



May 8, 2023
Council Meeting

Mayor Bryan Hough
Mayor Pro-Tem Phyllis Harris
Councilman Ivory Craig
Councilman Jeff Meadows
Councilman David Moore
Councilwoman Christina Pawlish
Councilwoman Lauren Shoemaker
Marie M. Anders, City Attorney
Miles Braswell, City Manager

**CITY OF MOUNT HOLLY
MOUNT HOLLY CITY COUNCIL MEETING AGENDA**



**May 8, 2023
7:00 P.M.**

CALL TO ORDER BY THE MAYOR

INVOCATION

PLEDGE OF ALLEGIANCE

Boy Scout Troop 59

SET THE AGENDA

CONSENT AGENDA

1. Approval of Budget Amendments
 - South Gateway Corridor Connector Road
2. Approval of Lien for Weeds and Grass 520 Woodlawn Avenue. Parcel ID: 122971
3. Reappointment of Janice McRorie to the ABC Board
4. Appointment of Planning Commission Member
5. Call for a Public Hearing on the 2023-2024 Proposed Budget and Fee Schedule
6. Approval of a Proclamation in Honor of Public Services Recognition Week, May 7th-13th
7. Approval of a Proclamation in Honor of National Police Week, May 14th – 20th
8. Approval of a Proclamation in Honor of Public Works Week, May 21st – 27th
9. Approval of Minutes of the April 24, 2023 Council Work Session Meeting
10. Approval of Minutes of the May 1, 2023 Special Meeting
11. Approval of Minutes of the May 1, 2023 Closed Session

PRESENTATIONS

1. Presentation of a Resolution to Tommy Holland recognizing him for 103 years of age *Mayor Bryan Hough*
2. Promotional Swearing In of Captain Wes Monroe *Mayor Bryan Hough*

PUBLIC HEARING

PUBLIC COMMENT – Three (3) Minute Limit

OLD BUSINESS

1. Consideration and Approval of an Ordinance to regulate Laying Hens in the City Limits *Paul Lowe*

NEW BUSINESS

1. Consideration and Approval of Wayfinding Sign Project *Greg Beal*
2. Consideration and Approval of a Fire Truck Purchase *Chief Ryan Baker/Michelle Woods*
3. Discussion of Fire Department Staffing *Chief Ryan Baker*

CLOSED SESSION

1. Closed Session Pursuant to N.C.G.S 143-318.11 (a) (6)

ADJOURN

CONSENT AGENDA



City of Mount Holly Action Agenda Item

To: Mayor and City Council
From: Jonathan Wilson, Utilities Director

Date: May 3, 2023
Meeting Date: May 8, 2023

Agenda Item to be considered: Budget Amendment for South Gateway Connector Road

Will this require a public hearing? ☐ YES ☒ NO

Background/Purpose of Request:

The South Gateway Connector Road requires a 401 and 404 permit for a stream crossing. NCDEQ Division of Mitigation Services (DMS) in-lieu fee program has issued an invoice to the City of Mount Holly for the mitigation of the stream crossing. Our crossing warrants 320 credits at a rate per credit of \$646.12 which brings the total fee to \$206,758.40.

This invoice would be paid from the \$3,000,000 funding that has been set aside for this project.

Fiscal Impact:

Will Item affect current budget	☐ YES	☐ NO	☐ N/A
Reviewed by Finance Director	☐ YES	☐ NO	☐ N/A
Preaudit Certification required	☐ YES	☐ NO	☐ N/A
Capital Project Ordinance required	☐ YES	☐ NO	☐ N/A
Budget Transfer required	☐ YES	☐ NO	☐ N/A
Total City Dollars:	\$ \$206,758.40		
Budget Code	10-00-8000-550		
Reviewed by City Attorney	☐ YES	☐ NO	☐ N/A

Manager/Staff Recommendation: Staff recommends approving the budget amendment to pay the fee for the 401/404 permit.

Result of City Council Decision: _____

Attachments:

1. **NCDEQ Division of Mitigation Services In-Lieu Fee Program Invoice.**
- 2.

ROY COOPER

Governor

ELIZABETH S. BISER

Secretary

MARC RECKTENWALD

Director



NORTH CAROLINA
Environmental Quality

INVOICE# INV-006460

April 18, 2023

Miles Braswell
City of Mount Holly
400 E Central Ave
Mount Holly, NC 28120

Project: South Gateway
County: Gaston
401 permit#: 2023-0375
404 permit#: 2022-00729
DMS ID#: MR-08413

Invoice expires: 6/17/2023

Please review this invoice carefully and report any discrepancies immediately to the contact listed below. You have elected to satisfy the compensatory mitigation requirements of the applicable Section 401/404 permit(s) issued for the above referenced project through payment of a fee to the **NCDEQ Division of Mitigation Services (DMS) In-Lieu Fee Program**. In accordance with 15A NCAC 02R .0402, the amount due is based upon the 2022-23 Rate Schedule and has been calculated as follows:

Location	Mitigation Type	Credits	Rate per credit	Fee
Catawba 03050101	Warm Stream	320	\$646.12	\$206,758.40

TOTAL AMOUNT DUE if paid within 60 days: \$206,758.40

This invoice expires in 60 days. Expired invoices are not eligible to be paid. Note that permit(s) may require payment before this date. Invoice extensions may be requested by emailing the DMS In-Lieu Fee Program Coordinator at kelly.williams@ncdenr.gov. Extensions will be based on the fee schedule in effect on the date they are issued. Please submit an ePayment at <http://deq.nc.gov/epayments/ms> or mail a check for the Total Amount Due to the address below and enclose a copy of your unexpired invoice.

US Mail:
NCDEQ
Division of Mitigation Services
1652 Mail Service Center
Raleigh, NC 27699-1652

Physical Address for UPS/FedEx:
NCDEQ
Division of Mitigation Services
217 West Jones St., Suite 3000A
Raleigh, N.C. 27603

Third party payments must be accompanied by written authorization from the permittee. All refund requests must be submitted in accordance with the Division's refund policy. If you have questions concerning this payment, please contact kelly.williams@ncdenr.gov. **YOU MUST BE IN POSSESSION OF THE PAYMENT RECEIPT FROM DMS PRIOR TO COMMENCING THE ACTIVITIES AUTHORIZED BY THE DEPARTMENT OF ARMY 404 PERMIT AND/OR THE 401 WATER QUALITY CERTIFICATION.**

cc: Todd Tugwell, USACE - Raleigh; Krysta Stygar, USACE
Amber Lipsky, agent



North Carolina Department of Environmental Quality | Division of Mitigation Services
217 West Jones Street | 1652 Mail Service Center | Raleigh, North Carolina 27699-1652
919.707.8976



CITY OF MOUNT HOLLY
FY 22-23 Budget Amendment

Account Number	Description	Account Debit	Account Credit
10-00-8000-550	Capital Outlay	\$206,758.00	
10-00-3991-000	Fund Balance Appropriation		\$206,758.00
TOTAL		\$206,758.00	\$ 206,758.00

Date Submitted: 08-May-23

Finance Officer:

City Manager:

Department Comments:

Amendment to appropriate fund balance for South Gateway

Unassigned Fund Balance after Budget Amendment Approval: 8,909,646

% of Budget after Budget Amendment Approval: 46.106881%



City of Mount Holly Action Agenda Item

To: City Council

Date: 05-03-2022

From: Josh Blackwell

Meeting Date: 05-08-2023

Agenda Item to be considered: Request for adoption of one lien for hauling junk, debris and scrap materials

Will this require a public hearing? ☐ YES ☒ NO

Background/Purpose of Request: Staff is requesting that council adopt one lien to be placed on 520 Woodlawn Avenue, Gaston County Parcel ID: 122971 for the clearing of junk debris and scrap materials in violation of the City's nuisance ordinance under Section 8-9 of the City Code.

Fiscal Impact:

Will Item affect current budget	☐ YES	☐ NO	☒ N/A
Reviewed by Finance Director	☐ YES	☐ NO	☒ N/A
Preaudit Certification required	☐ YES	☐ NO	☒ N/A
Capital Project Ordinance required	☐ YES	☐ NO	☒ N/A
Budget Transfer required	☐ YES	☐ NO	☒ N/A
Total City Dollars:	\$		
Budget Code			
Reviewed by City Attorney	☒ YES	☐ NO	☐ N/A

Manager/Staff Recommendation:

Adopt one lien for 520 Woodlawn Avenue, tax parcel #122971 in the amount of \$2,950.

Result of City Council Decision:

Attachments:

1. Copy of ordinance to place lien on 520 Woodlawn Avenue.

AN ORDINANCE BY THE CITY OF MOUNT HOLLY
ESTABLISHING A LIEN ON CERTAIN REAL PROPERTY
FOR TRASH, JUNK AND DEBRIS REMOVAL

Drawn by & Return:

City of Mt. Holly, P.O. Box 406, Mt. Holly, NC 28120

WHEREAS, certain abatement of public nuisance proceedings have been initiated by the City of Mount Holly pertaining to a certain lot or parcel located in the City of Mount Holly, North Carolina, and identified as Tax Parcel ID#122971, 520 Woodlawn Avenue, said parcel being owned by Ochoa's Pool LLC; and,

WHEREAS, notice of violation was made known to the above-mentioned owner as required by Section 8-8 through 8-14 of the Ordinances of the City of Mount Holly, North Carolina, and the owner has failed to abate the nuisance and the administrator has caused the property to be cleared of the nuisance; and,

WHEREAS, that the actual cost of abated the nuisance has not been paid within 30 days after receipt of the statement of the charges from the City.

NOW, THEREFORE, BE IT RESOLVED, that this Ordinance shall be recorded in the Office of the Register of Deeds for Gaston County, North Carolina, and indexed in the name of the property owner as provided in N.C.G.S. 160A-175(e) and 160A-365, as a lien against the above-described property in favor of the City of Mount Holly for the cost of abating the nuisance, as follows:

Actual cost of clearing	\$ 2600.00
Administrative cost	\$ 350.00

Total Lien Due	\$ 2950.00

Adopted by the City Council of the city of Mount Holly upon motion duly made, seconded and carried at a properly held meeting on _____ day of _____, 2023.

CITY OF MOUNT HOLLY

By: _____
Mayor

Attest:

City Clerk

NORTH CAROLINA
GASTON COUNTY

I, _____, A Notary Public in and for said County and State, do hereby certify that Amy Miller personally appeared before me this day and , who, being first duly sworn, says that he is the City Clerk of the City of Mount Holly, a municipal corporation, and that the seal affixed to the foregoing instrument in writing is the Corporate Seal of the City of Mount Holly, and that said writing was signed and sealed by _____, Mayor, in behalf of said municipal corporation, by authority duly given, and the said Amy Miller acknowledged the said writing to be the act and deed of said City of Mount Holly as adopted by its City Council.

WITNESS my hand and notarial seal, this _____ day of _____, 2023.

Notary Public

My commission expires:

(seal)



City of Mount Holly Action Agenda Item

To: Mayor and City Council From: Miles Braswell, City Manager	Date: May 4, 2023 Meeting Date: May 8, 2023
Agenda Item to be considered: Re-Appointment of Janice McRorie to the ABC Commission	
Will this require a public hearing? ☐ YES ☐ NO	
Background/Purpose of Request: Janice McRorie's term expires in June 2023. We reached out to Janice to ensure she is willing to serve another 3-year term. She has agreed.	
Fiscal Impact:	
Will Item affect current budget	☐ YES ☐ NO ☐ N/A
Reviewed by Finance Director	☐ YES ☐ NO ☐ N/A
Preaudit Certification required	☐ YES ☐ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☐ NO ☐ N/A
Budget Transfer required	☐ YES ☐ NO ☐ N/A
Total City Dollars:	\$
Budget Code	
Reviewed by City Attorney	☐ YES ☐ NO ☐ N/A
Manager/Staff Recommendation:	
Approval	
Result of City Council Decision:	
Attachments:	



City of Mount Holly Action Agenda Item

To: City Council

Date: 5-2-23

From: Paul Lowe, Asst. Planning Director

Meeting Date: 5-8-23

Agenda Item to be considered: Appointment of Russell Hunt to the Planning Commission.

Will this require a public hearing?

☐ YES

☒ NO

Background/Purpose of Request: Staff received an application for the open Planning Commission position. This position has remained vacant since Jeff High left the Commission in December of 2022. We are excited to introduce Russell Hunt who staff believes will be a valuable member of the Commission.

After considering Mr. Hunt's application, the Planning Commission unanimously voted in favor of recommending appointment of Mr. Hunt to fill the vacancy during their May 1st meeting.

If the City Council approves the appointment during their May 8th meeting, the Planning Commission would be back to full strength.

Fiscal Impact:

Will Item affect current budget	☐ YES	☐ NO	☒ N/A
Reviewed by Finance Director	☐ YES	☐ NO	☒ N/A
Preaudit Certification required	☐ YES	☐ NO	☒ N/A
Capital Project Ordinance required	☐ YES	☐ NO	☒ N/A
Budget Transfer required	☐ YES	☐ NO	☒ N/A
Total City Dollars:	\$		
Budget Code			
Reviewed by City Attorney	☐ YES	☒ NO	☐ N/A

Manager/Staff Recommendation:

Staff recommends appointing Russell Hunt to fill the vacant seat on the Planning Commission.

Attachments:

1. Planning Commission Application.
2. Current Planning Commission Roster.



Application to Serve on the Planning Commission/Zoning Board of Adjustment

Mount Holly welcomes applicants and we appreciate the time taken to submit an application. The information provided helps City Council in making appointments to vacant positions. Please complete the application to the best of your abilities. Any questions should be directed to the Planning & Development Department.

The purpose of the Planning Commission shall be to:

- Prepare studies and plans for the provision of orderly growth within the city limits and the extraterritorial planning jurisdiction.
- Develop and recommend to City Council policies, ordinances, and administrative procedures and other means for carrying out plans in a coordinated and efficient manner.
- Review and make recommendations on matters including rezoning petitions, subdivision plats and planned unit developments.
- Perform any other related duties that the City Council may direct pursuant to G.S. 160A-361.

The purpose of the Zoning Board of Adjustment shall be to:

- Hear and decide special use and permits, requests for variances, appeals of decisions of administrative officials charged with enforcement of the Ordinance.
- Hear and decide appeals as outlined in Chapter 4 Buildings and Chapter 9 Housing of the City of Mount Holly Code of Laws.
- Follow quasi-judicial procedures when deciding appeals and requests for variances and special use permits.
- The Board shall hear and decide all matters, upon which it is required to pass under any statute or ordinance that regulates land use or development.

The Planning Commission is composed of nine regular members. Eight members are residents within the Mount Holly city limits and shall be appointed by the City Council. One member is a resident within the extraterritorial planning jurisdiction (ETJ) and shall be appointed by the Gaston County Board of Commissioners. All members serve a three year overlapping term and certain members will be designated to be part of the Zoning Board of Adjustment.

The Zoning Board of Adjustment is composed of five members from the nine members of the Planning Commission. Four of the five are reside in the city limits and the one regular member representing the extraterritorial planning jurisdiction (ETJ). The Board shall also consist of four alternate members, which shall be appointed from the remaining membership of the nine member Planning Commission. The length of terms and the manner of appointment for members of the Board shall coincide with their terms on the Planning Commission.

The Planning Commission/Zoning Board of Adjustment typically meets on the first Monday of each month at 6:30 PM in the Council Chambers of the Municipal Complex.

Personal Information
Name: <u>Russell Hunt</u>
Address: <u>5125 Chevall Crossing Way, Mt. Holly</u>
Phone 1: <u>704-604-8133</u>
Phone 2:
E-mail: <u>rlhunt62@icloud.com</u>
Are you a Mount Holly resident? <u>Yes</u> or No.
Do you have any relatives or members of your household who are employed by the City of Mount Holly, who are currently serving on the City Council or who are Commission/Board members? Yes or <u>No</u> If yes, _____
Excluding your principal residence, do you own real property in Mount Holly? Yes or <u>No</u> If yes, where _____
How did you learn about the vacancy on the Planning Commission/Zoning Board of Adjustment?
Community Group
Mount Holly Newsletter
City Website
Other: <u>City Manager</u>
List relevant education, training, experience, certificates of training, licenses, or professional registration:
<u>Licensed attorney (Arkansas); former elected official; 29+ year career as FBI Special Agent</u>
Employment
Present or Last Employer: <u>FBI</u>
Occupation: <u>Supervisory Special Agent</u>
Describe your involvement in community activities, volunteer and civic organizations:

Rotary Club, Previous Board Member of a Domestic Violence Shelter, previously active in Chamber of Commerce activities.

What is it about the Planning Commission/Zoning Board of Adjustment that is compatible with your experience and of specific interest to you, and why?

My desire to serve in the community in which I live is something I believe all citizens should have. In other words, "to give back."

Please describe an issue that recently came before the Commission that is of particular interest to you and describe why you are interested in it.

No particular issue, but I am committed to see that Mt. Holly has both responsible growth and protects the rights of its citizens - especially those who are impacted by growth.

If appointed, what specific goals would you like to see the Planning Commission/Zoning Board of Adjustment achieve, and why? How would you suggest accomplishing this?

Full transparency and full accountability. A way to accomplish this might be taking a multitude of steps to ensure the community knows what issues come before the Planning Commission.

Planning Commission/Zoning Board of Adjustment members work with documents listed below. If you have experience with any of these documents, please describe that

experience. Experience with these documents is not required for selection.

Zoning Ordinance, Comprehensive Pedestrian Plan, Strategic Vision Plan, City Code of Laws, Land Development Guidelines, Subdivision Ordinance, Downtown Development Manual

I have experience dealing with zoning issues, municipal laws and regulations, and property law.

Signature:

Russell L. Hunt

Date:

03/24/2023



City of Mount Holly
Planning Commission/Board of Adjustment Roster

Jerry Bishop, Chair (BOA Member) 200 East Catawba Drive Mount Holly, NC 28120 704-460-9414 jerrybishop4160@gmail.com Term Expires: December 2023	Teraseta Ellerbe, Vice-Chair (BOA Member) 212 Augustus Lane Mount Holly, NC 28120 704-860-6630 terasetaellerbe@gmail.com Term Expires: December 2024
Rodney Williams (BOA Member) 315 South Main Street Mount Holly, NC 28120 (C) 704-616-4008 A1949hotrod@outlook.com Term Expires: December 2024	Myles Biggerstaff (BOA Member) 607 Timberlane Drive Mount Holly, NC 28120 704-860-4777 mbiggers@bellsouth.net Term Expires: December 2022
Melanie Nichols (BOA Member) 145 Riverfront Parkway Mount Holly, NC 28120 704-685-4104 Melanie@melaniemwilson.com Term Expires: December 2024	Will Crist (Alt # 1) 207 Old Mine Road Mount Holly, NC 28120 704-451-9118 wfcrist@bellsouth.net Term Expires: December 2022
Perry Toomey (Alt #2) 203 Dogwood Drive Mount Holly, NC 28120 704-827-0505 perrytoomey@att.net Term Expires: December 2023	Alberto Gonzalez (Alt # 3) 116 Thomas Springs Drive Mount Holly, NC 28120 786-553-7639 Albert.gonzalez631@gmail.com Term Expires: December 2023
Vacant (Alt # 4) Term Expires: December 2022	Staff: Greg Beal-704-951-3012 Paul Lowe-704-951-3014 Brandon Livingston-704-951-3017 Michael Godwin-704-951-3026 Josh Blackwell-980-525-9041
Mount Holly Planning Department 400 East Central Avenue Mount Holly, NC 28120 704-827-3931 (Main City Phone Number)	



To: Mayor and City Council From: Miles Braswell, City Manager	Date: May 4, 2023 Meeting Date: May 8, 2023
<i>Agenda Item to be considered:</i> Call for a Public Hearing on the 2023-2024 Proposed Fiscal Year Budget and Fee Schedule for the June 12, 2023 Council Meeting	
<i>Will this require a public hearing?</i> ☐ YES ☐ NO	
<i>Background/Purpose of Request :</i> The preliminary 2023/2024 budget will be given to you on Monday night at the meeting. There will be a budget meeting on Monday, May 22 nd at 6:30 pm for discussion of the proposed budget. The public hearing will be held at the June 12, 2023 Council Meeting.	
<i>Fiscal Impact:</i>	
Will Item affect current budget	☐ YES ☐ NO ☐ N/A
Reviewed by Finance Director	☐ YES ☐ NO ☐ N/A
Preaudit Certification required	☐ YES ☐ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☐ NO ☐ N/A
Budget Transfer required	☐ YES ☐ NO ☐ N/A
Total City Dollars:	\$ _____
Budget Code	_____
Reviewed by City Attorney	☐ YES ☐ NO ☐ N/A
<i>Manager/Staff Recommendation:</i> _____	
<i>Approval</i> _____	
<i>Result of City Council Decision:</i> _____	
<i>Attachments:</i>	
Public Hearing Notice	

Notice of Public Hearing

Take notice that the Mount Holly City Council will hold a public hearing on Monday, June 12, 2023, at 7 p.m. (or as soon thereafter as the matter may be heard.) The purpose of the hearing will be to take public comment concerning the proposed 2023-2024 fiscal year budget and fee schedule.

A copy of the proposed budget is located at the office of the City Clerk, Monday—Friday between the hours of 8:00 a.m. and 5:00 p.m.

The public hearing will be held in the Council Chambers on the first floor of the Mount Holly Municipal Complex, 400 East Central Avenue, Mount Holly, North Carolina.

All interested persons will be given the opportunity to speak at the public hearing. The City's budget is subject to change based on comments received at the public hearing and the Council's subsequent discussion and consideration.

Persons wishing to make written comments in advance of the hearing or wishing more information concerning the subject of the hearing may contact Amy Miller, City Clerk, 400 East Central Avenue, Post Office Box 406, Mount Holly, NC 28120, telephone (704) 827-3931.

Amy Miller
City Clerk



City of Mount Holly Action Agenda Item

To: Mayor and City Council	Date: May 4, 2023
From: Miles Braswell, City Manager	Meeting Date: May 8, 2023
Agenda Item to be considered: Proclamation Recognizing May 7 th – 13 th as Public Service Recognition Week	
Will this require a public hearing? ☐ YES ☐ NO	
Background/Purpose of Request:	
Fiscal Impact:	
Will Item affect current budget	☐ YES ☐ NO ☐ N/A
Reviewed by Finance Director	☐ YES ☐ NO ☐ N/A
Preaudit Certification required	☐ YES ☐ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☐ NO ☐ N/A
Budget Transfer required	☐ YES ☐ NO ☐ N/A
Total City Dollars:	\$
Budget Code	
Reviewed by City Attorney	☐ YES ☐ NO ☐ N/A
Manager/Staff Recommendation:	
Approval	
Result of City Council Decision:	
Attachments: Proclamation	

PUBLIC SERVICE RECOGNITION WEEK PROCLAMATION

WHEREAS, in today's world of virtual meetings, online technology and minimal face to face contact the City of Mount Holly's employees conduct the public's business and performs essential services that serves the needs of our citizens; and

WHEREAS, the City of Mount Holly takes pride in the quality of life offered to our residents through our departments of utilities, police, fire, parks and recreation, streets and solid waste, administration and planning; and

WHEREAS, more than 175 Mount Holly employees help contribute to the City's vision of "*Connecting Community to Nature*" and dedicate themselves to continually improving the quality of life for the citizens of Mount Holly and go over and above to ensure our citizens, young and old are taken care of; and

WHEREAS, the City of Mount Holly appreciates the dedication, talents and contributions of all our employees who, by their example and achievements, are focused on the highest standards of public service; and

WHEREAS, the City of Mount Holly is very fortunate to have dedicated men and women that serve Mount Holly and we consider them the heart of our city.

NOW, THEREFORE, I, Bryan Hough, the Mayor of the City of Mount Holly, North Carolina, DO HEREBY PROCLAIM the week of May 7th – 13th, 2023 as

PUBLIC SERVICE RECOGNITION WEEK

and encourage all our citizens to thank the men and women who serve at all levels of government as they maintain our citizens quality of life and make Mount Holly a better place to live.

This the 8th day of May, 2023.

SIGNED:

Bryan Hough, Mayor

Attest:

Amy Miller, City Clerk



Date: May 4, 2023

Meeting Date: May 8, 2023

Will this require a public hearing? ☐ YES ☒ NO

Fiscal Impact:

☐ YES☐ NO

	N/A
--	-----

☐ YES☐ NO

	N/A
--	-----

☐ YES☐ NO

	N/A
--	-----

☐ YES☐ NO

	N/A
--	-----

☐ YES☐ NO☐ N/A

\$

☐ YES☐ NO☐ N/A

Approval

Attachments:

1. Proclamation

PROCLAMATION NATIONAL POLICE WEEK MAY 14 - 20, 2023

WHEREAS, in 1962 President Kennedy proclaimed May 15th as National Peace Officers Memorial Day and the calendar week in which May 15th falls as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others; and

WHEREAS, the International Association of Chiefs of Police has declared law enforcement officer safety and wellness a top priority, and the IACP's Center for Officer Safety and Wellness promotes the importance of individual, agency, family, and community safety and wellness awareness; and

WHEREAS, the members of the Mount Holly Police Department play an essential role in safeguarding the rights and freedoms of the citizens of the City of Mount Holly; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, the Mount Holly Police Department has grown to be a progressive and professional law enforcement agency which unceasingly provides a vital public service.

NOW, THEREFORE BE IT PROCLAIMED, The Mayor and City Council of the City of Mount Holly, call upon all citizens of Mount Holly and upon all patriotic, civic and educational organizations to observe the week of May 14 – 20, 2023 as National Police Week in the City of Mount Holly with appropriate ceremonies and observances in which all of our people may join in commemorating police officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens. I further call upon all citizens of Mount Holly to observe May 15, 2023 as National Peace Officers Memorial Day to honor those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Mount Holly affixed on this 8th day of May, 2023.

SIGNED:

Bryan Hough, Mayor

Attest:

Amy Miller, City Clerk



To: Mayor and City Council From: Miles Braswell, City Manager	Date: May 4, 2023 Meeting Date: May 8, 2023
Agenda Item to be considered: Proclamation Recognizing May 21 st -27 th National Public Works Week	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request:	
Fiscal Impact:	
Will Item affect current budget	☐ YES ☐ NO ☐ N/A
Reviewed by Finance Director	☐ YES ☐ NO ☐ N/A
Preaudit Certification required	☐ YES ☐ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☐ NO ☐ N/A
Budget Transfer required	☐ YES ☐ NO ☐ N/A
Total City Dollars:	\$
Budget Code	
Reviewed by City Attorney	☐ YES ☐ NO ☐ N/A
Manager/Staff Recommendation:	
Approval	
Result of City Council Decision:	
Attachments: Proclamation	

National Public Works Week Proclamation

May 21st – 27th, 2023

“Ready and Resilient”

WHEREAS, public works professionals focus on infrastructure, facilities, emergency management, and services that are of vital importance to sustainable and resilient communities and the public health, high quality of life, and well-being of the people of the City of Mount Holly; and,

WHEREAS, these infrastructures, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are federally mandated first responders, and the engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in the City of Mount Holly to gain knowledge and maintain ongoing interest and understanding of the importance of public works first responders and public works programs in their respective communities; and,

WHEREAS, the year 2023 marks the 63rd annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,

RESOLVED, The Mayor and City Council of the City of Mount Holly, do hereby designate the week May 21–27, 2023, as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Mount Holly on the 8th day of May, 2023.

SIGNED:

Bryan Hough, Mayor

Attest:

Amy Miller, City Clerk

City of Mount Holly
Mount Holly City Council Work Session Meeting
Monday, April 24, 2023
Council Chambers
6:30 pm

CALL TO ORDER

Mayor Hough called the meeting to order at 6:30 pm. The following were present:

Mayor Bryan Hough	Miles Braswell, City Manager
Mayor Pro Tem Phyllis Harris	Brian DuPont, Assistant City Manager
Councilman Ivory Craig	Brian Reagan, Police Chief
Councilman Jeff Meadows	Ryan Baker, Fire Chief
Councilman David Moore	Greg Beal, Planning Director
Councilwoman Christina Pawlish	Tony Walker, Streets and Solid Waste Director
Councilwoman Lauren Shoemaker-absent	Jonathan Wilson, Director of Utilities
Marie M. Anders, City Attorney	Mark Jusko, Recreation Supervisor
	Michelle Wood, Finance Director

INVOCATION

Councilman Moore led the Council, staff and attendees in prayer.

SET THE AGENDA

With no changes to the agenda, Councilwoman Pawlish made the motion to approve the agenda as presented. Councilman Craig seconded the motion. All Council Members voted in favor. (Motion carried)

Mayor Hough advised that Councilwoman Shoemaker was called out of town on business and is joining via phone. The City Council does not have an electronic participation policy therefore Councilwoman Shoemaker will not be allowed to vote.

CONSENT AGENDA

1. Approval of Budget Amendment
 - Underground boring for decorative lighting
2. Approval of minutes from the April 10, 2023 Council Meeting
3. Approval of the minutes from the April 18, 2023 Special Meeting

Mayor Pro Tem Harris made a motion to approve the consent agenda. Councilman Meadows seconded the motion. All Council Members present voted in favor. (Motion Carried)

AGENDA

1. 2023/2024 Financial Discussion and Staff Direction

Ms. Wood explained the typical budget process versus the process implemented for the upcoming budget year. She explained that staff submitted separate requests this year for during the budget process, essential and nonessential expenditures. She advised that staff

would like direction tonight in regard to the anticipated tax rate for the upcoming fiscal year. She advised that the projected 23-24 budget is \$20,276,988 at 40.5 cents and 95% collection rate. She further advised that essential only rate is 24.62 cents. This would be the bare minimum it would take to operate the city with no capital expenditures. Ms. Wood reviewed the items that would cut Council went with the lower nonessential tax rate.

Ms. Wood commented that with the Gaston County Re-evaluation tax values in Mount Holly and all over the County increased significantly. Included in the Council information was the revenue neutral spread sheet form from the LGC. Ms. Wood explained the form and how revenue neutral is determined. She advised that 32.63 cents would maintain a revenue neutral rate. She provided the proposed tax rate from Gaston County and other municipalities in the County. Ms. Wood commented that Gaston County is proposing to drop their tax rate down to 61 cents and by looking at other municipalities proposed rates Mount Holly is in line with other jurisdictions.

Ms. Wood advised that there is over \$2 million in unappropriated fund balance that can be used to fund capital. She further advised that it is estimated that over \$200,000 will be transferred to fund balance after the current fiscal year.

At this time Mr. DuPont presented the estimates on different scenarios ss it relates to our citizens personal tax bill. He put into perspective the monthly increase for each household at the different proposed rates.

Council shared concerns for the citizens whose values increased significantly. Ms. Woods advised that Gaston County is on a four-year revaluation rotation. There was discussion regarding the commercial infrastructure that will be coming online in the next 18-24 months. With the completion dates of the commercial infrastructure being unknow it is hard to estimate a timeline as to when the city will see the financial benefits from these projects.

Going around the table, Council commented on the proposed tax rate. Councilman Craig commented he would like to see lower, maybe around 39.5 cents, Councilwoman Shoemaker commented she would like to see 32-35 cents and Mayor Pro Tem Harris agreed. Councilman Meadows commented that he is uneasy about the 40.5 cent proposed rate and would like to see lower. Councilman Moore commented that he wants to go with staff's recommendation at 40.5 cents. He advised that the city is in a good place right now and if we want to continue to move forward instead of taking steps backward, we need to go with staff's recommendation. There was further discussion in regard to capital and the need for fire trucks. The final result of the discussion was to build the proposed budget around 39 cent tax rate and move money from the fund balance to cover the cost of 2 new fire trucks.

ADJOURN

With no additional items for discussion, Mayor Hough entertained a motion to adjourn. Councilman Moore made the motion to adjourn the April 24, 2023 Council Work Session Meeting. Councilwoman Pawlish seconded the motion. All Council Members present voted in favor. (Motion Carried)

The meeting adjourned at 7:39pm.

Mount Holly City Council
Special Meeting Minutes
Monday, May 1, 2023 at 6:30 p.m.

Mayor Hough called the meeting to order at 6:30pm. The following were present:

Mayor Bryan Hough	
Mayor Pro Tem Phyllis Harris	
Councilman Ivory Craig	
Councilman Jeff Meadows	
Councilman David Moore	
Councilwoman Christina Pawlish	
Councilwoman Lauren Shoemaker	
Marie Anders, City Attorney	
Amy Miller, City Clerk	

Invocation

Councilman Moore led the Council, staff and attendees in prayer.

SET THE AGENDA

Mayor Hough asked for any changes to the agenda. Councilwoman Pawlish made the motion to approve the agenda as presented. Mayor Pro Tem Harris seconded the motion. All Council Members voted in favor. (Motion carried)

1. Closed Session Pursuant to N.C.G.S 143-318.11 (a)(6)

Councilman Craig made the motion to enter into Closed Session Pursuant to N.C.G.S 143-318.11 (a)(6) at 6:32pm. Councilman Moore seconded the motion. All Council Members present voted in favor. (Motion Carried)

Councilman Moore made a motion to come out of closed session and back into regular session at 7:29pm. Councilwoman Pawlish seconded the motion. All Council Members present voted in favor. (Motion carried)

Mayor Hough advised that there was no action taken during closed session.

ADJOURN

With no additional items for discussion, Mayor Hough entertained a motion to adjourn. Councilwoman Pawlish made the motion to adjourn the May 1, 2023 Special Council Meeting. Councilman Craig seconded the motion. All Council Members present voted in favor. (Motion Carried)

The meeting adjourned at 7:29pm.



To: City Council From: Amy Miller, City Clerk	Date: May 4, 2023 Meeting Date: May 8, 2023																																
Agenda Item to be considered: Approval of the Minutes from the May 1, 2023 Closed Sessions																																	
Will this require a public hearing? ☐ YES ☒ NO																																	
Background/Purpose of Request: As per the internal staff policy shared with Council, approval of closed session minutes will be part of the consent agenda. A copy of the minutes will be provided under a separate cover to Council as part of the closed session information packet.																																	
Fiscal Impact: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 45%;">Will Item affect current budget</td> <td style="width: 15%;">YES</td> <td style="width: 15%;">NO</td> <td style="width: 25%;">N/A</td> </tr> <tr> <td>Reviewed by Finance Director</td> <td>YES</td> <td>NO</td> <td>N/A</td> </tr> <tr> <td>Preaudit Certification required</td> <td>YES</td> <td>NO</td> <td>N/A</td> </tr> <tr> <td>Capital Project Ordinance required</td> <td>YES</td> <td>NO</td> <td>N/A</td> </tr> <tr> <td>Budget Transfer required</td> <td>YES</td> <td>NO</td> <td>N/A</td> </tr> <tr> <td>Total City Dollars:</td> <td colspan="3">\$</td> </tr> <tr> <td>Budget Code</td> <td colspan="3"></td> </tr> <tr> <td>Reviewed by City Attorney</td> <td>YES</td> <td>NO</td> <td>N/A</td> </tr> </table>		Will Item affect current budget	YES	NO	N/A	Reviewed by Finance Director	YES	NO	N/A	Preaudit Certification required	YES	NO	N/A	Capital Project Ordinance required	YES	NO	N/A	Budget Transfer required	YES	NO	N/A	Total City Dollars:	\$			Budget Code				Reviewed by City Attorney	YES	NO	N/A
Will Item affect current budget	YES	NO	N/A																														
Reviewed by Finance Director	YES	NO	N/A																														
Preaudit Certification required	YES	NO	N/A																														
Capital Project Ordinance required	YES	NO	N/A																														
Budget Transfer required	YES	NO	N/A																														
Total City Dollars:	\$																																
Budget Code																																	
Reviewed by City Attorney	YES	NO	N/A																														
Manager/Staff Recommendation: _____ Approval																																	
Result of City Council Decision: _____ _____																																	
Attachments: 1. Minutes emailed with the closed session information																																	

PRESENTATIONS



City of Mount Holly Action Agenda Item

To: Mayor and City Council From: Miles Braswell, City Manager	Date: May 4, 2023 Meeting Date: May 8, 2023
Agenda Item to be considered: A Resolution to Honor Mr. Tommy Holland for 103 th years	
Will this require a public hearing? ☐ YES ☐ NO	
Background/Purpose of Request: Mr. Tommy Holland, although now lives in Charlotte was a resident of Mount Holly. We are honoring him as he is 103 years young. Mr. Holland cannot physically attend the Council Meeting but family members will be present and Mr. Holland will be watching the live feed.	
Fiscal Impact:	
Will Item affect current budget	☐ YES ☐ NO ☐ N/A
Reviewed by Finance Director	☐ YES ☐ NO ☐ N/A
Preaudit Certification required	☐ YES ☐ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☐ NO ☐ N/A
Budget Transfer required	☐ YES ☐ NO ☐ N/A
Total City Dollars:	\$
Budget Code	
Reviewed by City Attorney	☐ YES ☐ NO ☐ N/A
Manager/Staff Recommendation: _____	
Approval	
Result of City Council Decision: _____	
Attachments:	

[illegible]

**CITY OF MOUNT HOLLY, NC
CAPTAIN**

OATH OF OFFICE AS REQUIRED BY N.C. GENERAL STATUTE 11-11

"Do you Wes Monroe, solemnly swear (or affirm) to be alert and vigilant to enforce the criminal laws of this State; that you will not be influenced in any matter on account of personal bias or prejudice; that you will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith; and that you will faithfully and impartially execute and discharge the duties of your office as a Captain for the City of Mount Holly, North Carolina, according to the best of your skill, ability and judgment; so help me God."

Captain Wes Monroe

Sworn to and subscribed before me
this the 8th day of May, 2023.

Bryan Hough, Mayor

OLD BUSINESS



City of Mount Holly Action Agenda Item

To: City Council
From: Paul Lowe, Asst. Planning Dir.

Date: 5-3-2023
Meeting Date: 5-8-2023

Agenda Item to be considered: Review and consider approval of an ordinance to regulate laying hens in the City limits

Will this require a public hearing? ☒ YES ☐ NO

Background/Purpose of Request: At the March 13th City Council meeting, urban chicken keeping was discussed. Staff was asked to review the idea and to come up with a draft ordinance. An ordinance was developed, and was presented to City Council at their March 27th work session. The draft ordinance was produced after reviewing a submitted policy, reviewing other municipalities' codes, and consulting with the Gaston County Ag Extension. At the March 27th work session, staff received feedback from the City Council regarding the proposed ordinance, and has reworked the draft proposal. Some of the updates that have been made are: requiring only an initial permit application, removing the requirement for an annual reinspections and the renewal of permits annually, reducing the required setback from adjacent residences and businesses from 50 to 30 ft., removing the requirement that outdoor runs be covered, and allowing the use in the R-8-SF district, if setbacks are met.

The updated draft is provided. Staff has had the reworked ordinance reviewed by the City's Attorney, and Gaston County Ag Extension. The City Attorney has helped to add additional detail and clarifications to the draft ordinance. The update was also provided to Gaston County to be reviewed by Animal Care & Enforcement. An attorney with the County reviewed the draft ordinance, and did not have any comments.

If the City Council was interested in adopting this ordinance and allowing chicken keeping in the City, it would require amending the City Code of Laws.

The draft ordinance that was previously presented to City Council has been reformatted into a resolution, by the City Attorney, which can be adopted to amend the City's Code of Laws to allow citizens to keep fowl/laying hens, if it is the will of City Council.

Fiscal Impact:

Will Item affect current budget	☐ YES	☐ NO	☒ N/A
Reviewed by Finance Director	☐ YES	☐ NO	☒ N/A
Preaudit Certification required	☐ YES	☐ NO	☒ N/A
Capital Project Ordinance required	☐ YES	☐ NO	☒ N/A
Budget Transfer required	☐ YES	☐ NO	☒ N/A
Total City Dollars:	\$ NA		
Budget Code			
Reviewed by City Attorney	☒ YES	☐ NO	☐ N/A

Manager/Staff Recommendation:

Hear staff presentation. Hold discussion on matter. Consider the draft ordinance/resolution.

Attachments:

1. Draft Ordinance/Resolution.
2. Review by Ag Extension.
3. Review by Attorney for County.

RESOLUTION TO AMEND SECTIONS OF
CHAPTER 3 ENTITLED, "ANIMALS",
OF THE MOUNT HOLLY CITY CODE

BE IT RESOLVED that the City Council hereby amends Chapter 3 entitled, "Animals", of the Mount Holly City Code as follows:

Sec. 3-10 reads as re-written:

"Sec. 3-10. Certain animals prohibited within five hundred feet of residence or street.

Except as provided herein, no person shall keep or maintain any cows, horses, goats, or sheep ~~or fowl~~ within five hundred feet of any street or residence, other than the residence of the owner of such animal. Goats may be kept upon municipal property, without regard to the restrictions in this Section 3-10, for a reasonable time for the purpose of eliminating or reducing kudzu and other overgrowth. (11-11-74, § 3-9) (amended 7-11-2005) (amended 3-25-2013)"

A new Sec. 3-20 is added, which reads as follows:

"Sec. 3-20. Keeping of fowl.

(a) General. Except as provided in this Section 3-20, no person shall keep or maintain any fowl.

1. It shall be unlawful to keep or maintain any fowl without a valid permit, issued by the Planning Department of the City of Mount Holly in accordance with Section 3-20(c) below.
2. Roosters are prohibited once they have attained the age to begin crowing or fighting, or in any event any rooster which is over six weeks of age, whichever is sooner.
3. No fowl shall be allowed in multi-family complexes (including duplexes, apartments, condos, and townhomes), any multi-family zoning districts, or in the residential downtown zoning district.
4. The following are the maximum number of fowl allowed based upon the size of the lot:
 - A. 0-0.24999 acres: Maximum of 2 hens.
 - B. 0.25-0.5 acres: Maximum of 4 hens.
 - C. 0.5-1 acre: Maximum of 8 hens.
 - D. 1-2 acres: Maximum of 10 hens.
 - E. 2 + acres: Maximum of 20 hens.
5. The slaughter of fowl is prohibited.
6. Food stored on site for fowl must be kept in a clean, sanitary manner in sealed containers in order to keep out water and pests.

(b) Definitions. The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

1. "Coop" means an accessory structure designed and built for use as an enclosure for housing fowl that provides shelter from the elements.
2. "Run" means a fenced, outdoor area for fowl with or without a top enclosure.
3. "Chicken tractor" or "tractor" means an enclosed, moveable coop lacking a floor.

(c) Permit required. Before any fowl may be kept or maintained on any lot, the owner or tenant of the lot must first apply for and receive a permit as required herein.

1. The permit application shall be made to the Planning Director, or his or her designee, on forms provided by the Planning Department. An application fee shall be paid to the City at the time the permit application is filed, to be the same amount as the application fee for a Zoning Permit for an Accessory Structure.
2. The applicant shall provide a plot plan with the permit application showing all proposed structures to be used to house fowl, fencing, their areas, and the location of all setbacks from lot lines and existing structures within the lot and adjacent lots as outlined in Section 3-20(d) below. Any structures used or to be used for human habitation shall be clearly marked.
3. Once the permit is issued, the City has the authority to inspect the lot at any reasonable time to ensure compliance with this ordinance.

(d) Coop, run, and chicken tractor requirements and setbacks.

1. All fowl must be kept in a fully-enclosed coop or chicken tractor during non-daylight hours which provides shelter from the elements and protection from predators. During daylight hours, fowl may be kept in a coop, run, chicken tractor, or a fenced-in area. Any run or fenced-in area must either have a top or be of sufficient height to keep fowl from roaming beyond the property lines of the permitted lot. Any fowl kept in any area without a top must have its flight feathers clipped at all times to prevent the fowl from escaping the enclosure.
2. Any coop, run, or chicken tractor must be located a minimum of 10 feet from all lot lines and also a minimum of 30 feet from the nearest dwelling and/or business on adjacent lots. Any coop, run, or chicken tractor must additionally be located a minimum of five feet away from any structures that are used for human habitation.

3. Any coop, run, chicken tractor, or fenced-in area where fowl are to be kept shall be located in the rear yard of the property only.
4. A minimum of 4 square feet of floor space per chicken must be provided at all times in the coop or chicken tractor and a minimum of 10 square feet of floor space per chicken must be provided at all times in the run or fenced-in area. The maximum area for all coop, chicken tractor, and run structures is 600 square feet. Runs shall be a minimum of 2 feet in height.
5. Coops, runs, and tractors must be kept in a clean and sanitary condition with all droppings and organic waste material removed and disposed of in a proper manner. Droppings, soiled shavings, and all other organic waste material shall be placed inside double plastic bags and securely tied prior to placing the bag in rollout containers for disposal. Organic waste materials may also be composted if the composting process does not produce documented negative impacts (including odors, and the attraction of pests) on adjoining property owners.

(e) Violations.

1. Fowl that escape enclosures or are permitted to run at large and fowl kept in unsanitary, cruel, or unsafe conditions are a violation of this ordinance and are additionally subject to Gaston County ordinances enforceable by the county pursuant to Sec. 3-17.
- 1-2. The chief code enforcement officer, or his or her designee, has the authority to issue a notice to the permittee of any violations of this ordinance either personally or by regular mail, addressed to the permittee and sent to the last mailing address for the permittee on file with the City. It is the responsibility of the permittee to provide the City with an updated mailing address if the same shall change after issuance of the permit. If regular mail is used, a notice of the violation shall be posted in a conspicuous place on the permitted lot. The permittee shall have fourteen days from the personal service or posting of the notice of violation to bring the lot into compliance. For good cause shown, including a good faith effort to bring the lot into compliance, the chief code enforcement officer or designee has the authority to give a fourteen day extension on the time to bring the lot into compliance. If the lot is not brought into compliance with this ordinance within the allotted time period, then the permit shall be revoked. If the lot is found to be in violation of this ordinance at least three (3) times in any twelve-month period, then the permit shall be revoked. Once the permit is revoked, the permittee shall remove all fowl from the lot within thirty days. The City reserves the right to pursue all legal and equitable remedies to enforce this ordinance. Property owners or tenants may reapply for a

permit after bringing the lot into compliance with this ordinance and paying the application fee as set forth above.”

RE: {External} RE: Draft Chicken Keeping Ordinance-Mount Holly

Lara Worden <Lara.Worden@gastongov.com>
To: Paul Lowe <paul.lowe@mtholly.us>

Mon, May 1, 2023 at 12:25 PM

Thank you for being receptive to establishing a respectable chicken ordinance. I hope you have a great day too!

Lara L. Worden, MSc.
Agriculture Extension Agent
Gaston Cooperative Extension
(704) 922-2111

From: Paul Lowe <paul.lowe@mtholly.us>
Sent: Monday, May 1, 2023 12:02 PM
To: Lara Worden <Lara.Worden@gastongov.com>
Subject: Re: {External} RE: Draft Chicken Keeping Ordinance-Mount Holly

Lara,

Thank you for your time & the feedback. I hope that you have a good rest of your day.

Best Regards,

Paul Lowe
Assistant Planning Director
City of Mount Holly
704-951-3014
paul.lowe@mtholly.us

On Mon, May 1, 2023 at 11:58 AM Lara Worden <Lara.Worden@gastongov.com> wrote:

Paul:

For the most part, I think the ordinance looks reasonable. I only have one comment. Where it states the following: "*Fencing must have a top cover to protect the animals;*" although I understand the thought process, that is not going to be feasible for everybody and somewhat restrictive. Besides if the coop is fully enclosed, then that should suffice for a part of a 24-hour day. My advice would be to strike that statement.

Just my very honest opinion....

Lara L. Worden, MSc.
Agriculture Extension Agent
Gaston Cooperative Extension
(704) 922-2111

From: Paul Lowe <paul.lowe@mtholly.us>
Sent: Monday, May 1, 2023 11:06 AM
To: Lara Worden <Lara.Worden@gastongov.com>
Subject: {External} RE: Draft Chicken Keeping Ordinance-Mount Holly

Lara,

I wanted to check back in with you. We are still working on our chicken keeping ordinance. I was wondering if you could please provide feedback on our draft ordinance. Hope that you are having a good day.

Best Regards,

Paul Lowe
Assistant Planning Director
City of Mount Holly
704-951-3014
paul.lowe@mtholly.us



Paul Lowe <paul.lowe@mtholly.us>

Fwd: {External} Resolution Supporting a Utility Box Wrapping Project

Zill, Stephen <szill@gcps.org>

Wed, May 3, 2023 at 10:56 AM

To: Vincent Wong <Vincent.Wong@gastongov.com>, Paul Lowe <paul.lowe@mtholly.us>

See below

Stephen M. Zill

Chief of Police
Gaston County Police
704.866.3321
[420 W. Franklin Blvd](#)
[Gastonia, NC 28054](#)
szill@gcps.org

From: Mauney, Suzanne <smauney@gcps.org>
Sent: Wednesday, May 3, 2023 10:50 AM
To: Zill, Stephen <szill@gcps.org>
Subject: RE: Re: {External} Resolution Supporting a Utility Box Wrapping Project

The ordinance has been reviewed and we have nothing to add.

Thanks!

Suzanne

From: Zill, Stephen <szill@gcps.org>
Sent: Wednesday, May 3, 2023 9:29 AM
To: Mauney, Suzanne <smauney@gcps.org>
Subject: Fwd: Re: {External} Resolution Supporting a Utility Box Wrapping Project

----- Forwarded message -----

From: Paul Lowe <paul.lowe@mtholly.us>
Sent: Monday, May 1, 2023 12:41 PM
To: Matthew Rhoten <Matthew.Rhoten@gastongov.com>
Subject: Re: {External} Resolution Supporting a Utility Box Wrapping Project

Matt,

We are working on a chicken keeping ordinance here in Mount Holly. Ag Extension has reviewed it. I was wondering if someone in Animal Control could look over our draft ordinance, and provide feedback. The staff listed on the website did not have emails listed. Thank you for your help.

Paul Lowe
Assistant Planning Director
City of Mount Holly
704-951-3014
paul.lowe@mtholly.us

NEW BUSINESS



City of Mount Holly Action Agenda Item

To: City Council

Date: May 3, 2023

From: Greg Beal, Planning Director

Meeting Date: May 8, 2023

Agenda Item to be considered: Consideration and Approval of Wayfinding Sign Project

Will this require a public hearing?

☒ YES

☐ NO

Background/Purpose of Request: In 2012, the City of Mount Holly was one of the first towns in the entire region to implement a wayfinding sign project, centered around the new Mount Holly Brand "M logo" and tagline, *Connecting Community & Nature*. Through an established committee, the Mount Holly Economic Development Committee, which included eight citizen stakeholders, two Council members (David Moore and Perry Toomey) and two staff members (Danny Jackson and Greg Beal), the wayfinding project was carried forward with Council's unanimous approval.

The current green wayfinding signs have a classic look that pays homage to the downtown clock in its design (not necessarily color), which was gifted to Mount Holly by the [Henry] Massey family. After the installation of the wayfinding signs, the City utilized the original schematics and worked with the low-bidder, Sign Connection, to install five gateway entry signs. A significant investment has been made toward branding and wayfinding throughout the City, which has been duplicated by many other municipalities in the area.

Funding was included for a wayfinding project this year. It has not only been ten years since our signs have been updated, but we have discovered that our current signs, even though approved by NCDOT engineers, do not meet the NCDOT standards set forth for other area towns.

We received a couple of proposals for a wayfinding project and chose Bizzell Design as a highly-recommended consultant for this project. The timing was perfect as the contract negotiations were being held for this project after the Council Retreat in early March, where specific direction was given. It is important to note that Mr. Buzz Bizzell presented a well-thought-out approach to incorporate a new wayfinding program and sign plan, sign façade updates, which incorporate new destination points, as well as creating or branding districts, outlined in the Strategic Vision Plan. These districts include the Woods and Water District and the [South] Gateway District. It is important to note that the project, anticipated to be completed by June 30th, came in well under the \$60,000 budget and was tens of thousands of dollars under the other proposal from a company that we have worked with in the past.

The purpose of this presentation is to update Council on the project and to obtain direction on the preferred sign replacement color schemes. For example, should the green color scheme on the current signs be continued? Perhaps one downside of those signs is that they blend into the background with surrounding trees. Another option is to mimic the existing gateway signs, which have a maroon/burgundy color with gold accents. An advantage to this is that it keeps things consistent throughout town with one centralized color scheme.

Other points of note are that Mr. Bizzell will be working on a study of a future message board sign, which has been something that Council has requested for years, but unfortunately, the Hwy 273 road widening project impacted a potential site. He will analyze the downtown kiosk

request from the GBA/BOOMA. Since the Dutchman's Creek Greenway entrance is not easily recognizable along NC Hwy 27 [East Charlotte Avenue], Bizzell Designs will be looking at items to include in the master sign plan for a future archway or other eye-catcher.



Fiscal Impact:

Will Item affect current budget	☐ YES	☒ NO	☐ N/A
Reviewed by Finance Director	☐ YES	☐ NO	☒ N/A
Preaudit Certification required	☐ YES	☐ NO	☒ N/A
Capital Project Ordinance required	☐ YES	☐ NO	☒ N/A
Budget Transfer required	☐ YES	☐ NO	☒ N/A
Total City Dollars:	\$		
Budget Code			
Reviewed by City Attorney	☐ YES	☐ NO	☒ N/A

Manager/Staff Recommendation: Staff is requesting that the Mayor and Council provide direction on the new color scheme for wayfinding sign façade replacement throughout town. The other updates, including destination points, are for informational purposes only, and this information will be included in the future plan to be adopted by City Council.

Result of City Council Decision:

Attachments: *Wayfinding Sign Proposal*
Schematic of Potential Color Options
Map of Destination Points

Proposal

April 10, 2023

Miles Braswell, City Manager
Town of Mount Holly
400 E. Central Avenue
Mount Holly, NC 28120



BIZZELL DESIGN
WAYFINDING
BRAND / IDENTITY
URBAN IDEAS

City of Mount Holly - Wayfinding Signage Design Contract for Services

Phase I: Design for refacing existing signs.....\$12,000.00

Research of the project sites include photographs, drawings and site measurements and placement maps. An initial design study showing options for new sign faces to be applied to the existing signs. This includes an evaluation of the current condition of the fifteen (15) Trailblazing Signs and ten (10) wayfinding signs, as well as the three (3) downtown parking signs, as signs will need to be in good condition for refacing. Additionally, we will determine key locations for larger boulevard signage to be placed near the main intersections of I-85 (Exit 27), Belmont-Mount Holly Road, NC Hwy 27, Hwy 16 and Hwy 273. As the City seeks to attract visitors from the USNWC and Mecklenburg County, a larger wayfinding sign will also be studied along NC Hwy 27 at the intersection of Belmeade Road.

Included in the design fee, will be the preparation of full-size vector patterns used for printing the reflective materials and project management of a specialized sign refacing crew. The end result will be a historically/brand balanced and coordinated signage program. We will present three color schemes to City Council for consideration of the refacing program.

Phase II: Refacing (25) existing signs.....\$17,500.00

Upon Mount Holly City Council's selection of the preferred color scheme for refacing and for future signs, we will proceed with sign refacing at a cost of \$700 per sign, assuming that the signs are in good shape per the Phase I study.

Phase III: Expanded wayfinding signage program.....\$21,000.00

Based on project discussions, the growth of the City of Mount Holly has created new districts and mixed-use developments. We will study the traffic patterns, entrance points to project anticipated routes to connect residents and visitors to the many new destinations planned for Mount Holly. We will create a comprehensive city wide map, showing existing and future destinations, parks, amenities and districts, located in a strategic city wide wayfinding program, which we will complete. The complete system will include all wayfinding sign locations, complete with messaging and fabrication details, ready for NCDOT approvals. Other notable points of study, which will be included in the Wayfinding Plan are: Analysis of a potential downtown kiosk, offering recommendations on number, locations and recommendation for design Review parking signs in downtown; analyze opportunities for new signage as current signage is small and was installed before the public parking lot at the intersection of North Main Street and West Charlotte Avenue (NC Hwy 27). Analyze the opportunity for an archway to draw attention to the Dutchman's Creek Greenway, entrance along East Charlotte Avenue and within River Street Park, as this greenway has no current entrance markings; design recommendations will be included in the Wayfinding Plan. Analyze the opportunity for a downtown digital message board sign. City Council indicated the best opportunity for such a sign to highlight downtown events and important information to the public was through a potential easement outside the NCDOT right-of-way at the corner of Highland Street (Hwy 273) and South Main Street (Marco's Pizza). Design recommendations will be included in the Wayfinding Plan.*All proposed sign locations will be analyzed to ensure that there are no utility conflicts, which would prevent future signs from being constructed.

Note: Each Phase will be billed as work tasks are completed, with an initial payment of \$5,000 due at the beginning of the project. All work will be billed by June 30, 2023. The time limits and schedule set forth above have been agreed to by the Owner and Bizzell Design, but the time limits and schedule shall be extended for (1) reasonable cause, or for (2) any delays associated with Bizzell Design's work on the project that are not the sole responsibility of Bizzell Designs.

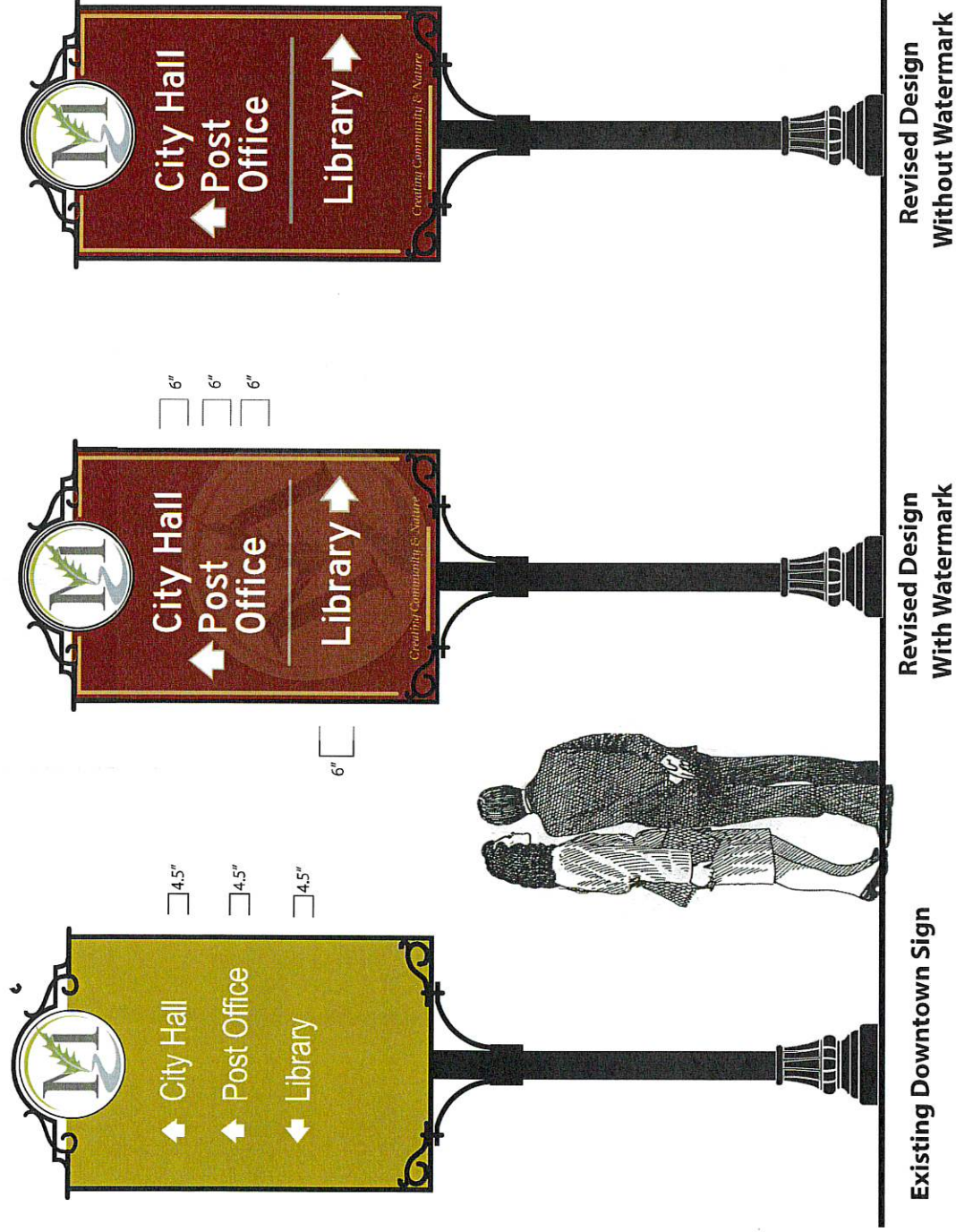
Total Design Budget.....\$50,500.00

Accepted/Date _____

Miles Braswell, City Manager
Town of Mount Holly

HL Bizzell, SEGD
President, Bizzell Design, Inc.

Downtown Wayfinding Wayfinding Graphic Revisions



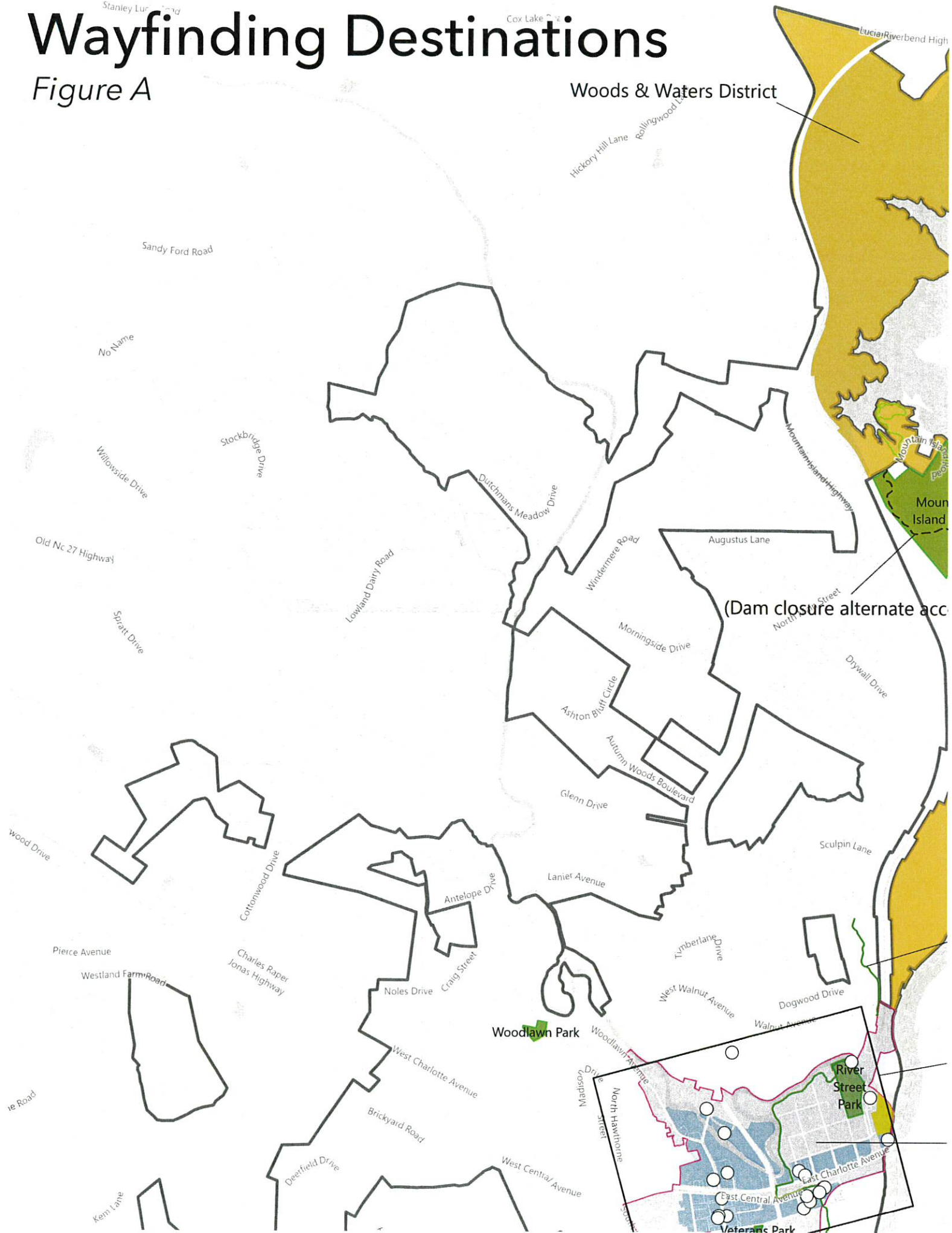
The key to updating the existing downtown wayfinding signs requires making design changes to (A) bring the signage into NCDOT compliance, and (B) create a sign that coordinates with the community brand.

By coordinating the signage with the color scheme applied to the new welcome signage we make your brand stronger with every new sign placed throughout the community. Design elements like pinstripe frame and a watermark logo add dimension to the design. The dark crimson background creates a high contrast.

Larger lettering, and the reduction of arrows balance the typography making the signage much easier to read at driving speeds.

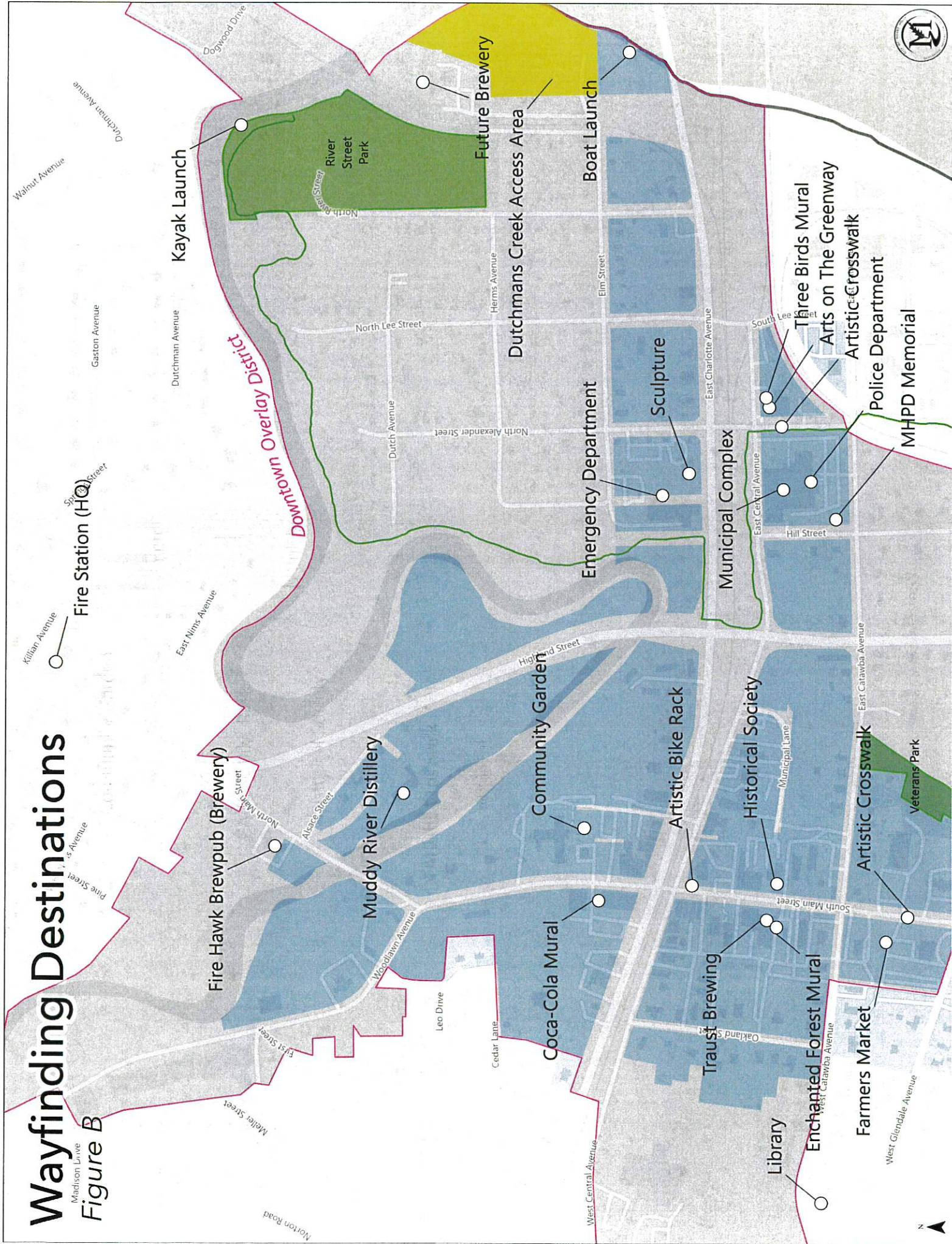
Wayfinding Destinations

Figure A

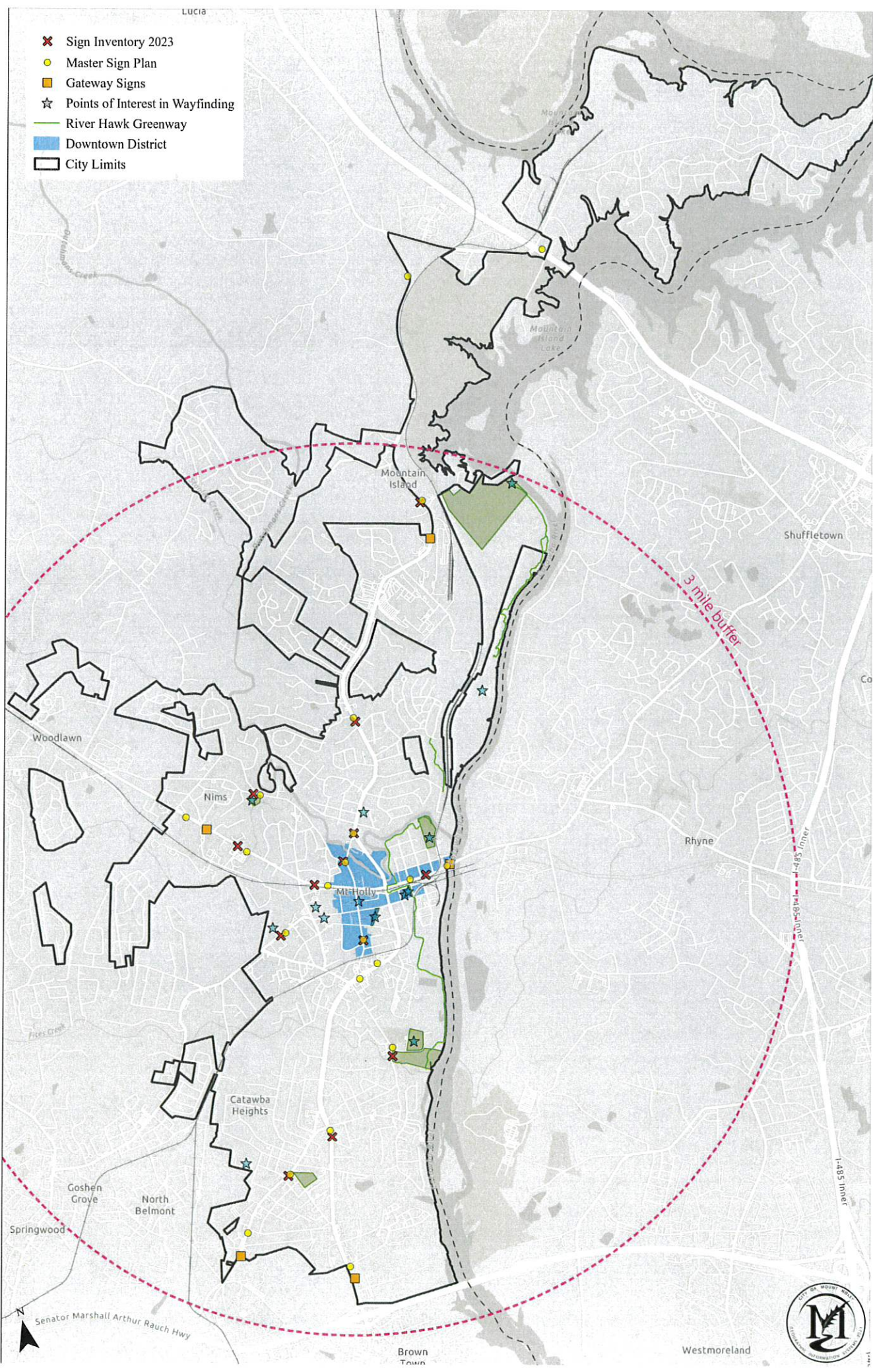


Wayfinding Destinations

Madison Drive
Figure B



- ✕ Sign Inventory 2023
- Master Sign Plan
- Gateway Signs
- ☆ Points of Interest in Wayfinding
- River Hawk Greenway
- Downtown District
- City Limits





City of Mount Holly Action Agenda Item

To: Mayor and City Council Ryan Baker, Fire Chief	Date: May 4, 2023 Meeting Date: May 8, 2023
Agenda Item to be considered: Consideration of apparatus purchase	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request: Consider three potential options for purchasing one or more fire engines for the Fire Department fleet. Included in the options is the replacement of two of our 20+ year-old fire engines.	
Fiscal Impact:	
Will the Item affect the current budget	☐ YES ☐ NO ☐ N/A
Reviewed by Finance Director	☒ YES ☐ NO ☐ N/A
Preaudit Certification required	☐ YES ☒ NO ☐ N/A
Capital Project Ordinance required	☐ YES ☒ NO ☐ N/A
Budget Transfer required	☐ YES ☒ NO ☐ N/A
Total City Dollars:	
Budget Code	
Reviewed by City Attorney	☐ YES ☒ NO ☐ N/A
Manager/Staff Recommendation:	
Result of City Council Decision:	
Attachments: Presentation Slides	



Fire Engine

Replacement Plan



Ryan Baker – Fire Chief



May 8, 2023

Current engines to be replaced

1999 Spartan (24 years old)

- Only apparatus that fits in the South Station other than the primary engine assigned to that station.
- Serves as the reserve engine for the department
- Parts are hard to find due to the age of the truck

2002 Smeal (21 years old)

- Served as the first out truck for the headquarter station till 2019
- Moved to the North Station to help extend life expectancy (fewer calls for service compared to headquarters station)



Maintenance, Repair, and Out of Service

FY 20-21: \$58,899.88

FY 21-22: \$81,058.92

FY 22-23: \$148,254.13 year to date. This is expected to increase to \$160,000.00 by the end of May 2023.

So far, in FY 22-23, we have shut down the South Station four times due to needing more operational trucks to fit into the station. Other times, when down multiple trucks, we have borrowed trucks from Community Volunteer Fire Department and Union Road Volunteer Fire Department.



Option 1: Purchase a Single Engine

- Pierce Engine #40684 (currently in production)
 - Unit price: \$784,794.00
 - Equipment & change orders: \$140,000.00
 - Prepay discount: - \$18,207.00
 - Return customer discount : - \$10,000.00
 - Total cost for engine: \$896,587.00

- Projected completion date: July 2024



Option 2: Purchase of Two Engines

Pierce Engine #40684 (completion date July 2024)

- Unit cost:	\$784,794.00
- Equipment & change orders:	\$140,000.00
- Prepay discount:	- \$18,207.00
- Return customer discount:	- \$10,000.00
- Multi-truck discount:	- \$5,000.00
- Total cost for engine:	\$891,587.00

Pierce Engine #40685 (completion date August 2024)

- Unit cost:	\$785,916.00
- Equipment & change orders:	\$140,000.00
- Prepay discount:	- \$18,289.00
- Return customer discount:	- \$10,000.00
- Multi-truck discount:	- \$5,000.00
- Total cost for engine:	\$892,627.00

Total cost for both engines: \$1,784,214.00

This option gets two identical engines into our fleet at the same approximate time.



Option 3: Purchase an Engine and order an Engine

Pierce Engine #40684 (completion date July 2024)

- Unit cost:	\$784,794.00
- Equipment & change orders:	\$140,000.00
- Prepay discount:	- \$18,207.00
- Return customer discount:	- \$10,000.00
- Total cost for engine:	\$896,587.00

Custom Pierce Engine (completion date May 2026)

- Approximate total cost:	\$1,100,000.00
(additional cost due to drivetrain component costs)	



Requirements and Expectations

- **Purchase order and signed contract to lock pricing for any of the options and/or trucks mentioned**



Finance - Options

- One Fire Engine – currently budgeted at a 39 cent tax rate and \$334,335 of Fund Balance
 - Total Cost of Engine \$896,587
- Two Fire Engines – 42 cent tax rate and \$334,335 of Fund Balance
 - 43 cent tax rate and no Fund Balance
 - 39 cent tax rate 1,221,962 of Fund Balance
 - Total Cost of 2 Engines - \$1,784,214



Questions?





City of Mount Holly Action Agenda Item

To: Mayor and City Council Ryan Baker, Fire Chief	Date: May 4, 2023 Meeting Date: May 8, 2023
Agenda Item to be considered: Fire Department Staffing Discussion	
Will this require a public hearing? ☐ YES ☒ NO	
Background/Purpose of Request: Presentation and discussion with the council regarding the staffing of the fire department. The issues we face as a department regarding needing more firefighters to handle emergencies efficiently and safely. This directly affects the safety of our citizens and our firefighters. Recruitment and retention of new and current staff due to staffing levels and, lastly, having more staffing can equal lower insurance costs for our customers.	
Fiscal Impact:	
Will the Item affect the current budget	☐ YES ☒ NO ☐ N/A
Reviewed by Finance Director	☒ YES ☐ NO ☐ N/A
Preaudit Certification required	☐ YES ☐ NO ☒ N/A
Capital Project Ordinance required	☐ YES ☐ NO ☒ N/A
Budget Transfer required	☐ YES ☐ NO ☒ N/A
Total City Dollars:	
Budget Code	
Reviewed by City Attorney	☐ YES ☐ NO ☒ N/A
Manager/Staff Recommendation:	
Result of City Council Decision:	
Attachments: Presentation	

Fire Department Staffing Discussion

City Council Presentation May 8, 2023



Goals

Improving the safety of our citizens

Provide a standard and equal level of service for the City

Improve safety for our firefighters

Increase staffing to 4 firefighters per station/truck

Move towards compliance with NFPA 1710

On-Going Challenges

Waiting for adequate Firefighters for needed tasks at an emergency

Recruitment and Retention of Firefighters

Reduced volunteerism from our department and surrounding depts

Allowing firefighters to take a vacation

Full-time firefighter fatigue and burnout concerns



NFPA - What is it, and Who are they?

The National Fire Protection Association (NFPA) is a global self-funded nonprofit organization established in 1896, devoted to eliminating death, injury, property, and economic loss due to fire, electrical, and related hazards.

NFPA 1710

NFPA 1710 provides the minimum standards for the organization and deployment of fire suppression operations, emergency medical operations, and special operations to the public by career fire departments.

Current Full-Time Status

8 am – 5 pm, Monday - Friday

- Fire Chief
- Deputy Chief
- Admin Captain/Training/Safety Officer
- Fire Marshal

24 Hours, 7 Days a week

- Headquarters Station (engine and ladder) – Captain and two firefighters
- Catawba Heights Station (engine) – Two firefighters, no station supervisor
- North Station (engine) – Captain and two firefighters

Is this enough?

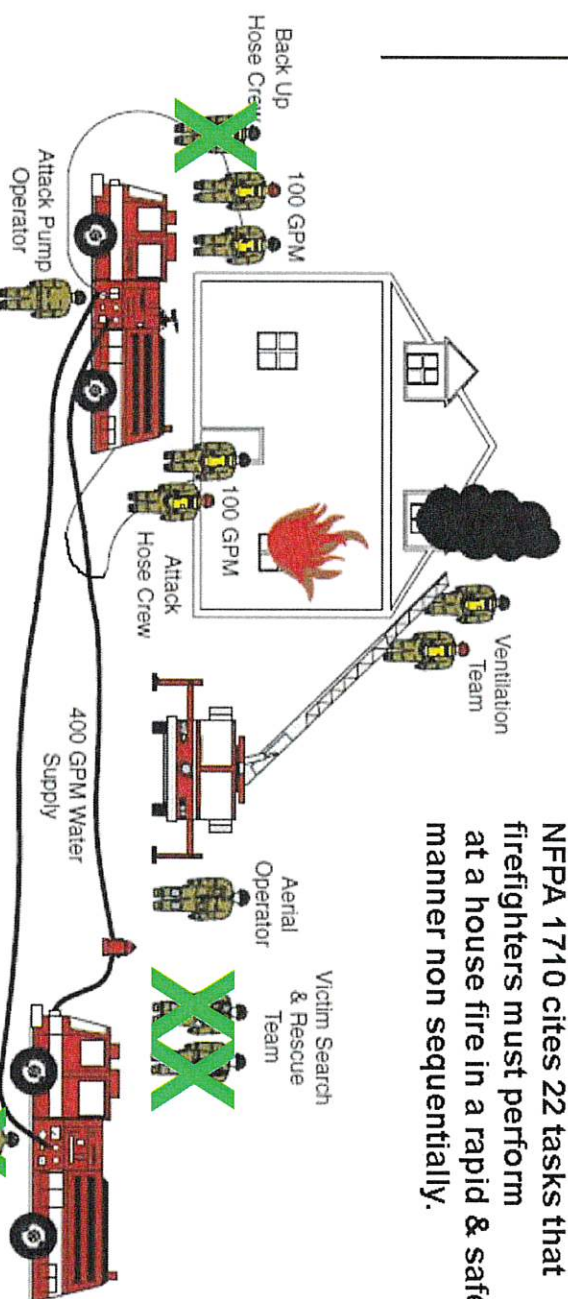
Currently, we are not compliant with NFPA 1710 (54% below minimum)

- Requires 15-17 certified firefighters within eight (8) minutes.
- Current deployment model:
 - 10-14 firefighters within eight (8) minutes in the southern and central portions of the City
 - 8 firefighters within eight (8) minutes in the northern portion of the City
 - 4-5 automatic aid response personnel (West Meck, Belmont, Community, East Lincoln, Cooks, East Gaston.....)



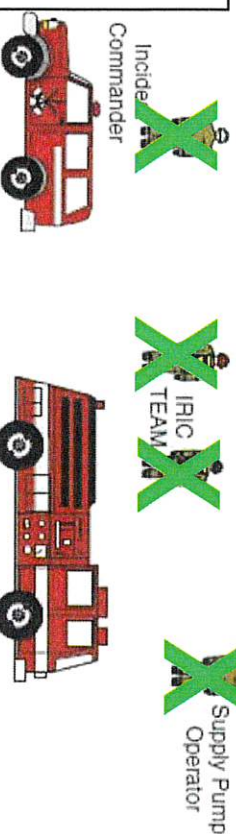
NFA 1710

NFA 1710 cites 22 tasks that firefighters must perform at a house fire in a rapid & safe manner non sequentially.



NFA 1710 First Alarm

- House Fire: 15 Firefighters
- Garden-Style Apartment Fire: 27 Firefighters
- Open-Air Strip Mall: 27 Firefighters
- High-Rise > 75' From Lowest Point: 42 Firefighters



US Fire Academy Fire Risk Analysis – Why 15?

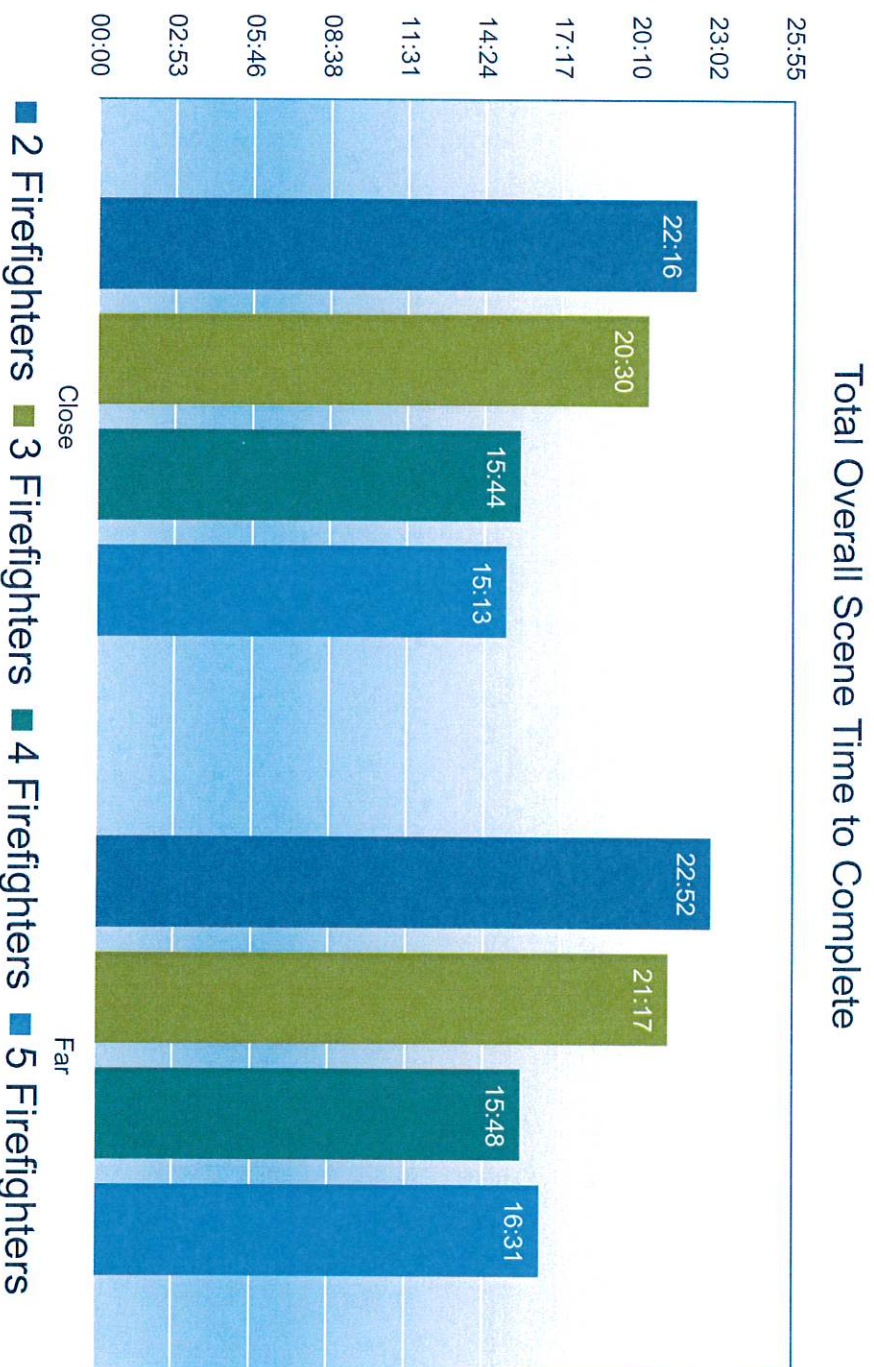
Assignment	Number of Personnel
Primary Attack Line	2
Backup Line	2
Search and Rescue	2
Ventilation	2
Rapid Intervention Team	2
Pump Operator	1
Ladder Truck Operator	1
Water Supply	1
Command	1
Forcible Entry/Utilities	1
Total	15

What is the Benefit of NFPA 1710 Compliance:

- More appropriately dispersed workload
- Firefighter injury reduction
- Rescue and suppression efforts and tactics improve
- Improvement in overall Insurance Service Office (ISO) scoring
 - We are an ISO Class 2 and were close to a Class 1
 - Lower/Better Rating makes us more appealing to business and industry
 - Savings in insurance premiums
- Enhanced model with additional staffing:
 - 12 firefighters for a reported dwelling fire
 - 12 on shift at Mount Holly
 - 4-6 automatic aid response firefighters

Firefighter Staffing Deployment Study IAFF (2010)

22 Fire ground tasks
were assigned to
teams of 2, 3, 4, and
5 firefighters



International City Managers Association (ICMA)

In a report "Managing Fire Services" ICMA recommends 5 per engine for municipal fire administration.

International Association of Fire Chiefs (IAFC)

- ▶ IAFC's Metro Fire Chiefs' minimum staffing position reads: "In order to permit effective operation of fire companies at the scene of a structure fire, the minimum number of personnel on both engines and ladder companies should be 5 members per unit."

International Organization for Standardization (ISO)

- ▶ Insurance industry risk assessment calls for six-person response on initial fire attack (four firefighters plus two medics)

American Heart Association

- ▶ Policy calls for minimum of four responders to administer proper Advanced Cardiac Life Support (ACLS)

Fire Department Comparisons

Ranging 10,000-24,999 in Population Size

Local Departments	Stations	Firefighters Per Shift
Cherryville	1	2
Belmont	2	8
Kings Mountain	2	6
East Lincoln	3	13
Denver	3	11
Gastonia	8	43

Same-size Municipalities	Stations	Firefighters Per Shift
Lenoir	3	18
Shelby	3	17
Leland	3	16
Morrisville	3	15
Harrisburg	3	14
Knightdale	3	14
Albemarle	3	13
Summerfield	3	13
Newton	3	12
Boone	3	8
Morganton	3	8
Mount Holly	3	8
Reidsville	3	8

Mount Holly Fire Department

Current Staffing for 24/7 Coverage:

Headquarters (ladder) – Captain and two firefighters

Catawba Heights (engine) – Two firefighters, no station supervisor

North Fire Station (engine) – Captain and two firefighters

Goal

Headquarters Station (ladder) – Captain and three firefighters

Catawba Heights (engine) – Captain and three firefighters

North Station (engine) – Captain and three firefighters

12 Firefighters put us in the best position to be efficient

To get to four firefighters, we would need to add the following:

Station	Number of Firefighters Needed
Headquarters	1 per shift (3 total)
Catawba Heights	2 per shift (6 total)
North Station	1 per shift (3 total)
	4 per shift (12 total)



Department: FIRE

Position	Salary	FICA	Retirement	401K	Life Insurance	Disability	Medical	Uniforms/ Equipment	Total	
Fire Captain - Promotion - Heights	\$9,197.25	\$703.59	\$1,043.89	\$459.86	\$0.00	\$0.00	\$0.00	\$0.00	\$11,404.59	3 promotions to provide
Fire Captain - Promotion - Heights	\$9,197.25	\$703.59	\$1,043.89	\$459.86	\$0.00	\$0.00	\$0.00	\$0.00	\$11,404.59	supervision of the Heights
Fire Captain - Promotion - Heights	\$9,197.25	\$703.59	\$1,043.89	\$459.86	\$0.00	\$0.00	\$0.00	\$0.00	\$11,404.59	Station
Firefighter - New position - Heights	\$50,016.75	\$3,826.28	\$5,676.90	\$2,500.84	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$78,256.89	3 firefighter to provide
Firefighter - New position - Heights	\$50,016.75	\$3,826.28	\$5,676.90	\$2,500.84	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$78,256.89	the same level of service
Firefighter - New position - Heights	\$50,016.75	\$3,826.28	\$5,676.90	\$2,500.84	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$78,256.89	at all stations
Firefighter - New position - Headquarters	\$50,016.75	\$3,826.28	\$5,676.90	\$2,500.84	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$78,256.89	3 firefighter to provide
Firefighter - New position - Headquarters	\$50,016.75	\$3,826.28	\$5,676.90	\$2,500.84	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$78,256.89	the same level of service
Firefighter - New position - Headquarters	\$50,016.75	\$3,826.28	\$5,676.90	\$2,500.84	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$78,256.89	at all stations
Firefighter - New position - North	\$50,016.75	\$3,826.28	\$5,676.90	\$2,500.84	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$78,256.89	3 firefighter to provide
Firefighter - New position - North	\$50,016.75	\$3,826.28	\$5,676.90	\$2,500.84	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$78,256.89	the same level of service
Firefighter - New position - North	\$50,016.75	\$3,826.28	\$5,676.90	\$2,500.84	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$78,256.89	at all stations
Firefighter - New position - Heights	\$50,016.75	\$3,826.28	\$5,676.90	\$2,500.84	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$78,256.89	3 firefighter to provide
Firefighter - New position - Heights	\$50,016.75	\$3,826.28	\$5,676.90	\$2,500.84	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$78,256.89	the same level of service
Firefighter - New position - Heights	\$50,016.75	\$3,826.28	\$5,676.90	\$2,500.84	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$78,256.89	at all stations

Total: \$973,296.45

Recommendation

Increase pay starting pay to salary study rates

Hire six firefighters for the 2023-2024 Budget - \$503,775.11

Hire six more firefighters if we receive the SAFER Grant in late summer or early fall 2023*

Hire the remaining firefighters in the 2024-2025 Budget

We would be able to reapply for the SAFER Grant again in 2024

Position	Salary	FICA	Retirement	401K	Life			Uniforms/		Total	
					Insurance	Disability	Medical	Equipment			
Fire Captain Promotion - Heights	\$9,197.25	\$703.59	\$1,043.89	\$459.86	\$0.00	\$0.00	\$0.00	\$0.00	\$11,404.59	3 promotions to provide	
Fire Captain Promotion - Heights	\$9,197.25	\$703.59	\$1,043.89	\$459.86	\$0.00	\$0.00	\$0.00	\$0.00	\$11,404.59	supervision of the Heights	
Fire Captain Promotion - Heights	\$9,197.25	\$703.59	\$1,043.89	\$459.86	\$0.00	\$0.00	\$0.00	\$0.00	\$11,404.59	Station	
Firefighter - New position - Headquarters	\$11,290.87	\$863.75	\$1,281.51	\$564.54	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$30,236.80	3 firefighter to provide	
Firefighter - New position - Headquarters	\$11,290.87	\$863.75	\$1,281.51	\$564.54	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$30,236.80	the same level of service	
Firefighter - New position - Headquarters	\$11,290.87	\$863.75	\$1,281.51	\$564.54	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$30,236.80	at all stations	
Firefighter - New position - Heights	\$11,290.87	\$863.75	\$1,281.51	\$564.54	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$30,236.80	3 firefighter to provide	
Firefighter - New position - Heights	\$11,290.87	\$863.75	\$1,281.51	\$564.54	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$30,236.80	the same level of service	
Firefighter - New position - Heights	\$11,290.87	\$863.75	\$1,281.51	\$564.54	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$30,236.80	at all stations	
Firefighter - New position - North	\$50,016.75	\$3,826.28	\$5,676.90	\$2,500.84	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$78,256.89	3 firefighter to provide	
Firefighter - New position - North	\$50,016.75	\$3,826.28	\$5,676.90	\$2,500.84	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$78,256.89	the same level of service	
Firefighter - New position - North	\$50,016.75	\$3,826.28	\$5,676.90	\$2,500.84	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$78,256.89	at all stations	
Firefighter - New position - Heights	\$50,016.75	\$3,826.28	\$5,676.90	\$2,500.84	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$78,256.89	3 firefighter to provide	
Firefighter - New position - Heights	\$50,016.75	\$3,826.28	\$5,676.90	\$2,500.84	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$78,256.89	the same level of service	
Firefighter - New position - Heights	\$50,016.75	\$3,826.28	\$5,676.90	\$2,500.84	\$114.00	\$288.00	\$8,334.12	\$7,500.00	\$78,256.89	at all stations	

*Regularly scheduled salary and benefits would be covered based on current rates for three years

How will this be paid for?

Future Tax Base
SAFER Grant

Finance – Funding Options

- Value of a penny new valuation \$307,091
- Option 1 raise tax rate to 41 cents
 - Fund all six additional personnel, promotions, and SAFER grant in FY 2023-2024
 - Allow for projected increases in upcoming years and possible need for future positions, projects, additional Capital etc.
- Option 2 utilize Fund Balance FY 2023-2024 at a rate of 39 cent tax rate
 - This option will suffice for one year but the rate will need to be reviewed next year due to possible deficit for future positions, projects, additional Capital etc.



Questions?

