

City of Mount Holly
Mount Holly City Council Work Session Meeting
Monday, March 23, 2015
Council Chambers
6:30 pm

Call to Order

Mayor Hough called the meeting to order at 6:30 pm. The following were present:

Mayor Bryan Hough	Danny Jackson, City Manager
Mayor Pro Tem Perry Toomey	Jamie Guffey, Assistant City Manager
Councilman Jerry Bishop	David Johnson, City Engineer/ Director of Utilities
Councilman Jim Hope	Ryan Baker, Fire Chief
Councilman David Moore	
Councilman J. Jason Gowen	Miles Braswell, Director of Streets and Solid Waste
Councilwoman Carolyn Breyare	Don Roper, Police Chief
Attorney Kemp Michael	Greg Beal, Director of Planning and Development

Invocation

Mayor Pro Tem Toomey led the Council, staff and attendees in prayer.

Set the Agenda

With no changes to the agenda, Councilman Moore made a motion to approve the agenda as presented. Councilman Gowen seconded the motion. All Council Members present voted in favor. (Motion carried)

1. Approval of the ABC Commission Travel Policy

Councilman Moore advised that the ABC Commission abides by the same Travel Policy as the City. Approval is a formality that is required at the State level. Councilwoman Breyare made a motion to approve the ABC Commission Travel Policy. Mayor Pro Tem Toomey seconded the motion. All Council Members voted in favor. (Motion carried)

2. Presentation on the Retention of Private Emails for Public Business

Ms. Anders presented information regarding the retention of public and private emails for the purpose of public records. She updated the Council on the legal requirements and advised them that if there is any doubt use their city email address. Ms. Anders further advised that the City Clerk is the official keeper of records. Therefore any emails that concerns city business should be forwarded to the Clerk.

3. Discussion of the System Development Fee Waiver

Ms. Anders advised that at the Council Retreat, there was discussion regarding additions to the System Development Fee policy. The first change deals with

“grandfathering” and the second an incentive program to help with the cost of the fees. Ms. Anders presented two separate resolutions that will provide additions to the policy. She explained that the first resolution would allow credit toward system development fees for a previously developed parcel that has been served with sewer service within the past five years. The Mayor and Council discussed the aspect that the five year time frame may be too short. It was the consensus of the Council to bring this resolution back for further discussion of a time limitation at the April work session meeting.

Ms. Anders explained that the second resolution deals with an incentive program that would help with economic development and attract new business. The Mayor and Council discussed appointing a committee made up of two staff members and three members from the community. This committee would evaluate on a case by case basis and could allow for a reduction in the amount owed for system development fees. Councilman Gowen made a motion to approve the System Development Fee Incentive Program resolution #032320154A. Councilman Moore seconded the motion. All Council Members voted in favor. (Motion carried)

4. Approval of Grant Application Process for a Thread Trail Grant

Mr. Beal advised that it was recently announced that there is \$66,000 in thread trail grant money available for Gaston County. He is requesting permission to apply for the grant. Mayor Pro Tem Toomey made a motion to approve the grant application process. Councilwoman Breyare seconded the motion. (Motion carried)

5. Discussion of Property Acquisition for the Nims Property

Mr. Jackson reported that after further investigation on the proposed Nims property the property owner advised that there are no environmental concerns regarding the property. Councilman Bishop made a motion to move forward with the acceptance of the donation of the Nims property. Councilwoman Breyare seconded the motion. (Motion carried)

6. Adjourn

With no additional items for discussion, Mayor Hough entertained a motion to adjourn. Councilman Moore made the motion to adjourn the March 23, 2015 Council Work Session Meeting. Councilman Bishop seconded the motion. All Council members present voted in favor. (Motion carried)

The meeting adjourned at 7:08 p.m.