reviewed by Finance Director	☒ YES ☐ NO ☐ N/A
Preaudit Certification required	☐ YES ☒ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☒ NO ☐ N/A
Budget Transfer required	☐ YES ☒ NO ☐ N/A
<i>Total City Dollars:</i>	\$
<i>Budget Code</i>	
Reviewed by City Attorney	☐ YES ☒ NO ☐ N/A
<i>Manager/Staff Recommendation:</i> <i>Motion to adopt the Listing Agreements as described and submitted</i>	
<i>Result of City Council Decision:</i> _____	
<i>Attachments:</i> <i>Listing Agreements</i>	

MEMORANDUM

To: Mayor and Council, City of Mount Holly

From: Kemp A. Michael

Date: June 8, 2018

Subject: Real Estate Listing Agreement for 309 North Main Street (Old Fire Station) and 725 Elm Street (Old Public Works Building)

Coldwell Banker Commercial MECA has submitted a proposed listing agreement to sell the two above referenced properties as follows:

- 1) 309 North Main Street: Listing for \$ 415,000.00 and we would pay a 6% realtor's commission. This listing agreement will be for a period of one year.
- 2) 725 Elm Street: Listing for \$299,500.00 and we would pay a 6% realtor's commission. This listing agreement will be for a period of one year.

The agreements appear to be in order and need the Council's approval in order to move forward.

OTHER BUSINESS

REPORTS

Mount Holly Parks & Recreation

Monthly Report

Sole Patrol- The Sole Patrol met 21 days during the month of May. The total attendance was 482 with 51 different members attending. They met for a special Mother's Day breakfast, monthly birthday party and fellowship.

Fitness Center- The Fitness Center was open 24 days during the month of May. The total attendance was 146 with 43 different people attending. Of the 43, 22 were paying members, 18 were seniors, and 3 were city employees.

Athletics- Our spring sports (soccer, baseball, girls' softball and volleyball) ended up their individual seasons during the month of May.

Free-play basketball at the Old Gym and Tuckasee Community Center has been averaging 31 people per session.

Rentals & Special Events- The picnic shelters at Tuckasee and River Street Parks were rented 18 times during the month of May. The estimated attendance was 630 people for these rentals. The Tuckasee Center was rented one time in May with an estimated attendance of 85 people.

Special Events for May included Springfest Senior Dinner, KidsFest, Community Dinner, Movies in the Park, and of course Springfest itself on Saturday May 5.

Food Truck Friday was held on Friday May 11, while the Summer Concert Series was held on Friday May 25.

News & Notes- Our next Food Truck Friday will be held on June 8.

Arts in the Park will be held on Thursday June 14 at 430pm at Tuckasee Park. This event is co-sponsored with Gaston Arts Council and Montcross Chamber.

Fireworks Celebration will be held Thursday June 28. The event begins at 530pm, with fireworks beginning around 9pm.

Summer Concert Series will be held on Friday June 15 and June 29 this month.

Mount Holly will be hosting the Dixie Youth 9 & 10 all-star district baseball tournament from June 22-June 27. Games will be played at Tuckasee Park.

Registration for fall sports (soccer, baseball, girls' volleyball) will begin on July 1.

PUBLIC WORKS REPORT

	MAY	2018	2017	2016
<u>Water</u>				
Daily Average (mgd)		2.715	2.558	2.707
Daily Maximum (mgd)		3.330	3.006	3.411
Daily Minimum (mgd)		2.260	2.107	2.325
Monthly Total (mg)		84.170	79.311	83.930
Customers				
Inside City Limits		6152	5933	5768
Outside City Limits		464	480	482
TOTAL		6616	6413	6250
<u>Wastewater</u>				
Daily Average (mgd)		1.766	2.052	2.103
Daily Maximum (mgd)		2.259	4.164	3.001
Daily Minimum (mgd)		1.075	1.108	1.113
Monthly Total Flow (mg)		54.759	63.618	65.200
American & Efird Total Flow (mg)		20.186	16.402	16.010
Customers				
Inside City Limits		5755	5543	5385
Outside City Limits		54	55	55
TOTAL		5809	5598	5440
<u>Sanitation</u>				
Number of Customers				
Residential		5353	5173	5033
Commercial / Industrial		151	149	151
Recycling		5464	5284	5144
Garbage Collected (tons)		482.46	429.64	382.31
General Yardwaste (tons)		43.87	82.52	47.43
Chipping (tons)		0.00	0.00	0.00
Leaves (tons)		0.00	0.00	0.00
Total Yardwaste (tons)		43.87	82.52	47.43
White Goods (tons)		0.00	0.00	0.00
Recycling (tons)		106.03	111.90	106.08

Incident Disposition Totals by Offense

MOUNT HOLLY POLICE

(05/01/2018 - 05/31/2018)

Offense:	Arrest/No Supp.:	Arrest/Oth. Agency:	Death of Offender:	Vic. Ref. to Cooper.:	Prosecut. Declined:	Extradit. Declined:	Located Missing:	Unfound:	Reported:	Actual:	Further Invest.:
0410 - Aggravated Assault	0	0	0	0	0	0	0	0	4	4	3
0510 - Burglary - Forcible Entry	0	0	0	0	0	0	0	0	2	2	1
0520 - Burglary - Non-Forced Entry	1	0	0	0	0	0	0	0	2	2	1
0640 - Larceny - From Motor Vehicle	0	0	0	0	0	0	0	0	2	2	2
0660 - Larceny - From Buildings	1	0	0	0	0	0	0	0	2	2	0
0690 - Larceny - All Other Larceny	1	0	0	0	1	0	0	0	10	10	8
0810 - Simple Physical Assault	2	0	0	0	3	0	0	0	11	11	5
0820 - Simple Non-Physical Assault	0	0	0	0	1	0	0	0	1	1	0
0890 - Simple Assault- All Other Simple Assault	1	0	0	0	0	0	0	0	2	2	1
1120 - Fraud - Obtaining Money/Property by False Pretense	2	0	0	0	0	0	0	0	4	4	0
1150 - Fraud - Credit Card/Automated Teller Machine	0	0	0	0	0	0	0	0	1	1	1
1400 - Criminal Damage to Property (Vandalism)	2	0	0	0	1	0	0	0	15	15	9
1530 - Possessing/Concealing Weapons	0	1	0	0	0	0	0	0	1	1	0
1730 - Indecent Exposure	0	0	0	0	1	0	0	0	1	1	0
1780 - Child Molestation (Non-Assaultive)	0	0	0	0	0	0	0	0	2	2	2
1810 - Drug Violations	8	0	0	0	0	0	0	0	10	10	2
1834 - Drug Violations - Equipment/Paraphernalia - Possessing/Concealing	5	0	0	0	0	0	0	0	5	5	0
1890 - Drug Violations - All Other Drug Violations	4	0	0	0	0	0	0	0	4	4	0
2030 - Child Neglect (Non-Assaultive)	0	0	0	0	0	0	0	0	2	2	2
2040 - Child Abuse (Non-Assaultive)	0	0	0	0	0	0	0	0	1	1	1
2100 - DWI - Alcohol and/or Drugs	1	0	0	0	0	0	0	0	1	1	0
2410 - Disorderly Conduct	0	0	0	0	1	0	0	0	1	1	0

Incident Disposition Totals by Offense

MOUNT HOLLY POLICE

(05/01/2018 - 05/31/2018)

Offense:	Arrest/No Supp.:	Arrest/Oth. Agency:	Death of Offender:	Vic. Ref. to Cooper.:	Prosecut. Declined:	Extradit. Declined:	Located Missing:	Unfound.:	Reported:	Actual:	Further Invest.:
2590 - Obscene Material/Pornography - All Other	0	0	0	0	0	0	0	0	1	1	1
2620 - Kidnapping	0	0	0	0	0	0	0	0	1	1	1
2650 - Escape From Custody or Resist Arrest	1	0	0	0	0	0	0	0	1	1	0
2690 - All Other Offenses	3	0	0	0	0	0	0	1	9	8	2
4010 - All Traffic (except DWI)	12	0	0	0	0	0	0	0	14	14	1
8010 - Missing Persons	0	0	0	0	0	0	2	0	2	2	0
9910 - Calls for Service	0	0	0	0	0	0	0	2	10	8	2
Totals:	44	1	1	0	8	0	2	3	122	119	45

Arrest Status/Disposition Totals by Offense

MOUNT HOLLY POLICE

(05/01/2018 - 05/31/2018)

Offense:	Further Invest.:	Inactive:	Cleared:	Arrest/No Supp.:	Arrest/No Invest.:	Felony:	Misd.:	Juvenile:	Adult:	Offense:
0690 - Larceny - All Other Larceny	0	0	2	2	0	1	1	0	2	2
0810 - Simple Physical Assault	0	0	3	3	0	0	3	0	3	3
0890 - Simple Assault- All Other Simple Assault	0	0	1	1	0	0	1	0	1	1
1015 - Forgery - Using/Uttering	0	0	3	0	3	3	0	0	3	3
1120 - Fraud - Obtaining Money/Property by False Pretense	0	0	1	1	0	1	0	0	1	1
1210 - Embezzlement - Via Paper	0	0	1	1	0	1	0	0	1	1
1400 - Criminal Damage to Property (Vandalism)	0	0	3	2	1	0	3	0	3	3
1810 - Drug Violations	2	0	11	13	0	6	7	0	13	13
1834 - Drug Violations - Equipment/Paraphernalia - Possessing/Concealing	0	0	3	3	0	0	3	0	3	3
1890 - Drug Violations - All Other Drug Violations	0	0	1	1	0	0	1	0	1	1
2100 - DWI - Alcohol and/or Drugs	0	0	1	1	0	0	1	0	1	1
2410 - Disorderly Conduct	0	0	1	1	0	0	1	0	1	1
2540 - Contempt of Court, Perjury, Court Violations	0	0	3	2	1	0	3	0	3	3
2650 - Escape From Custody or Resist Arrest	0	0	1	1	0	0	1	0	1	1
2670 - Trespassing	0	0	1	0	1	0	1	0	1	1
2690 - All Other Offenses	0	0	2	0	2	1	1	0	2	2
4010 - All Traffic (except DWI)	0	0	3	2	1	0	3	0	3	3
Totals:	2	0	41	34	9	13	30	0	43	43

Citation Totals by Charge

MOUNT HOLLY POLICE

(05/01/2018 - 05/31/2018)

Charge:	Number of Charges:
Improper Transportation Of Children	1
DWI	1
No Operator License	5
Driving While License Revoked	4
Expired Registration	5
Unsafe Movement	1
Failure To Stop (Stop Sign/Flashing Red Light)	8
No Insurance	1
Possess/Consume Alcohol - Passenger	1
Failure To Reduce Speed	3
Other (Misdemeanor)	3
Other (Infraction)	4
Other (2nd Charge - Misdemeanor)	4
Other (2nd Charge - Infraction)	7
Total:	48

Mt Holly PD
400 E CENTRAL AV MT HOLLY , NC 28120

CFS By Department - Select Department By Date
For MOUNT HOLLY POLICE 5/1/2018 - 5/31/2018

MOUNT HOLLY POLICE	Count	Percent
ALARM B	34	2.20%
ALARM R	39	2.53%
ANIMAL COMPLAINT	1	0.06%
ASSAULT AL OCC	9	0.58%
ASSIST FD/EMS	27	1.75%
ASSIST LE AGENCY	12	0.78%
ASSIST OTHER	10	0.65%
ATTEMPTED B & E	1	0.06%
B & E BUSINESS AL OCC	3	0.19%
B & E RES AL OCC	2	0.13%
B & E TO VEHICLE ALR OCC	3	0.19%
BANK ESCORT	4	0.26%
CHECK ROADWAY	16	1.04%
CHECK THE WELFARE	28	1.82%
CHILD ABUSE AL OCC	5	0.32%
CIVIL DISPUTE	10	0.65%
COMM SERV SPECIAL EVENT	1	0.06%
COMMUNICATING THREATS	5	0.32%
COURT	10	0.65%
DAMAGE TO PROPERTY	12	0.78%
DIRECT TRAFFIC	3	0.19%
DISCHARGE FIREARM	7	0.45%
DISTURBANCE NATURE UNK	3	0.19%
DOMESTIC ARGUMENT	33	2.14%
DOMESTIC ASSAULT	6	0.39%
DOMESTIC ESCORT	3	0.19%
DRUGS	3	0.19%
FOLLOW UP INVESTIGATION	31	2.01%
FOOT PATROL	22	1.43%
FOUND PROPERTY	11	0.71%
FRAUD	5	0.32%
FUNERAL ESCORT	5	0.32%
HANGUP 911	5	0.32%
HARRASSMENT	3	0.19%
HIT & RUN PD	5	0.32%
IDENTITY THEFT	2	0.13%
INDECENT EXPOSURE	1	0.06%
INFORMATION ONLY	40	2.59%
INTOXICATED DRIVER	4	0.26%
INTOXICATED PEDESTRIAN	6	0.39%
JUVENILE	10	0.65%
JUVENILE SEX ASSAULT AL OCC	1	0.06%

MOUNT HOLLY POLICE

	Count	Percent
K9 DEPLOYMENT	3	0.19%
KIDNAPPING IN PROG	1	0.06%
LARCENY AL OCC	13	0.84%
LARCENY FROM VEHICLE	2	0.13%
LARCENY IN PROG	3	0.19%
MENTAL COMMITMENT	2	0.13%
MISC CALL	2	0.13%
MISSING PERSON ADULT	3	0.19%
MISSING PERSON JUVENILE	3	0.19%
MV COLLISION PD	40	2.59%
MV COLLISION PI	10	0.65%
NOISE VIOLATION	15	0.97%
OBTAINING WARRANT	5	0.32%
OVERDOSE	2	0.13%
PARKING VIOL	2	0.13%
PERSONAL ESCORT	11	0.71%
PICK UP PROPERTY	1	0.06%
PROWLER	10	0.65%
PUBLIC NUISANCE BIKES/SKATEBOARDS/ATV/DIRT BIKES	3	0.19%
RECOVER STOLEN PROPERTY	1	0.06%
SCHOOL PROGRAM	1	0.06%
SCHOOL RES OFFICER	57	3.70%
SCHOOL TRAFFIC	3	0.19%
SERVE WARRANT	13	0.84%
SOLICITATION	5	0.32%
SPEC ASSIGNMENT TRAFFIC	3	0.19%
SPECIAL ASSIGNMENT	46	2.98%
SPECIAL CHECK	482	31.26%
STOLEN VEHICLE AL OCC	1	0.06%
STRANDED MOTORIST	17	1.10%
SUBJECT WITH A GUN/WEAPON	4	0.26%
SUICIDAL SUBJECT	3	0.19%
SUSPICIOUS PERSON	61	3.96%
SUSPICIOUS VEH OCCUP	56	3.63%
SUSPICIOUS VEH UNOCCUP	75	4.86%
TRAFFIC OTHER	17	1.10%
TRAFFIC STOP	91	5.90%
TRESPASS	16	1.04%
UNAUTHORIZED USE OF CONVEYANCE	1	0.06%
VANDALISM AL OCC	5	0.32%
VERBAL ARGUMENT	12	0.78%
Total Records For MOUNT HOLLY POLICE	1542	Dept Calls/Total Calls 100.00%
Total Records	1542	

**2018-2019 BUDGET ORDINANCE
FOR THE CITY OF MOUNT HOLLY, NORTH CAROLINA**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT HOLLY AS FOLLOWS:

SECTION 1: That the following amounts are hereby appropriated for the operation of the City Government and its activities for the fiscal year beginning July 1, 2018 and ending June 30, 2019 according to the following schedules:

SCHEDULE A – GENERAL FUND REVENUES

Real & Personal Property Taxes	\$ 7,006,024
Sales Tax	2,568,422
Franchise Fees / Business Licenses	1,108,711
Fees and Permits	821,118
Investments & Other	489,623
Transfers and Fund Balance	516,802
 TOTAL GENERAL FUND	 \$ 12,510,700

SCHEDULE A – GENERAL FUND EXPENDITURES

Legislative	\$ 275,294
Administrative	2,044,666
Police	3,737,864
Fire	2,180,014
Garage	185,607
Street & Sanitation	2,353,948
Planning & Zoning	605,342
Parks & Recreation	1,127,965
 TOTAL GENERAL FUND	 \$ 12,510,700

SCHEDULE B – UTILITY FUND REVENUES

Water and Sewer Charges	\$ 5,943,394
Stormwater Charges	253,503
Investments & Other	174,096
Transfers & Fund Balance	665,692
 TOTAL UTILITY FUND	 \$7,036,685

SCHEDULE B – UTILITY FUND EXPENDITURES

Water	\$ 2,538,835
Sewer	2,164,390
Utilities Maintenance	2,105,876
Stormwater	227,584
 TOTAL UTILITY FUND	 \$ 7,036,685

SECTION 2: That there is hereby levied the following rate of tax on each one hundred dollars (\$100.00) valuation of taxable property situated and lying and being within the confines and limits of the City of Mount Holly and as listed for taxes as of January 1, 2018, for the purpose of raising revenue for the current year's property tax, as set forth in the estimates of revenue, and in order to finance the foregoing appropriations in the amount of Fifty-Three cents (53).

SECTION 3: That copies of this ordinance will be kept on file at City Hall and shall be furnished to the City Clerk and Finance Officer to provide direction in the collection of revenues and disbursement of City funds.

SECTION 4: That the City Manager shall serve as Budget Officer. The Budget Officer shall be authorized to reallocate departmental appropriations among the various expenditures within each department. The Budget Officer is authorized during the month of June 2019 to effect interdepartmental transfers of minor budget amendments not to exceed fifteen percent (15%) of the appropriated funds for the department's allocation, which is being reduced. Notification of all such transfers or amendments shall be made to the City Council at their next regular meeting of that body following the transfers.

SECTION 5: That interfund transfers of moneys shall be accomplished only by authorization from the City Council. The utilization of any contingency appropriation, in any amount, shall be accomplished only by the authorization from the City Council. Approval of a contingency appropriation shall be deemed a budget amendment, which transfers funds from the contingency appropriation to the appropriate object of expenditure.

SECTION 6: That the North Carolina Local Government Budget and Fiscal Control Act authorizes the City Council to amend the budget ordinance at any time during the fiscal year, so long as it complies with North Carolina General Statutes. The City Council must approve all budget amendments, except where the Budget Officer is authorized to make limited transfers.

SECTION 7: That this ordinance and the budget documents shall be the basis for the financial plan of the City of Mount Holly during the 2018 - 2019 Fiscal Year. The Budget Officer shall administer the budget. The accounting system shall establish records, which are in consonance with this budget and this ordinance and the appropriate statutes of the State of North Carolina.

Adopted this 11th day of June, 2018

Amy Miller, City Clerk

Bryan Hough, Mayor